

Lansing Emergency Plan Development Committee (LEPDC)-Minutes
19th, 2015

May

Present

1. William H Miller- CU Veterinary Professor
2. Doug Dake- Lansing Town Board member
3. Scott Purcell- Town of Lansing Fire Chief
4. Lynn Day- Codes & Fire Inspection
5. Katrina Binkewicz- TST BOCES teacher
6. Dan Ferguson-LCSD teacher and EMT Lansing Fire Dept. - YES
- 7.6. Karen Bishop- Community Health Nurse Supervisor at TC Health Dept. - NO
- 8.7. Beth Harrington- T.C. Dept. of Emergency Response- Assoc. Dir.
- 9.8. Lee Shurtleiff *Spelling?*- T.C. Dept. of Emergency Response-min. doc Director

Absent

1. Mary June King- LCSD Business Administrator - Missing?
2. Chris Pettograsso- LCSD Superintendent Missing?
3. Charlie Purcell- Lansing Town Highway Dept. -Missing?
4. John Fleming- Walnut Ridge Dairy LLC
5. Glenn Fenner-LCSD Buildings and Grounds Supervisor
6. Karen Bishop- Community Health Nurse Supervisor at TC Health Dept.

Discussion /Reports

- Beth Harrington and Lee Shurtleiffeiff Discussed the role of the Emergency Plan for a town. They emphasized that the important things to focus on are:
 1. Identify vulnerable populations
 2. Designate lines of succession in Town emergency response
 3. Continuity of Operations
 4. Detail economic and recovery phase processes
 5. Identify potential liabilities and assets
 6. Have a NIMS resolution confirmed by Town Board-necessary for NYS and Federal disaster reimbursements.
 7. 2B Executive Law defines municipality responsibility.
 8. FEMA looks for MOUs

Gave sites and material we can use:

- 1) [Tompkins READY](#)
- 2) [American Red Cross](#) - Many resources for volunteering and training
- 3) [Red Cross Disaster Preparedness](#) - Created in conjunction with the Center for Disease Control. Very informative.
[FEMA](#) - Disaster preparedness and hazard mitigation information
[Department of Homeland Security](#) - Federal government organization focusing on terrorism and bio

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terrorism

[New York State Office of Emergency Management - \(OEM\)](#)

- 4) [Tompkins County Multi-Jurisdictional All-Hazards Mitigation Plan](#) - Tompkins County, in conjunction with the Towns of Caroline, Danby, Enfield, Groton, Ithaca, Lansing, and Ulysses are developing this plan.

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Next meeting: July 21

Tasks

1. List Vulnerabilities/Critical infrastructure- Flooding discussion general and specific to Auburn road (Harner property and neighbors)
2. Doug report on NIMS resolution
3. Lansing schools report on shelter details & contact numbers : also public communication policy
In an emergency event- How does the public know where to go?
4. Proposal for a generator for the Town Hall?
5. Write down 'line of succession' for the Town
6. Distribution of relief supplies? North Stations?
7. Set emergency plan writing goals and sub-committee formation for tasks: outreach to church and public service groups for more people on sub-committees