

MEETING SUMMARY – October 08, 2014 MEETING

TOWN OF LANSING COMPREHENSIVE PLAN UPDATE COMMITTEE

Members Present: Supervisor Kathy Miller, Chair; Jase Baese; Larry Beck; Thomas Butler; Philip Snyder; Sarah Thomson.

Others Present: Michael Long, AICP, Planning Consultant; Joseph Sheppard, Planning Assistant; Ed Levine, Town Board Member

Chair Kathy Miller called the meeting to order at 7:10 p.m.

Introductions: The committee went around the table and introduced themselves to the new Planning Consultant, Mike Long, and his assistant, Joe Sheppard. It was discovered that three people were not on the email/ invite list (Dan Adinolfi, Jerry Caward, Burt Fortner) as they joined the committee following the departure of Jonathan Kantner; Kathy noted this, and will add them to the email/ invitee list for the next meeting.

Process/ Suggestions: Following introductions Mike noted what he felt was lacking in the previous comprehensive plan and offered suggestions on what should be included in this plan. Suggestions included:

- Adding color Photographs to highlight aspects of the area.
- An inventory of historic homes and properties that could be compiled with the assistance of a class at Cornell.
- A section outlining where infrastructure could, and should, be added, and what the infrastructure goals are.
- A section that details a plan to market parks, lighthouses, etc. and that adds a focus to tourism marketing.
- A section that adds conceptual ideas to existing maps that will serve as an aid to assist with future zoning plans and changes.

Mike then posed the question to the committee: Is the plan being created by the individual committees and then compiled or is the consultant team, with the advice and consent of the committees, writing it? Mike suggested that the plan be written by the consultant team, with each committee offering 3-5 bullet pointed ideas to present and discuss with the consultant team. Stating that this would allow for the creation of one coherent document. The committee liked this idea and agreed to allow the consultant team to write the Comprehensive Plan, and compile the ideas and goals of the Committee and Sub-Committees into one cohesive document. Kathy suggested that smaller sub-committee meetings could occur during the

scheduled full committee meeting while Mike and Joe were available to offer suggestions and guidance. Mike then asked that each sub-committee appoint, or someone to volunteer, to be the chair, for that committee and provide the 5 goals of that sub-committee. Each committee was then discussed and chairs were appointed, or volunteered, as follows:

- Land Use- Thomas Butler
- Hamlets & Town Center- Sara Thomson
 - It was noted that a traffic study needed to be conducted for this committee to continue much of its work.
 - Sara stated that a town center plan is close to finish
- Housing- Larry Beck
- Natural Resources- Thomas Butler
- Economic Development- Jase Baese
- Energy- Philip Snyder
- Agriculture- This sub-committee has been differed to the Agricultural Planning Committee where Skip Hardy is the Chair
- Recreation- There was no one present who was willing to take on this sub-committee chair and it was suggested that maybe one of the new members, who were not invited to the meeting would take it.
- Historic Resources- Kathy Miller
- Transportation- Ruth Hopkins
 - Design Connect from Cornell is currently working on a transportation study for the area. As this is part of a class project it began in the beginning of the semester and a final report should be completed and available by the end of the current semester, December 2014
- Municipal Services- Jerry Caward was nominated to chair this committee, he was not present to accept the chairmanship
- Community Services- Jase will provide the information that the sub-committee currently has and Susan Miller was nominated to chair following her return to the area, she was not present and as such was unable to accept or agree to this.
- Natural Gas/ Hydrofracking- This sub-committee was not discussed

Meetings-Frequency & Type: It was discussed that chairs should hold special sub-committee meetings to develop their bullet-pointed lists and to discuss plans and ideas pertinent to their sub-committee. It was suggested that these meetings happen at a time where Mike and Joe could come and offer suggestions and guidance and that did not conflict with other meetings such as the Town Planning Board. A question was then posed as to the frequency and usefulness of Public Meetings. It was agreed that more public meetings should occur, and that

they were extremely useful and productive. It was noted that community input was especially helpful with regard to housing, and agriculture. There was then a question posed as to the involvement of the Town Planning Board in the development of the Comprehensive Plan. It was suggested by Kathy that brief presentations which discuss the plans progress, seeks the advice of the Board, or poses questions of them, could be given at the Planning Board's monthly "working meeting". It was agreed that this would be beneficial, yet difficult to schedule.

Board Make-Up: There was discussion about what members were still currently active on the Comprehensive Plan Committee. It was noted that three members have been added (Dan Adinolfi, Jerry Caward, and Burt Fortner) and one member is deceased (Dave Ferris). There was a question as to whether the new members were added in a resolution and Kathy will check. There was a question on the status of several other members and this was left unresolved.

Miscellaneous: Kathy stated she could provide past electronic information that Jonathan left to anyone if they wish to bring her a flash drive. Joe stated he could provide a link to a shareable Google drive folder, which is provided below:

<https://drive.google.com/folderview?id=0B8ad7Edph0dESFgwQk1kcnZpaiQ&usp=sharing>

Mike Long can be contacted at the following email address: mlongaicp@twcny.rr.com

Joe Sheppard can be contacted at the following email address: jt_shepp@icloud.com

Next Meeting: The committee agreed to meet next on October 29, 2014 at 7pm. At this meeting all subcommittee chairs have been asked to bring **5 talking points** that include major goals of their respective committee they wish to be included in the final plan. The committee also agreed to resume holding meetings on the second Wednesday of every month, following this October 29th meeting.

The meeting adjourned at 8:35 p.m.

Prepared by Joseph Sheppard