

**REGULAR TOWN BOARD MEETING**  
**October 15, 2014**

A Regular Meeting of the Lansing Town Board was held at the Town Hall Board Room, 29 Auburn Road, Lansing, NY on the above date at 6:00 p.m. The meeting was called to order by the Supervisor, Kathy Miller and opened with the Pledge of Allegiance to the flag. Roll call by Debbie Crandall, Town Clerk, showed the following to be

**PRESENT:**

Kathy Miller, Supervisor	Robert Cree, Councilperson
Doug Dake, Councilperson	Ruth Hopkins, Councilperson
Edward LaVigne, Councilperson	

**ABSENT:** None

**ALSO PRESENT:** Sharon Butler Bowman, Deputy Supervisor, Steve Colt, Parks and Recreation Superintendent, Guy Krogh, Town Counsel, Dan Veaner, Lansing Star, John O'Neill, Village of Lansing, Joan Foote and Jack Rueckheim, Bolton Point, Doug Baird, Ted Laux, Connie Wilcox, Daniel Adinolfi, Chris Williams, Dave & Joyce Heck, Julie Boles, Linda Parker, Karen McGreevey, Tony Lombardo, Kennedy Todi, Charlotte Gagnon, Allison Washburn, Kala Mattoon, Kylie McKenna, Brandon Mikula, Joey Molinari, Darienne Craughran, Xavier LaVigne, Maura McCartney, Shea McCartney, Linda Morse, Glenn Swanson, Chris Pettograsso, and a few other attendees.

**BOLTON POINT – JACK RUECKHEIM and JOAN FOOTE**

The following was provided to the Town Board and reviewed by Jack Rueckheim and Joan Foote:

**Bolton Point, Growth, Capital Projects, and 2015 Water Rate  
September 2014**

The 2015 proposed and Commission-approved Bolton Point component of the water rate is \$4.35/1000 gallons, an increase over 2014 of 6.6%. In 2013, there was a 27% increase in the water rate that followed a period of 16 years during which there were no rate increases and, in two years, substantial rate decreases. During those years, water rates were subsidized by the fund balance (essentially the difference between assets and liabilities). Following the large 2013 rate increase, the Commission expected future increases to be much more in line with increases in the Consumer Price Index (CPI) than was the 2013 increase. In 2014, this was the case, with a rate increase of 2% and, notwithstanding the relatively high percentage increase for 2015, the Commission expects to implement more frequent, but stable increases than those that were implemented from 1996 to 2012.

The proposed 2015 rate increase percentage is significantly higher than that for the CPI. This is due mainly to components of the budget over which the Commission has little control. These components, which make up 85% of the increase, include electricity, an additional pay period (27 total) in 2015, and retirement and health insurance costs.

The 2015 Commission-approved budget and proposed water rate will support the addition of an Assistant Production Manager (APM) position and new 24/7 Supervisory, Control and Data Acquisition (SCADA) system support. These are discretionary items that are highly recommended by staff and for which the Commission has approved funding in the 2015 budget. The APM position will support the Commission's succession planning, which is becoming increasingly important as key managerial staff members approach retirement. The addition of an APM will increase the Commission staff to 21, but the Production Department staffing level will return to the normal number by attrition. The new 24/7 SCADA support is critical because it is specific to the new SCADA software to be installed this year. The SCADA system monitors and controls the

operation of the water treatment plant and water transmission and distribution systems of the Commission and municipalities. The current support option is inadequate to meet our ongoing needs.

The 27% increase in 2013 has allowed Bolton Point to address deteriorating and failing infrastructure through establishment of an ongoing capital improvement/replacement project fund that reduces the need to borrow for projects. In 2014, the Commission intends to participate with the Village of Lansing to build a section of transmission/distribution main parallel to the existing transmission main that crosses beneath NYS Route 13 in the Village by using this project fund without incurring additional debt. This water main would be available to the Commission if the existing Route 13 crossing were to fail and necessitate a lengthy repair.

The Commission continues to study alternatives to the 10,000 gallon/quarter minimum billing structure in order to ensure fairness and reward conservation while assuring that required revenue is generated.

The Commission was created to provide high quality water at the lowest possible cost. The staff and Commissioners believe that the 2015 rate increase is necessary to ensure that we continue to meet both of those goals. For more information, please contact Jack Rueckheim, General Manager, at 607-277-0660.

Councilperson Edward LaVigne asked if there was a 3 to 5 year projection plan for rates and if they project another 6.6% increase for next year. Mr. Rueckheim stated that he did not see that increase for next year. He stated that the 27% increase in 2013 was to establish a Capital Replacement Improvement Fund. He noted there have been two water main replacement projects that have used this fund. Councilperson Edward LaVigne asked him to break it down quarterly. Mr. Rueckheim stated that this year's 6.6% rate increase would raise an average quarterly water bill approximately \$3.51.

Councilperson Doug Dake asked if there was any movement on residents that use less than under the minimum bill of 10,000 gallons. Mr. Rueckheim stated that there is a Public Affairs Committee who has been looking at this for quite some time. Discussion is still continuing and information is being gathered to make sure enough revenue is generated to pay the expenses.

Supervisor Kathy Miller asked Joan Foote to explain the SCADA system. Joan stated that the computers are on 24/7 as they watch and patrol every pump station. This started in 2000 and the computers need to be upgraded along with the software. It generates reports, chemical levels, etc and also lets operators know if there is a problem. It also will alter staff by an automatic dialer.

Supervisor Kathy Miller thanked Jack and Joan for attending tonight's Town Board meeting.

### **TOMPKINS COUNTY REPRESENTATIVE – MIKE SIGLER**

County Update 10/15/14

Hello. I'm sorry I couldn't be with you tonight, but I have a family engagement in Syracuse. We are closing in on voting on a budget. We should finish Over Target Requests tomorrow and vote on it. I believe we'll come in under the cap which, while derided by some, I believe is a good thing.

I voted with the majority of Legislators, 8-4, to recommend \$25,000 in over-target one-time funding to support an update in the ten-year-old Housing Needs Assessment and

Strategy. Planning Commissioner Ed Marx noted the study would be done in a way in which it could be easily updated and kept current.

By an 8-4 vote, \$10,000 was approved to fully fund an over-target request that would maintain Human Services Coalition staffing at current levels.

\$5,000 in one-time funding was approved, without dissent, for the Food Distribution Network, which serves 17 community food pantries and Loaves and Fishes. Funds would be paid to the Food Bank of the Southern Tier as a line of credit, for the organizations to use for food, as needed.

\$7,500 in one-time funding was recommended for Catholic Charities, by a vote of 9-2, to fund a pilot project focused on match clients to services.

By a 12-0 vote, \$1,238 was recommended, to support the County share of a 2% maintenance-of-effort increase for the Recreation Partnership.

Supporting a new proposal advanced by Danby/Caroline Legislator Dan Klein, Legislators, by unanimous vote, recommended \$15,000 in one-time funding to implement a West Danby van pool, in response to the impending loss of Tioga County's public transit services, which will cease operating at the end of November.

Legislators voted 9-2 to recommend to increase target funding by \$30,000 for soil and water, beyond the \$36,000 increase in the Administrator's budget (\$100,000 had been requested).

By unanimous vote, \$5,500 was recommended to cover the cost of a mandated Grand Jury stenographer.

Without dissent, \$3,750 was restored to fully fund an over-target request for training, beyond the \$5,000 included in the Administrator's budget.

**In separate news:**

There's a paper coming out of the planning department that I believe will be very detrimental to the town of Lansing. I opposed this at the Planning Committee meeting and will continue to do so. I'm putting it here in totality and will keep you informed on it:

**From Ed Marx, Commissioner of Planning:**

**There is a current proposal by NYSEG to increase natural gas capacity in the County by constructing a 10-inch pipeline running from a major transmission line in Freeville along West Dryden Road to Warren Road in the Town of Lansing. The stated purpose of this pipeline is to provide capacity to support business expansion and new residential development in this area. From what I understand the supply constraint is currently local in nature but the proposed pipeline would provide capacity to allow expansion of natural gas use throughout the urbanized area of the County and beyond well into the future. As we work to achieve the County's stated goal of an 80% reduction in greenhouse gas (GHG) emissions by 2050 and a 20% reduction from 2008 levels by 2020 it is becoming increasingly clear that we cannot achieve that goal if we continue to increase fossil fuel use in the County, including use of natural gas.<sup>1</sup>**

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<sup>1</sup> The other current natural gas controversy in the County relates to refueling the Cayuga Power Plant with natural gas. That power would be supplied to the grid and not be directly consumed in Tompkins County. Grid supplied electrical energy indirectly impacts our ability to meet our GHG emission reduction goals as emissions from all power inputs to our region's grid, including stationary power plants, are averaged and then allocated to electricity users in the region to account for emissions related to grid-powered electricity. While this is important it does not have the same impact as direct consumption of energy in

**We last inventoried GHG emissions in Tompkins County in 2008. At that time 19.3% of all emissions in Tompkins County came from natural gas directly consumed by Tompkins County customers. To put that in perspective if current natural gas use was frozen at 2008 levels we would have to reduce all other sources of emissions to zero by 2050 to meet our emissions goal. The three major sources of emissions – transportation fuels, electricity, and natural gas - all pose separate and unique challenges to reducing their use over the next 35 years. It is clear that reductions will be required in all three areas to meet our emission reduction goals.**

**With respect to the three major contributors of emissions, the clearest way forward may be with electricity where current renewable generation, efficiency and demand response technologies allow us to imagine a path to an 80% reduction. With thermal energy, largely currently provided by natural gas, more efficient buildings and processes will be key elements of a reduction strategy, but the current reliance on this energy source by existing buildings will pose a serious challenge. Transportation fuels are perhaps the most problematic with increasing reliance on electric vehicles likely but certain uses such as long distance trips and hauling of freight posing particular difficulties.**

**With climate change impacts beginning to be felt, the climate change future looking ever more challenging, and the urgency for action becoming more apparent, it seems clear that the time for making the necessary energy transition is now and the period within which we can take effective action is narrowing. We should position this community to quickly adapt to a changing energy future. Investing in extensive new infrastructure to support expansion of fossil fuel use would appear to be an impediment to meeting our goals. An alternative would be to reduce fossil fuel use in all three categories (transportation fuels, electricity and natural gas) as quickly as possible and make an absolute commitment to not exceed current levels of use. This would mean that fossil fuel infrastructure would be extended only for very critical uses for which no viable alternative exists, and only if offsetting reductions could be achieved elsewhere in the community.**

**There are now solar, wind, biomass and hydro generation options that are being implemented both here in Tompkins County and elsewhere and are scalable to the point where widespread adoption that will make a significant impact on our energy supply is feasible. These energy technologies, along with improved efficiency, are strengthening local economies, adding to tax bases, and creating new jobs. Also on the horizon is the development of practical energy storage and demand response options that will assist in managing the sometimes inconsistent supplies from renewable sources.**

**With respect to the situation to be addressed by the pipeline proposal along West Dryden Road, I suggest the following approach be pursued:**

- a) more precisely define the area where the deficiency exists;**
- b) identify actions that could reduce demand from current users through efficiency improvements;**
- c) evaluate the feasibility of switching to renewable sources for some energy needs currently supplied by natural gas.**

**Such an analysis could determine whether it is feasible to reduce natural gas demand from current users. This could potentially free up current**

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the County and is a separate and distinct issue from the one addressed in this memorandum.

natural gas capacity if needed for uses without viable near term alternatives. The same analysis should be completed for new development proposed in the area. We know, for example, how to build housing that does not require direct use of fossil fuel energy to provide a pleasant and comfortable living environment.

New York State has recognized that the time for a “business as usual” approach when it comes to energy use and development has come to an end. In order to achieve emissions goals, the business model is changing. For example, New York State’s *Reforming the Energy Future* initiative directed by the Public Service Commission envisions a rapid transition of the electric grid to a distributed energy system increasingly reliant on localized renewable energy, energy efficiency and demand response strategies, including storage, to reduce the need for electrical energy from GHG emitting sources. This will be a new world where customers become partners with utilities and distributed energy resource providers to devise the most efficient, cost-effective and carbon reducing ways to meet energy needs. NYS, by engaging in the REV proceedings, has indicated that it will make this change, encourage the private sector with appropriate market signals, and facilitate utility and other private investment to reach the State’s goals. This *Energy Future* will require massive investment both in the infrastructure necessary to support such a distributed system and the energy efficiency, renewable and demand response resources that will contribute to the system. Committing utility resources to support increased use of fossil fuels seems counterproductive at this critical juncture.

We are currently working on an *Energy Roadmap* for Tompkins County. This roadmap will develop scenarios that will allow us to achieve an 80% reduction in greenhouse gas emissions by 2050 and interim goals of a 20% reduction by 2020 and perhaps a 50% reduction by 2030 (the statewide goal in NY State’s draft Energy Plan). Just as important as reaching the long-term goal is making immediate progress toward and achieving short term GHG reduction targets. Investing in infrastructure that will effectively encourage increased fossil fuel use for the next 20 years could undermine our ability to meet these targets.

**Lastly:**

From the meeting earlier this month, the Legislature approved the funding commitment necessary to continue its partnership role in the Tompkins County Housing Fund for another six years. The Legislature, by unanimous vote (Legislators Martha Robertson and Kathy Luz Herrera were excused) committed the County to provide up to \$600,000 over six years to be loaned or granted through the Housing Fund, provided that the City of Ithaca also commit at least that amount and Cornell University at least \$1.2 million for the period 2015-2020. The commitment is also contingent upon the Legislature, City of Ithaca, and Cornell University accepting and approving a new Memorandum of Understanding (MOU) to continue the Housing Fund.

**Councilperson Edward LaVigne encouraged everyone to please read Ed Marx, Commissioner of Planning comments above.**

#### **PUBLIC HEARING - ENVIRONMENTAL REVIEW OF PROPOSED LOCAL LAW #4 OF 2014 MOBILE HOME PARK LOCAL LAW**

Supervisor Kathy Miller, moved to **OPEN THE PUBLIC HEARING UPON THE ENVIRONMENTAL REVIEW OF PROPOSED LOCAL LAW #4 OF 2014 MOBILE HOME PARK LOCAL LAW** at 6:23 pm. Councilperson Robert Cree, seconded the motion.

All in Favor - 5          Opposed - 0

No one addressed the Town Board.

**MOTION TO CLOSE PUBLIC HEARING**

All persons desiring to be heard, having been heard, Supervisor Kathy Miller moved to **CLOSE THE PUBLIC HEARING** at 6:24 pm. Councilperson Robert Cree seconded the motion.

All in Favor - 5          Opposed - 0

**PUBLIC HEARING - PROPOSED LOCAL LAW #4 OF 2014 RESTATED & AMENDED MOBILE HOME PARK LOCAL LAW**

Councilperson Robert Cree, moved to **OPEN THE PUBLIC HEARING UPON THE PROPOSED LOCAL LAW #4 OF 2014 RESTATED & AMENDED MOBILE HOME PARK LOCAL LAW** at 6:25 pm. Councilperson Edward LaVigne, seconded the motion.

All in Favor - 5          Opposed - 0

Dan Veaner asked how this Local Law was different from the last one.

Supervisor Kathy Miller stated that it states a few things more clearly and really has not changed things a great deal.

Councilperson Ruth Hopkins stated it outlines the process for identifying wetlands, streams, and specifies the number of curb cuts.

Attorney Guy Krogh stated there were a lot of changes and some were updates. The existing Mobile Home Park Ordinance is based on a definition of mobile homes that pre dates the Federal Laws regulating what a mobile home is. It also pre dates the NYS Code changes that require engineered foundations and siting procedures. The new local law brings this into the 21<sup>st</sup> century including setting forth a site plan review process for a creation of a mobile home park in zones where they are permitted in the town. Within the site plan review, it pays special attention to street traffic and pedestrian access as those are important in mobile home parks do to their density. It does not change what we do, it changes how we do it and what is weighed in on in the review process.

**MOTION TO CLOSE PUBLIC HEARING**

All persons desiring to be heard, having been heard, Councilperson Robert Cree moved to **CLOSE THE PUBLIC HEARING** at 6:28 pm. Councilperson Edward LaVigne seconded the motion.

All in Favor - 5          Opposed - 0

**PUBLIC HEARING – WARREN RD SEWER DISTRICT EXTENSION BOUNDARY CHANGE AND AN ENVIRONMENTAL REVIEW**

Councilperson Ruth Hopkins, moved to **OPEN THE PUBLIC HEARING ON THE WARREN ROAD SEWER DISTRICT EXTENSION BOUNDARY CHANGE AND AN ENVIRONMENTAL REVIEW** at 6:29 pm. Supervisor Kathy Miller, seconded the motion.

All in Favor - 5          Opposed - 0

No one addressed the Town Board.

**MOTION TO CLOSE PUBLIC HEARING**

All persons desiring to be heard, having been heard, Councilperson Robert Cree moved to **CLOSE THE PUBLIC HEARING** at 6:30 pm. Councilperson Ruth Hopkins seconded the motion.

All in Favor - 5          Opposed - 0

**PUBLIC HEARING – CONSOLIDATED WATER DISTRICT BOUNDARY CHANGE AND AN ENVIRONMENTAL REVIEW**

Councilperson Edward LaVigne, moved to **OPEN THE PUBLIC HEARING ON THE CONSOLIDATED WATER DISTRICT BOUNDARY CHANGE AND AN ENVIRONMENTAL REVIEW** at 6:31 pm. Councilperson Doug Dake, seconded the motion.

All in Favor - 5            Opposed - 0

Linda Parker who lives off Marion Lane, address of 80R Sperry Lane inquired about getting water to her residence. She stated that residents have connected on Marion Lane and Sperry Lane but she has not been notified.

Deputy Supervisor Sharon Bowman stated that those properties requested a back-lot outside user agreement. The original district has not been extended to other properties, it has been done by the property owners coming and requesting an application and permit to connect as an outside user. The outside users that have connected to water are then included in the Consolidated Water District. Sharon told her if she decided that she wanted her property connected to water, or another neighbor, that reside outside the original boundary district they could go to the Highway Department to see if it is possible. Then an agreement (Town of Lansing Consolidated Water District Outside User Agreement) is put in place. The property owner would then higher a contractor to bring the water from the water main on Sperry Lane and run a private line to their property. Until the time the properties join the CWD the applicant will pay 1.5 times the normal total water rate. Linda was then directed to talk with the Chairman of the Water and Sewer Advisory Board, Dan Adinolfi with further clarification and questions.

#### **MOTION TO CLOSE PUBLIC HEARING**

All persons desiring to be heard, having been heard, Councilperson Ruth Hopkins moved to **CLOSE THE PUBLIC HEARING** at 6:35 pm. Councilperson Robert Cree seconded the motion.

All in Favor - 5            Opposed - 0

#### **WATER AND SEWER ADVISORY BOARD – DAN ADINOLFI**

The Water and Sewer Advisory Board met on September 30<sup>th</sup>. The agenda included a number of topics.

A resident of Drake Road is interested in petitioning to have the Drake Road water line extended, adding more properties onto the water line. The Board discussed what sorts of information should be presented to the residents of the Extension and how that information should be presented to give the most informed and well-rounded argument for the change. That advice will be shared with the resident.

The conversation turned to the question of when it would be feasible to have the two current Consolidated Water District (CWD) extensions brought into the main CWD. This decision is a financial one, based on how much debt remains from the creation of the extension and how much time is left for paying off those debts. The Board felt an engineering study would help inform the change for Drake Road, but including Algerine does not appear to be feasible at this time or in the near future.

The Board reviewed the change to the Bolton Point Water rate for 2015. After significant discussion, the Board had a number of questions about the proposed increase as well as the history of rate changes. Though the Board left the meeting intending to discuss this further, it is more appropriate for the Town Board to have those conversations internally and with Bolton Point representatives, so further discussion will be tabled.

The Board reviewed an application for an extension to the Algerine Road CWD extension to include a single new property. The legal details of extending an extension seemed a bit murky as were the implications of extending across third party properties that were not interested in joining into the CWD. The legalities of this will be reviewed and discussed at a future meeting. One item that must be addressed at the Town Board level is the need to establish formal outside user rates for those looking to extend an existing extension.

The Town wishes to lay some additional water works along some properties that are outside of the Town, in Dryden. One Dryden resident is willing to allow an easement for work, but they would want to hook into the CWD as an outside user as part of the arrangement. This sort of deal is also murky from a legal standpoint, and it would require collaboration with the Town of Dryden. The Town will investigate the feasibility of this with Dryden as well as other legalities that may need to be addressed.

The next meeting of the Water and Sewer Advisory Board will be October 21<sup>st</sup>, 2014 at 6:30 PM in the Town Recreation Department back room.

Councilperson Edward LaVigne asked Chairman Dan Adinolfi is opinion of the water rate increases at Bolton Point.

Chairman Dan Adinolfi stated that running infrastructure is not easy. Hearing more information and understanding the history from Bolton Point reps Jack Rueckheim and Joan Foote tonight helped. He stated the \$17,000 for a SCADA system sounds correct based on his experience but he questioned if this would be a yearly charge. Compared to the electrical rate it is not much, as there is no way to optimize the NYSEG rate, it is what it is. He was concerned that the history of the rate increases show a large jump compared to the goal of the consumer price index. Not being able to hit the consumer price index every year, at some point you have to consider if this is a good goal, and if it can be achieved. He stated with any budget you need to understand what the factors and costs are. He stated that he likes to have clean water and receives excellent water from this service he wouldn't want to do anything to jeopardize that. He stated that like any other public service it should be done in a thoughtful and financially conscious way.

Councilperson Edward LaVigne asked if he was comfortable with clarity and the charge of the Water and Sewer Advisory Board. Mr. Adinolfi stated that they need to review and make sure they are working at the right level and addressing the right types of problems.

Councilperson Doug Dake, as a member of the Water and Sewer Advisory Board stated that at two sessions the Bolton Point water rates were discussed. He stated that this was an advisory board that does not make legislative decisions, but offers comments to the Town Board. He stated he was unsure of the scope of work of the advisory board and questioned whether the board was to stay in certain areas of water and sewer or if the water rates would never be discussed again. He stated at the end of the last Water and Sewer Advisory Board meeting, there was a significant decision made, where this board was going to supply a comment to the Town Board on the water rates. He questioned why this was talked about for two meetings.

Supervisor Kathy Miller clarified that there are two Commissioner's to Bolton Point from the Town Board, Robert Cree and herself. They bring to the board a lot of information from Bolton Point. They are provided with monthly packets, attend long meetings and are both on the Finance Committee. They review what they are paying and how they are spending their money and have a really good handle on it. She stated that if you want to take it on it is going to take you a long time to get there. She stated that she did not think that this was in the purview of the Water and Sewer Advisory Board. The reason the board was constructed was to take on extensions for sewer and water. The advisory board has a lawyer, engineer and board members on board as there was uniformity and there were problems with this. She stated that as far as knowing what the water rates are, if you want to put yourself into that it's fine, but she felt that there are two representatives from the Town Board that know an awful lot about the goings on of Bolton Point. She stated the Bolton Point water rates are discussed during budget meetings before this is presented to the towns for approval.

Supervisor Kathy Miller stated that Bolton Point functions at a very high level. She stated they had high rates at one point, quite frankly because they were not managed early on, they were using fund balance and that caught up with them. The people that are there now, are on the right track, trying to plan for the future and capitol funds. She stated that

the Town Board should depend upon the Commissioners and their advice on what they have to say on Bolton Point. She stated Bolton Point is doing an excellent job. Supervisor Kathy Miller stated the Water Sewer Advisory Board should come up with a mission statement on what they want to do going forward. She stated you need to get your feet wet before you do this.

Chairman, Dan Adinolfi stated that there was some disconnect on not understanding what the scope of the board was. In order to move forward a mission statement would help with this along with getting feedback from the Town Board as an open process.

Councilperson Ruth Hopkins stated she understood that this committee had received the goals that were set forth when the committee was approved as a starting point.

Councilperson Robert Cree thanked Dan Adinolfi for continuing and coming to the Town Board meetings.

Councilperson Edward LaVigne asked Councilperson Robert Cree how he felt about the rate increases. Councilperson Robert Cree stated that the increase in 2013 was predominately for the start of the Capitol Fund. The last thing the Commissioners, the Town Board and Bolton Point want is to have a main break and be without water. As Joan Foote stated earlier the replacement of the old computers are needed.

### **PRIVILEGE OF THE FLOOR**

A resident addressed the Town Board in regards to shared services, generated efficiencies and savings in order for the town property taxpayers to be eligible to receive a check from the state next year while remaining below the tax levy cap. The resident stated that it made no sense to put time, effort and resources into coming up with figures when you compare it with the possible payback to taxpayers as this tax refund is on school taxes only. The resident encouraged everyone to read the article in the Lansing Star by Jay Franklin, Director of Assessment on the different scenarios. The resident stated that the majority of people in the town would rather see town resources put to better use than to deal with this ridiculousness that will not net the taxpayer a significant amount. The resident urged the Town Board to follow suit with the Village of Lansing and the City of Ithaca and not move forward with this.

### **PARK and RECREATION DEPARTMENT REPORT**

#### *Parks & Recreation Department 10/15/14 Town Board Meeting*

### **RECREATION**

- **Youth Soccer** completed the season this past Thursday. It was an excellent experience. We had around 200 players, really good volunteer coaches and great weather.
- **Indoor Friday Night Soccer** starts November 7<sup>th</sup> at The Field. This is COED for students in grades K-6 separated in grade groupings. This program partners with The Field/Rink.
- **“Jump Around”** is big again. This is the afterschool program that take place here in town at the new Jump Around Inflatables. NO skill development here, it’s just FUN. The program takes place on Thursdays and started on October 9<sup>th</sup>.
- **Fall Horse Riding and Handling** started on October 14<sup>th</sup> and takes place at Flying High Farms in Etna.

- **Gymnastics** starts on November 7<sup>th</sup> and takes place on Friday afternoons at Head Over Heels Gymnastics in Ithaca. This program is very popular and is for students in grades K-4. Last year there were 4 sessions, by demand!
- **Bowling** at the Bowl-O-Drome is set to start on October 27<sup>th</sup> and is a six week program for students in grades 3-8 and takes place afterschool on Mondays.
- **We are also** taking registration forms now for the grade 4 – 6 BASKETBALL program that starts November 3<sup>rd</sup> and the SKI Program that starts January 7<sup>th</sup> but best prices are now. These programs are also well attended.
- **ADULT programs** have also started or are currently accepting registrations for a Cooking Class, Intro to Oil Painting, Open Swim, Strength & Stretch and COED Volleyball.

## PARKS

- Columbus Day weekend was nearly sold out for camping and ended the official camping season at Myers Park.
- Special events such as Lisa's Run continue to take place into the fall. Lisa's Run was very successful with over 150 runners. The local Rotary club held a race this past weekend and the Crop Walk is scheduled for this Sunday October 19<sup>th</sup>.
- Season cleanup will start soon and hopefully will be wrapped up by early November. We have several more trees to purchase and plant later this fall to replace trees that were removed.

**Wayne Thomas will give a free Boating Class on December 1, 2014 in the Town Hall Board Room.**

**The booking of the Community Center has now moved to the Parks and Recreation Office.**

## LANSING SCHOOL BOARD – BUDGET AND SHARED SERVICES

The School Board started by introducing themselves, Superintendent Chris Pettograsso, Board members, Glenn Swanson, Karen McGreevey, Tony Lombardo and Julie Boles.

Supervisor Kathy Miller stated that prior to the July guidelines when the Town Board started the discussion on shared services they thought in order for the school to get the rebate the town had to do the same thing. She stated that the Town Board had decided not to do the work to qualify for the amount of the rebate, which wouldn't begin to make up for taxpayer monies spent qualifying for the tiny rebate checks. The Town Board wanted to offer their assistance in helping the School Board as they move forward.

Superintendent Chris Pettograsso said they agree with the public comment under privilege of the floor as they struggle with this. She stated since the recession has hit the school districts have pushed hard to do what they can to share and consolidate services. The School Board conducted an exit survey during the budget vote time and voters indicated their reason for a yes vote was because of the tax freeze and the rebate checks.

Superintendent Pettograsso stated that in order to qualify the school district will have to show that it has saved 1% of the property tax levy in shared services. This amounts to between \$170,000 and \$200,000. She feels comfortable with all the BOCES shared services which includes the district treasurer and tax collection. They will be looking for more shared services through BOCES, Tompkins County, Town of Lansing and other school districts. She stated a positive thing that has come from this is emergency

planning that the school now offers the town and community. The school has a generator and fuel available along with shelter.

School Board President Glenn Swanson stated that by only going back to 2012 to show the savings is disappointing as there have been significant collaborative efforts way before then. He stated this legislation is trying to encourage people to cooperate like the town and school has for many years. He stated there has been a great relationship with the Parks and Recreation and Highway Departments, which provide the public with the most services, for the least amount of money.

Supervisor Kathy Miller stated that this legislation has the effect of punishing communities that have cooperated all along by forcing them to spend limited money and resources, documenting shared services that have saved money.

The School Board is looking for another set of guidelines to come as they move forward. They are hoping that this could be pushed back to 2010.

Councilperson Edward LaVigne stated we need to rally around Albany and make it a huge campaign issue on not giving us any unfunded mandates.

Superintendent Pettograsso stated that there are two strong messages: 1. To end the GEA, the reduction of the money the state has given the district over the years. 2. To either stop giving us unfunded mandates or start funding them. She stated last year there were unfunded mandates that cost approximately \$650,000.00. She noted that the District's Advocacy Team is one of the strongest in the region and School Board members Tony Lombardo and Karen McGreevey have accompanied her to Albany to lobby for the district.

Councilperson Ruth Hopkins stated that the TCCOG Administrators have also publicly come out against this. She stated there is not a lot of support for this.

Councilperson Robert Cree asked if a project was to carry over into another other year, would you be able to show the savings for both. Superintendent Pettograsso stated that this is the intention but it is not spelled out anywhere, you have to show savings from one year to the other.

The School Board asked to have a representative from the Town Board join its Budget Committee along with other committees. Both the School Board and the Town Board agreed to continue working together to find ways to share services, regardless of tax rebates or state mandates.

Supervisor Kathy Miller stated she had contacted the Association of Towns Lawyer and the Town of Lansing has to employ the Crossing Guard at the school. The position needs to be advertised and applied for online through Tompkins County Personnel.

### **RESOLUTION TO ACCEPT SCLIWC AGREEMENT TO CHANGE 2015 WATER RATES**

Councilperson Ruth Hopkins stated that the Town Board has heard a lot on the subject. She stated the two Commissioners from the Town Board have done their best to keep the rate as low as it can go and will look at keeping the rate down in the future.

Supervisor Kathy Miller stated that Bolton Point really does listen to the Commissioners

Councilperson Edward LaVigne stated that a 32% increase in two years is too high, he will vote no to send a message. He urged his Town Board members not to accept this.

Supervisor Kathy Miller asked Joan Foote what happens if the Town of Lansing does not approve the increase. Joan stated that all the municipalities need to approve the rate, if this doesn't happen the rate remains the same. If at the end of the year Bolton Point falls short the municipalities have to make up the difference.

Councilperson Edward LaVigne asked if there was a third option. Joan stated there was not a third option.

**RESOLUTION 14-123**

**RESOLUTION TO ACCEPT  
SOUTHERN CAYUGA LAKE INTERMUNICIPAL WATER COMMISSION  
BOLTON POINT WATER SYSTEM  
AGREEMENT TO CHANGE 2015 WATER RATE SCHEDULE**

The following Resolution was duly presented for consideration by the Town Board:

WHEREAS, the Town of Lansing is a signatory to the amended, supplemental, restated and consolidated agreement of municipal cooperation for construction, financing and operation of an Intermunicipal water supply and transmission system dated as of June 5, 1979, as the same has been amended from time to time, (the “Agreement”); and

WHEREAS, pursuant to the Agreement each municipality agreed to pay to the Southern Cayuga Lake Intermunicipal Water Commission (hereinafter referred to as “Commission”), water revenues based upon, in part, a water rate schedule annexed as Exhibit I of Schedule A to the Agreement; and

WHEREAS, based on changes in costs, the Commission believes it is advisable to adopt a new water rate schedule; and

WHEREAS, Schedule A of the Agreement provides that the water rate schedule may not be changed by the Commission without the written agreement to such change of all the parties; and

WHEREAS, Exhibit I of Schedule A to the Agreement has been amended from time to time since the initial date of the Agreement; and

WHEREAS, among other changes, the basic water rate is being increased and the flat rate charge per 1,000 gallons shall be non-fluctuating and equal to four dollars and thirty five cents (\$4.35).

WHEREAS, upon due deliberation thereupon, the Town Board of the Town of Lansing has hereby

RESOLVED, that the proposed changes be and hereby are approved, by the Town Board; the Supervisor and each Councilperson be and hereby are authorized to execute the SCLIWC Bolton Point Water System Agreement to Change Water Rate Schedule by, for and in the name of the Town of Lansing.

The question of the adoption of such proposed Resolution was duly motioned by Supervisor Kathy Miller, duly seconded by Councilperson Robert Cree, and put to a roll call vote with the following results:

Councilperson Robert Cree - Aye	Councilperson Doug Dake - Aye
Councilperson Ruth Hopkins - Aye	Councilperson Edward LaVigne - Nay
Supervisor Kathy Miller - Aye	

Accordingly, the foregoing Resolution was approved, carried, and duly adopted on October 15, 2014.

**RESOLUTION APPROVING LOCAL LAW #4 OF 2014**

**RESOLUTION 14-124**

**RESOLUTION MAKING NEGATIVE DECLARATION OF ENVIRONMENTAL  
IMPACTS AND ADOPTING AND APPROVING LOCAL LAW #4 OF 2014 –  
THE TOWN OF LANSING MOBILE HOME PARK LOCAL LAW**

The following Resolution was duly presented for consideration by the Town Board.

WHEREAS, the Town has updated its 20-plus year old mobile home park ordinance and has re-stated basic site planning requirements for the siting of mobile home parks and has created and reviewed a proposed local law to update such regulations to promote the public health, safety, protection and general welfare of the Town of Lansing by adopting such local law, which proposes to, among other things: (i) define certain terms, such as driveways, mobile homes, accessory structures, Park Site Plans, and several other terms; (ii) to impose general rules of application and waivers, including requirements for full site plans; (iii) to impose mobile home park design standards; (iv) to require setbacks and screening in certain cases; (v) to set standards for defined Park Streets; (vi) to regulate and define Driveways; (vii) to ensure all utility connections and hook-ups meet code standards and to regulate refuse and garbage disposal; (viii) to limit expansions of parks and lots; (ix) to provide for inspections of parks and enforcement to remove or abate violations of the NYS codes or this law; and (x) to set forth violations and penalties for the non-compliance with the local law or violations thereof, and including other provisions in relation to mobile home parks in the Town of Lansing outside of the Village of Lansing; and

WHEREAS, the same will also require referral to and review by and comment from the Tompkins County Planning Department under GML §§ 239-l, -m, and -n, and such review produced two official comments, both of which resulted in the Town amending the draft local law in accord with count recommendations to require mapping of certain designated environmental and topological land features and restricting the number of curb cuts onto existing roadways; and

WHEREAS, and environmental review of such local law is also required, and the Town duly considered the EAF and each of the potential environmental identified impacts were analyzed and duly considered by the Town Board, as Lead Agency, in relation to the question of whether any potential environmental impacts were so probable of occurring or so significant as to require a positive declaration, and after weighing the above and all other potential impacts arising from or in connection with this project, and after also considering: (i) the probability of each potential impact occurring; (ii) the duration of each potential impact; (iii) the irreversibility of each potential impact, including permanently lost resources of value; (iv) whether each potential impact can or will be controlled or mitigated by permitting or other processes; (v) the regional consequence of the potential impacts; (vi) the potential for each impact to be or become inconsistent with the Town's master plan and/or Comprehensive Plan and local needs and goals; and (vii) whether any known objections to the Project relate to any of the identified potential impacts, the Town Board found that these factors did not cause any potential impact to be or be likely to become significant such that a negative declaration will be issued; and

WHEREAS, upon due deliberation thereupon, the Town Board of the Town of Lansing has hereby

RESOLVED, that after consideration of the potential environmental impacts reviewed in accord with 6 NYCRR Part 617, Section 617.7(c), the Lead Agency finds that the proposed action – adopting local law #4 of 2014 - will have no significant negative environmental consequences; and this declaration is made in accord with Article 8 of the Environmental Conservation Law of the State of New York and the New York SEQRA Act, and the Regulations promulgated thereunder, and accordingly, the Town Board of the Town of Lansing, based upon (i) its thorough review of the EAF, and any and all other documents prepared and submitted with respect to this proposed action and its environmental review, (ii) its thorough review of the potential relevant areas of environmental concern to determine if the proposed action may have a significant adverse impact on the environment, including, but not limited to, the criteria identified in 6 NYCRR § 617.7(c), and (iii) its completion of the EAF, including the findings noted therein (if any, and which findings are incorporated herein as if set forth at length), hereby makes a negative determination of environmental significance (“Negative Declaration”) in accordance with SEQRA for the above referenced proposed action, and

determines that an Environmental Impact Statement is therefore not required; and it is further

RESOLVED, that a Responsible Officer of the Town Board of the Town of Lansing is hereby authorized and directed to complete and sign, as required, the determination of significance, confirming the foregoing Negative Declaration, which fully completed and signed EAF and determination of significance shall be incorporated by reference in this Resolution; and it is further

RESOLVED, that Local Law Number 4 of 2014 be and hereby is approved and adopted in the form as presented to this meeting, and in such form “be it so enacted”; and it is further

RESOLVED, that in accord with §21 of the Municipal Home Rule Law, the final adopted version of this Local Law shall be presented to the Supervisor for approval; and it is further

RESOLVED, that upon such approval by the Supervisor (of other approval occurring pursuant to said §21 of the Municipal Home Rule Law), and within 20 days after the final adoption of this Local Law, the Town Clerk shall file a certified copy of this Local Law, together with the required certifications, if any, as follows: (i) in the Office of the Town Clerk; and (ii) with the New York State Secretary of State as required by Municipal Home Rule Law §27 (said filing may be made by delivery to the State Records and Law Bureau, Department of State, 41 State Street, Albany, New York 12231).

The question of adoption of such proposed Resolution was duly motioned by Councilperson Robert Cree, duly seconded by Councilperson Ruth Hopkins, and put to a roll call vote with the following results:

Councilperson Robert Cree - Aye	Councilperson Doug Dake - Aye
Councilperson Ruth Hopkins - Aye	Councilperson Edward LaVigne - Aye
Supervisor Kathy Miller - Aye	

Accordingly, the foregoing Resolution was approved, carried, and duly adopted on October 15, 2014.

## **Town of Lansing Mobile Home Park Local Law Local Law #4 of 2014**

### **TABLE OF CONTENTS:**

Article I	Title.
Article II	Purpose.
Article III	Definitions.
Article IV	Standards.
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Article VII	Effective Date.

### **Article I - Title.**

Local Law #4 of 2014 shall be known as the “Mobile Home Park Law of the Town of Lansing” (hereinafter the, or this, “Local Law”).

### **Article II - Purpose.**

The intent and purpose of this Local Law is to promote the public health, safety, protection and general welfare of the Town of Lansing, including those living in Mobile Home Parks, in the following manners: (i) by the requirement that

Mobile Home Parks be established only in accordance with approved plans for the same; and (ii) by the use of standards and regulations for the design and operation of Mobile Home Parks.

### **Article III - Definitions.**

**Accessory Structure** - A building or structure that is located upon the same lot as the principal building, structure, or use, when used for purposes that are subordinate and incidental to those of the principal building, structure, or use.

**Driveway** - A minor private way used by vehicles and pedestrians in a Mobile Home Park to provide primary access to one or two Mobile Home Lots, which Driveway may include areas for Off-Road parking.

**Enforcement Officer** - The duly appointed Building Inspector of the Town, the Code Enforcement Officer of the Town, and any other Person appointed by the Town Board to interpret, apply, or enforce this Local Law, or to otherwise represent the Town in matters pertaining to this Local Law.

**Mobile Home** - A structure transportable in one or more sections that, in the traveling mode, is 8 feet (2,438 mm) or more in width or 40 feet (12,192 mm) or more in length or, when erected on site, is 320 square feet (29.7 m<sup>2</sup>) minimum, and that was built on or after June 15, 1976, on a permanent chassis and designed to be used as a dwelling, with or without a permanent foundation, when connected to the required utilities and includes the plumbing, heating, air conditioning, and electrical systems contained therein. The term Mobile Home shall include a "manufactured home" as defined in NYS law, and includes any structure that meets all the requirements of the definition of a Mobile Home except the size requirements, and with respect to which the manufacturer voluntarily files a certification required by the federal Department of Housing and Urban Development and complies with the standards established under the National Manufactured Housing Construction and Safety Act of 1974, as amended. The term "manufactured home" shall not include any self-propelled recreational vehicle.

**Mobile Home Lot** - A space for rent or lease within (and only within) a Mobile Home Park that is designed for occupancy by one Mobile Home and its allowed or permitted Accessory Structures.

**Mobile Home Park** - A parcel of land which has been designed and improved for the placement of 3 or more Mobile Homes.

**Mobile Home Stand** - That part of an individual Mobile Home Lot which has been reserved for the placement of a Mobile Home.

**Off-Road** - Means an area of a Mobile Home Lot that is not part of, or within, any public highway, private road, or any Park Street, whereupon the Driveway and designated parking areas for Mobile Home Lots may be and usually are situate.

**Park Site Plan** - The plan required of an applicant pursuant to the standards for Mobile Home Parks and applications therefor as established by this Local Law, including all requirements of New York State law which are required to be met, maintained, or adhered to in order to lawfully establish, maintain, and operate a Mobile Home Park in the Town. Said plan shall show in sufficient detail, as required by local reviewing authorities, all of the required information pertaining to the proposed layout of a premises for a Mobile Home Park as required by this Local Law.

**Park Street** - A private way which affords a connection to a public highway and provides also a principal means of access for residents and others using a Mobile Home Park, including by providing vehicular and pedestrian access to Driveways or auxiliary facilities and buildings within the Mobile Home Park.

**Patio** - A surfaced outdoor living space designed and intended to supplement the interior Mobile Home living area, usually upon a seasonal basis.

**Planning Board** - The duly appointed Planning Board of the Town, including the alternate members thereof.

**Site Plan Review** - Shall mean: (i) the site plan review process as set forth in the Town Land Use Ordinance, as now exists or hereafter recodified or amended; and (ii) site plan standards or requirements specific to Mobile Home Parks as set forth in this Local Law.

**Town** - The Town of Lansing, in Tompkins County, New York.

**Town Board** - The Town Board of the Town of Lansing.

**Town Highway Department** - The Highway Department of the Town of Lansing, and whenever approval or review of such Town Highway Department is called for or referenced in this Local Law, such term shall signify approval in writing by the Town Highway Superintendent or Deputy Highway Superintendent.

#### **Article IV - Standards.**

##### **A. General application and waivers.**

1. Unless otherwise provided in this Local Law, the standards and requirements of this Local Law shall apply to all Mobile Home Parks and their establishment, maintenance and operation in the Town of Lansing after the effective date of this Local Law.

2. Waivers of any standard or requirement of this Local Law may hereafter be expressly provided, and may be granted by the Planning Board when found warranted. The Planning Board may grant a waiver when it finds that, due to the special circumstances of a particular case, a waiver of certain requirements is justified. In all cases, no waiver shall be granted unless the Planning Board finds and records in its minutes that: (i) granting the waiver would be keeping with the intent and spirit of this Local Law and does not nullify any requirements of the Tompkins County Health Department; (ii) there is no significant adverse effect upon the character, appearance, or welfare of the neighborhood; (iii) there are special circumstances involved in the particular case; (iv) denying the waiver would result in undue hardship, provided that such hardship has not been self-imposed; and (v) the waiver is the minimum necessary degree of variation from the requirements of this Local Law as will obviate the hardship or difficulty or effect substantial justice, while also serving the public interest in safe roads, water, and land uses.

##### **B. Mobile Home Park, Park Site Plan. A Park Site Plan, prepared by a licensed engineer, licensed land surveyor, or architect shall show the following:**

1. The location, boundaries, dimensions, and topography of the tract of land proposed to be used for the Mobile Home Park.

2. The number, location and size of all spaces reserved for independent Mobile Homes and all service outlets or connections therefor, including Mobile Home Stands.
3. The boundaries of and facilities to be included in recreation areas, and the location of all Mobile Home Park auxiliary facilities and buildings, such as, but not limited to, park offices, dumpster sites, and storage sites.
4. The location, size, and electric lighting plan for roads, walks, and outdoor areas.
5. The location of any proposed structures.
6. The location, type, and capacity of: (i) water supply, distribution and storage systems; (ii) sewage treatment and disposal systems; and (iii) stormwater drainage facilities.
7. Plans and specifications for all buildings and other improvements constructed within the Mobile Home Park.
8. Plans for any and all landscaping within and upon the perimeter of the Mobile Home Park, exclusive of individual lots.
9. Design standards for roads and other infrastructures.
10. The precise locations and bounds of any streams, intermittent streams, wetlands, flood plains designated by the National Flood Insurance Program, Unique Natural Areas, identified important viewsheds (such as from the Tompkins County scenic inventories), designated Critical Environmental Areas, any mapped significant natural communities, the presence of any species of concern, along and together with any related information as to any other similar unique ecological resources or topographical features.
11. Such other information in such detail as may be reasonably required by Town and county reviewing authorities, including the Planning Board.

C. Mobile Home Park design standards.

1. Each Mobile Home Lot shall be at least 55 feet wide (upon at least one dimension) and shall contain a minimum of 7,000 square feet, of which no more than 30% shall be occupied by the Mobile Home Stand. Each Mobile Home Lot shall abut on a Park Street with access to a public highway. Such lots shall be clearly defined and Mobile Homes shall be sited on such lots so that the following standards are met:
  - a. No Mobile Home shall be sited within 30 feet of any other Mobile Home or any other dwelling, either on or off site.
  - b. No Accessory Structure, including garages and carports, shall be sited within 10 feet of any Mobile Home Lot boundary; nor within 30' of the boundary of the Mobile Home Park.
  - c. No Mobile Home shall be sited less than 100 feet from any public highway; however, the Planning Board may, for good and stated reasons, alter this dimension by waiver and without need of a variance as part of the Site Plan Review process.

- d. All areas required to be landscaped, screened, buffered by vegetation, or provided with lawns or other ground cover shall be kept properly maintained, including by regular mowing.
  - e. No area established as a minimum yard or setback area shall be used for parking or Accessory Structures.
  - f. All side yard setbacks must be a minimum of 10 feet; however, the Planning Board may, for good and stated reasons, alter this dimension by waiver and without need of a variance as part of the Site Plan Review process.
  - g. All rear yard setbacks must be a minimum of 15 feet; however, the Planning Board may, for good and stated reasons, alter this dimension by waiver and without need of a variance as part of the Site Plan Review process.
  - h. All front yards must be a minimum of 25 feet; however, the Planning Board may, for good and stated reasons, alter this dimension by waiver and without need of a variance as part of the Site Plan Review process.
  - i. No Mobile Home may be sited within 25' of any Park Street as measured from the near edge of the pavement; however, the Planning Board may, for good and stated reasons, alter this dimension by waiver and without need of a variance as part of the Site Plan Review process.
  - j. All Mobile Home Lots shall have a Driveway, which may consist of an Off-Road parking area, and each Mobile Home Lot shall have sufficient Off-Road parking for 2 automobiles.
  - k. The Mobile Home Park shall have a perimeter buffer at least 30 feet wide, and the Planning Board may require plantings, fencing, or other screening or buffers to be therein installed.
2. Each Park Street shall conform to the following requirements:
- a. Park Streets shall be continuous and their lanes well marked.
  - b. Park Streets shall provide at least one connection with a public highway at a ninety-degree angle, and at least one point of intersection with and access from a public highway shall be required for every Mobile Home Park with more than 10 Mobile Home Park Lots.
  - c. No more than 2 curb cuts may be provided for any Mobile Home Park (absent a waiver or variance), and any Mobile Home Park with more than 20 Mobile Home Park Lots shall accommodate traffic needs by increasing roadway or Park Street widths beyond the minimum standards contained in this local law, such as providing for passing areas and extended shoulders or by taking such other steps as are deemed reasonable to ensure the safe flow of traffic and pedestrians, including allowances for safe access and egress by first responders and emergency vehicles.
  - d. Park Streets shall be at least 20 feet wide.
  - e. Park Streets shall be improved and maintained with an all-weather hard surface on a suitable base, subject to the advance approval of the

Town Highway Department as to their method of construction and the suitability of materials so utilized.

f. Park Streets shall be provided with signage and lighting as required by the Planning Board through the Site Plan Review process.

3. Driveways shall not be less than 10 feet in width and shall be improved and maintained with an all-weather hard surface on a suitable base or by compacted crusher run or gravel, subject to the approval of the Planning Board. The Driveway shall extend a minimum of 20 feet beyond the edge of any Park Street, and at least 40 feet beyond the edge of any public highway or private road. In no case may the Driveway extend beyond the rear line of the Mobile Home Stand.

4. An area or areas restricted to recreational use shall be provided in each Mobile Home Park. A minimum of 10% of the gross land area shall be made available in one or more places within the Mobile Home Park for this use. The Planning Board may require suitable fencing and landscaping of such areas for screening or other purposes.

D. Utilities.

1. No Mobile Home Park shall be occupied until the water system thereof is connected to and serviced by a public water supply distribution system or approved by the Tompkins County Health Department. The water system of a Mobile Home Park shall be connected by pipes to each Mobile Home Stand, and all such water lines shall be suitably protected from the elements and accidental damage or disconnection.

2. All plumbing in a Mobile Home Park shall be constructed and maintained in accordance with standards approved by all applicable state and local laws, codes, and regulations.

3. All water from showers, tubs, toilets, laundries, faucets, sinks and lavatories shall be wasted into an approved municipal or private sewerage system, or into a septic or sanitary treatment system approved by the Tompkins County Health Department (or equivalent).

4. Each Mobile Home Park shall provide each Mobile Home Lot with a satisfactory sewer, wastewater, septic, or other gray-water and sanitary disposal system or connection approved by the Tompkins County Health Department.

5. An electric outlet shall be provided for each Mobile Home Stand that is sufficient to meet typical household loading and needs. All electric connections and systems shall be inspected by a New York State certified electrical inspector. No letting or residential or other use of a Mobile Home, and no certificate of occupancy shall be issued, until a proper electrical inspector's certificate is filed with the Enforcement Officer and such inspection shows compliance with required state and local laws, codes, and regulations.

E. Refuse disposal. The storage, collection and disposal of waste, garbage, and refuse in a Mobile Home Park shall be so managed as to create no health or accident hazards, rodent harborage, insect-breeding areas, or pollution of air or water. All refuse shall be stored in fly-tight, watertight, and rodent-proof containers. Insect- and rodent-control measures to safeguard public health as recommended by the Tompkins County Health Department shall be applied in

all Mobile Home Parks. When required by the Planning Board or recommended by the Tompkins County Health Department, a Mobile Home Park may be required to provide a dumpster container area, and all such dumpsters must have covers, be kept closed, and regularly emptied and serviced to avoid spoilage, rot, mold, container leakage, odors, and like issues and problems.

#### **Article V - Supplemental Regulations.**

A. It shall be unlawful to increase the living or storage space of any Mobile Home without first obtaining a permit from the Enforcement Officer. No Accessory Structure may be used for living or occupancy space, except for storm shelters; but no storm shelter shall be used for storage or as storage space.

B. Awnings or canopies may be attached to Mobile Homes if allowed in the approved Site Plan Review conditions for the Mobile Home Park. No such structure or device may be installed or attached until a building permit is obtained whenever the Park Site Plan approval or design, size, or features of such installation require the same.

C. No occupied Mobile Home shall be located in a Mobile Home Park in any area other than upon a Mobile Home Park Lot. However, staging and storage areas for vacant Mobile Homes yet to be installed or being relocated or removed due to summary proceedings, condemnation, or other causes, are allowed if such location is sited and approved during the Site Plan Review process.

E. Mobile Home Parks shall at all times be maintained in a clean and sanitary manner in accordance with the provisions of this Local Law and applicable local and state laws, codes, and regulations.

F. All Mobile Homes must be anchored in accordance with applicable local and state laws, codes, and regulations or, if no such local and state law, code, or regulation applies, then by at least one anchor at each building corner.

#### **Article VI- Inspections and Enforcement.**

A. Before a Mobile Home Park commences operation the Enforcement Officer shall make an inspection of the premises to determine: (i) that all of the requirements of this Local Law have been complied with; and (ii) that any conditions set forth in any Site Plan Review have been complied with. If such compliance is found, the Enforcement Officer may issue a certificate of occupancy.

B. If the Enforcement Officer finds that such Mobile Home Park is not being maintained in a clean, orderly, and sanitary condition, or that such Mobile Home Park is not being operated in accordance with the provisions of this Local Law or the conditions of the Site Plan Review approvals, the Enforcement Officer shall serve upon the owner, his agent or employee, a written order to remedy directing that the conditions therein specified be remedied within a set period of time. Such order to remedy shall comply with the requirements of NYS Executive Law § 382. If, after the expiration of the compliance period stated in such order to remedy, such conditions are not corrected and compliance has not been achieved and maintained, then the Enforcement Officer may commence criminal enforcement proceedings, including by service upon the owner of any Mobile Home, the owner of the Mobile Home Park, the owner of any Mobile Home Lot, the holder of any Mobile Home Park permit, the owner of the underlying land upon which is situate a Mobile Home Park, or upon any other Person who violates this Local Law, a criminal appearance ticket, criminal summons, or other lawful process.

**Article VII – Violation and Penalties.**

Violation of this Local Law is hereby declared to be a criminal offense, punishable by a fine not exceeding two hundred and fifty dollars (\$250). For any violation of this Local Law committed within 5 years of any prior conviction for any offense under this Local Law, then the fine shall be not less than two hundred and fifty dollars (\$250) nor more than five hundred dollars (\$500). Each week’s continued violation shall constitute a separate and distinct violation under this Local Law and may be charged as such. In addition to these monetary penalties, the Town may institute any appropriate action or proceeding to compel compliance with, or prohibit the violation of, this Local Law.

**Article VIII - Limitation upon Town Liability.**

The Town shall not be liable or responsible for any injury to persons or damage to property due to the Town’s actions, or failures to act, under or pursuant to this Local Law, unless it is proven to a reasonable degree of certainty that such injury or damage was solely caused by a willful or intentional tortious act of the Town.

**Article IX – Severability.**

If any clause or provision of this Local Law shall be held invalid or unenforceable by a court or tribunal of competent jurisdiction, such holding shall not affect or invalidate the remainder of this Local Law and any such invalidity or unenforceability shall be confined in its operation to the clause or provision directly involved in the controversy in which such holding shall have been rendered.

**Article X - Effective Date.**

This Local Law shall be and become immediately effective.

**RESOLUTION FOR THE PUBLIC INTEREST ORDER FOR THE WARREN ROAD SEWER BOUNDARY CHANGE AND RELATED SEORA NEGATIVE DECLARATION**

Counsel Guy Krogh stated that this brings in four lots that are hooked up, waiting to be hooked up or have their permits into the Warren Road District. He stated this is the final administrative step with a 30 day permissive referendum period.

**RESOLUTION 14-125**

**RESOLUTION MAKING DETERMINATION OF ENVIRONMENTAL SIGNIFICANCE FOR WRSDE BOUNDARY CHANGE AND ISSUING CONDITIONAL PUBLIC INTEREST ORDER APPROVING WARREN ROAD SEWER DISTRICT EXTENSION BOUNDARY CHANGE**

The following Resolution was duly presented for consideration by the Town Board.

WHEREAS, the four parcels proposed to be included in the Warren Road Sewer District Extension (“WRSDE”) are: (i) 44.-1-5.321 (1036 Warren Road, Patel); (ii) 44.-1-5.322 (1028 Warren Road, Chase); (iii) 44.-1-5.323 (1022 Warren Road, Mia) and (iv) 44.-1-5.324 (1018 Warren Road, Franziska Racker Centers Inc.); and

WHEREAS, Town Engineer has determined that incorporating such outside users is feasible and to the benefit of the WRSDE, and thus the Map, Plan and Report concerning this matter was previously accepted and deemed final, complete, and in compliance with Town Law §§ 209-c and 209-d, and the creation of said sewer district extension by WRSDE boundary amendment is declared and deemed to be in the public interest and a public hearing to consider the matter and the environmental impacts of the proposed WRSDE Boundary change was duly held upon the 15th day of October, 2014, at the

Lansing Town Hall, 29 Auburn Road, Lansing, New York, where at all persons interested in the subject thereof were duly heard; and

WHEREAS, each of the potential environmental identified impacts were analyzed and duly considered by the Town Board, as Lead Agency, in relation to the question of whether any potential environmental impacts were so probable of occurring or so significant as to require a positive declaration, and after weighing the above and all other potential impacts arising from or in connection with this project, and after also considering: (i) the probability of each potential impact occurring; (ii) the duration of each potential impact; (iii) the irreversibility of each potential impact, including permanently lost resources of value; (iv) whether each potential impact can or will be controlled or mitigated by permitting or other processes; (v) the regional consequence of the potential impacts; (vi) the potential for each impact to be or become inconsistent with the Town's master plan and/or Comprehensive Plan and local needs and goals; and (vii) whether any known objections to the Project relate to any of the identified potential impacts, the Town Board found that these factors did not cause any potential impact to be or be likely to become significant such that a negative declaration will be issued; and

WHEREAS, the Town desires to proceed towards establishment of the WRSDE boundary extension, and finds that all proceedings to date have been in compliance with said Town Law Article 12-A and §§ 209-c and 209-d, and that this extension is in the public interest; and it is further

WHEREAS, the Town duly issued a Public Interest Order pursuant to Town Law §§ 209-c and 209-d for the said district extension by boundary amendment, and the same was declared to be in the public interest, and the Town Board further: (i) determined and described the boundaries of the proposed district extension(s), (ii) described the improvements to be made; (iii) described the cost of the public improvements; (iv) described the connection fee for the typical user, including permit costs; (v) described the first-year's and annual user costs for the extension; (vi) described the financing, if any, applicable to the project; (vii) declared the MPR incorporated into the Public Interest Order and Resolution, noted that such MPR described in detail how the financing, hook-up costs, and other costs and expenses, were estimated and computed, and noted that the MPR was filed at the Town Clerk's Office as required by law; and (viii) declared and scheduled a aforesaid public hearing to consider the said Public Interest Order; and

WHEREAS, after conducting the aforesaid public hearing and in consideration of all evidence reviewed and considered thereat and otherwise, the Town Board of the Town of Lansing has hereby duly

RESOLVED, that after consideration of the potential environmental impacts reviewed in accord with 6 NYCRR Part 617, Section 617.7(c), the Lead Agency finds that the proposed action – amending the boundaries of the WRSDE - will have no significant negative environmental consequences; and this declaration is made in accord with Article 8 of the Environmental Conservation Law of the State of New York and the New York SEQRA Act, and the Regulations promulgated thereunder, and accordingly, the Town Board of the Town of Lansing, based upon (i) its thorough review of the EAF, and any and all other documents prepared and submitted with respect to this proposed action and its environmental review, (ii) its thorough review of the potential relevant areas of environmental concern to determine if the proposed action may have a significant adverse impact on the environment, including, but not limited to, the criteria identified in 6 NYCRR § 617.7(c), and (iii) its completion of the EAF, including the findings noted therein (if any, and which findings are incorporated herein as if set forth at length), hereby makes a negative determination of environmental significance (“Negative Declaration”) in accordance with SEQRA for the above referenced proposed action, and determines that an Environmental Impact Statement is therefore not required; and it is further

RESOLVED, that a Responsible Officer of the Town Board of the Town of Lansing is hereby authorized and directed to complete and sign, as required, the determination of significance, confirming the foregoing Negative Declaration, which fully completed and

signed EAF and determination of significance shall be incorporated by reference in this Resolution; and it is further

RESOLVED AND DETERMINED, that: (i) the Notice of Public Hearing was published and posted as required by law and was otherwise sufficient; (ii) all property and property owners within the proposed extension of the WRSDE are benefited thereby; (iii) all benefited properties and property owners are included within the said extension; and (iv) the establishment of said extension is in the public interest; and it is further

RESOLVED AND DETERMINED, that the boundaries of said WRSDE extension are (i) wholly outside the boundaries of any incorporated city or village, and (ii) are defined as inclusive of all that land as identified as tax parcel numbers 44.-1-5.321, 44.-1-5.322, 44.-1-5.323, and 44.-1-5.324 (comprising in all 5.27 acres of land) as shown in the MPR on file at the Town Clerk's Office, and as shown and described further in the deeds so described at the Tompkins County Clerk's Office, to which reference is hereby made; which maps and descriptions are expressly herein incorporated; and it is further

RESOLVED AND DETERMINED, that the construction and improvements identified in the afore-described Public Interest Order and Resolution be and the same are hereby approved and authorized, and the provision of services of the WRSDE be and the same are hereby authorized and to be provided to such areas of district extension after issuance of the Final Order of formation of this district extension, and the WRSDE shall incorporate the above-described lands by boundary amendment such that the so-called WRSDE Back Lot Extensions be and hereby are approved; and it is further

RESOLVED and ORDERED, that this Resolution is subject to permissive referendum pursuant to Town Law §209-e and Town Law Article 7, and that the Town Clerk publish and post a Notice of Referendum as soon as is possible and at least within 10 days of the date of this Resolution.

The question of adoption of such proposed Resolution was duly motioned by Councilperson Ruth Hopkins, duly seconded by Councilperson Doug Dake, and put to a roll call vote with the following results:

Councilperson Robert Cree - Aye  
Councilperson Ruth Hopkins - Aye  
Supervisor Kathy Miller - Aye

Councilperson Doug Dake - Aye  
Councilperson Edward LaVigne - Aye

Accordingly, the foregoing Resolution was approved, carried, and duly adopted on October 15, 2014.

**RESOLUTION FOR THE PUBLIC INTEREST ORDER FOR THE CONSOLIDATED BACK LOT EXTENSIONS AND RELATED SEQRA NEGATIVE DECLARATION**

Counsel Guy Krogh stated there are five parcels joining the Consolidated Water District. All five have signed contracts consenting to join the district but it is still subject to a 30 day permissive referendum.

Councilperson Ruth Hopkins asked how long the process took. Town Clerk, Debbie Crandall stated that the map, plan and report was authorized in August of 2013, it wasn't completed until this year. Counsel Guy Krogh stated it could be completed faster, it is determined by the time of the meetings and how long the map, plan and report takes.

Supervisor Kathy Miller stated that everyone benefits a cost savings by grouping these together as one. Counsel Guy Krogh stated that it is a savings of \$6,000 just on the engineering for the map, plan, and report alone.

**RESOLUTION 14-126**

**RESOLUTION MAKING DETERMINATION OF ENVIRONMENTAL SIGNIFICANCE FOR CWD BOUNDARY CHANGE AND ISSUING**

**CONDITIONAL PUBLIC INTEREST ORDER APPROVING CONSOLIDATED  
WATER DISTRICT BOUNDARY CHANGE**

The following Resolution was duly presented for consideration by the Town Board.

WHEREAS, the five parcels to be included in the CWD are shown in Maps 2-4 in the Town Engineer's Map, Plan and Report ("MPR"), and include tax parcel numbers: (i) 42.-1-2.3 (25 Sun Path Road, Banfield); (ii) 42.-1-2.5 (35 Sun Path Road, Yuen & Hui); (iii) 44.-1-42 (187 Bush Lane, Ledet); (iv) 25.-1-9.1 (82 Sperry Lane, Straub Living Trust); and (v) 25.-1-9.2 (5 Marion Lane, Sweazey) (hereinafter together and severally "Lot-Owners"); and

WHEREAS, Town Engineer has determined that incorporating such boundary extension is feasible and to the benefit of the CWD, and thus the Map, Plan and Report concerning this matter was previously accepted and deemed final, complete, and in compliance with Town Law §§ 209-c and 209-d, and the creation of said water district extension by boundary amendment is declared and deemed to be in the public interest and a public hearing to consider the matter and the environmental impacts of the proposed CWD Boundary change was duly held upon the 15th day of October, 2014, at the Lansing Town Hall, 29 Auburn Road, Lansing, New York, where at all persons interested in the subject thereof were duly heard; and

WHEREAS, each identified potential environmental impact was analyzed and duly considered by the Town Board, as Lead Agency, in relation to the question of whether any potential environmental impacts were so probable of occurring or so significant as to require a positive declaration, and after weighing the above and all other potential impacts arising from or in connection with this project, and after also considering: (i) the probability of each potential impact occurring; (ii) the duration of each potential impact; (iii) the irreversibility of each potential impact, including permanently lost resources of value; (iv) whether each potential impact can or will be controlled or mitigated by permitting or other processes; (v) the regional consequence of the potential impacts; (vi) the potential for each impact to be or become inconsistent with the Town's master plan and/or Comprehensive Plan and local needs and goals; and (vii) whether any known objections to the Project relate to any of the identified potential impacts, the Town Board found that these factors did not cause any potential impact to be or be likely to become significant such that a negative declaration will be issued; and

WHEREAS, the Town desires to proceed towards establishment of the CWD boundary extension, and finds that all proceedings to date have been in compliance with said Town Law Article 12-A and §§ 209-c and 209-d, and that this extension is in the public interest; and it is further

WHEREAS, the Town duly issued a Public Interest Order pursuant to Town Law §§ 209-c and 209-d for the said district extension by boundary amendment, and the same was declared to be in the public interest, and the Town Board further: (i) determined and described the boundaries of the proposed district extension(s), (ii) described the improvements to be made; (iii) described the cost of the public improvements; (iv) described the connection fee for the typical user, including permit costs; (v) described the first-year's and annual user costs for the extension; (vi) described the financing, if any, applicable to the project; (vii) declared the MPR incorporated into the Public Interest Order and Resolution, noted that such MPR described in detail how the financing, hook-up costs, and other costs and expenses, were estimated and computed, and noted that the MPR was filed at the Town Clerk's Office as required by law; and (viii) declared and scheduled a aforesaid public hearing to consider the said Public Interest Order; and

WHEREAS, after conducting the aforesaid public hearing and in consideration of all evidence reviewed and considered thereat and otherwise, the Town Board of the Town of Lansing has hereby duly

RESOLVED, that after consideration of the potential environmental impacts reviewed in accord with 6 NYCRR Part 617, Section 617.7(c), the Lead Agency finds that the proposed action – amending the boundaries of the CWD - will have no significant

negative environmental consequences; and this declaration is made in accord with Article 8 of the Environmental Conservation Law of the State of New York and the New York SEQRA Act, and the Regulations promulgated thereunder, and accordingly, the Town Board of the Town of Lansing, based upon (i) its thorough review of the EAF, and any and all other documents prepared and submitted with respect to this proposed action and its environmental review, (ii) its thorough review of the potential relevant areas of environmental concern to determine if the proposed action may have a significant adverse impact on the environment, including, but not limited to, the criteria identified in 6 NYCRR § 617.7(c), and (iii) its completion of the EAF, including the findings noted therein (if any, and which findings are incorporated herein as if set forth at length), hereby makes a negative determination of environmental significance (“Negative Declaration”) in accordance with SEQRA for the above referenced proposed action, and determines that an Environmental Impact Statement is therefore not required; and it is further

RESOLVED, that a Responsible Officer of the Town Board of the Town of Lansing is hereby authorized and directed to complete and sign, as required, the determination of significance, confirming the foregoing Negative Declaration, which fully completed and signed EAF and determination of significance shall be incorporated by reference in this Resolution; and it is further

RESOLVED AND DETERMINED, that: (i) the Notice of Public Hearing was published and posted as required by law and was otherwise sufficient; (ii) all property and property owners within the proposed extension of the CWD are benefited thereby; (iii) all benefited properties and property owners are included within the said extension; and (iv) the establishment of said extension is in the public interest; and it is further

RESOLVED AND DETERMINED, that the boundaries of said CWD extension are (i) wholly outside the boundaries of any incorporated city or village, and (ii) are defined as inclusive of all that land as identified as tax parcel numbers 42.-1-2.3, 42.-1-2.5, 44.-1-42, 25.-1-9.1, and 25.-1-9.2 as shown in the MPR on file at the Town Clerk’s Office, and as shown and described further in the deeds so described at the Tompkins County Clerk’s Office, to which reference is hereby made; which maps and descriptions are expressly herein incorporated; and it is further

RESOLVED AND DETERMINED, that the construction and improvements identified in the afore-described Public Interest Order and Resolution be and the same are hereby approved and authorized, and the provision of services of the CWD be and the same are hereby authorized and to be provided to such areas of district extension after issuance of the Final Order of formation of this district extension, and the CWD shall incorporate the above-described lands by boundary amendment such that the so-called CWD Back Lot Extensions be and hereby are approved; and it is further

RESOLVED and ORDERED, that this Resolution is subject to permissive referendum pursuant to Town Law §209-e and Town Law Article 7, and that the Town Clerk publish and post a Notice of Referendum as soon as is possible and at least within 10 days of the date of this Resolution.

The question of adoption of such proposed Resolution was duly motioned by Councilperson Edward LaVigne, duly seconded by Supervisor Kathy Miller, and put to a roll call vote with the following results:

Councilperson Robert Cree - Aye	Councilperson Doug Dake - Aye
Councilperson Ruth Hopkins - Aye	Councilperson Edward LaVigne - Aye
Supervisor Kathy Miller - Aye	

Accordingly, the foregoing Resolution was approved, carried, and duly adopted on October 15, 2014.

**SCHEDULE PUBLIC HEARING FOR PROPOSED SPECIAL DISTRICTS  
BUDGET FOR 2015**

**RESOLUTION 14 - 127**

**RESOLUTION SCHEDULING PUBLIC HEARING  
FOR THE SPECIAL DISTRICTS PROPOSED  
BUDGET FOR 2015**

The following Resolution was duly presented for consideration by the Town Board:

RESOLVED, that the Town Board of the Town of Lansing has prepared the Assessment Rolls of parcels of land included in the Lansing Consolidated Water Districts, CWD Ext. 1, and CWD Ext. 2 and Lansing Light Districts No. 1, No. 2 and No. 3 and the Lansing Drainage Districts, Pheasant Meadow, Whispering Pines, Lake Forest, Farm Pond Circle and Lansing Sewer Districts, Warren Road and Cherry Road and has apportioned and assessed upon such parcels of land in proportion in the amount of benefits the improvements shall confer upon the same the cost chargeable to said Districts in connection with the construction of Public Water, Lighting, Drainage and Sewer Districts, therein which are payable in the year 2015 and therefore, pursuant to Section 239 of the Town Law, the Town Board shall hold a Public Hearing at the Lansing Town Hall, 29 Auburn Road, Lansing, New York at 6:05 p.m., on the 5th day of November, 2014 to hear and consider any objections which may be made to said roll.

The question of the adoption of such proposed Resolution was duly motioned by Councilperson Doug Duke, duly seconded by Councilperson Ruth Hopkins, and put to a roll call vote with the following results:

Councilperson Robert Cree - Aye	Councilperson Doug Duke - Aye
Councilperson Ruth Hopkins - Aye	Councilperson Edward LaVigne - Aye
Supervisor Kathy Miller - Aye	

Accordingly, the foregoing Resolution was approved, carried, and duly adopted on October 15, 2014.

**SCHEDULE PUBLIC HEARING FOR PROPOSED BUDGET FOR 2015**

**RESOLUTION 14-128**

**RESOLUTION SCHEDULING PUBLIC HEARING  
FOR THE PRELIMINARY BUDGET FOR 2015**

The following Resolution was duly presented for consideration by the Town Board:

**NOTICE IS HEREBY GIVEN**, that the preliminary budget of the Town of Lansing, Tompkins County, New York for the fiscal year beginning January 1, 2015 has been completed and filed in the office of the Town Clerk of said Town, where it is available for inspection by any interested persons at all reasonable hours and

**FURTHER NOTICE IS HEREBY GIVEN**, that the Town Board of the Town of Lansing will meet and review said preliminary budget and hold a Public Hearing thereon at the Lansing Town Hall, 29 Auburn Road, Lansing, New York at 6:10 p.m. on the 5<sup>th</sup> day of November, 2014 and that at such hearing any person may be heard in favor of or against the preliminary budget as compiled or for or against any items therein contained and

**FURTHER NOTICE IS HEREBY GIVEN**, pursuant to Section 108 of the Town Law, that the following are proposed yearly salaries of elected Town Officials of this Town:

Supervisor	\$ 30,306.00
Councilperson (4)	
Total	\$ 38,964.00
Each	\$ 9,741.00
Deputy Town Supervisor	\$ 3,346.00
Town Clerk	\$ 41,667.00
Highway Superintendent	\$ 70,054.00
Town Justice (2)	

Total	\$ 34,976.00
Each	\$ 17,488.00

The question of the adoption of such proposed Resolution was duly motioned by Supervisor Kathy Miller, duly seconded by Councilperson Ruth Hopkins, and put to a roll call vote with the following results:

Councilperson Robert Cree - Aye	Councilperson Doug Dake - Aye
Councilperson Ruth Hopkins - Aye	Councilperson Edward LaVigne - Aye
Supervisor Kathy Miller - Aye	

Accordingly, the foregoing Resolution was approved, carried, and duly adopted on October 15, 2014.

**RESOLUTION TO RELEVY 2014 WATER AND SEWER CHARGES ON THE 2015 TOWN AND COUNTY TAX BILL**

Town Clerk, Debbie Crandall asked that the resolution below take the place of Resolution 14-110.

**RESOLUTION 14-129**

**RESOLUTION TO RELEVY 2014 WATER AND SEWER CHARGES ON THE 2015 TOWN AND COUNTY TAX BILL**

The following Resolution was duly presented for consideration by the Town Board:

WHEREAS, the Town of Lansing Water and Sewer accounts state on the September Meter Read Cards that any unpaid balance after October 14, 2014 will be relevied on the 2015 Town and County tax bills, and

WHEREAS, after October 14, 2014, the Receiver will notify SCLIWC (Bolton Point) to remove said amounts from accounts to be relevied on the 2015 Town and County tax bills, and

WHEREAS, by no later than November 10, 2014 the Receiver will send the amounts to be relevied on the 2015 tax bill to the Tompkins County Assessment Department.

WHEREAS, upon due deliberation thereupon, the Town Board of the Town of Lansing has hereby

RESOLVED, that the Receiver will relevy the unpaid water and sewer account amounts plus a 10% fee on all accounts with a balance of \$20.00 or more to the 2015 Town and County tax bills.

BE IT FURTHER RESOLVED that all unpaid water and sewer account amounts under \$20.00 will be carried over to the November 2014 water and sewer bill.

The question of the adoption of such proposed Resolution was duly motioned by Supervisor Kathy Miller, duly seconded by Councilperson Robert Cree, and put to a roll call vote with the following results:

Councilperson Robert Cree - Aye	Councilperson Doug Dake - Aye
Councilperson Ruth Hopkins - Aye	Councilperson Edward LaVigne - Aye
Supervisor Kathy Miller - Aye	

Accordingly, the foregoing Resolution was approved, carried, and duly adopted on October 15, 2014.

**RESOLUTION APPOINTING AN EMERGENCY PREPAREDNESS COMMITTEE**

**RESOLUTION 14-130**

**RESOLUTION APPOINTING THE MEMBERS OF  
THE TOWN OF LANSING  
EMERGENCY PREPAREDNESS COMMITTEE**

The following Resolution was duly presented for consideration by the Town Board:

WHEREAS, the Town Board of the Town of Lansing has determined a need to establish an Emergency Preparedness Committee; and

WHEREAS, the Town Board of the Town of Lansing would like to appoint the members of the Town of Lansing Emergency Preparedness Committee and

WHEREAS, upon due deliberation thereupon, the Town Board of the Town of Lansing has hereby

RESOLVED, that the Town Board of the Town of Lansing appoints the following Emergency Preparedness Committee: from the Lansing School District: Glenn Fenner, Dan Ferguson, Chris Pettograsso, and Mary June King, from the Town: Katrina Binkewicz, Karen Bishop, Bill Miller, and Charles Purcell and it is further

RESOLVED, that at a later date additional members, a farmer and a doctor will be appointed.

The question of the adoption of such proposed Resolution was duly motioned by Supervisor Kathy Miller, duly seconded by Councilperson Robert Cree, and put to a roll call vote with the following results:

Councilperson Robert Cree - Aye                      Councilperson Doug Dake - Aye  
Councilperson Ruth Hopkins - Aye                  Councilperson Edward LaVigne - Aye  
Supervisor Kathy Miller - Aye

Accordingly, the following Resolution was approved, carried, and duly adopted on October 15, 2014.

**RESOLUTION APPOINTING SUSAN L. MUNSON AS A FULL-TIME  
INFORMATION AIDE IN THE SUPERVISOR'S OFFICE**

Councilperson Ruth Hopkins stated she has been with the town for a year and a half.

**RESOLUTION 14-131**

**RESOLUTION HIRING SUSAN L. MUNSON,  
FULL-TIME INFORMATION AIDE IN THE SUPERVISOR'S OFFICE**

The following Resolution was duly presented for consideration by the Town Board:

WHEREAS, Tompkins County Personnel has processed and approved an application submitted by Susan L. Munson for the position of Information Aide; and

WHEREAS, said position will bring the Town of Lansing into compliance with Civil Service requirements; and

WHEREAS, Susan L. Munson has been identified as a qualified candidate, and is therefore proposed to be hired to fulfill such job requirement; and

WHEREAS, upon due deliberation thereupon, the Town Board of the Town of Lansing has hereby

RESOLVED, that Susan L. Munson be and hereby is approved to be employed as a Town of Lansing Grade 4 Employee, as a Full-Time Information Aide, in the

Supervisor's Office, with such employment to commence October 15, 2014 at the rate of \$17.07 per hour.

The question of the adoption of such proposed Resolution was duly motioned by Councilperson Ruth Hopkins, duly seconded by Councilperson Robert Cree, and put to a roll call vote with the following results:

Councilperson Robert Cree - Aye	Councilperson Doug Dake - Aye
Councilperson Ruth Hopkins - Aye	Councilperson Edward LaVigne - Aye
Supervisor Kathy Miller - Aye	

Accordingly, the foregoing Resolution was approved, carried, and duly adopted on October 15, 2014.

**RESOLUTION APPOINTING MICHAEL H. LONG FOR PROFESSIONAL PLANNING SERVICES**

**RESOLUTION 14-132**

**RESOLUTION APPROVING AND AUTHORIZING CONTRACT FOR PLANNING SERVICES AND AUTHORIZING THE HIRING OF MICHAEL LONG, PLANNER**

The following Resolution was duly presented for consideration by the Town Board.

WHEREAS, the Town of Lansing has a need for a Planner to provide basic planning services for the Town and assist with updating the Comprehensive Plan and the Land Use Ordinance, along and together with additional projects and duties as further requested by the Town Board and Planning Board, all pursuant to the terms of a written proposed agreement between the Town and such Planner; and

WHEREAS, such agreement has been reviewed and approved by all parties thereto, and upon due deliberation thereupon, the Town Board of the Town of Lansing has hereby

RESOLVED, that Michael Long be and hereby is approved to be hired as an Independent Planner on a contractual and hourly basis for the Town of Lansing pursuant to the terms of a contract as presented to this meeting; and it is further

RESOLVED, that the Supervisor or Deputy Supervisor be and each is hereby severally authorized to execute such contract by, for, on behalf of, and in the name of the Town of Lansing.

The question of adoption of such proposed Resolution was duly motioned by Councilperson Edward LaVigne, duly seconded by Supervisor Kathy Miller, and put to a roll call vote with the following results:

Councilperson Robert Cree - Aye	Councilperson Doug Dake - Aye
Councilperson Ruth Hopkins - Aye	Councilperson Edward LaVigne - Aye
Supervisor Kathy Miller - Aye	

Accordingly, the foregoing Resolution was approved, carried, and duly adopted on October 15, 2014.

**RESOLUTION APPOINTING SUE A. FRENCH AS PART-TIME TYPIST IN THE TOWN CLERK'S OFFICE**

**RESOLUTION 14-133**

**RESOLUTION HIRING SUE A. FRENCH, PART-TIME TYPIST IN THE TOWN CLERK'S OFFICE**

The following Resolution was duly presented for consideration by the Town Board:

WHEREAS, the Town Clerk's Office currently has a Part-Time Typist position available; and

WHEREAS, said position in the Town Clerk's Office was sought to be filled; and

WHEREAS, an acceptable and qualified candidate was located, and is therefore proposed to be hired to fulfill such job requirement; and

WHEREAS, upon due deliberation thereupon, the Town Board of the Town of Lansing has hereby

RESOLVED, that Sue A. French be and hereby is approved to be employed as a Town of Lansing Grade 4 Employee, as a Part-Time Typist, in the Town Clerk's Office, with such employment to commence October 6, 2014 at the rate of \$17.07 per hour on an as needed basis.

The question of the adoption of such proposed Resolution was duly motioned by Councilperson Doug Dake, duly seconded by Councilperson Ruth Hopkins, and put to a roll call vote with the following results:

Councilperson Robert Cree - Aye	Councilperson Doug Dake - Aye
Councilperson Ruth Hopkins - Aye	Councilperson Edward LaVigne - Aye
Supervisor Kathy Miller - Aye	

Accordingly, the foregoing Resolution was approved, carried, and duly adopted on October 15, 2014.

**RESOLUTION AUTHORIZING AND APPROVING GRANT OF WATERLINE EASEMENT TO COONROD OVER TOWN LAND DEDICATED FOR WRSDE SEWER USE WITHIN WOODLAND PARK PDA**

Counsel Guy Krogh reviewed the following resolution.

**RESOLUTION 14-134**

**RESOLUTION AUTHORIZING AND APPROVING GRANT OF WATERLINE EASEMENT TO COONROD OVER TOWN LAND DEDICATED FOR WRSDE SEWER USE WITHIN WOODLAND PARK PDA**

The following Resolution was duly presented for consideration by the Town Board.

WHEREAS, in 2013 and 2014 the Town of Lansing started identifying needed infrastructure and locations for easements and facilities for the CWD, WRSDE, and for stormwater purposes related to the Woodland Park PDA, and to facilitate dedications and the issuance of building permits to the developer in respect of certain roadway portions completed the Town thereafter accepted dedication of a certain sewer parcel for needed infrastructure for the WRSDE; and

WHEREAS, the Town accepted such dedication with the express understanding that the Developer had reserved a waterline easement over a corner of such lot so as to allow a backlot extension of the CWD to the Coonrod property on Hillcrest Road, and the Town accepted such parcel subject to the right to emplace such easement once finally mapped so as to ensure, among other things, feasibility and meeting required NYSDOH water and sewer line separations; and

WHEREAS, such waterline location has now been mapped by the Town engineer and the Town desires to fulfill its promise to site the waterline easement to allow Coonrod to install such waterline pursuant to the terms of a permanent easement there for; and

WHEREAS, upon due deliberation thereupon, the Town Board of the Town of Lansing has hereby

RESOLVED, that the grant of a waterline easement to Coonrod is approved upon the terms as hereby presented to the Town Board in the form of an easement appurtenant and, in furtherance thereof, the Supervisor or Deputy Supervisor be and each is hereby severally authorized to negotiate the final terms such easement and execute the same by, for, on behalf of, and in the name of the Town of Lansing upon terms approved by Town Counsel.

The question of adoption of such proposed Resolution was duly motioned by Supervisor Kathy Miller, duly seconded by Councilperson Robert Cree, and put to a roll call vote with the following results:

Councilperson Robert Cree - Aye  
Councilperson Ruth Hopkins - Aye  
Supervisor Kathy Miller - Aye

Councilperson Doug Dake - Aye  
Councilperson Edward LaVigne - Aye

Accordingly, the foregoing Resolution was approved, carried, and duly adopted on October 15, 2014.

**RESOLUTION RE-SCHEDULING PUBLIC HEARING UPON PROPOSED LAND USE ORDINANCE AMENDMENTS, INCLUDING DEFINITIONAL CHANGES AND UPDATES, ALLOWED USE CHANGES PER ZONE OF CLASSIFICATION, AND REGULATORY AND CLERICAL CHANGES AND UPDATES, AS PROPOSED TO BE IMPLEMENTED BY AND THROUGH PROPOSED LOCAL LAW #5 OF 2014**

Councilperson Ruth Hopkins stated that she was glad to see the Public Hearing scheduled for December as this will give everyone ample time to review it. She stated that it was her understanding that revisions are being made to include comments from the County and the public from prior meeting sessions. She stated she hoped we can be clear as to the reasons for the use changes as it precedes the completion of the Comprehensive Plan.

Councilperson Ruth Hopkins asked if the Subdivision Local Law will be coming forth at the same time. Supervisor Kathy Miller stated it would not. Counsel Guy Krogh stated it was still in draft form and currently he did not know where it stands.

**RESOLUTION 14-135**

**RESOLUTION RE-SCHEDULING PUBLIC HEARING UPON PROPOSED LAND USE ORDINANCE AMENDMENTS, INCLUDING DEFINITIONAL CHANGES AND UPDATES, ALLOWED USE CHANGES PER ZONE OF CLASSIFICATION, AND REGULATORY AND CLERICAL CHANGES AND UPDATES, AS PROPOSED TO BE IMPLEMENTED BY AND THROUGH PROPOSED LOCAL LAW #5 OF 2014**

The following Resolutions were duly presented for consideration by the Town Board:

WHEREAS, the Town has been considering many changes and updates to its zoning ordinance for approximately a decade, including changes examined through a zoning committee, a comprehensive plan committee, a town center committee, and a codes committee, and such changes as have been recognized as needed since the last amendment and update to the Land Use Ordinance in 2005; and

WHEREAS, many of the changes are updates to comply with law or relate to the correction of errors and omissions in the existing ordinance, including, for example, adding of business and institutional uses that were inadvertently omitted, such as private schools, and the elimination of site planning references to the airport hazard area instead of to the actual site planning provisions; and

WHEREAS, the changes implement part of the Planning Board's so-called "List of 100" changes to the zoning ordinance, first compiled circa 2007; and

WHEREAS, among the changes are the following:

1. Adding a definition for reception and banquet halls;
2. Changing and expanding the definition of what is a “church,” in part to comply with federal law upon such topic;
3. Clarifying that building alterations may require building permits under NYS Building Codes;
4. Expanding the definition of “cabana”;
5. Expanding the definition of a “club”;
6. Clarifying what is a “household pet”;
7. Adding a definition for “deer fencing”;
8. Expanding the definition of “farm”;
9. Expanding the definition of “100-year flood plain”;
10. Distinguishing different types of “garbage” based upon NYS Uniform and Building Codes;
11. Updating the definition of “landscaping”;
12. Updating the definition of what is a “lot” and a “flag lot” and similar lot-based terminology;
13. Updating the definition of school, including private schools, and covering federal RLUIPA requirements;
14. Making numerous other smaller word and punctuation changes and updates within the definitions;
15. Adding a Section 501.1 to define and so limit the discretionary classification power of the CEO when interpreting definitions and allowed uses;
16. Making many Schedule I changes covering the schedule of allowed, conditioned, and non-allowed uses based upon building and usage classifications per zone, including: eliminating many redundant site planning references; expanding permitted areas for multi-family dwellings, townhouses, and shared housing; changing allowed use areas for storage containers and adding conditions in certain zones; permitting churches and religious uses in every zone; allowing certain clubs in every zone subject to site planning; expanding certain “quasi-public” uses (such as youth centers, museums, libraries) to residential zones, but subject to site planning; expanding allowed usages for rooming and tourist homes; changing allowed areas for public stables and privately keeping horses; adding rules for keeping chickens; simplifying the zone restrictions for indoor and outdoor commercial recreation; eliminating certain retail uses in the lakeshore zone; expanding allowed areas for restaurants and taverns; adding allowed use zones for banquet halls and reception venues; permitting vehicle fuel and service shops in the B1 district subject to site plan review; allowing certain near-surface excavation businesses in IR zones and eliminating such uses from R1 and R2 zones; removing certain research businesses from R3 zones; permitting utility connections and expansions in all zones; permitting wind and solar facilities in most zones (wind not allowed in B1 and commercial solar not allowed in R1 and R2); adding site planning to certain freestanding solar arrays; and eliminating solid waste recycling or processing as an allowed use, among other changes in numbering systems to correspond to changed conditions and the simplification of site plan references in such chart;

17. Adjusting Schedule II relating to setbacks, yardage requirements, and building lot coverage and height restrictions, to reduce the number of applications to the ZBA for variances due, in most part, to the changing nature of residential and commercial construction;
18. Amending § 604.0 to regulate multiple uses within one structure and clarify that the most restrictive standard applies, even if imposed through site planning;
19. Amending § 609.0 to require garbage and junk to be kept and stored in accord with the NYS Uniform and Building Codes and applicable local laws;
20. Amending the rules for fencing and walls to expand allowed uses and allow for deer and agricultural fencing;
21. Making clarifications and updates to the site planning process by, among other typographical and clerical changes, more clearly delineating the role of stormwater and erosion controls, addressing off-street parking, non-public water supply and sewer treatment impacts, driveways and traffic controls, site lighting impacts and “Dark Sky” standards, trees and shrubs and general site improvements, roads and walks, impacts upon CEAs and UNAs and public services, and adopting rules for and addressing the expiration of site plan approvals in § 710.10, including by sunseting any approval if site development does not substantially occur within 3 years of approval;
22. Amending special conditions of Article VIII and special use permit requirements by eliminating special rules for churches and related places of worship, eliminating special rules for commercial recreation and replacing the same with site plan review, expanding B&B requirements to cover rooming houses and tourist homes, eliminating special rules for junkyards and the B1 rules for certain vehicle service stations, eliminating special rules for drive-thru restaurants and convenience stores and light assembly and manufacturing businesses by now simply subjecting such uses to site planning; updating the definition and rules for mother-in-law and accessory apartments, adding restrictions and rules for storage containers in certain zones to require screening and use as traditional sheds, elimination of certain excavation businesses and referral of same to site planning, updating communications tower rules to require compliance with FCC rules and requirements of the federal telecommunications laws, and clarifying the 30-day referral rule for special permit reviews;
23. Adding revocation of building permits and COs for violations, including under the NYS Building and Uniform Codes;
24. Eliminating the junkyard storage ordinance (in favor of a stand-alone local law); and
25. Making a myriad of other smaller language and clerical changes to make the land use ordinance more readable by amending language throughout such ordinance for uniformity and to effect compliance with modernized requirements of law relating to SEQRA, EPA Stormwater Phase II requirements, RLUIPA and other federal laws, and amendments arising from other similar causes; and

WHEREAS, the full amended text of these proposed changes is on file at the Town Clerk’s Office and the Town Board is ready to proceed with public comments and a public hearing upon such changes and updates; and

WHEREAS, since this land use ordinance amendment considers changes that are material in terms of changing allowed uses within existing zones, the same is classified as a Type I Action under SEQRA; and

WHEREAS, the same will also require a renewed referral to and review by and comment from the Tompkins County Planning Department under GML §§ 239-l, -m, and -n, and compliance with the special notice and service requirements of Town Law § 64; and

WHEREAS, upon due consideration thereupon, the Town Board of the Town of Lansing has hereby

RESOLVED, that a Public Hearing will be held at the Lansing Town Hall, 29 Auburn Road, Lansing, New York, being in the Town of Lansing, on the 17th day of December, 2014, at 6:05 pm, to consider the adoption of proposed Local Law #5 of 2014, to amend the Town's existing Land Use Ordinance, and to hear all persons interested in the subject thereof, and to take such action thereon as is required or permitted by law; and it is further

RESOLVED, that the Town Clerk of the Town of Lansing, Tompkins County, New York, is hereby authorized and directed to cause a Notice of Public Hearing to be published in the official newspaper of the Town of Lansing, and also to post a copy thereof on the Town signboard maintained by the Town Clerk, in accord with Town Law §§ 264 and 265; and it is further

RESOLVED, that the Town Clerk notify the County Department of Planning via a request for a GML § 239-1, et seq., to review as soon as is practical the amendments to this proposed local law; and it is further

RESOLVED, that notice of these changes to the land use ordinance be again re-provided by personal service upon: (i) all housing authorities within the Town operating under the NYS Housing Law or as registered as Housing Authorities under NYS law; (ii) the Clerk of each village or town within or adjacent to the Town of Lansing by land or water; (iii) the Clerk of the Board of Supervisors of Tompkins and any adjoining county; and (iv) the Regional State Park Commissioner of and for any New York state parks or parkways within the Town; all as required per § 264(2) of Town Law.

The question of the adoption of such proposed Resolution was duly motioned by Supervisor Kathy Miller, duly seconded by Councilperson Robert Cree, and put to a roll call vote with the following results:

Councilperson Robert Cree - Aye  
Councilperson Ruth Hopkins - Aye  
Supervisor Kathy Miller - Aye

Councilperson Doug Dake - Aye  
Councilperson Edward LaVigne - Aye

Accordingly, the foregoing Resolution and Order was approved, carried, and duly adopted on October 15, 2014.

**RESOLUTION RE-SCHEDULING PUBLIC HEARING FOR ENVIRONMENTAL REVIEW OF TOWN OF LANSING PROPOSED LOCAL LAW #5 OF 2014, AMENDMENTS TO EXISTING TOWN OF LANSING LAND USE ORDINANCE**

**RESOLUTION 14-136**

**RESOLUTION RE-SCHEDULING PUBLIC HEARING FOR ENVIRONMENTAL REVIEW OF TOWN OF LANSING PROPOSED LOCAL LAW #5 OF 2014, AMENDMENTS TO EXISTING TOWN OF LANSING LAND USE ORDINANCE**

The following Resolution was duly presented for consideration by the Town Board:

WHEREAS, the Town of Lansing is considering adoption of Local Law #5 of 2014, a local law to amend the provisions of the Town Land Use Ordinance, and the adoption of such local law is an action to which the State Environmental Quality Review Act ("SEQRA") applies; and

WHEREAS, the Town Board, as the approving agency, must conduct a SEQRA review for this action, and had previously issued a Notice of Intent, classified the action, identified involved and interested agencies; and

WHEREAS, as no involved agency has objected to the Town Board being the lead agency or that it be a lead agency; and upon due deliberation thereupon, it is hereby

RESOLVED, that that a public hearing to consider the environmental impacts of the proposed local law be and is hereby scheduled for the 17<sup>th</sup> day of December, 2014, at 6:07 pm, at the Lansing Town Hall, 29 Auburn Road, Lansing, New York, and to thereat hear all persons interested in the subject thereof, and concerning the same, and to take such action thereon as is required or permitted by law; and it is further

RESOLVED, that the Town Clerk of the Town of Lansing, Tompkins County, New York, is hereby authorized and directed to cause a Notice of Public Hearing to be published and posted in accord with law.

The question of the adoption of such proposed Resolution was duly motioned by Councilperson Robert Cree, duly seconded by Councilperson Doug Dake, and put to a roll call vote with the following results:

Councilperson Robert Cree - Aye	Councilperson Doug Dake - Aye
Councilperson Ruth Hopkins - Aye	Councilperson Edward LaVigne - Aye
Supervisor Kathy Miller - Aye	

Accordingly, the foregoing Resolution was approved, carried, and duly adopted on October 15, 2014.

**APPROVE AUDIT and BUDGET MODIFICATIONS**

**RESOLUTION 14-137**

Councilperson Ruth Hopkins moved that the Bookkeeper is hereby authorized to pay the following bills and to make the following budget modifications.

**CONSOLIDATED ABSTRACT # 010**

DATED	<u>10/15/14</u>
AUDITED VOUCHER #'s	<u>1004 – 1089</u>
PREPAY VOUCHER #'s	<u>1004 – 1009</u>
AUDITED T & A VOUCHER #'s	<u>091 – 098</u>
PREPAY T & A VOUCHER #'s	<u>091 – 108</u>

<b><u>FUND</u></b>	<b><u>TOTAL APPROPRIATIONS</u></b>
GENERAL FUND (A&B)	\$ <u>34,895.82</u>
HIGHWAY FUND (DA&DB)	\$ <u>132,229.50</u>
LANSING LIGHTING (SL1, 2 &3)	\$ <u>1,381.00</u>
LANSING WATER DISTRICTS (SW)	\$ <u>17,172.49</u>
TRUST & AGENCY (TA)	\$ <u>139,578.42</u>
LANSING SEWER DISTRICTS (SS1, SS3)	\$ <u>3,733.61</u>
DEBT SERVICE (V)	\$ <u>0.00</u>

**BUDGET MODIFICATIONS  
GENERAL FUND A  
10/15/2014 Board Meeting**

<u>FROM</u>	<u>TO</u>	<u>FOR</u>	<u>AMOUNT</u>
A1440.403	A1440.400	FR MISC SEWER P&M TO ENGINEER-CONTRACTUAL UNANTICIPATED ENGINEERING SERVICES	\$ 405.68
A1610.200	A1610.400	FR TECHNOLOGY EQUIP TO TECHNOLOGY UNANTICIPATED TECHNOLOGY	\$ 58.87
A1620.400	A1620.403	FROM BUILDINGS CONTRACTUAL TO BUIDINGS- ELECTRIC RATE GREATER THAN PROJECTION	\$ 7.89
A7110.110	A7110.403	FROM PERS SVC TO PARKS – ELECTRIC RATE GREATER THAN PROJECTION	\$ 401.96
A7110.110	A7110.404	FROM PERS SVC TO PARKS – TELEPHONE COST GREATER THAN PROJECTION	\$ 107.12

**BUDGET MODIFICATIONS  
GENERAL FUND B  
10/15/2014 Board Meeting**

<u>FROM</u>	<u>TO</u>	<u>FOR</u>	<u>AMOUNT</u>
B8020.100	B8010.402	FROM PLANNER PERS TO ZONING -LEGAL SVCS LEGAL SVCS COVERING PLANNER FUNCTIONS	\$ 455.00
B8020.100	B8020.420	FROM PLANNER PERS TO PLANNING CONSULTANT TO COVER CONSULTANT FEES/COVERING PLANNER POSI	\$ 2,371.76
B8020.100	B8020.402	FROM PLANNER PERS TO PLANNING B - LEGAL SVC LEGAL SVCS TO COVER PLANNER FUNCTIONS	\$ 3,342.50

**BUDGET MODIFICATIONS  
WATER FUND SW  
10/15/2014 Board Meeting**

<u>FROM</u>	<u>TO</u>	<u>FOR</u>	<u>AMOUNT</u>
SW599	SW8310.401	FROM FUND BALANCE TO ADMIN - ENGINEERING ADDED EXPENSES FROM PROJECTS	\$ 12,120.93
SW1990.400	SW8340.400	FROM CONTINGENCY TO TRANSMISSION & DISTRIBUTION	\$ 183.38
SW599	SW8340.400	FROM FUND BALANCE TO TRANSMISSION & DISTRIBUTION UNANTICIPATED EXPENSES	\$ 2,418.18

Councilperson Robert Cree seconded the motion and it was carried by the following roll call vote:

Councilperson Robert Cree - Aye  
Councilperson Ruth Hopkins – Aye  
Supervisor Kathy Miller - Aye

Councilperson Doug Dake - Aye  
Councilperson Edward LaVigne - Aye

Accordingly, the foregoing Resolution was approved, carried and duly adopted on October 15, 2014.

**BOARD MEMBER REPORTS**

**Doug Dake** – Reported that he enjoyed camping at the park last weekend and watching his daughter and the Lansing Girls Soccer team play.

**Edward LaVigne** – Nothing new to report.

**Ruth Hopkins**

Design Connect

Is the group of Cornell students currently looking at the transportation and growth impacts in South Lansing. They have been meeting with Planner, Michael Long and the Planning Board with an anticipated completion date at the end of December.

Health Plan for Retirees

Ruth congratulated Sharon Bowman for obtaining the health insurance plan that is being offered to the retirees. The meeting they held with the retirees went extremely well. She was pleased to hear they liked the plan. She stated the representative from BlueCross/Blue Shield was very straight forward and Sharon stated he was excellent.

**Robert Cree** – Nothing to report.

**Kathy Miller**

Health Plan for Retirees

Kathy thanked Ruth Hopkins and Sharon Bowman for working on this. They did due diligence and tried to get the best plan they could for our retirees. There were difficulties because of the consortium's plan for retirees. A lot of time went into this and the time spent was appreciated.

Sharon Bowman

Kathy reported that on Tuesday, October 14<sup>th</sup>, Sharon Bowman was a 28 year Town Employee. She stated she doesn't know how anybody could do this job without her. She has so much history and knows the people and it is so wonderful to have her as well as the town benefitting from her being here.

**Monthly Report**

The Supervisor submitted her monthly report for the month of September, 2014 to all Board Members and to the Town Clerk.

**Sharon Bowman**

Health Insurance Consortium

Sharon stated that she will be following through on the Health Insurance Consortium's request to notify our enrollee's that their eligibility needs to be verified. It will not affect single policy holders but will affect family policies with a spouse and/or dependents. There is a window of November 1<sup>st</sup> until the middle of January to comply.

**TOWN COUNSEL REPORT**

**Guy Krogh**- Guy reported that come the turn of the year he will be preparing the East Lake PDA and the Best Value Local Law.

**MOTION TO ENTER EXECUTIVE SESSION**

Supervisor Kathy Miller moved to **ENTER EXECUTIVE SESSION TO DISCUSS A CONTRACT AND AGREEMENT AT 8:06 PM.** Councilperson Robert Cree seconded the motion.

All in Favor - 5          Opposed - 0

**MOTION TO EXIT EXECUTIVE SESSION**

Councilperson Doug Dake moved to **EXIT EXECUTIVE SESSION AT 9:13 PM.** Supervisor Kathy Miller seconded the motion.

All in Favor - 5          Opposed - 0

Meeting adjourned at the call of the Supervisor at 9:14 p.m.

Minutes taken and executed by the Town Clerk.

Respectfully submitted,

Debbie S. Crandall