

**2018 ORGANIZATIONAL/ REGULAR MEETING**  
**January 17, 2018**

An Organizational/Regular Meeting of the Town Board of Lansing was held at the Town Hall Board Room, 29 Auburn Road, Lansing, NY on the above date at 6:34 p.m. The meeting was called to order by the Supervisor Edward LaVigne, and opened with the Pledge of Allegiance to the flag. Roll call by Deborah Munson, Town Clerk, showed the following to be

**PRESENT:**

Andra Benson, Councilperson	Katrina Binkewicz, Councilperson
Doug Duke, Councilperson	Joseph Wetmore, Councilperson
Edward LaVigne, Supervisor	

**ABSENT:** None

**ALSO PRESENT:** Guy Krogh, Town Counsel, Charlie “Cricket” Purcell, Highway Superintendent, Dan Veaner, Lansing Star, Ted Laux, John O’Neill, Village of Lansing, Michael Long, Town Planning Consultant, Chris Williams, Suzanne Hinderliter, Ruth and Roger Hopkins, Tom Butler, Stephanie Behler, Judy Drake, Mike Koplinka-Loehr, C. Iacobucci, R. Lovenheim, Connie Wilcox, Karen Edelstein, Melanie Malone, Stephen Emlen, and a few other attendees.

**BOLTON POINT DISCUSSION – ACCEPTING BARGAINING AGREEMENT BETWEEN SCLIWC (BOLTON POINT) AND UAW (UNITED AUTO WORKERS) – JUDY DRAKE**

Supervisor Edward LaVigne, explained that the water commission has voted on this agreement and now the five municipalities which make up Bolton Point will need to pass resolutions before it is in place.

Judy Drake stated Bolton Point has nineteen employees of which fifteen are in the bargaining unit. She reported the change in the health insurance cost share depends on the plan. Judy noted all new hires are in the Platinum Plan and will pay 11%.

**2018 TOWN BOARD ORGANIZATIONAL RESOLUTIONS:**

The following Resolutions were duly presented for consideration by the Town Board:

**RESOLUTION 18-01**

**RESOLVED**, that the Supervisor is authorized and directed to have all Town financial records and Justice Court records and dockets audited in accord with law; and it is further

**RESOLVED**, that the Supervisor make a report thereof to the Town Board, file his findings and reports with the Town Clerk, and file an official certified report in accord with law, all as referenced or required by or under General Municipal Law § 30 and Town Law §§ 29 and 123; and it is further

**RESOLVED**, that the Supervisor be authorized and permitted, in lieu of preparing his financial report under Town Law Section 29(10), to submit to the Town Clerk, by March 1, 2018 a copy of the report to the State Comptroller required by Section 30 of the General Municipal Law.

**RESOLUTION 18-02**

**RESOLVED**, that the bonds of Public Officials be obtained and underwritten by NYMIR and be approved as to the following amounts for the following public officers: (i) \$30,000.00 for Court Clerks; (ii) \$30,000.00 for the Town Bookkeeper and assistants, if any; and (iii) \$1,165,000.00 for the Lansing Receiver of Taxes and Deputy Receiver of Taxes.

**RESOLUTION 18-03**

**RESOLVED**, that the Supervisor appoints the Fire Chief and Company Captains of the Town as Superintendent of Fires, and Alternate Superintendent of Fires

**RESOLUTION 18-04**

**RESOLVED**, that Harris Beach LLP be approved as Bond Counsel for the Town, and that they be consulted on an as needed basis.

**RESOLUTION 18-05**

**RESOLVED**, that the Tompkins Trust Company, HSBC, M&T Bank, and JPMorgan Chase Bank be designated as the depositories for the Town of Lansing.

**RESOLUTION 18-06**

**RESOLVED**, that the Supervisor, and Councilperson Doug Dake, are authorized to sign checks drawn on all accounts except the Justice Accounts, Town Clerk's, and the Lansing Receiver of Taxes. The Town Clerk and Supervisor, be authorized to sign checks on the Town Clerk's checking account and the Lansing Receiver of Taxes checking account. The Town Justices, be authorized to sign checks on the Town Justice accounts at the Tompkins Trust Company; and it is further

**RESOLVED**, that the Supervisor, Co-Budget Officer/Bookkeeper, and Information Aide be authorized to make transfers on all Town accounts and wire transfers that are necessary throughout the year except the Lansing Receiver of Taxes checking account, the Town Clerk's checking account and the Town Justice accounts at the Tompkins Trust Company; and it is further

**RESOLVED**, that the Supervisor, Co-Budget Officer/Bookkeeper, and Information Aide, are hereby authorized to use the services provided by the Tompkins Trust Company entitled "Anytime Access and Internet Banking" on all Town accounts except the Town Clerk's checking account, Lansing Receiver of Taxes checking account and Town Justice accounts; and it is further

**RESOLVED**, that the Town Clerk and Deputy Town Clerk are authorized to make inquiries on the Lansing Water and Sewer District accounts and the Court Clerks are authorized to make inquiries on the Town Justice accounts.

**RESOLUTION 18-07**

**RESOLVED**, that the Robert's Rules of Order (for deliberative assemblies, 11<sup>th</sup> Edition) are followed, however: (i) requested, voting be in alphabetical order (by last name) with the Supervisor voting last; and (ii) the technical formalities of the parliamentary process may be dispensed of unless formal request is made for formal procedure by a majority of the Town Board.

**RESOLUTION 18-08**

**RESOLVED**, that the Lansing Town Board will hold the Regular Town Board Meetings on the third Wednesday of each month at 6:30 PM. The November meeting will be on November 14, 2018, due to the holiday. Work Session Meetings will be on the first Wednesday of each month at 6:30 PM. The July meeting will be on July 11, 2018, due to the holiday. Meetings will be held at the Town Hall Board Room, 29 Auburn Road, Lansing, New York, with additional Special Meetings to be held as needed. The intension is to move the work session meetings to other locations, if possible. **The February 7, 2018 Work Session Meeting will be held at the Community Center, 25 Auburn Road, Lansing, New York at 6:30 PM.**

**RESOLUTION 18-09**

**RESOLVED**, that the Town Officers, Authorized Personnel, and Highway Superintendent are hereby allowed the allowable rate by the IRS for the use of their private personal automobiles in the performance of their official duties.

**RESOLUTION 18-10**

**RESOLVED**, that the Highway Superintendent be authorized to purchase equipment, tools and implements not to exceed the amount of \$2,500.00 without prior notice or approval.

**RESOLUTION 18-11**

**RESOLVED**, that the vouchers for claims for the General Fund, Highway Fund, Capital Projects, Drainage Districts, Lighting Districts, Sewer Districts, Water Districts, and Trust and Agency be presented and audited in accordance with the Town Law Article 8, and any related provisions, rules or regulations of the State Comptroller, said presentation and audit to take place by the Town Board at each Regular Town Board meeting.

**BE IT FURTHER RESOLVED**, that in accord with the certification and other requirements of Town Law §118, the Supervisor be and hereby is authorized to make payment upon utility bills and postage prior to the audit of vouchers conducted pursuant to Town Law §118 (2)

**RESOLUTION 18-12**

**RESOLVED**, that Supervisor, Edward LaVigne be named Budget Officer and that Bookkeeper, Charmagne Rungay be named Co-Budget Officer for the year 2018 to serve at the pleasure of the Town Board.

**RESOLUTION 18-13**

**RESOLVED**, that the annual salaries for Town Officers as compiled in the General Town Budget for 2018 be as follows:

Supervisor	Edward LaVigne	\$30,306.00
Councilperson	Doug Dake	\$ 9,741.00
Councilperson	Andra Benson	\$ 9,741.00
Councilperson	Katrina Binkewicz	\$ 9,741.00
Councilperson	Joseph Wetmore	\$ 9,741.00
Highway Superintendent	Charlie Purcell	\$75,077.00
Town Justice	John Howell	\$18,741.00
Town Justice	W. David Banfield	\$18,741.00
Town Clerk	Deborah K. Munson	\$44,655.00

and it is further

**RESOLVED**, that the Supervisor be authorized to pay the above salaries.

**RESOLUTION 18-14**

**RESOLVED**, that the Town Board hereby establishes the following standard hours per month, as required for determination of retirement benefits for

Town Officials:

7.3 hours/day                      36.5 hours/week  
Court Clerk, Senior Court Clerk, Bookkeeper, Secretary to Highway Superintendent, Deputy Town Clerk, and Information Aide

8 hours/day                      40 hours/week  
Town Clerk, Recreation Supervisor, Director Parks & Recreation, Zoning, Code, Fire Enforcement Officer, Highway Superintendent, Motor Equipment Operator, Mechanic, and Laborer

Town Justice                      \*based on a 6 hr/day                      33 hrs/month  
Councilperson                      \*based on a 6 hr/day                      41.04 hrs/month  
Supervisor                      \*based on a 6/hr day                      80 hrs/month  
\* Part-Time & Seasonal Employees are based on a 6 hour work day as established by the Town Board Resolution dated August 1, 1990.

**RESOLUTION 18-15**

**RESOLVED**, that the Supervisor may direct the investment of general funds, special district funds, and highway money not obligated or required for immediate expenditure or distribution, in United States Treasury Bills, savings accounts, time deposit or time certificates of deposit through the Town’s official depository banks, with said deposits or investments to be payable or redeemable at the option of the Supervisor within such times as the proceeds may be needed to meet expenditures for which the moneys were provided, all pursuant to the provisions of the Investment Policy of the Town.

**RESOLUTION 18-16**

**RESOLVED**, that the Town Clerk and Deputy Town Clerk are authorized to issue Accessible Parking Permits.

**RESOLUTION 18-17**

**RESOLVED**, that the Ithaca Journal be designated reluctantly, as the official newspaper for the Town of Lansing.

**RESOLUTION 18-18**

**RESOLVED**, that the following appointments made by the Supervisor be accepted:

**2018 TOWN LIAISON OFFICERS**

- Connie Wilcox --- Liaison Officer to the Lansing Fire Department
- Connie Wilcox --- Liaison Officer to the Town of Lansing Housing Authority
- Doug Dake --- Liaison Officer to the Planning Board
- Joseph Wetmore --- Alternate Liaison Officer to the Planning Board
- Guy Krogh --- Liaison Officer to the Arts Council
- Katrina Binkewicz --- Liaison Officer to the Zoning Board of Appeals
- Ed LaVigne & Tom Jones --- Liaison Officers to Bolton Point
- Ed LaVigne & Andra Benson --- Liaison Officers to Local Advisory Board of Assessment Review
- Katrina Binkewicz --- Liaison Officer to the Cayuga Lake Watershed Management Plan Intermunicipal Organization
- Andra Benson --- Liaison Officer to the Cayuga Medical Center
- Joseph Wetmore --- Liaison Officer to TCCOG
- Ed LaVigne --- Alternate Liaison Officer to TCCOG
- Andra Benson --- Liaison Officer to Youth Services
- Steve Colt --- Liaison Representative on the Tompkins County Youth Board
- Andra Benson --- Liaison Officer to Lansing Library
- Doug Dake --- Liaison Officer to the Water and Sewer Advisory Board
- Joseph Wetmore --- Liaison Officer to Ithaca – Tompkins County Transportation Council

**RESOLUTION 18-19**

**RESOLVED**, that Bookkeeper/Co-Budget Officer, Charmagne Rungay be appointed voting member for the Greater Tompkins County Municipal Health Insurance Consortium’s Board of Directors, and Supervisor, Edward LaVigne be appointed as

alternate, while Supervisor Edward LaVigne shall serve as delegate to the Joint Committee on Plan Structure and Design for the year 2018.

**RESOLUTION 18-20**

**RESOLVED**, that the Town Board appoints, Charlie “Cricket” Purcell, Steve Colt, Charmagne Rungay, Deborah Munson, W. David Banfield, Katrina Binkewicz, and Ed LaVigne to the Workplace Violence Threat Assessment Team and direct them to complete the annually required workplace audit by October 1, 2018.

**RESOLUTION 18-21**

**RESOLVED**, that the Attorney for the Town is Guy K. Krogh, and that he, and his firm, Thaler and Thaler be consulted on an as needed basis and that the Town Supervisor be authorized to execute the 2018 counsel engagement letter.

**RESOLUTION 18-22**

**RESOLVED**, that the Town Board of the Town of Lansing does hereby appoint Insero & Co. as the Town Accountant(s) for the year 2018, upon further review, with the Town to obtain services on an as needed and upon request basis.

**RESOLUTION 18-23**

**RESOLVED**, that the Town Planner for the Town of Lansing be Michael Long (Finger Lakes Planning and Development), pursuant to the terms of the contract.

**RESOLUTION 18-24**

**RESOLVED**, that the Town Engineer for the Town of Lansing be David A Herrick, P.E., of T.G. Miller, PC, and he and his firm be consulted on an as needed basis.

**RESOLUTION 18-25**

**WHEREAS**, the Town of Lansing will be attending the New York State Association of Towns conference and training session in New York City in February and the Annual Meeting scheduled for February 18 – 21, 2018;

**WHEREAS**, the Town needs to designate voting and alternate delegates to vote for and on behalf of the Town of Lansing for any matter that comes to vote before the Association of Towns; therefore it is hereby

**RESOLVED**, that the Town Board of the Town of Lansing hereby appoints Councilperson Joseph Wetmore as voting delegate, and Supervisor Edward LaVigne as its alternate voting delegate.

**RESOLUTION 18-26**

**RESOLVED**, as follows:

1. Country Acres Pet Services is the Dog Control Officer for the Town of Lansing;
2. The shelter maintained by Country Acres Pet Services is the Town of Lansing Dog Shelter;
3. The 2018 Dog Control and Shelter Agreement between the Town of Lansing and Country Acres Pet Services is for a term commencing January 1, 2018 and ending December 31, 2018;
4. The Town Supervisor of the Town of Lansing is hereby authorized to sign said agreement.

**RESOLUTION 18-27**

**AUTHORIZATION TO PARTICIPATE IN COOPERATIVE  
PURCHASING OF HIGHWAY SERVICES WITH  
TOMPKINS COUNTY**

**WHEREAS**, the Office of the State Comptroller has ruled that counties may no longer extend their bids for public work (services) to political subdivisions, and

**WHEREAS**, General Municipal Law Section 119 provides that municipalities may enter into cooperative purchasing agreements to jointly bid needed services, and

**WHEREAS**, General Municipal Law Article 5-G, Section 119 states that “any agreement entered into hereunder shall be approved by each participating Municipal Corporation or district by a majority vote of its governing body”

**NOW THEREFORE, BE IT RESOLVED**, that the Town of Lansing is hereby authorized to participate in the County bid for purchasing highway materials and services as required for the operation of the Town Highway Department.

**BE IT FURTHER RESOLVED**, that the Town reserves the right to participate in the State bid if the State bid is lower.

**RESOLUTION 18-28**

**RESOLVED**, that the 2018 Agreement for the Expenditure of Highway Moneys be approved and signed by the Town Board, Town Supervisor, and Town Highway Superintendent.

**RESOLUTION 18-29**

**RESOLVED**, that the Town Clerk’s Office be the official depositories for all Town Accounts except the Town Justice Accounts.

**RESOLUTION 18-30**

**RESOLVED**, as follows:

1. The Town Clerk’s Office will accept payments by cash, check, or credit card for all services in the Town Clerk’s Office. In addition, payments for water and taxes may be made by credit card or e-check on the Town of Lansing’s website.
2. The Parks and Recreation Department accepts payments by cash, credit card, or check.
3. The Lansing Court accepts payments by cash, credit card, certified bank check, or money order.
4. The Town Clerk’s Office and the Lansing Court have a separate processing fee for paying by credit card or e-check which said fee is paid by the person using the credit card or e-check.
5. The banking agreement is approved and each year the service cost will be examined to determine whether the service should be bid or shopped.
6. The deposits may be made remotely by using the TTC digital check scanner.

**RESOLUTION 18-31**

**RESOLVED**, that the charge for a check returned for insufficient funds, to the Town Clerk’s Office, is \$20.00.

**RESOLUTION 18-32**

**RESOLVED**, that the Town Clerk/Receiver of Taxes is appointed the keeper and auditor of the three (3) Petty Cash Funds in the Town Clerk Office, one (1) for Water and Sewer, one (1) for Town Clerk and one (1) for Receiver of Taxes.

**RESOLVED**, that the Park Superintendent and Recreation Director is appointed the keeper and auditor of the Petty Cash Fund in the Parks and Recreation Department.

**RESOLVED**, that the Bookkeeper is appointed the keeper and auditor of the Petty Cash Fund in the Supervisor's Office.

**RESOLVED**, that the Senior Court Clerk is appointed the keeper and auditor of the Petty Cash Fund in the Court Office.

**RESOLUTION 18-33**

**RESOLVED**, that the salaries for the public officers that are a member of the Town of Lansing Planning Board are paid annually upon the December abstract for the Town and are set as follows: Planning Board Member - \$600 per year; Planning Board Chairperson - \$1,200 per year.

**RESOLUTION 18-34**

**RESOLVED**, that the salaries for the public officers that are a member of the Town of Lansing Zoning Board of Appeals are paid annually upon the December abstract for the Town and are set as follows: Zoning Board of Appeals Member - \$600 per year.

**A short break was taken at 8:02 pm**

**RESOLUTION 18-35**

**RESOLVED**, that the following residents are members of the Town of Lansing Planning Board and the Chairperson is Thomas Ellis and the Vice Chairperson is Gerald Caward, Jr.

Thomas Ellis, Norman (Lin) Davidson, Gerald Caward, Jr., Larry Sharpsteen, Sandra Dennis Conlon, Al Fiorille, Deborah Trumbull, Dean Shea (Alternate), and Thomas Butler (Alternate).

**RESOLUTION 18-36**

**RESOLVED**, that the following residents are members of the Town of Lansing Zoning Board of Appeals and the Chairperson is Henry (Hurf) Sheldon, Jr.

Henry (Hurf) Sheldon, Jr., Linda Hirvonen, Judith Drake, Maureen Cowen, Chris Williams, and Peter Larson, III (Alternate).

**RESOLUTION 18-37**

**RESOLVED**, that the following residents are members of the Town of Lansing Housing Authority.

George Gesselein, David Stoyell, Connie Wilcox, Joyce Rendano, Charla Hayes, and Rick Hayes.

**RESOLUTION 18-38**

**RESOLVED**, that the following people are members of the Town of Lansing Water and Sewer Advisory Board.

Doug Dake, Charlie Purcell, Guy Krogh, David Herrick, Lynn Day, Steve Riddle, and John Gutenberg.

**RESOLUTION 18-39**

**RESOLVED**, that the following people are members of the Town of Lansing Ethics Board.

Tom Jones, Edward LaVigne, Henry (Hurf) Sheldon, Jr., Jay Franklin, and Kevin Wyszowski.

**RESOLUTION 18-40**

**RESOLVED**, that the following persons remain as members of the Agricultural and Farmland Protection Committee, formed pursuant to the Agricultural and Comprehensive Plans of the Town of Lansing and memorialized in Resolution #17-46, with each appointee to serve for a concurrent three-year term expiring upon December 31, 2019:

Connie Wilcox, Chairperson, John Fleming, Vice Chairperson, Adam Buck, Robert Hatfield, Larry Moore, Todd Eldred, Norman "Lin" Davidson, Jeannine Kirby, Ken Patchen, Peter Larsen, III, and Al Fiorille;

**RESOLUTION 18-41**

**RESOLVED**, that in reference to the Town's Procurement Policy, Department Heads will attend a mandatory training session on purchasing and bidding. The training will focus upon the current requirements of law.

**RESOLUTION 18-42**

**RESOLVED**, that, in addition to any Enforcement Officers identified in such law or ordinance, the persons filling the following positions be and are hereby confirmed and appointed as Enforcement Officers for the following Local Laws and Ordinances:

Local Law #2 of 2004 (Highway Excavation & Construction): The Town Highway Superintendent, or his or her designees; the Deputy Highway Superintendent, or his or her designees; and any Town Code Enforcement Officer.

Local Law #5 of 2004, as amended by Local Law #6 of 2015 (Unsafe Buildings): Any Town Code Enforcement Officer; and any Town Building Inspector.

Local Law #7 of 2004 (Business Inventory Storage): Any Town Code Enforcement Officer; and any Town Building Inspector.

Local Law #3 of 2006 (Mass Gatherings): Any Town Code Enforcement Officer; any Town Building Inspector; any Town Constable (whether an employee or contractor); and the Director of Parks & Recreation.

Local Law #4 of 2006 (Lock Boxes), as amended by Local Law #6 of 2009: Any Town Code Enforcement Officer; any Town Building Inspector; any Fire Inspector, Fire Captain, or Fire Marshall of the Town or any Fire District (or similar geographic district or area) affecting or located within the Town.

Local Law #6 of 2006 (Code Enforcement), as amended by Local Law #8 of 2009 and Local Law #3 of 2015 (Executive Law § 382-b Timber and Truss rules): Any Town Code Enforcement Officer; and any Town Building Inspector.

Local Law #2 of 2007 (Parks Rules and Regulations): The Director of Parks & Recreation, or his or her designees; any Deputy Director of Parks & Recreation, or his or her designees; and any Town Constable (whether an employee or contractor).

Local Law #6 of 2007 (Illicit Discharges): Any Code Enforcement Officer; and any Stormwater Management Officer ("SMO").



Local Law #2 of 2008 (Subdivisions): Any Town Code Enforcement Officer; and any Town Building Inspector.

Local Law #6 of 2009 (Stormwater): The Town's Code Enforcement Officer, hereby designated as SMO.

Local Law #9 of 2009 (No Smoking on Certain Town Property): Any Town Code Enforcement Officer; any Town Building Inspector; and any Town Constable (whether an employee or contractor).

Local Law #1 of 2011 (Sewer Law): Any Town Code Enforcement Officer; any Town Building Inspector; and any Town Constable (whether an employee or contractor).

Local Law #5 of 2012 (Excavation & Construction in Municipal Roadways & Highway Rights of Way): Any Highway Superintendent; any Deputy Highway Superintendent.

Local Law #3 of 2013 (Bingo & Games of Chance): Any Town Clerk; any Deputy Town Clerk.

Local Law #1 of 2014 (Sign Local Law): Any Town Code Enforcement Officer; any Town Building Inspector.

Local Law #3 of 2014 (Regulate Outdoor Storage and Junkyards): Any Town Code Enforcement Officer; and any other person appointed as an enforcement officer under such local law.

Local Law #4 of 2014 (Mobile Home Park Local Law): Any Town Enforcement Officer; any Town Building Inspector; and any other person appointed as an enforcement officer under such local law.

Local Law #1 of 2015 (Amendments to and Restatement of Town of Lansing Land Use Ordinance): Any Town Code Enforcement Officer.

Local Law #7 of 2015 (Communications Tower Local Law): Any Town Code Enforcement Officer.

Local Law #8 of 2015 (Licensing, Identification and Control of Dogs in the Town of Lansing): Any Town Clerk; any Deputy Town Clerk; any Dog Control Officer (including any Dog Warden).

Local Law #9 of 2016 (Flood Plain Control): Any Town Code Enforcement Officer; and Town Building Inspector.

**RESOLUTION 18-43**

**RESOLVED**, that the Town Board of the Town of Lansing does hereby approve the following Town Clerk’s 2017 Annual Report, Water and Sewer Collection Report, and Receiver of Taxes Report, as set forth below.

**TOWN CLERK’S 2017 ANNUAL REPORT**

RECEIPTS	
Marriage Transcripts	\$ 210.00
Marriage Licenses	\$ 1,520.00
Decals	\$ 13,099.00
Games of Chance Licenses	\$ 25.00
Bingo Licenses	\$ 543.75
Bingo Proceeds	\$ 161.13
Photocopies	\$ 11.00
Faxes - Outgoing	\$ 24.00
Returned Check Fee	\$ 20.00
Dog Licenses	<u>\$ 22,801.00</u>
<b>TOTAL RECEIPTS</b>	<b>\$38,414.88</b>

DISBURSEMENTS

Paid to Supervisor for General Fund	\$ 23,066.15
Paid to NYS DEC for DECALS	\$ 12,424.48
Paid to Ag & Markets for Animal Population Control	\$ 1,728.00
Paid to NYS Health Dept. for Marriage Licenses	\$ 855.00
Paid to Comptroller for Games of Chance Licenses	\$ 15.00
Paid to Comptroller for Bingo Licenses	\$ 326.25

**TOTAL DISBURSEMENTS \$ 38,414.88**

Dog Tickets Issued - 60  
 Accessible Parking Permits Issued/Renewed - 178  
 Notary Signatures - 1,175

**2017 TOWN OF LANSING  
WATER AND SEWER COLLECTION**

MONTH	WATER	PENALTY	TOTAL
January	\$1,069.05	\$81.84	\$1,150.89
February	\$171,708.96	\$987.84	\$172,696.80
March	\$10,271.69	\$720.65	\$10,992.34
April	\$2,095.33	\$160.30	\$2,255.63
May	\$167,665.63	\$477.78	\$168,143.41
June	\$7,896.12	\$536.06	\$8,432.18
July	\$1,946.16	\$159.90	\$2,106.06
August	\$180,340.68	\$795.44	\$181,136.12
September	\$16,234.47	\$733.58	\$16,968.05
October	\$9,798.06	\$1,189.90	\$10,987.96
November	\$190,193.73	\$0.00	\$190,193.73
December	\$7,419.03	\$462.43	\$7,881.46
<b>TOTAL</b>	<b>\$766,638.91</b>	<b>\$6,305.72</b>	<b>\$772,944.63</b>

**CHERRY ROAD SEWER COLLECTION**

MONTH	SEWER	PENALTY	TOTAL
January	\$63.75	\$0.00	\$63.75
February	\$5,657.82	\$12.76	\$5,670.58
March	\$270.94	\$27.11	\$298.05
April	\$0.00	\$0.00	\$0.00
May	\$6,189.07	\$31.90	\$6,220.97
June	\$127.50	\$12.76	\$140.26
July	\$0.00	\$0.00	\$0.00
August	\$5,795.95	\$1.59	\$5,797.54
September	\$74.39	\$6.38	\$80.77
October	\$446.25	\$38.28	\$484.53
November	\$5,730.06	\$0.00	\$5,730.06
December	\$334.69	\$25.52	\$360.21
<b>TOTAL</b>	<b>\$24,690.42</b>	<b>\$156.30</b>	<b>\$24,846.72</b>

**WARREN ROAD SEWER COLLECTION**

MONTH	SEWER	PENALTY	TOTAL
January	\$0.00	\$0.00	\$0.00
February	\$16,197.86	\$299.64	\$16,497.50
March	\$147.42	\$12.76	\$160.18
April	\$0.00	\$0.00	\$0.00
May	\$16,304.11	\$0.00	\$16,304.11
June	\$784.92	\$1.99	\$786.91
July	\$0.00	\$0.00	\$0.00
August	\$17,577.78	\$1.99	\$17,579.77
September	\$63.75	\$6.38	\$70.13
October	\$1,190.00	\$114.75	\$1,304.75
November	\$18,172.78	\$0.00	\$18,172.78

December	\$453.86	\$8.51	\$462.37
<b>TOTAL</b>	<b>\$70,892.48</b>	<b>\$446.02</b>	<b>\$71,338.50</b>

<b>GRAND TOTALS</b>	<b>WATER/SEWER</b>	<b>PENALTY</b>	<b>TOTAL</b>
	\$862,221.81	\$6,908.04	\$869,129.85

## 2017 Town and County Tax Collection

<b>ORIGINAL WARRANT</b>	<b>\$13,112,607.79</b>
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<b>DUE TO SUPERVISOR</b>	<b>\$3,758,455.48</b>	<b>DUE TO COUNTY</b>	<b>\$9,354,152.31</b>
Adjustments			

<b>ADJUSTED DUE SUPERVISOR</b>	<b>\$3,758,455.48</b>	<b>ADJUSTED DUE COUNTY</b>	<b>\$9,354,152.31</b>
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<b>TOTAL ADJUSTED WARRANT</b>	<b>\$13,112,607.79</b>
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### COLLECTED

1st Installments	\$344,351.77
Service Charge (for 1st installments)	\$17,217.47
Full Payments	\$11,977,105.37
Penalties	\$6,729.38
Late Notice Fees	\$69.00
Bad Check Fees	\$20.00
<b>TOTAL COLLECTED</b>	<b>\$12,345,492.99</b>
Bank Interest	\$511.39
<b>TOTAL COLLECTED PLUS INTEREST</b>	<b>\$12,346,004.38</b>

PAYMENTS TO SUPERVISOR		RECONCILE WITH COUNTY	
		Franchise Tax(348,956.71-18.67=348,938.04)	\$348,938.04
1/26/2017	\$3,758,455.48	2nd Install Due	\$344,350.63
		paid 2/16/17	\$7,500,000.00
		paid 3/20/17	\$500,000.00
		paid 4/12/17	\$214,063.62
		Unpaid Taxes Returned to County	\$446,800.02
		Sub Total	\$9,354,152.31
		<b>TOTAL FOR RECONCILE</b>	<b>\$9,354,152.31</b>
<b>TOTAL PAID SUPERVISOR</b>	<b>\$3,758,455.48</b>	(Subtract from Adjusted County Warrant)	
<b>BALANCE DUE TOWN</b>	<b>\$0.00</b>	<b>BALANCE DUE TO COUNTY</b>	<b>\$0.00</b>

OTHER PAYMENTS TO TOWN		OTHER PAYMENTS TO COUNTY	
Penalties	\$6,729.38	Service Charge (for 1st install) paid 2/16/17	\$17,217.47
Late Notice Fees	\$69.00		
Bad Check Fees	\$20.00		
<b>SUB TOTAL</b>	<b>\$6,818.38</b>		
Bank Interest	\$511.39		
<b>Total Other to Town</b>	<b>\$7,329.77</b>		
Paid to Supervisor-3/20/17	\$4,388.23		
Paid to Supervisor-4/12/17	\$2,934.97		
Paid to Supervisor-5/4/17	\$6.57		
<b>Balance due to Supervisor (other payments)</b>	<b>\$0.00</b>		
<b>BEGINNING TOTAL IN CHECKING</b>	<b>\$0.00</b>		
Total Collected plus interest	\$12,346,004.38		
Warrant Paid to Town	\$3,758,455.48		
Other Payments to Town	\$7,329.77		
<b>Warrant Paid to County</b>	<b>\$8,214,063.62</b>		
Franchises	\$348,938.04		
Other Payments to County	\$17,217.47		

<b>ENDING TOTAL IN CHECKING</b>	<b>\$0.00</b>		
Full Payment Bills Collected	4,588	New Apportioned Bills	21
First Installments Collected	255	Total In Lieu of Taxes	\$125,276.99
Unpaid Bills	116		

**RESOLUTION 18-44**

**RESOLVED**, that the Town Board of the Town of Lansing does hereby approve the following 2018 Town of Lansing Parks and Recreation Department Fees and Code Office Subdivision and Building Permit Fees.

**BE IT FURTHER RESOLVED**, that these 2018 Lansing Parks and Recreation Department Fees and Code Office Subdivision and Building Permit Fees be and remain subject to amendment throughout the year by the Town Board.

**2018  
MYERS PARK MARINA  
BOAT SLIP FEE SCHEDULE**

BOAT LENGTH PER/FT	If paid in full Payment due by <b>Feb. 16, 2018</b>		If paid in installments <b>1st payment = Feb. 16, 2018</b> <b>2nd payment = March 16, 2018</b>	
	RESIDENT		NON - RESIDENT	
<b>MIN. 19'</b>	\$722.00	1st = \$366.00 2nd = \$366.00	\$836.00	1st = \$423.00 2nd = \$423.00
<b>20'</b>	\$760.00	1st = \$385.00 2nd = \$385.00	\$880.00	1st = \$450.00 2nd = \$450.00
<b>21'</b>	\$798.00	1st = \$404.00 2nd = \$404.00	\$924.00	1st = \$467.00 2nd = \$467.00
<b>22'</b>	\$836.00	1st = \$423.00 2nd = \$423.00	\$968.00	1st = \$489.00 2nd = \$489.00
<b>23'</b>	\$874.00	1st = \$442.00 2nd = \$442.00	\$1,012.00	1st = \$509.00 2nd = \$509.00
<b>24'</b>	\$912.00	1st = \$461.00 2nd = \$461.00	\$1,056.00	1st = \$533.00 2nd = \$533.00
<b>25'</b>	\$950.00	1st = \$485.00 2nd = \$485.00	\$1,100.00	1st = \$560.00 2nd = \$560.00
<b>26'</b>	\$988.00	1st = \$499.00 2nd = \$499.00	\$1,144.00	1st = \$577.00 2nd = \$577.00
<b>27'</b>	\$1,026.00	1st = \$518.00 2nd = \$518.00	\$1,188.00	1st = \$599.00 2nd = \$599.00
<b>28'</b>	\$1,064.00	1st = \$537.00 2nd = \$537.00	\$1,232.00	1st = \$619.00 2nd = \$619.00
<b>29'</b>	\$1,102.00	1st = \$556.00 2nd = \$556.00	\$1,276.00	1st = \$643.00 2nd = \$643.00
<b>30'</b>	\$1,140.00	1st = \$580.00 2nd = \$580.00	\$1,320.00	1st = \$670.00 2nd = \$670.00
		<b>BOAT SLIPS WITH ELECTRIC ADD</b>	<b>\$200.00</b>	

## Town of Lansing Parks & Recreation 2018 PAVILION INFORMATION

PAVILION	SIZE	CAPACITY	FEE
A	40'x30'	150	\$50.00
B	50'x30'	200	\$70.00
C	40'x34'	150	\$50.00
D	48'x36'	200	\$70.00
E	36'x28'	100	\$50.00
F	36'x28'	100	\$50.00
G	36'x28'	100	\$50.00
Ballfield		150	\$50.00

## 2018 PARK AND MARINA FEE SCHEDULE

	RESIDENTS	NON-RESIDENTS
<b>PARK ADMISSION (per car)</b> Admission will be charged Daily (except July 4) from Memorial Day Weekend-Labor Day	<b>\$ FREE</b> With Myers Park resident sticker.	<b>\$5.00</b>
Non-Resident season admission pass <b>\$40</b>		
<b>LAUNCHING</b>		
- per launch	4.00	6.00
- season permit	40.00	60.00
- Sr. Citizen season permit	30.00	50.00
<b>DRY DOCK</b>		
- seasonal	250.00	350.00
<b>KAYAK</b>		
- seasonal rack storage	75.00	75.00
<b>TRANSIENT DOCKING</b>	\$1 per Hour	
Must dock in designated area only!		
<b>CAMPING (per night)</b>	28.00	28.00
Water & Electric included on every site.		

(Senior Citizen age is 62. There is NO senior citizen discount for admission, dry dock or camping)

**Extra Season Launch sticker** – Customers with multiple boats may purchase an extra season launch sticker for an additional \$5.00. Registration for the additional boat must be shown at the time of purchase along with the additional trailer license plate number.

## LANSING PARKS AND RECREATION

### Rules and Regulations for Use of Lansing Community Center

**RULES:**

**1. To reserve** the Community Center, contact the Parks and Recreation Office at 607-533-7388, or stop by the office at 29 Auburn Road, Monday - Thursday 7:30am to 4:00pm, Friday 7:30am to Noon.

**2. All organizations must provide a Certificate of Insurance in the amount of \$500,000.00 combined single limit and the Town of Lansing to be named as an additional insured.**

3. **FEE:** for rental of the building is \$75; there is no charge for non-profit organizations.
4. **Renting party must remain on designated floor *only*.** Other areas of the building may be rented simultaneously.
5. **NOTICE:** Play area equipment and toys are property of the *Lansing Drop-In* and are *off limits to all users* other than the participants of the Lansing Drop-In.

**KEYS:**

6. Weekly and bi-weekly users will be assigned one key to the leader of the organization at the beginning of the assigned use date. The key must be signed out in person at the Parks and Recreation Office. At the end of the scheduled season, you must return the key to the Parks and Recreation Office.
7. **All other users must sign out a key in person** at the Parks and Recreation Office and return the key in the *Parks & Recreation Drop Box* *immediately after use*, located in the Town Hall foyer.

**KITCHEN USE:**

8. There will be a fee of \$25.00 for kitchen use. Must do a “walk-through” of kitchen prior to usage. Kitchen use includes the use of the stove, griddle, and/or the dishwasher. Usage shall be limited to once per month, **not to exceed a total of 3 uses per calendar year.**

**CLEAN UP:**

9. Return tables and chairs to their original spots. Do not drag tables and chairs across the floor. If the kitchen facilities were used, please wipe down and clean all surfaces. If extensive clean up is required after your use of the Community Center, you will be charged a clean-up fee of \$50 per hour.
10. Turn off lights for the BATHROOMS, THE 2<sup>ND</sup> FLOOR, AND THE FOYER ONLY. **All other lights are on sensors and turn off automatically.**
11. **Be sure all doors are locked when you leave.**
12. If there is any abuse to the building, you will lose your privilege to use the building.
13. Youth groups must have an adult supervisor.
14. **NO ALCOHOLIC BEVERAGES ARE ALLOWED.**
15. If you experience problems during the use of the Community Center with the water, heat, plumbing, or appliances, please call one of the following immediately:

Steve Colt, Director of Parks & Recreation      (607) 227-0562  
Parks & Recreation Department                      (607) 533-7388

Thank You!  
Lansing Parks and Recreation Office

# **Town Of Lansing Planning Dept's Fee Schedule**

(Effective January 18, 2018)

## **SUBDIVISION FEES**

**Exempt Subdivision & Boundary Change** (\$125.00)

**\*Minor & Major Subdivisions:** Initial Application – \$100.00} \$125.00 for each new lot created paid after Final Approval.

**\*Planned Unit Development** (PDA) – Initial fee \$300.00 plus (\$125.00) for each accepted unit paid after Final Approval.

**\*Site Plan Review** – \$100.00

**Notification for each Public Hearing Fee (Fee is the Responsibility of the Applicant for Subdivisions, PDA'S, ZBA, Site Plans and Special Permits)** \$75.00

**\*Sign Site Plan Review** - \$50.00 – For Planned Sign Areas and Illuminated Signs

**Sign Permit** – \$40.00

**\*ZBA Hearing** – \$100.00

**Special Permit** – \$100.00

**Flood Zone Development Permit Fee** – \$200.00 (Per Local Law #9 of 2016)

**Title Search** – \$25.00

**Zoning Permit** - \$50.00

**Firework Display Permit** - \$100.00

**Inspections made before or after Office Hours** – \$55.00 (1 hour minimum)

**Junk Yard License & three year Renewal Fee** – \$100.00

**Cell Tower Application Fee** – **\$1,000.00 includes Legal & Engineering Fees, but not technical consultant's or building permit fees**

**Fly Ash** – **As agreed upon with AES.**

**Building Permits** – See attached sheet

**Fire Inspections of Public Assemblies, Multi Residence & Businesses**  
– \$25.00; Multi. Res. 5 Units and over – \$50.00

**\*Application Fee: Stormwater & Erosion Control Local Law 06-09** – (\$350.00)

**Notice of Ground Disturbance Permit-** \$30.00

**Exemption Certificate for Outdoor Storage** – \$100.00

**\* Legal and Engineering Fees to be paid thru an Applicant's Agreement.**

**Applicant is defined as:** Owner, Owner's Representative, Engineer, Developer, Builder or Contractor.

**Copies of the Land Use Ordinance, Directory, Subdivision Rules & Regulations, Comprehensive Plan** – \$20.00

# Building Permit Fees

(Effective January 18, 2018)

Working without a Building Permit – The fees set forth shall be doubled if work is commenced prior to the issuance of a permit.

## Residential:

\$0.34 cents a square foot for – One & Two Family Residence, Modular Homes, Mobile Homes on Private Lots, Additions, finished off basements.

Fees for Mobile Homes on Rental Lots will have a charge of \$150.00

\* Note that basements are not included in Square footage Total if the basement is unfinished.

\$0.16 cents per Square Foot for: Garages, Storage Buildings, Workshops & Pole Barns.

\* Note any New Residence with an attached Garage will pay 0.34 cents Sq. Ft & 0.10 cents Sq Ft.

## Remodeling:

\$3.00 per thousand of estimated construction cost- when the Square Foot Rule does not apply. (\$75.00 minimum)

## Commercial:

\$5.00 per thousand of estimated construction cost. (\$75.00 minimum)

Pools: \$50.00 – For storable / portable pools  
\$50.00 – For all above Ground Pools.  
\$75.00 – For all In-Ground Pools.

In & Above Ground Pool Permits will only be 180 day Permits, storable / portable pools will only be 90 day permits.

All swimming pools shall be completed within 12 months, complete means a Certificate of Compliance has been issued.

## Prefab Sheds:

\$40.00- For any Pre Assembled Shed.  
101 Sq. Ft.-199 Sq. Ft. & less than 12' in height.  
\$0.15 per Square Foot for any Pre Assembled Shed 200 Sq. Ft & over with a minimum fee of \$75.00.

Sign Permits: \$40.00

Solar Panel, wind or similar alternative energy source permits for Residential use: \$75.00

Solar Panel, wind or similar energy source for Commercial Projects up to five acres (Solar panel projects will be determined by solar panel surface): \$500.00

Solar Farms – over five acres of panel surface- \$2500.00

Solid fuel burning appliances-wood, pellet, coal stoves.- \$25.00

Demolition Permits: \$25.00

Plumbing Inspections: \$100.00- For any plumbing Inspection's that are not in the Consolidated Water District.

\*Note: Except for the Projects noted here, there will be a minimum Building Permit Fee of \$75.00

\*Note: Except for Pool Permits, any Building Permit that is not complete within one year will require a Renewal Fee of 50% of the original cost of the Building Permit per year until the Project is complete or a \$75.00 Minimum:

\*Exception- Any permit over \$300.00 will be charged a flat fee of \$150.00 for the first renewal, subsequent permit renewals to remain at 50% of the original fee paid.

## ORGANIZATIONAL RESOLUTIONS 18-01 – 18-44

### RESOLUTION 18-45

WHEREAS, upon due deliberation thereupon, the Town Board of the Town of Lansing has hereby

RESOLVED, that the Organizational Resolutions **18-01 – 18-44** as presented and as amended, are hereby approved as presented and amended, and

BE IT FURTHER RESOLVED, that these Organizational Resolutions be and remain subject to amendment throughout the year by the Town Board.



The question of the adoption of such proposed Organizational Resolutions were duly motioned by Councilperson Doug Dake, duly seconded by Councilperson Andra Benson, and put to a roll call vote with the following results:

Councilperson Andra Benson - Aye  
Councilperson Doug Dake - Aye  
Supervisor Edward LaVigne - Aye

Councilperson Katrina Binkewicz - Aye  
Councilperson Joseph Wetmore - Aye

Accordingly the foregoing Resolutions were approved, carried, and duly adopted on January 17, 2018.

### **2017 TOWN HISTORIAN'S REPORT**

Copies were available for the public and the report also appears on the Town's Webpage.

Louise Bement  
49 Myers Road  
Lansing, NY 14882  
2017 Town Historian's Report

Time again to report on the fascinating life of a Town Historian.

As in other years I have written the eight page quarterly Lansing Historical Newsletter. This is a time consuming, but fascinating thing to do. I am always looking for interesting tidbits of Lansing's history to include in the newsletter.

Speaking of fascinating tidbits of history, because this was the Bi-Centennial year for Lansing (as well as Tompkins County), I wrote a short paragraph each week for inclusion in the on-line newspaper, "The Lansing Star". The editor of the paper said that this was a very popular feature, which was a nice compliment for me. I started the year with an interview at the WHCU radio station about our bi-centennial history.

As president of the Lansing Historical Association I preside over our five board meetings and the fall and spring public programs. With two other board members I am at the archival building Saturday mornings from 10:00 till 12:00 in case someone wants to stop in to do research. Fannie Welch, Kathy LaLonde and I work in the archives while we wait for anyone to arrive. Very few people show up and I am much more liable to be at the archives by appointment with interested researchers.

Peter Kopp came to find out more about his Federalist house on Breed Road. This is a very typical 1820's Federalist and he wants to repair and restore it in a proper manner. I told him to talk to Peter Larson who had restored his Greek Revival on Van Ostrand Road.

I did research on the Miller name for Moses Miller, but did not have much luck with that one.

The Lansing Community Library was doing a Traveling Exhibit about Women in local history with the other libraries in the county. They asked me to write about three women and I chose Betsy Barber, Alice Bristol, and Elizabeth Whitlock as three contrasting women in Lansing's history.

Betsy was a non-descript girl in her twenties who lived on Jerry Smith Road in 1852, and wrote in her diary about helping a fugitive slave on his way to freedom.

Alice Bristol was a force to be reckoned with who lived in Ludlowville from the mid 1800's to the 1930's. She wrote our earliest history of the town of Lansing, focusing mostly on Ludlowville. She sued Will Barr for breach of promise when he broke their engagement. She took this money and opened a fancy finishing school for girls in Washington, DC. She closed the school when the depression of 1929 made a school such as that unaffordable.

Elizabeth Whitlock was better known in our town as the Witch of Syrian Hill. She was of a criminal mind and scared people when she chased them with a gun. She also burned down people's barns and attempted to burn their houses if she felt they "done her wrong". She was

arrested, but for some reason never served her term in jail. She just disappeared and perhaps the town was glad to see her go.

I gave a talk at the Lansing/Rotary Club. This is a small group which meets at a room in Kendal. I have spoken to them before. We always have a goodtime.

I worked on several projects that the Municipal Historians are doing.

In March I did a program with Ron Ostman and Harry Littel at The History Center. They were reviewing a book they had published about the wood and lumber business in the northern tier of Pennsylvania where I had grown up.

I went to a meeting about the replacing of the Viaduct across Salmon Creek. I gave the presenters some historic information about when the bridge was built in 1930. They were very pleased to get the information that we had in our archives.

Debbie Smith came from Utah to do research about the Myers/Mack families.

In May Carol Becker from the Covenant Love School in Dryden taught her first and second grade class in our one-room schoolhouse. I opened the school and talked to the children about our school history. Carol comes every other year in May to teach the whole day in our school. The building is too small for Lansing size classes.

Mike Long, Connie Wilcox and I met several times about using our historic farm pictures to make beautiful posters for the Agriculture Day. I gave a talk on the Agriculture Day.

In the fall I did a "Walk&Talk" in Ludlowville. Historic Ithaca had arranged for talks like these around the county. About 50 people attended my "Walk&Talk".

I met several times with a woman about the Ozmun family history.

In July Fannie Welch, Kathy LaLonde, and I held an exhibit at the North Cabin during the Lansing Lions Fourth of July Bar-B-Que. We had posters of Portland Point, International Salt, The Rock Salt Mine, and the Shortline Railroad as well as other displays.

Wrote Kris Wetmore about the history of Simon Alexander that she had requested. I worked with Ella and Gerry Holden on their family history.

In August two young women from Rochester came to learn about the land across the road from the Ball Fields. They were working for a company in Rochester.

The Richards from Ladoga Point came to look up history of Myers and Ladoga. I researched the history of the Ithaca-Auburn RR for a lady from Ovid.

In September I spent eight hours of a cold, windy day presiding over a table of historic items at the Lansing Bi-centennial carnival.

I gave a talk at our one-room schoolhouse for the Lansing Lions Club. When one gives a talk to the Lansing Lions, they give you a very good meal!

I gave a talk on our 23 one-room district schools at the Lansing Historical Association Fall Meeting.

In October Nancy Garrett from Frederick, Maryland came to do research on the Tichenor name.

In November I wrote a 275 word essay about the Hamlet of Myers for a project that Bruce Estes is doing. I will be writing about the hamlets of North Lansing and Ludlowville also.

I attended the Red Bridge Ribbon Cutting ceremony and gave a short talk on the history of the bridge.

**LANSING COMMUNITY LIBRARY REPORT – AMI STALLONE**

The following report was available as a handout.

**TOWN BOARD UPDATES  
FROM THE LANSING COMMUNITY LIBRARY  
January 17, 2018**

1. **T'ai Chi Class** – Instructor John Burger is teaching T'ai Chi classes at the library on Tuesdays from 11:30-12:30 PM and on Thursdays from 2:30-3:30 PM. These classes are free and open to the public.
2. **Smoothie Creations** – Nutritionist Tina Snyder from the Cornell Cooperative Extension will be teaching us how to make healthy and delicious smoothies at the Lansing Community Center on Saturday, Jan 20 at 11:00 AM.
3. **Artwork** by photographer *Carl Schofield* will be on display Jan – Feb.
4. **January Hours** – The library will be closed on Jan. 15 in observation of MLK Day and on Friday, Jan. 19 for staff training.
5. **A Look Forward:**
  - a. **STEAM Month** – February is STEAM month at Lansing Schools and at the library. Stay tuned for upcoming STEAM programming.
  - b. **Come & Go Legos** – Saturdays in February from 11:00 AM - 1:00 PM.

**TOMPKINS COUNTY REPRESENTATIVE – MIKE SIGLER**

The following report was available as a handout.

**Tompkins County Legislator  
Michael Sigler  
January 17, 2018**

Hello and thank you for having me again. I again want to thank Marcia Lynch for her work as the county's Public Information officer. I draw very liberally from her reports.

Martha Robertson will be leading the legislature this year as Chair and Anna Kelles will be Vice Chair. Robertson was the only member nominated for Chair, and was elected by unanimous vote. I obviously have a lot of disagreements with Legislator Robertson on policy, but she gives as good as she gets and while I disagree with her, I don't question her commitment to her positions. When she in my opinion is wrong, I let her know, and she does the same. I'm hoping, obviously, that she'll see I'm right more, but baby steps.

Yesterday, we were given our committee assignments. I'm again on Budget and I think we have a solid committee there. I'll also be on two new committees Transportation and Housing, both critical issues for the county right now and I'll also be on the Industrial Developments Agency. I've reached out to two of the local unions in regards to my IDA appointment as I'll be looking to them as one source for input.

We recognized Interim County Administrator Paula Younger, who has served as Deputy County Administrator for more than eleven years, for her many and varied important contributions to county government and the people of Tompkins County. Younger will leave county government as of January 10<sup>th</sup>, and Legislators and staff wore blue to mark her new role as Ithaca College's first-ever Executive Director for Government and Community Relations.

The Legislature, by unanimous vote, urged its State legislative representatives to repeal regulations of the State Office of Temporary and Disability Assistance (OTDA) that require homeless individuals with modest income seeking support for Temporary Housing Assistance to contribute shelter payments.

Such payments can be up to \$70.54 per night for sheltering costs, which the resolution notes would be an equivalent cost of renting an apartment for approximately \$2,100 per month, including utilities.

We are also asking the State Legislature to amend Section 224 of New York State County Law to permit counties to appropriate funds towards the development, maintenance, or management of affordable housing. Counties are allowed to spend federal and state funds for such purposes but have no mechanism under current County Law to assist in such development.

We approved a \$100,000 award to the Tompkins Center for History and Culture, directing that \$100,000 be transferred from the room tax-funded Strategic Tourism Implementation program budget to the County's capital project budget for the project, to support a portion of the County's expected \$450,000 contribution toward required code-related improvements. The County and the Tompkins Trust Company recently signed the formal agreement, whereby the County will purchase the current Main Office building of the Trust Company, on the Ithaca Commons, to house the Tompkins Center for History and Culture, which will be home to the History Center and other heritage-related nonprofits.

Also approved was a \$55,150 award to Historic Ithaca to support one-year funding of a joint Historic Ithaca/History Center Heritage Tourism program, and a \$268,000 Strategic Tourism Implementation program budget adjustment, reallocating unspent 2017 funds to the 2018 program budget (I recused myself from that vote).

Some really good news from Finance Director Rick Snyder. He reported a 5.32% increase in sales tax receipts during November, compared to a year ago—the highest November receipts on record—with preliminary year-to-date receipts appearing to be 5% above the first eleven months of 2016. That's about 1.2 million dollars over budget.

Thank you for your time.

Supervisor Edward LaVigne, congratulated Deborah Dawson on her win on the Tompkins County Legislature.

Legislator Dawson reported the Tompkins County Industrial Development Agency has taken preliminary steps to take back the power tax payments from BJ's. She noted the money was supposed to be used to prepare the property and to do a wetlands study to build senior housing on Oakcrest Road.

### **PARKS AND RECREATION REPORT – STEVE COLT**

The following report was available as a handout.

#### **Parks & Recreation Department**

**1/17/18**

*Town Board Meeting*

#### **RECREATION**

- **Travel basketball season** has started for our 4<sup>th</sup>, 5<sup>th</sup> and 6<sup>th</sup> grade Girls and Boys teams and we have yet to have had a game due to weather cancelations. Hopefully we will get underway this coming weekend. We have a good turnout this season and games are slated for weekends, ending in early March.
- **Our Ski Program** has over 40 participants and we have gotten the first two weeks of the season completed. We have four sessions to go, on Wednesday evenings. Our students are excellent and the program is running smoothly so far. Again, our program bus was sold out in October and due to a lack of consistent bus drivers, we could not really promote and expand the program... Hopefully in the future this will change.
- **The Skating Program** has started and takes place on Tuesdays after school. We have over 60 participants and excellent High School student chaperones to help

oversee it. Our Youth Service program actually employs the student chaperones, making a great partnership with us.

- **The Wrestling Program** has also started and has around 40 participants. We are SO fortunate to have some of the best wrestling knowledge and instruction in this country! REALLY!
- **Our winter Hot Stove Baseball** program has started with around 20 players. There are several different winter baseball programs now that exist at The Field. Winter baseball training is bigger now than indoor soccer.

#### PARKS

- **The Myers Summer Concert Series** has only one more date to confirm and we will then have the concert schedule booked and on the calendar. It is a great lineup.
- **We started taking Pavilion reservations** on January 2<sup>nd</sup>. As of today we have taken in \$840 in rentals.
- **Camping reservations** started on January 8<sup>th</sup>. As of today, we have taken in \$28,858 in fees. This is right about where we were last season, getting us off to a fast start for this summer. The process went VERY smoothly this year.
- **Marina Boat slip renewal** forms will be mailed soon. We will be full again, and do have a waiting list for our marina. This is the second year of the 3-year term.

#### HIGHWAY SUPERINTENDENT REPORT – CHARLIE “CRICKET” PURCELL

Cricket reported the following:

Cricket thanked the highway crew for their extra work recently.

Dredging – Cricket will have more information on this next month depending on the weather.

Village of Lansing – Cricket has been in contact with the Village of Lansing and has offered to help them regarding the winter weather.

#### PLANNING CONSULTANT REPORT – MICHAEL LONG

Mike reported the following:

The following three topics will be discussed at the next Planning Board meeting on Monday January 22, 2018:

Public Hearing - Jack Young's four lot minor subdivision on East Shore Circle

Public Hearing - Cell Tower on Conlon Road – Some improvements will be done, but it will still look the same.

Cayuga Orchards – Site Plan amendment for their sign.

Future topics:

Lansing Rod & Gun Club – They will change their shooting range and are working with the EPA to get the led out of the creek. They are going through a 239 review now.

Joint Meeting – ZBA, Planning Board and Town Board will meet on February 12, 2018 to talk about the Comprehensive Plan.

Grant – Senator Pam Helming announced the Town will receive a grant for \$75,000. It will be used for road materials for the proposed developments across the road from the Town Hall.

**ENGINEER’S REPORT – DAVE HERRICK**

No report.

**AGRICULTURE COMMITTEE REPORT – CONNIE WILCOX**

Connie reported the following:

Agriculture Mediation - Amber Driscoll from the Community Dispute Resolution Center spoke about agriculture mediation on January 8, 2018. Some mediation topics are: loans, neighbor complaints, landlords, labor problems, and family farm succession, etc. The mediation helps to reach a fair and workable solution and it’s free.

Rules and Procedures for Town Agriculture Committee - John Fleming will chair a sub-committee. They will advise the Town Board about the agriculture policy, review and suggest updates to the Farm Land Protection Plan, conduct research which may result in policy recommendations to the Town Board, and educate town residents about farming, etc.

Cornell Class - Some Cornell students may work with the agriculture group.

Agriculture Protection Plan – The plan is part of the Comprehensive Plan and the Agriculture Committee is concerned about updating zoning for agriculture district, etc.

Agriculture Day – Will this be joint with the library this year?

Next Agriculture Committee meeting is on February 5, 2018 at 9:00 am at Linda’s Diner.

**PRIVILEGE OF THE FLOOR**

A resident stated they have a hard time hearing what the Town Board is saying and asked them to use the microphones.

A resident spoke about enhancing public communication. They reported the Town Board meetings are being videotaped and put on the Town website. The resident stated the website could be updated to have an e-mail list where interested people could sign up for e-mail notifications concerning the Planning Board, Town Board, etc. They asked the Town Board to look at the website to decide where items should be placed.

A resident reported he has volunteers who will help with a citizen participation advisory board. They stated the group will help with the website, special announcements, getting information in and out, etc.

A resident asked to have the Agenda adjusted, so the resolution follows right after the discussion of the item.

A resident stated they would like the Town to have a conservation advisory board. They also suggested changing the website to a NY / Government website.

**COMPREHENSIVE PLAN COMMENTS**

A resident stated they would like to have a public presentation of the Comprehensive Plan comparing the original plan to the latest plan; stating what the differences are. They asked the Town Board to have information sessions just for the Comprehensive Plan rather than including them with the working meetings.

**RESOLUTION APPROVING COLLECTIVE BARGAINING AGREEMENT WITH THE UNITED AUTO WORKERS FOR SOUTHERN CAYUGA LAKE INTERMUNICIPAL WATER COMMISSION’S EMPLOYEES, 2018-2020**

**RESOLUTION 18-46**

**RESOLUTION APPROVING COLLECTIVE BARGAINING AGREEMENT WITH THE UNITED AUTO WORKERS FOR SOUTHERN CAYUGA LAKE INTERMUNICIPAL WATER COMMISSION’S EMPLOYEES, 2018-2020**

The following Resolution was duly presented for consideration by the Town Board:

WHEREAS, the Southern Cayuga Lake Intermunicipal Water Commission, in good faith, entered into contract negotiations with the United Auto Workers union for a renewed collective bargaining agreement for the contract that expired on December 31, 2017; and

WHEREAS, on December 18, 2017, the Commission’s negotiating team reached tentative agreement with the union’s negotiating team, the employees in the union bargaining unit ratified the tentative contract, and the Commission reviewed and approved the tentative contract at the January 4, 2018 Commission meeting; and

WHEREAS, the Town Board of the Town of Lansing has reviewed the tentative agreement and determined it to be acceptable as required by the SCLIWC operating agreements (including the Agreements of Municipal Cooperation, as amended), the Taylor Law, and the rules and regulations of the Public Employees Relation Board; and

WHEREAS, after due deliberation thereupon, now be it, the Town Board of the Town of Lansing has hereby:

RESOLVED, that the Town of Lansing does hereby approve the tentative collective bargaining agreement between the Commission and the UAW unit; and it is further

RESOLVED, that the Town of Lansing authorizes the Commission’s negotiating team to sign said contract as presented.

The question of the adoption of such proposed Resolution was duly motioned by Councilperson Andra Benson, duly seconded by Councilperson Doug Duke, and put to a roll call vote with the following results:

Councilperson Andra Benson - Aye	Councilperson Katrina Binkewicz - Aye
Councilperson Doug Duke - Aye	Councilperson Joseph Wetmore - Aye
Supervisor Edward LaVigne - Aye	

Accordingly, the foregoing Resolution was approved, carried, and duly adopted on January 17, 2018.

**COMPREHENSIVE PLAN**

Councilperson Joe Wetmore, stated the current 2006 plan should be compared with the latest proposed plan. He reported he will work with the Town Planner and the Planning Board to do a slide presentation on the changes. It was discussed that the public should be able to ask questions and receive answers during the presentation.

**APPROVE AUDIT and BUDGET MODIFICATIONS AND SUPERVISOR’S REPORT**

**RESOLUTION 18-47**

The Supervisor submitted his monthly report for the month of December 2017, to all Board Members and to the Town Clerk. The Supervisor’s Report was reviewed by Councilperson Katrina Binkewicz. The bills were reviewed by Councilperson Doug Duke, Councilperson Katrina Binkewicz, and Supervisor Edward LaVigne.

Councilperson Andra Benson, moved that the Supervisor’s Report be approved as submitted and the Bookkeeper is hereby authorized to pay the following bills and to make the following budget modifications.

**CONSOLIDATED ABSTRACT # 013**

	DATED	<u>1/17/2018</u>
AUDITED VOUCHER #’s		<u>1247 – 1310</u>
PREPAY VOUCHER #’s		<u>1247 – 1250</u>

AUDITED T & A VOUCHER #'s      98 - 101  
 PREPAY T & A VOUCHER #'s      98 - 101

<u>FUND</u>	<u>TOTAL APPROPRIATIONS</u>
GENERAL FUND      (A&B)	\$ <u>130,342.71</u>
HIGHWAY FUND      (DA&DB)	\$ <u>92,031.52</u>
LANSING LIGHTING (SL1, 2 &3)	\$ <u>1,564.86</u>
LANSING WATER DISTRICTS (SW)	\$ <u>20,028.66</u>
TRUST & AGENCY      (TA)	\$ <u>1,028.26</u>
WARREN ROAD SEWER DISTRICTS (SS1-)	\$ <u>558.95</u>

**CONSOLIDATED ABSTRACT # 01**

DATED      1/17/2018

AUDITED VOUCHER #'s      1 – 46  
 PREPAY VOUCHER #'s      1 – 1  
 AUDITED T & A VOUCHER #'s      1 - 6

<u>FUND</u>	<u>TOTAL APPROPRIATIONS</u>
GENERAL FUND      (A&B)	\$ <u>26,476.46</u>
HIGHWAY FUND      (DA&DB)	\$ <u>11,928.62</u>
LANSING WATER DISTRICTS (SW)	\$ <u>0.00</u>
TRUST & AGENCY      (TA)	\$ <u>48,702.16</u>
WARREN ROAD SEWER DISTRICTS (SS1-)	\$ <u>105.55</u>

**BUDGET MODIFICATIONS  
 GENERAL FUND A - For Year End 2017  
 1/17/2018 Board Meeting**

<u>FROM</u>	<u>TO</u>	<u>FOR</u>	<u>AMOUNT</u>
A1110.400	A1110.120	From Court Contractual to Court Clerk Prsnl Svcs Additional time paid 2017	\$ 678.00
A1410.400	A1410.110	From Town Clerk Contractual to Deputy Prsnl Svcs Vacation pay to Town Clerk for 2016	\$ 908.00
A1410.400	A1410.130	From Town Clerk Contractual to Clerk Prsnl Svcs Additional time paid 2017	\$ 71.00
A3005	A1420.400	From Mortgage Tax to Attorney Contractual Underestimated Original Budget	\$ 1,724.00
A3005	A1440.401	From Mortgage Tax to Engineer - P&M Underestimated Original Budget	\$ 430.00
A3005	A1610.200	From Mortgage Tax to Technology Equipment Underestimated Original Budget	\$ 942.00
A3005	A1620.400	From Mortgage Tax to Building Contractual Underestimated Original Budget	\$ 5,575.00
A3005	A1620.403	From Mortgage Tax to Building Electric Underestimated Original Budget	\$ 138.00
A3005	A1630.400	From Mortgage Tax to Community Center Contractual Underestimated Original Budget	\$ 779.00
A3005	A5010.120	From Mortgage Tax to Supt of Hwy Secretary Prsnl Underestimated Original Budget	\$ 735.00
A3005	A5132.405	From Mortgage Tax to Garage - Building Repair	\$ 36,850.00



A3005	A5132.410	Underestimated Original Budget From Mortgage Tax to Garage - Supplies & Maint	\$ 499.00
A3005	A5182.403	Underestimated Original Budget From Mortgage Tax to Street Lighting Cont	\$ 589.00
A3005	A7020.110	Underestimated Original Budget From Mortgage Tax to Parks & Rec Admin Rec Supv	\$ 4,325.00
A3005	A7020.120	Underestimated Original Budget From Mortgage Tax to Parks & Rec Admin Clerk	\$ 1,223.00
A3005	A7020.404	Underestimated Original Budget From Mortgage Tax to Parks Phone	\$ 40.00
A3005	A7110.400	Underestimated Original Budget From Mortgage Tax to Parks Contractual	\$ 4,645.00
A3005	A7110.403	Underestimated Original Budget From Mortgage Tax to Parks Electric	\$ 372.00
A3005	A7140.100	Underestimated Original Budget From Mortgage Tax to Parks & Rec Prsnl Srvc	\$ 3,285.00
A3005	A7310.400	Underestimated Original Budget From Mortgage Tax to Youth Program Contractual	\$ 12,694.00
A3005	A7510.400	Underestimated Original Budget From Mortgage Tax to Historian Contractual	\$ 253.00
A3005	A7620.100	Underestimated Original Budget From Mortgage Tax to Adult Rec Prsnl Srvc	\$ 55.00
A3005	A8750.401	Underestimated Original Budget From Mortgage Tax to Ag Protection	\$ 306.00
A3005	A9060.800	Underestimated Original Budget From Mortgage Tax to Health Ins	\$ 27,373.00

**GENERAL FUND B - For Year End 2017  
1/17/2018 Board Meeting**

<u>FROM</u>	<u>TO</u>	<u>FOR</u>	<u>AMOUNT</u>
B2555	B3620.110	From Building Permits to Clerk - Zoning, Codes, etc Additional paid in 2017	\$ 6,247.00
B2555	B8010.400	From Building Permits to Zoning Contractual Underestimated Original Budget	\$ 587.00
B2555	B8020.402	From Building Permits to Planning Board - Legal Underestimated Original Budget	\$ 2,130.00
B2555	B8020.430	From Building Permits to Comprehensive Plan Underestimated Original Budget	\$ 4,044.00
B2555	B9060.800	From Building Permits to Health Ins Underestimated Original Budget	\$ 2,392.00

**HIGHWAY FUND DA - For Year End 2017  
1/17/2018 Board Meeting**

<u>FROM</u>	<u>TO</u>	<u>FOR</u>	<u>AMOUNT</u>
DA2650	DA5130.200	From Sale of Scrap to Machinery Equipment Underestimated Original Budget	\$ 15,035.00

**HIGHWAY FUND DB - For Year End 2017  
1/17/2018 Board Meeting**

<u>FROM</u>	<u>TO</u>	<u>FOR</u>	<u>AMOUNT</u>
DB3501	DB9060.800	From State Aid to Health Ins Underestimated Original Budget	\$ 6,283.00

**LUDLOWVILLE LIGHTING FUND SL1- For Year End  
2017**

<u>FROM</u>	<u>TO</u>	<u>FOR</u>	<u>AMOUNT</u>
SL1-599	SL1-5182.400	From Fund Balance to Contractual Underestimated Original Budget	\$ 26.00

**WARREN RD LIGHTING FUND SL2- For Year End  
2017  
1/17/2018 Board Meeting**

<u>FROM</u>	<u>TO</u>	<u>FOR</u>	<u>AMOUNT</u>
SL2-599	SL2-5182.400	From Fund Balance to Contractual Underestimated Original Budget	\$ 533.00

**WARREN RD LIGHTING FUND SL1- For Year End  
2017**

**1/17/2018 Board Meeting**

<u>FROM</u>	<u>TO</u>	<u>FOR</u>	<u>AMOUNT</u>
SL3-599	SL3-5182.400	From Fund Balance to Contractual Underestimated Original Budget	\$ 516.00

**WATER FUND SW - For Year End 2017**

**1/17/2018 Board Meeting**

<u>FROM</u>	<u>TO</u>	<u>FOR</u>	<u>AMOUNT</u>
SW1990.400	SW8310.100	From Contingency to Water Admin Prsnl Srvc Underestimated Original Budget	\$ 686.00
SW1990.400	SW8310.401	From Contingency to Water Admin Engineer Underestimated Original Budget	\$ 1,069.00
SW1990.400	SW8310.402	From Contingency to Water Admin Legal Underestimated Original Budget	\$ 3,258.00
SW1990.400	SW8310.403	From Contingency to Water Admin Fiscal Advisor Underestimated Original Budget	\$ 4,781.00

Councilperson Doug Dake, seconded the motion and it was carried by the following roll call vote:

Councilperson Andra Benson - Aye  
Councilperson Doug Dake - Aye  
Supervisor Edward LaVigne - Aye

Councilperson Katrina Binkewicz - Aye  
Councilperson Joseph Wetmore - Aye

Accordingly, the foregoing Resolution was approved, carried and duly adopted on January 17, 2018.

**BOARD MEMBER REPORTS**

**Andra Benson**

Library – Andra stated the library meets next week.

Lansing Youth Services – Andra reported Lansing Youth Services meets tomorrow and everything is going well.

**Joseph Wetmore**

Training – Joe stated the training in Albany was amazing. He noted he focused on budget information.

**Katrina Binkewicz**

Cayuga Lake Watershed Management Plan Intermunicipal Organization – Katrina stated the IO meets next week.

**Doug Dake**

Water and Sewer Advisory Board – Doug stated the WASB didn't meet this past week. He noted they are working on proposed water districts: CWDX3, CWDX4 and CWDX5.

Wrestling – Doug noted the recreation department wrestling is going good.

**Edward LaVigne**

2018 – Ed stated he is looking forward to working with the Town Board in 2018. He noted that items will be updated as they are noticed – the same as previously done.

Tax Collection– Ed thanked Debbie Munson, Laura Nemecek, Shelby Rose, and Charmagne Rungay for working hard and taking care of the additional tax collection in December.

**TOWN COUNSEL REPORT**

**Guy Krogh**

Nothing to report.

**MOVE MEETING TO WORK SESSION MEETING**

Meeting moved to the Work Session at 9:29 p.m.

**WORK SESSION MEETING ITEMS OF DISCUSSION**

Employee Handbook – Retiree Insurance – Ed reported one change in the Employee Handbook is that retirees who are not yet 65 years old have an increase in the amount they contribute to health insurance. He stated employees accrue sick time (which retirees can use to pay for health insurance), but lose this benefit when they are 65 years old. Ed noted this will be discussed at the working meeting on February 7, 2018.

**MOTION TO ENTER EXECUTIVE SESSION**

Supervisor Edward LaVigne, moved to **ENTER EXECUTIVE SESSION TO DISCUSS THE TERMS OF A CONTRACT CONCERNING REAL PROPERTY WHERE PUBLIC DISCOURSE OR DISCLOSURE OF THE TERMS MIGHT AFFECT THE PRICE OR CONSIDERATION TO THE TOWN AT 9:35 PM.**

Councilperson Katrina Binkewicz, seconded the motion.

All in Favor - 5                                  Opposed - 0

**MOTION TO EXIT EXECUTIVE SESSION**

Councilperson Doug Dake, moved to **EXIT EXECUTIVE SESSION AT 10:19 PM.**

Councilperson Katrina Binkewicz, seconded the motion.

All in Favor - 5                                  Opposed - 0

**ADJOURN MEETING**

Meeting adjourned at the call of the Supervisor at 10:19 p.m.

Minutes taken and executed by the Town Clerk.

Respectfully submitted,

Deborah K. Munson  
Town Clerk