

MEETING SUMMARY – February 10, 2016 MEETING  
TOWN OF LANSING COMPREHENSIVE PLAN UPDATE COMMITTEE

**Members Present:** Connie Wilcox, Chairperson, Duane Smith, Christopher Williams, Ed LaVigne, Town Supervisor; Katrina Binkewicz, Town Board, Joe Wetmore, Tom Butler, Jerry Caward, Maureen Cowen, Susan Miller, Philip Snyder, Sandy Conlon, Larry Sharpsteen, Dennis Mogil, Steve Lipinski

**Others Present:** Michael Long, AICP, Planning Consultant; Joseph Sheppard, Planning Assistant

Connie Wilcox called the meeting to order at 6:05pm

**Notes:**

- Steve Lipinski was welcomed to the committee and introduced himself
- Members were asked to narrow their committee membership to one or two.
- It was suggested to merge the Cultural Resources and Parks and Rec into one sub-committee, the committee as a whole agreed
- It was suggested merging the Transportation and Municipal Services into one sub-committee, the committee agreed
- A discussion of what the meeting summary consists of occurred. It was noted that the notes and summary are just broad strokes of concepts and not verbatim minutes. Issues can be emailed to Mike
- Tom Butler gave a report of the Land Use and Development sub-committee
  - A draft copy was written and distributed to members of the sub-committee who provided their notes
  - Discussion revolving around the utilization of the Town Survey and how to use the data properly as it includes results and data from both the Town and Village
  - It was noted that much of the survey discusses the Town Center concept, which is no longer a viable idea
  - Tom is going to attempt to acquire survey data for just the Town
- Dennis gave a report on the progress of the housing and neighborhoods sub-committee
  - It was suggested to provide access to the County Housing Survey on the Town Website and Local newspapers and to attempt to utilize the data when it becomes available
  - The committee agreed that Comp Plan funds should be used to advertise the County Housing Survey (~\$20)
- Tom Butler gave a report on Natural Resources and Environment
  - There was no new news to provide
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- Chris gave a report of the Economic Development committee
  - A question was posed of whether or not a survey of Local Businesses (i.e. small at home, self-employed, etc.) would take place to update the list provided within the last plan. It was noted that during the creation of the last plan this was a difficult and time consuming undertaking. It was noted an attempt to update this list would be made.
  - Mike updated the committee on receiving the tax assessment data from the County, which includes the assessed values as well as increases and decreases in valuations
  - Updated census and demographic data was requested. It was noted that the information can be found on Census.gov and past demographic information collected from Jonathan can be found on the website
- Philip gave an update on the Energy and climate change committee
- Connie gave an update on the Agriculture sub-committee
  - Details were given about the creation of the Town’s Agriculture Committee and its’ first meeting
- Maureen gave a report on the Parks, Recreation, and Pathways program
  - A document is complete
- Katrina gave a report on the Cultural Resources/ Tourism committee
  - A discussion of the “Room Tax” occurred
  - A discussion on different types of tourism and promotion occurred (i.e. biking, wineries, breweries, festivals, etc.)
  - A suggestion was made that a part-time position of Events Coordinator be added as a way to reach the goal of creating more Events
- Mike L. gave a report on the Municipal Services and Infrastructure committee

**Summaries:**

- Summaries of both the January 13<sup>th</sup> Full committee meeting and the February 3<sup>rd</sup> Sub-committee meeting were provided to the group

**Next Meeting:**

- **SUB-COMMITTEE MEETINGS** Wednesday March 2, 2016 @ 6pm Location TBD
- **FULL COMMITTEE MEETING** Wednesday March 9, 2016 @ 6pm Lansing Town Hall

Connie Wilcox adjourned the meeting at 7:36pm

Prepared by Joseph Sheppard