

REGULAR/ORGANIZATIONAL TOWN BOARD MEETING

January 20, 2016

An Organizational/Regular Meeting of the Town Board of Lansing was held at the Town Hall Board Room, 29, Auburn Road, Lansing, NY on the above date at 6:01 p.m. The meeting was called to order by the Supervisor Edward LaVigne, and opened with the Pledge of Allegiance to the flag. Roll call by Debbie Munson, Deputy Town Clerk, showed the following to be

PRESENT:

Andra Benson, Councilperson
Robert Cree, Councilperson

Katrina Binkewicz, Councilperson
Doug Duke, Councilperson

ABSENT: Edward LaVigne, Supervisor

ALSO PRESENT: Town Counsel, Guy Krogh, Highway Superintendent, Charlie “Cricket” Purcell, Lansing Star, Dan Veaner, Tompkins County Legislator, Mike Sigler, Village of Lansing, John O’Neill, Ted Laux, Ami Stallone, Chris Williams, Connie Wilcox, Julie Pizzuti, and a few other attendees.

LANSING COMMUNITY LIBRARY REPORT – AMI STALLONE

TOWN BOARD UPDATES FROM LANSING COMMUNITY LIBRARY

January 20, 2016

1. The library is now offering extended hours on Fridays and Saturdays, from 10:00 AM to 2:00 PM.
2. Preschool Story Time has resumed after the holiday break and, as a reminder, is held Tuesdays at 1:00 PM and Thursdays at 10:30 AM.
3. Upcoming Programs:
 - a. A Winter Wellness series started January 12th with Yoga Farm, led by certified yoga instructor Christopher Grant. The second session will be hosted on Tuesday, February 9th at 7:00 PM at LCL by Dr. Mike Massari, a Chiropractor, speaking on Ergonomics in a presentation entitled “Working and Playing in the Digital World: Its Impact on Our Joints, Muscles, and Health.”
 - b. On March 22nd The Friends of LCL will be screening the film “Out of Print: The Movie” at the Town Hall followed by a Q&A with Alice Ball, book buyer from Buffalo Street Books, Susie Gutenberger, our Library Manager, and Todd Howell, a Lansing High School English teacher.
4. Throughout February, the LCL art display will feature photography from Elaine Derby of Ithaca Women Healers in a display titled “Into the Light.”
5. The library has initiated a social media blog where it spotlights and honors local heroes such as long-time pillars of the community, volunteer coaches, Lansing business owners, etc. Anyone in Lansing is invited to submit contributions to this blog.

MOTION TO OPEN THE PUBLIC HEARING APPROVING FORMATION OF PROPOSED DRAINAGE DISTRICT #8 TO SERVICE THE CAYUGA WAY AND LAKEVIEW PHASE 3 SUBDIVISION AND TO CONDUCT AN ENVIRONMENTAL REVIEW THEREOF

Councilperson Robert Cree moved to **OPEN THE PUBLIC HEARING APPROVING FORMATION OF PROPOSED DRAINAGE DISTRICT #8 TO SERVICE THE CAYUGA WAY AND LAKEVIEW PHASE 3 SUBDIVISION AND TO CONDUCT AN ENVIRONMENTAL REVIEW THEREOF** at 6:05 pm. Councilperson Katrina Binkewicz seconded the motion.

All in Favor - 4

Opposed – 0

A copy of the Short Environmental Assessment Form Part 1 and Part 2 and the Engineer’s Report and Map, for Drainage District #8, were available as handouts.

- Joint Planning Board / Town Board Meeting Oct. 6, 2014 to review the history of the Sun Path development- reclassified as a “Major Subdivision” and future phases to be included and storm water considerations.
- Designated a Major subdivision (4 lots and ROW issues) – phase plan completed by T.G. Miller with ROW access and future roads included (drawing dated 12/15/2015).
- Revised Subdivision Plan (12/15/2014) - submitted to TG Miller Storm Water Plan for 4 lots with future lots #5-10 and road to north.
- Revised 239 Review from County – response 50 foot buffer 3/30/2015
- SWPPP plan reviewed by TG Miller, recommended changes letter 3/23/2015, Meeting held on 4/8/2015.
- Field work completed 9/4/2015 with Dave Herrick on site.
- Revised SWPPP submitted Jan 10, 2016 and review letter issued 1/14/2016 by T.G. Miller
- Public Hearing date – after storm water plan revisions are approved by T.G. Miller...
- Whispering Pines VI (AKA Asbury Hill) – Subdivision 28 lots - Richard Thaler
 - Revised Plans being developed by engineer. (submitted 3/26/2015)
 - 239 Review from Tomkins County – letter dated 4/24/2015 with 100 foot setback from stream bank.
 - Storm Water Review – T.G. Miller currently underway – Lot #7 ok with drainage easement. Balance of site still being reviewed.
 - Water District Extension –Town Board Public Hearing held 4/15/2015 with Town Board Approval completed.
 - Lot #7 – Treat as VI - #1A – Flag Lot public hearing 5/11/2015 and requesting Final Plat / SEQR approval and site plan approved 5/11/2015 meeting.
 - Public Hearing – Completed May 11, 2015 – SEQR and Preliminary Plat Subdivision approved.
 - SEQRA - Adopted May 11, 2015 / Preliminary Platt May 11, 2015.
 - Revised SWPPP submitted – T. G. Miller to review. Engineer review meeting 10/29/2015
 - Town Board Roadway approval – proposed November 18, 2015 – waiver of new highway specs requested.
 - Town Board to adopt storm water management plan. – TBD –draft plan under review.
 - Final Plat – approved December 14, 2015.
 - Town to adopt stormwater plan....
- Lake Forest Circle Drive – L1 Zone - Major subdivision of 16 lots plus storm water.
 - Tompkins Co. 239 review (Letter 11/12/2014) has been completed.
 - Storm water plan revisions requested T.G. Miller. Letter dated 11/19/2014.
 - Revisions are being made to the SWPPP materials. Submitted 10/26 revised maps. Letter (Oct. 27, 2015) from Tim Buhl in response circulated. Comments on map sent on map 10/28/2015.
 - “Public Hearing”- held December 14, 2015.
 - SEQRA, Preliminary Plat approval December 14, 2015 – included waiver of new town highway specs.
 - Final Plat approval – TBD.
- Ag Plan – Follow up meeting – finalize report meeting June 1, 2015
 - Joint Planning Board and Town Board meeting held– June 22, 2015
 - Town Board Public Hearing Meeting – July 15, 2015
 - Town Board establishes 2nd Public Hearing for Sept. 16, 2015
 - Town Board adopted Ag Plan on Sept. 16, 2015.

- Town Board to establish a formal “Agriculture Committee” as per the recommendations.
- Requested community volunteers Lansing Star and town web site.
- Meeting scheduled for Feb 8th 9:00 AM at Linda’s Diner.
- Proposed Ag Committee members to Town Board for consideration of adoption February 10th board meeting.
- **Mirabito Holdings, Inc. – Site Plan Requested – Town Barn Road B2 Zone.**
 - 3 acre phased development – LP Gas storage facility with later phase petroleum.
 - Informal Site Plan meeting – PB held Oct 26, 2015
 - PB is requesting a “Public Hearing” to be established after SWPPP is prepared.
 - 239 Review requested
 - Storm Water Plan submitted 1/11/2016 for T.G. Miller review.
 - Applicant’s agreement executed 1/18/2016 with deposit.
 - Set “Public Hearing” as requested by Planning Board
 - SEQRA and Site Plan approval – TBD.
 - Town Board should designate Town Barn as a “public road”.
- **A. Scott Piney – Peruville Road Site Plan (RA Zone) to add 15 additional duplex buildings in addition to 4 existing duplexes and office / barn complex.**
 - Site Plan draft submitted (12/2014, meeting held and revised site plan resubmitted (9/14/2015).
 - Application for Site Plan and Developers Agreement –received 11/15/2015.
 - Revised SEQRA application received 11/16/2015.
 - SWPPP submitted to T.G. Miller – Oct. 2015 preliminary review underway
 - Revised SWPPP submitted 11/12/2015.
 - SWPPP comments from T.G. Miller 11/24/2015 to engineer, waiting response.
 - 239 Review – comments received 1/6/2016.
 - SEQRA, SWPPP and Site Plan approval – TBD.
- **East Shore at Cayuga Vista Drive – (B1 Zone) – Site plan for a “Dollar General” 9,100 SF retail store by Primax Properties, LLC. Together with a subdivision request to create 2 lots.**
 - Preliminary site plan drawings received 11/9/2015, application 11/30/2015.
 - Informal sketch plan meeting held by Planning Board on Dec. 14, 2015 with neighbors notified.
 - Revised site plan with formal application and stormwater plan submitted 1/11/2016.
 - 239 Review requested.
 - Approval for “Minor sub-division” creating 2 lots.
 - Site Plan approval meeting, TBD, etc.
 - Requested easement from the town for driveway access to Cayuga Vista Drive.
 - ZBA will need to approve a sign area variance.
- **Airport Storage Building – Arno Finkelday at 8 Hillcrest Road - addition 8 storage units.**
 - Application and SEQRA forms submitted 1/20/2016.
 - SWPPP information submitted 1/20/2016. Forward to T.G. Miller for review.
 - 239 Review –need to submit.
 - Formal Site Plan approval TBD.
- **Comprehensive Plan – Town Board appointment of members Jan 4, 2016**
 - Requested additional members - Lansing Star and town web site.
 - Reorganizational meeting held Wed. Jan. 13, 2016 at 7:00 PM.

- o Committee Meeting scheduled for Wed. Feb. 3, 2016 at 6:00 PM.
- o Continue regular Full Comprehensive Plan Committee meetings 2nd Wed. – at 6:00 PM (next Feb. 10, 2016).

TOMPKINS COUNTY REPRESENTATIVE – MIKE SIGLER

Mike reviewed the following report and it was available as a handout.

Tompkins County Legislator Report

Mike Sigler

January 20, 2016

Hello and thank you for having me again. I wanted to start off with thanking everyone involved in rescuing the miners trapped on the elevator taking them down into the mine earlier this month. Our county’s emergency response team, the Lansing Fire Department, the Sheriff’s department, Ithaca police Cargill, and local people making food and opening up the All Saints church for the families all made the rescue go as smoothly as possible. I was down at the Headquarters that was set up at the fire station at 6am and everything was being handled professionally and everyone was working as a team.

On the legislature front, the Tompkins County Legislature reelected Legislator Michael Lane (D) to a third year as Chair of the Legislature. Legislator Daniel Klein (D) was elected Vice Chair. Committee assignments were also given out. I’ll again be on Budget and Facilities and Infrastructure and Economic Development is merging with the Planning and Energy committee and I’m also on that.

We also appointed Lance Salibury the Supervising Attorney of the County’s Assigned Counsel Office. As Supervising Attorney, he succeeds the Wes McDermott, who passed away last September.

He operates a law office in Tompkins County and has served on the County’s assigned counsel panel, and serves as an adjunct professor of law at Cornell, where he designed and teaches the criminal defense clinic class.

Last night the Legislature, by a vote of 11-3, called upon Congress to reject the Trans-Pacific Partnership (TPP) Agreement. The measure calls upon the County’s federal elected officials (Senators Charles Schumer and Kirsten Gillibrand and Congressman Tom Reed) to oppose the TPP, as well as any similar trade deals “if they fail to restructure the policies that have failed the American public in the past.” Last April, the Legislature also opposed fast-tracking of the TPP agreement. The measure notes that “U.S. trade deals for the past 25 years have been corporate-driven, incorporating rules that skew benefits to economic elites resulting in working families bearing the brunt of such policies,” with powerful U.S. and multinational global corporations in the formation of U.S. “free trade” agreements “advanc(ing) an agenda that undermines human rights, environmental protection, the public interest, and threatens democracy at all levels of government.”

I said that while I’m against TPP and was also against “Fast Track”, it is within the President’s power to negotiate treaties and that Congress should not have given up its constitutional duty to ratify that treaty through the fast track process. Congress now has to vote down the deal by a super majority as opposed to approving of the deal through a majority as is the case in most treaties. This is the same thing that happened with the Iran. The question of whether we should be voting on complex federal matters at the county level, we shouldn’t, is not lost on me either.

We also approved a new Local Law amending the County’s Home Occupancy Tax Law, to change the law’s definition of the term “hotel.” No one spoke at a public hearing preceding the vote. The amendment changes the hotel definition to refer to a “facility” rather than a “building”, and removes the “phrase “regularly used and kept open as such”, updating the law to respond to changes in the local lodging market since the room tax law was adopted in 1989. The wording changes incorporates such lodging operations as “glamping” (glamorous camping), and would also apply to cabins located in privately owned campgrounds. It also clarifies provisions regarding collection and payment of room tax by

individuals renting out homes or rooms for short-term stays, such as through online lodging platforms like AirBnB.

Earlier this month, the Legislature, by unanimous vote (Legislator Martha Robertson was excused), approved the appropriation of \$46,500 from the Contingent Fund to purchase officer body cameras and related services by the Tompkins County Sheriff's Office. Funds will support program hardware and software costs, and related professional services, under contract with Taser Corporation. The action also increases the Sheriff's Office target budget by \$23,000 to reflect the ongoing future annual cost to support the body camera system and support the cost of related service.

The County's five-year Capital Program to add a renovation project for the Tompkins County Public Library building, at an estimated total cost of \$1.4 million was approved. The project will consist of an estimated \$1.1 million renovation to support Library reuse of space vacated by the Finger Lakes Library System for Library purposes, including a new teen center and 21st Century lab—that cost to be fully supported by funds raised by the Tompkins County Public Library Foundation as part of its 21st Century Library Campaign.

And lastly, Tompkins County Legislature Chair Michael Lane and City of Ithaca Mayor Svante Myrick joined with local government and business leaders officially launched the Energize NY Finance program this month. It's designed to help commercial and non-profit building owners reduce their operating costs and increase the value of their buildings through clean energy improvements. Energize NY provides building owners with critical support, tools and low-cost, long-term financing for energy efficiency and renewable energy projects that cut energy consumption, save money, and reduce greenhouse gas emissions. Energize NY services are immediately available to help building owners in Tompkins County to make improvements including improved lighting, insulation and air sealing, heating and cooling systems, smart controls, energy storage and combined heat and power, as well as renewable energy installations such as solar PV, wind, biomass and geothermal. To be eligible for the program, facilities must be owned by a commercial or non-profit entity.

For more information about the Energize NY Finance program in Tompkins County, visit www.energizeny.org, or contact Energize NY directly at info@energizeny.org or (914) 302-7300. Local contacts for the program are Katie Borgella at Tompkins County Planning and Nick Goldsmith at the City of Ithaca.

Again, I want to thank Marcia Lynch without whose work as information officer for the county, this report would be much more difficult.

PARKS AND RECREATION REPORT – STEVE COLT

Steve is with the Ski Program, handouts are available.

Parks & Recreation Department

1/20/16

Town Board Meeting

RECREATION

- **Travel Basketball** started this past weekend. We have teams for both boys and girls in grades 4, 5 and 6. All of our teams have a full schedule of games that will end at the end of February or early March. The league is made up of local teams from Candor to Homer.
- **Our “Hot Stove” baseball and softball** camps have started. This series is several years old now and gives our young players the opportunity to start working on skills and playing games inside at The Field.
- **Both of the Skating and Skiing programs** have started and both with excellent numbers. We have over 80 kids in the Skating Program after school on Tuesday afternoons. We have a lot of chaperone help and really great kids, so it has been a

lot of fun. This is one of the largest groups to attend this program. It is very social. Also, the Ski Club started last Wednesday and will take place the next 5 Wednesdays. This too has one of the best turn outs from our High School and Middle School. The equipment pick-up truck is FULL and the bus really could not take any more people. Greek Peak has made a lot of snow, and we should get all of our trips in with no problem.

- **The newly restarted Youth Wrestling Program** has started. We were hoping for 15-18 kids to register.... We have 40!
- **Cooking class CHOCOLATE!** We are offering a one day class on February 6th in the Community Center for students in grades 3 – 7. Stacie Kropp and Carolyn Shaw will instruct this specialty class.

PARKS

- **Pavilion** rentals started on Monday January 4th. As of 1/13 we have collected \$1325.00.
- **Camping** reservations started on Monday January 11th. This year we had people that were here in the parking lot on Tuesday night January 5th to start the waiting process for the 11th!!!! The process on Monday 1/11 was very smooth, orderly and quick. In 50 minutes we had collected around \$23,000.00. As of January 13th we have collected \$24,875.00 .
- **The Summer Concert Series** in Myers Park currently has 4 of the 7 dates booked. Additionally, we hope to have 3 dates again this summer in Ludlowville Park. We are planning to have the Ice Cream Social with the Lansing Lion’s and the new pavilion dedication on Friday July 29th.
- We have started to gather information with regards to the replacement of the “A” pavilion in Myers Park. Ultimately, the plan would be to take down “A” and replace it with a much larger pavilion that would be partially enclosed with a fireplace.

PRIVILEGE OF THE FLOOR

No one addressed the Town Board.

**RESOLUTION APPROVING PUBLIC INTEREST ORDER AND
CONDITIONALLY APPROVING FORMATION OF DRAINAGE DISTRICT #8
FOR CAYUGA WAY SUBDIVISION (INCLUDING LAKEVIEW PHASE III)**

Town Counsel, Guy Krogh reviewed the Short Environmental Assessment Form (part 2) for Drainage District #8, Cayuga Way Subdivision. He stated the Planning Board already did the long form and the negative declaration is appropriate.

RESOLUTION 16-34

**RESOLUTION APPROVING PUBLIC INTEREST ORDER AND
CONDITIONALLY APPROVING FORMATION OF DRAINAGE DISTRICT #8
FOR CAYUGA WAY SUBDIVISION (INCLUDING LAKEVIEW PHASE III)**

WHEREAS, NYS Law and the Town’s Stormwater Local Law require the Town to plan for the future maintenance of drainage, sediment control, and stormwater facilities; and

WHEREAS, Developers WB Realty Group, LLC and WB Property Group, LLC (herein severally and together, the “Developer”), affiliated owners of land commonly known as the Cayuga Way Subdivision, being jointly composed of the lands in the Cayuga Way Subdivision and an adjacent portion thereof commonly known as a portion of Lakeview Phase III, which

was acquired by Developer to connect the proposed Rose Ann Lane to the Grandview Drive Extension (all together herein, "Cayuga Way"), are proposing the dedication of stormwater lots and easements to and for stormwater facilities; and

WHEREAS, the development plan, subdivision plat, and project SWPPP have always envisioned that the common facilities and stormwater operation, maintenance, reporting, and repair obligations would be managed by a drainage district operated by the Town as an Article 12-A improvement district, and the Final Plat Subdivision approval issued by the Planning Board therefore requires district formation as a condition thereof; and

WHEREAS, a Town Law §§ 209-c and 209-d Map, Plan and Report ("MPR") was duly authorized and prepared relative to proposed Drainage District #8 for the Cayuga Way subdivision and, it being previously declared as being in the public interest, the Town proceeded towards establishment of Drainage District #8 pursuant to the provisions of Town Law Article 12-A and finds that all proceedings to date have been in compliance therewith; and

WHEREAS, the Town Board duly issued an Order under Town Law §209-d and determined that (i) the final Map, Plan and Report complies with the requirements of Town Law, and (ii) it is in the public interest and to the benefit of all parcels in the proposed district to establish the Town of Lansing Drainage District #8, and (iii) all benefited parcels are included, and no benefited parcels were excluded, from such district; and

WHEREAS, a Public Hearing was duly held upon January 20, 2016, at the Lansing Town Hall, 29 Auburn Road, Lansing, New York, to consider district formation, the public interest order, and the environmental review thereof, and all persons thereat were duly heard; and

WHEREAS, it had been and was re-determined that: (1) the boundaries of the proposed district are inclusive of all that land now and formally part of the Cayuga Way Subdivision, as above defined, including lots 1-17 therein and lots 29-39 in Lakeview Phase III, consisting of the following tax map parcels, respectively: (i) in the Cayuga Way Subdivision - 40.-3-28.18, 40.-3-28.19, 40.-3-28.3, 40.-3-28.4, 40.-3-28.5, 40.-3-28.6, 40.-3-28.7, 40.-3-28.8, 40.-3-28.9, 40.-3-28.10, 40.-3-28.11, 40.-3-28.12, 40.-3-28.13, 40.-3-28.14, 40.-3-28.15, 40.-3-28.16, and 40.-3-28.17; and (ii) in the Lakeview Phase III Subdivision - 40.-3-36.29, 40.-3-36.30, 40.-3-36.31, 40.-3-36.32, 40.-3-36.33, 40.-3-36.34, 40.-3-36.35, 40.-3-36.36, 40.-3-36.37, 40.-3-36.38, and 40.-3-36.39; with all of said lands being further depicted in Map 1 and Map 2 in the MPR, with the land descriptions as set forth in the MPR or, as applicable, in land records for such lots, singularly or together, in the Tompkins County Clerk's Office, being hereby incorporated; (2) the proposed improvements consist of stormwater retention ponds, a series of vegetated swales and ditches to convey stormwater to pond forebays, rip rap, a culvert, and other related stormwater facilities and drains; that all costs of installation have been and will be paid by the Developer; that the future maintenance responsibilities of the Town (through Drainage District #8) include inspections, sediment and debris removal, vegetation management, animal and nuisance management, erosion control, and structural repairs; that the Developer will provide easements and rights-of-way to the Town and the District for normal maintenance and emergency access, and title to the ponds and forebays are proposed to be dedicated to the Town or District, as then applicable; and that further responsibilities of the District include the need to periodically inspect on-site privately built and maintained stormwater facilities (on individual residential lots), such as rain gardens and bioretention treatment practices, and to require their preservation, maintenance, and improvement, as required by law; (3) the estimated cost to the Town and the District for the proposed improvements is \$0.00, which is the maximum amount proposed to be expended by the Town or the District; (4) there is no hook-up cost for or to the drainage district; (5) there is no financing needed for this project; (6) the MPR is and has been on file for public review and inspection at the Office of the Town Clerk; (7) a public hearing upon such proposed district was scheduled and duly held upon January 20, 2016, at the Lansing Town Hall, 29 Auburn Road, Lansing, New York; and (8) the MPR describes in detail how the financing, hook-up costs, and other costs and expenses of the proposed drainage district were estimated and computed, including the first year's estimated average maintenance cost

of \$271.50 per parcel; such costs are proposed to be collected through special benefit assessments upon the annual Town and County tax bills; and

WHEREAS, the Town Board determined this action to be an Unlisted Action under SEQRA, thus requiring the preparation of an EAF and an environmental review thereof, and the Town Board duly considered the environmental impacts at and after such public hearing, and considered impacts of the proposed district in light of the EAF, the Town's Comprehensive Plan, the Town's Land Use Ordinance, the comments from any Involved or Interested Agencies, if any, and comments from landowners and the public, if any, and after due deliberation thereupon and an identification of any potential environmental impacts, the Town Board duly made a Negative Declaration of environmental impact; and

WHEREAS, the Town desires to proceed towards establishment of Drainage District #8 pursuant to the provisions of Town Law Article 12-A and finds that all proceedings to date have been in compliance therewith, and after due deliberation upon this matter, including the terms of the public interest order and a review and analysis of each and all potential environmental impacts, the Town Board of the Town of Lansing has determined as follows, and be it therefore

RESOLVED, that being the sole involved agency the Town Board of the Town of Lansing be and hereby is again declared to be the Lead Agency, and after consideration of the above and the impacts requiring review under 6 NYCRR Part 617, Section 617.7(c), and upon assessing and weighing: (i) the probability of each potential impact occurring; (ii) the duration of each potential impact; (iii) the irreversibility of each potential impact, including considerations concerning permanently lost resources of value; (iv) whether each potential impact can or will be controlled or mitigated by permitting or other processes; (v) the regional consequence of the potential impacts; (vi) the potential for each impact to be or become inconsistent with the Town's Comprehensive Plan and local needs and goals; (vii) whether any known objections to the project relate to any of the identified potential impacts; and (viii) impacts based upon the scope, magnitude, setting, of the action or approval, or the number of people affected by the action or approval, that the Town Board of the Town of Lansing finds that the proposed action—approving the formation of Drainage District #8—will have no moderate or significant negative environmental consequences; and it is further

RESOLVED AND DETERMINED, that this declaration is made in accord with Article 8 of the Environmental Conservation Law of the State of New York and the New York SEQRA Act, and the Regulations promulgated thereunder, and accordingly, the Town Board of the Town of Lansing, based upon (i) its thorough review of the EAF, and any and all other documents prepared and submitted with respect to this proposed action and its environmental review, and the hearing held hereupon, and all testimony and evidence presented thereat, if any, and the comments of Involved and Interested Agencies, if any, (ii) its thorough review of the potential relevant areas of environmental concern to determine if the proposed action may have a moderate or significant adverse impact on the environment, including, but not limited to, the criteria identified in 6 NYCRR §617.7(c), and (iii) its completion of the EAF, including the findings noted thereon (which findings are incorporated herein as if set forth at length), hereby makes a negative determination of environmental significance (“Negative Declaration”) in accordance with SEQRA for the above-referenced action, and determines that an Environmental Impact Statement is therefore not required; and it is further

RESOLVED, that a Responsible Officer of the Town Board of the Town of Lansing is hereby authorized and directed to complete and sign, as required, the determination of significance confirming the foregoing Negative Declaration, which fully completed and signed EAF and determination of significance shall be incorporated by reference in this Resolution, and that the Town Clerk deliver and file a copy of this Resolution with the following persons and agencies: (i) the Town Clerk's Office; (ii) the Town Supervisor's Office; (iii) any Involved Agency; and (iv) any person specifically requesting a copy; and it is further

RESOLVED AND DETERMINED, that: (i) the Notice of Hearing was published and posted as required by law, and was otherwise sufficient; (ii) all property and property

owners within the proposed Drainage District #8 are benefited thereby; (iii) all benefited properties and property owners are included within the said District (and none are excluded); and (iv) the establishment of Drainage District #8 is in the public interest; and it is further

RESOLVED AND DETERMINED, that the boundaries of said District are (i) wholly outside the boundaries of any incorporated city or village, and (ii) are defined as inclusive of the boundaries of all that land now or formally known as the above-referenced TPNs as being within the Cayuga Way Subdivision, including all lands as shown upon the Subdivision Plat Map, in the MPR, and by the real property metes and bounds descriptions as are on file at the Town and County Clerk’s Offices (which descriptions are herein incorporated); and it is further

RESOLVED AND SO ORDERED, that the establishment of Town of Lansing Drainage District #8 be and hereby is approved subject to permissive referendum pursuant to Town Law §209-e and Town Law Article 7.

The question of adoption of such proposed Resolution was duly motioned by Councilperson Robert Cree, duly seconded by Councilperson Katrina Binkewicz, and put to a roll call vote with the following results:

Councilperson Andra Benson -Aye	Councilperson Katrina Binkewicz - Aye
Councilperson Robert Cree - Aye	Councilperson Doug Dake - Aye

Accordingly, the foregoing Resolution was approved, carried, and duly adopted on January 20, 2016.

**RESOLUTION APPROVING PUBLIC INTEREST ORDER AND
CONDITIONALLY APPROVING FORMATION OF DRAINAGE DISTRICT #9
FOR ASBURY HILL SUBDIVISION**

Town Counsel, Guy Krogh reviewed the Short Environmental Assessment Form (part 2) for Drainage District #9, Asbury Hill Subdivision. He stated the Planning Board already did the long form and the negative declaration is appropriate.

RESOLUTION 16-35

**RESOLUTION APPROVING PUBLIC INTEREST ORDER AND
CONDITIONALLY APPROVING FORMATION OF DRAINAGE DISTRICT #9
FOR ASBURY HILL SUBDIVISION**

WHEREAS, NYS Law and the Town’s Stormwater Local Law require the Town to plan for the future maintenance of drainage, sediment control, and stormwater facilities; and

WHEREAS, Richard Thaler (the “Developer”) is proposing the dedication of stormwater lots and easements to and for stormwater facilities for the Asbury Hill Subdivision, and the development plan, subdivision plat, and project SWPPP have always envisioned that the common facilities and stormwater operation, maintenance, reporting, and repair obligations would be managed by a drainage district operated by the Town as an Article 12-A improvement district, and the Final Plat Subdivision approval issued by the Planning Board therefore requires district formation as a condition thereof; and

WHEREAS, a Map, Plan and Report (“MPR”) that complies Town Law §§ 209-c and 209-d was prepared by the Developer’s Engineer and, it being in the public interest to form such district, the Town desires to proceed towards establishment of Drainage District #9 pursuant to the provisions of Town Law Article 12-A and finds that all proceedings to date have been in compliance therewith; and

WHEREAS, the Town Board duly issued an Order under Town Law §209-d and determined that (i) the final Map, Plan and Report complies with the requirements of Town Law, and (ii) it is in the public interest and to the benefit of all parcels in the proposed

district to establish the Town of Lansing Drainage District #9, and (iii) all benefited parcels are included, and no benefited parcels were excluded, from such district; and

WHEREAS, a Public Hearing was duly held upon January 20, 2016, at the Lansing Town Hall, 29 Auburn Road, Lansing, New York, to consider district formation, the public interest order, and the environmental review thereof, and all persons thereat were duly heard; and

WHEREAS, it had been and was re-determined that: (1) the boundaries of the proposed district are inclusive of all that land now and formally part of the Asbury Hill Subdivision, consisting of the following tax map parcels, respectively: 40.-3-2.12 – comprised of Lots 1 through 26; P.O. 40-3-2.12 & 40.-3-2.2 – comprising Lot 27; and P.O. 40-3-2.12 & 41.-2-46 – comprising Lot 28; said lands being further depicted in the Subdivision and Stormwater maps, the descriptions for land records thereof as are on file at the Tompkins County Clerk's Office, and as further described by metes and bounds in Appendix A of the MPR, each to be deemed incorporated herein; (2) the proposed improvements consist of stormwater retention ponds, a series of vegetated swales and ditches to convey stormwater to pond forebays, rip rap, a culvert, and other related stormwater facilities and drains, all of which are set forth upon the Final Subdivision Plat (which Plat is expressly herein incorporated herein, as now exists or as hereafter amended); that all costs of installation have been and will be paid by the Developer; that the future maintenance responsibilities of the Town (through Drainage District #9) include inspections, sediment and debris removal, vegetation management, animal and nuisance management, erosion control, and structural repairs; that the Developer will provide easements and rights-of-way to the Town and the District for normal maintenance and emergency access, and title to the ponds and forebays are proposed to be dedicated to the Town or District, as then applicable; and that further responsibilities of the District include the need to periodically inspect on-site privately built and maintained stormwater facilities (on individual residential lots), such as rain gardens and bioretention treatment practices, and to require their preservation, maintenance, and improvement, as required by law; (3) the estimated cost to the Town and the District for the proposed improvements is \$0.00, which is the maximum amount proposed to be expended by the Town or the District; (4) there is no hook-up cost for or to the drainage district; (5) there is no financing needed for this project; (6) the MPR is and has been on file for public review and inspection at the Office of the Town Clerk; (7) a public hearing upon such proposed district was scheduled and duly held upon January 20, 2016, at the Lansing Town Hall, 29 Auburn Road, Lansing, New York; and (8) the MPR describes in detail how the financing, hook-up costs, and other costs and expenses of the proposed drainage district were estimated and computed, including the first year's estimated average maintenance cost of \$129.47 per parcel; such costs are proposed to be collected through special benefit assessments upon the annual Town and County tax bills; and

WHEREAS, the Town Board determined this action to be an Unlisted Action under SEQRA, thus requiring the preparation of an EAF and an environmental review thereof, and the Town Board duly considered the environmental impacts at and after such public hearing, and considered impacts of the proposed district in light of the EAF, the Town's Comprehensive Plan, the Town's Land Use Ordinance, the comments from any Involved or Interested Agencies, if any, and comments from landowners and the public, if any, and after due deliberation thereupon and an identification of any potential environmental impacts, the Town Board duly made a Negative Declaration of environmental impact; and

WHEREAS, the Town desires to proceed towards establishment of Drainage District #9 pursuant to the provisions of Town Law Article 12-A and finds that all proceedings to date have been in compliance therewith, and after due deliberation upon this matter, including the terms of the public interest order and a review and analysis of each and all potential environmental impacts, the Town Board of the Town of Lansing has determined as follows, and be it therefore

RESOLVED, that being the sole involved agency the Town Board of the Town of Lansing be and hereby is again declared to be the Lead Agency, and after consideration of the above and the impacts requiring review under 6 NYCRR Part 617, Section 617.7(c), and upon assessing and weighing: (i) the probability of each potential impact occurring; (ii) the duration of each potential impact; (iii) the irreversibility of each potential impact, including

considerations concerning permanently lost resources of value; (iv) whether each potential impact can or will be controlled or mitigated by permitting or other processes; (v) the regional consequence of the potential impacts; (vi) the potential for each impact to be or become inconsistent with the Town's Comprehensive Plan and local needs and goals; (vii) whether any known objections to the project relate to any of the identified potential impacts; and (viii) impacts based upon the scope, magnitude, setting, of the action or approval, or the number of people affected by the action or approval, that the Town Board of the Town of Lansing finds that the proposed action—approving the formation of Drainage District #9—will have no moderate or significant negative environmental consequences; and it is further

RESOLVED AND DETERMINED, that this declaration is made in accord with Article 8 of the Environmental Conservation Law of the State of New York and the New York SEQRA Act, and the Regulations promulgated thereunder, and accordingly, the Town Board of the Town of Lansing, based upon (i) its thorough review of the EAF, and any and all other documents prepared and submitted with respect to this proposed action and its environmental review, and the hearing held hereupon, and all testimony and evidence presented thereat, if any, and the comments of Involved and Interested Agencies, if any, (ii) its thorough review of the potential relevant areas of environmental concern to determine if the proposed action may have a moderate or significant adverse impact on the environment, including, but not limited to, the criteria identified in 6 NYCRR §617.7(c), and (iii) its completion of the EAF, including the findings noted thereon (which findings are incorporated herein as if set forth at length), hereby makes a negative determination of environmental significance (“Negative Declaration”) in accordance with SEQRA for the above-referenced action, and determines that an Environmental Impact Statement is therefore not required; and it is further

RESOLVED, that a Responsible Officer of the Town Board of the Town of Lansing is hereby authorized and directed to complete and sign, as required, the determination of significance confirming the foregoing Negative Declaration, which fully completed and signed EAF and determination of significance shall be incorporated by reference in this Resolution, and that the Town Clerk deliver and file a copy of this Resolution with the following persons and agencies: (i) the Town Clerk's Office; (ii) the Town Supervisor's Office; (iii) any Involved Agency; and (iv) any person specifically requesting a copy; and it is further

RESOLVED AND DETERMINED, that: (i) the Notice of Hearing was published and posted as required by law, and was otherwise sufficient; (ii) all property and property owners within the proposed Drainage District #9 are benefited thereby; (iii) all benefited properties and property owners are included within the said District (and none are excluded); and (iv) the establishment of Drainage District #9 is in the public interest; and it is further

RESOLVED AND DETERMINED, that the boundaries of said District are (i) wholly outside the boundaries of any incorporated city or village, and (ii) are defined as inclusive of the boundaries of all that land now or formally known as the above-referenced TPNs as being within the Asbury Hill Subdivision, including all lands as shown upon the Subdivision Plat Map, in the MPR, and by the real property metes and bounds descriptions as are on file at the Town and County Clerk's Offices (which descriptions are herein incorporated) and said Appendix A of the MPR; and it is further

RESOLVED AND SO ORDERED, that the establishment of Town of Lansing Drainage District #9 be and hereby is approved subject to permissive referendum pursuant to Town Law §209-e and Town Law Article 7.

The question of adoption of such proposed Resolution was duly motioned by Councilperson Andra Benson, duly seconded by Councilperson Doug Dake, and put to a roll call vote with the following results:

Councilperson Andra Benson - Aye
Councilperson Robert Cree - Aye

Councilperson Katrina Binkewicz - Aye
Councilperson Doug Dake - Aye

Accordingly, the foregoing Resolution was approved, carried, and duly adopted on January 20, 2016.

2016 ADDITIONAL TOWN BOARD ORGANIZATIONAL RESOLUTIONS:

The following Resolutions were duly presented for consideration by the Town Board:

RESOLUTION 16-36

RESOLVED, that the following appointments made by the Supervisor be accepted:

2016 TOWN LIAISON OFFICERS

- Connie Wilcox --- Liaison Officer to the Lansing Fire Department
- Connie Wilcox – Liaison Officer to the Town of Lansing Housing Authority
- Doug Dake --- Liaison Officer to the Planning Board
- Guy Krogh --- Liaison Officer to the Arts Council
- Robert Cree --- Liaison Officer to the Zoning Board of Appeals
- Ed LaVigne and Tom Jones --- Liaison Officers to Bolton Point
- Ed LaVigne and Andra Benson -- Liaison Officers to Local Advisory Board of Assessment Review
- Katrina Binkewicz --- Liaison Officer to the Cayuga Lake Watershed Management Plan Intermunicipal Organization
- Robert Cree --- Liaison Officer to the Cayuga Medical Center
- Katrina Binkewicz --- Liaison Officer to TCCOG
- Ed LaVigne --- Alternate Liaison Officer to TCCOG
- Andra Benson---Liaison Officer to Lansing Youth Services
- Steve Colt --- Liaison Representative on the Tompkins County Youth Board
- Andra Benson --- Liaison Officer to Lansing Library
- Katrina Binkewicz --- Liaison Officer to the Emergency Preparedness Committee
- Doug Dake ---- Liaison Officer to the Water and Sewer Advisory Board

RESOLUTION 16-37

RESOLVED, that the Town Board appoints, Charlie “Cricket” Purcell, Steve Colt, Charmagne Rungay, Debbie Munson, W. David Banfield, Katrina Binkewicz and Ed LaVigne to the Workplace Violence Threat Assessment Team and direct them to complete the annually required workplace audit by October 1, 2016.

RESOLUTION 16-38

RESOLVED, that the Town Board of the Town of Lansing does hereby approve the following Town Clerk’s 2015 Annual Report, Water and Sewer Collection Report, and Receiver of Taxes Report, as set forth below.

TOWN CLERK’S 2015 ANNUAL REPORT

RECEIPTS	
Marriage Transcripts	\$ 160.00
Marriage Licenses	\$ 1,080.00
Decals	\$ 15,935.00
Games of Chance Licenses	\$ 25.00
Bingo Licenses	\$ 525.00
Bingo Proceeds	\$ 255.85
Dog Licenses	\$ 24,378.00
Photocopies	\$ 23.50
Faxes - Outgoing	<u>\$ 36.00</u>
Dog Tickets Issued - 97	
Accessible Parking Permits Issued/Renewed - 219	
Notary Signatures - 1038	
TOTAL RECEIPTS	\$ 42,418.35

DISBURSEMENTS	
Paid to Supervisor for General Fund	\$ 24,560.66
Paid to NYS DEC for DECALS	\$ 15,076.19
Paid to Ag & Markets for Animal Population Control	\$ 1,844.00
Paid to NYS Health Dept. for Marriage Licenses	\$ 607.50
Paid to Comptroller for Games of Chance Licenses	\$ 15.00
Paid to Comptroller for Bingo Licenses	\$ 315.00

TOTAL DISBURSEMENTS \$ 42,418.35

**2015 TOWN OF LANSING
WATER AND SEWER COLLECTION**

MONTH	WATER	PENALTY	TOTAL
January	\$3,971.06	\$205.97	\$4,177.03
February	\$139,591.68	\$420.76	\$140,012.44
March	\$12,950.90	\$787.77	\$13,738.67
April	\$4,626.48	\$169.85	\$4,796.33
May	\$157,080.59	\$1,296.37	\$158,376.96
June	\$24,002.57	\$890.92	\$24,893.49
July	\$2,701.98	\$165.38	\$2,867.36
August	\$155,931.98	\$727.39	\$156,659.37
September	\$45,497.86	\$3,180.68	\$48,678.54
October	\$8,025.96	\$1,034.70	\$9,060.66
November	\$165,981.48	\$454.57	\$166,436.05
December	\$30,900.54	\$537.69	\$31,438.23
TOTAL	\$751,263.08	\$9,872.05	\$761,135.13

**2015 TOWN OF LANSING
CHERRY ROAD SEWER COLLECTION**

MONTH	SEWER	PENALTY	TOTAL
January	\$63.75	\$6.38	\$70.13
February	\$5,291.43	\$0.03	\$5,291.46
March	\$573.75	\$25.52	\$599.27
April	\$0.00	\$0.00	\$0.00
May	\$5,466.65	\$19.15	\$5,485.80
June	\$573.75	\$38.56	\$612.31
July	\$0.00	\$0.00	\$0.00
August	\$5,530.32	\$38.28	\$5,568.60
September	\$563.13	\$62.45	\$625.58
October	\$63.75	\$6.38	\$70.13
November	\$5,402.82	\$0.00	\$5,402.82
December	\$510.00	\$31.90	\$541.90
TOTAL	\$24,039.35	\$228.65	\$24,268.00

**2015 TOWN OF LANSING
WARREN ROAD SEWER COLLECTION**

MONTH	SEWER	PENALTY	TOTAL
January	\$127.50	\$12.76	\$140.26
February	\$2,707.82	\$7.97	\$2,715.79
March	\$191.25	\$0.00	\$191.25
April	\$0.00	\$0.00	\$0.00
May	\$11,706.13	\$457.82	\$12,163.95
June	\$191.25	\$0.00	\$191.25
July	\$0.00	\$0.00	\$0.00
August	\$5,343.08	\$1.59	\$5,344.67
September	\$11,873.51	\$1,193.76	\$13,067.27
October	\$0.00	\$0.00	\$0.00
November	\$5,976.59	\$0.00	\$5,976.59
December	\$6,534.40	\$0.00	\$6,534.40
TOTAL	\$44,651.53	\$1,673.90	\$46,325.43

	WATER/SEWER	PENALTY	TOTAL
GRAND TOTALS	\$819,953.96	\$11,774.60	\$831,728.56

Amount Re-levied on 2016 Town and County Tax Bills: \$18,731.72
 Fee Charges to Relevy Water \$1,598.43 Book 1 \$35.64 Book 2 \$54.79 Warren Rd Sewer \$0
 Cherry Rd Sewer \$14.03 TOTAL \$1,702.89 (Penalty Incl. \$1,604.28) TOTAL Relevy Fees
 \$3,307.17
 Relevy Fees (\$3,307.17) plus Total Penalties
 (\$11,774.60) GRAND TOTAL \$15,081.77

**2015 TOWN and COUNTY
TAX COLLECTION**

WARRANT	\$ 12,822,022.26
ADJUSTMENTS	21,954.30
ADJUSTED WARRANT	12,800,067.96
SPECIAL FRANCHISE	- <u>338,825.56</u>

TOTAL WARRANT \$ 12,461,242.40

PAID TO SUPERVISOR	\$ 3,582,079.31
PAID TO COUNTY	\$ 7,600,000.00
UNPAID INSTALLMENTS	\$ 300,276.36
UNPAID BILLS	\$ 549,765.71
BALANCE DUE TO COUNTY	\$ <u>429,121.02</u>

(TOTAL PAID TO COUNTY \$8,029,121.02)

TOTAL WARRANT \$ 12,461,242.40

TOTAL # OF BILLS COLLECTED	4,519
FIRST INSTALLMENT TO COUNTY	248
NEW BILLS	11
UNPAID BILLS TO COUNTY	<u>166</u>
TOTAL # OF BILLS	4,944

IN LIEU OF TAXES COLLECTED	\$ 124,544.69
PAID TO SUPERVISOR	\$ 8,835.67

(Penalties, Late Fee, Bad Check Fees, Interest)

ORGANIZATIONAL RESOLUTIONS

RESOLUTION 16-39

WHEREAS, upon due deliberation thereupon, the Town Board of the Town of Lansing has hereby

RESOLVED, that the Organizational Resolutions 16-36 - 16-38 are hereby approved as presented, and

BE IT FURTHER RESOLVED, that these Organizational Resolutions be and remain subject to amendment throughout the year by the Town Board.

The question of the adoption of such proposed Organizational Resolutions were duly motioned by Councilperson Robert Cree, duly seconded by Councilperson Doug Duke, and put to a roll call vote with the following results:

Councilperson Andra Benson - Aye	Councilperson Katrina Binkewicz- Aye
Councilperson Robert Cree- Aye	Councilperson Doug Duke- Aye

Accordingly the foregoing Resolutions were approved, carried, and duly adopted on January 20, 2016.

APPROVE 2016 TOWN OF LANSING PARKS AND RECREATION DEPARTMENT FEES AND CODE OFFICE SUBDIVISION AND BUILDING PERMIT FEES.

RESOLUTION 16-40

RESOLUTION TO APPROVE THE FOLLOWING 2016 TOWN OF LANSING PARKS AND RECREATION DEPARTMENT FEES AND CODE OFFICE SUBDIVISION AND BUILDING PERMIT FEES.

The following Resolution was duly presented for consideration by the Town Board:

WHEREAS, the Town Board of the Town of Lansing, has received and reviewed the following 2016 Town of Lansing Parks and Recreation Department Fees and Code Office Subdivision and Building Permit Fees:

LANSING PARKS AND RECREATION

***2016 Fee Scale Subject to Change**

2016 MYERS PARK MARINA

BOAT SLIP FEE SCHEDULE

BOAT LENGTH PER/FT	RESIDENT		NON-RESIDENT	
	If paid in full by Feb. 5, 2016	If pd in installments 1 st payment = Feb. 5, 2016 2 nd payment = March 14, 2016	If pd in full by Feb. 5, 2016	If pd in installments 1 st payment = Feb. 5, 2016 2 nd payment = March 14, 2016
Min. 19'	\$608.00	1 st = \$309.00 2 nd = \$309.00	\$798.00	1 st = \$404.00 2 nd = \$404.00
20'	\$640.00	1 st = \$325.00 2 nd = \$325.00	\$840.00	1 st = \$425.00 2 nd = \$425.00
21'	\$672.00	1 st = \$341.00 2 nd = \$341.00	\$882.00	1 st = \$446.00 2 nd = \$446.00
22'	\$704.00	1 st = \$357.00 2 nd = \$357.00	\$924.00	1 st = \$467.00 2 nd = \$467.00
23'	\$736.00	1 st = \$373.00 2 nd = \$373.00	\$966.00	1 st = \$488.00 2 nd = \$488.00
24'	\$768.00	1 st = \$389.00 2 nd = \$389.00	\$1,008.00	1 st = \$509.00 2 nd = \$509.00
25'	\$800.00	1 st = \$405.00 2 nd = \$405.00	\$1,050.00	1 st = \$530.00 2 nd = \$530.00
26'	\$832.00	1 st = \$421.00 2 nd = \$421.00	\$1,092.00	1 st = \$551.00 2 nd = \$551.00
27'	\$864.00	1 st = \$437.00 2 nd = \$437.00	\$1,134.00	1 st = \$572.00 2 nd = \$572.00
28'	\$896.00	1 st = \$453.00 2 nd = \$453.00	\$1,176.00	1 st = \$593.00 2 nd = \$593.00
29'	\$928.00	1 st = \$469.00 2 nd = \$469.00	\$1,218.00	1 st = \$614.00 2 nd = \$614.00
30'	\$960.00	1 st = \$485.00 2 nd = \$485.00	\$1,260.00	1 st = \$635.00 2 nd = \$635.00

BOAT SLIPS
WITH ELECTRIC ADD \$200.00

2016 PAVILION INFORMATION

PAVILION	SIZE	CAPACITY	FEE
A	40'x 30'	150	\$45.00
B	50'x 30'	200	\$65.00
C	40'x 30'	150	\$45.00
D	48'x 36'	200	\$65.00
E	36'x 28'	100	\$45.00
F	36'x 28'	100	\$45.00
G	36'x 28'	100	\$45.00
Ballfield		150	\$45.00

*2016 Fee Scale Subject to Change

2016 PARK AND MARINA FEE SCHEDULE

	RESIDENTS	NON-RESIDENTS
PARK ADMISSION (per car) Admission will be charged Daily (except July 4) from Memorial Day Weekend-Labor Day	\$ FREE With Myers Park resident sticker.	\$4.00
LAUNCHING		
- per launch	4.00	6.00
- season permit	40.00	60.00
- Sr. Citizen season permit	30.00	50.00
DRY DOCK		
- seasonal	250.00	350.00
TRANSIENT DOCKING Must dock in designated area only!	\$1 per Hour	
CAMPING (per night) Water & Electric included on every site.	25.00	25.00

(Senior Citizen age is 62. There is NO senior citizen discount for admission, dry dock or camping)

Extra Season Launch sticker – Customers with multiple boats may purchase an extra season launch sticker for an additional \$5.00. Registration for the additional boat must be shown at the time of purchase along with the additional trailer license plate number.

LANSING PARKS AND RECREATION

Rules and Regulations for Use of Lansing Community Center

RULES:

1. **To reserve** the Community Center, contact the Parks and Recreation Office at 607-533-7388, or stop by the office at 29 Auburn Road, Monday – Thursday 7:30am to 4:00pm, Friday 7:30am to Noon.
2. All organizations must provide a Certificate of Insurance in the amount of \$500,000.00 combined single limit and the Town of Lansing to be named as an additional insured.
3. **FEE:** for rental of the building is **\$75**; there is no charge for non-profit organizations.
4. **Renting party must remain on designated floor only.** Other areas of the building may be rented simultaneously.

KEYS:

- 5. Weekly and bi-weekly users will be assigned one key to the leader of the organization at the beginning of the assigned use date. The key must be signed out in person at the Parks and Recreation Office. At the end of the scheduled season, you must return the key to the Parks and Recreation Office.
- 6. All other users must sign out a key in person at the Parks and Recreation Office and return the key in the ***Parks & Recreation Drop Box*** immediately after use, located in the Town Hall foyer.

KITCHEN USE:

- 7. There will be a fee of \$25.00 for kitchen use. Must do a “walk-through” of kitchen prior to usage.
Kitchen use includes the use of the stove, griddle, and/or the dishwasher.
Usage shall be limited to once per month, **not to exceed a total of 3 uses per calendar year.**

CLEAN UP:

- 8. Return tables and chairs to their original spots. Do not drag tables and chairs across the floor. If the kitchen facilities were used, please wipe down and clean all surfaces. If extensive clean up is required after your use of the Community Center, you will be charged a clean-up fee of \$50 per hour.
- 9. Turn off lights for the BATHROOMS, THE 2ND FLOOR, AND THE FOYER ONLY. **All other lights are on sensors and turn off automatically.**
- 10. **Be sure all doors are locked when you leave.**
- 11. If there is any abuse to the building, you will lose your privilege to use the building.
- 12. Youth groups must have an adult supervisor
- 13. **NO ALCOHOLIC BEVERAGES ARE ALLOWED.**
- 14. If you experience problems during the use of the Community Center with the water, heat, plumbing, or appliances, please call one of the following immediately:
Steve Colt, Director of Parks & Recreation (607) 227-0562
Parks & Recreation Department (607)-533-7388

Town Of Lansing Planning Dept’s Fee Schedule

(Effective January 21, 2016)

SUBDIVISION FEES

Exempt Subdivision & Boundary Change - \$125

***Minor & Major Subdivisions:** Initial Application – \$100.00} \$125.00 for each new lot created paid after Final Approval.

***Planned Unit Development** (PDA) – Initial fee \$300.00 plus (\$125.00) for each accepted unit paid Final Approval.

***Site Plan Review** – \$100.00

Notification for each Public Hearing Fee (Responsibility of Applicant for Subdivisions, PDA’S, ZBA, Site Plans and Special Permits) \$75.00

***Sign Site Plan Review** - \$50.00 – For Planned Sign Areas and Illuminated Signs

Sign Permit – \$40.00

***ZBA Hearing** – \$100.00

Special Permit – \$100.00

Flood Zone Certification – \$25.00

Title Search – \$25.00

Zoning Permit - \$50.00

Firework Display Permit - \$100.00

Inspections made before or after Office Hours – \$55.00 (1 hour minimum)

Junk Yard License & three year Renewal Fee – \$100.00

Cell Tower Permit Fee – \$1000.00 includes Legal & Engineering Fees, but not technical consultant's fees

Fly Ash – As agreed upon with AES.

Building Permits – See attached sheet (requires an annual renewal fee)

Fire Inspections of Public Assemblies, Multi Residence & Businesses – \$25.00; Multi. Res. 5 Units and over – \$50.00

***Application Fee: Stormwater & Erosion Control Local Law 06-09** – \$350.00

Notice of Ground Disturbance Permit - \$30.00

Exemption Certificate for Outdoor Storage – \$100.00

*** Legal and Engineering Fees to be paid thru an Applicant's Agreement.**

Applicant is defined as: Owner, Owner's Representative, Engineer, Developer, Builder or Contractor.

Copies of the Land Use Ordinance, Directory, Subdivision Rules & Regulations, Comprehensive Plan – \$20.00

Building Permit Fees

(Effective January 21, 2016)

Working without a Building Permit-The fees set forth shall be doubled if work is commenced prior to the issuance of a permit.

Residential:

\$0.32 cents a square foot for – One & Two Family Residence, Modular Homes, Mobile Homes on Private Lots, Additions, finished off basements.

Fees for Mobile Homes on Rental Lots will have a charge of \$150.00

*** Note that basements are not included in Square footage Total if the basement is unfinished.**

\$0.15 per Square Foot for: Garages, Storage Buildings, Workshops & Pole Barns.

*** Note any New Residence with an attached Garage will pay .32 Sq. Ft & .10 Sq Ft.**

Remodeling:

\$3.00 per thousand of estimated construction cost- when the Square Foot Rule does not apply. (\$75.00 minimum)

Commercial:

\$5.00 per thousand of estimated construction cost. (\$75.00 minimum)

Pools:

\$50.00 – For storable / portable pools

\$50.00 – For all above Ground Pools.

\$75.00 – For all In-Ground Pools.

In & Above Ground Pool Permits will only be 180 day Permits, storable / portable pools will only be 90 day permits.

All swimming pools shall be completed within 12 months, complete means a Certificate of Compliance has been issued.

Prefab Sheds:

\$40.00- For any Pre Assembled Shed.
101 Sq. Ft.-199 Sq. Ft. & less than 12' in height.
\$0.15 per Square Foot for any Pre Assembled Shed 200 Sq. Ft & OVER
with a minimum fee of \$75.00.

Sign Permits: \$40.00

Solar Panel, wind or similar alternative energy source permits for

Residential use: \$75.00

Solar Panel, wind or similar energy source for Commercial use: \$500.00

Solid fuel burning appliances-wood, pellet, coal stoves.- \$25.00

Demolition Permits: \$25.00

Plumbing Inspections: \$100.00-For any plumbing inspections that are not in the Consolidated Water District.

***Note: Except for the Projects noted here, there will be a minimum Building Permit Fee of \$75.00**

***Note: Except for Pool Permits, any Building Permit that is not complete within one year will require a Renewal Fee of 50% of the original cost of the Building Permit per year until the Project is complete or a \$75.00 Minimum:**

***Exception- Any permit over \$300.00 will be charged a flat fee of \$150.00 for the first renewal, subsequent permit renewals to remain at 50% of the original fee paid.**

WHEREAS, and after due deliberation upon this matter, the Town Board of the Town of Lansing has hereby

RESOLVED, that the 2016 Lansing Parks and Recreation Department Fees and Code Office Subdivision and Building Permit Fees are hereby approved as presented, and

BE IT FURTHER RESOLVED, that these 2016 Lansing Parks and Recreation Department Fees and Code Office Subdivision and Building Permit Fees be and remain subject to amendment throughout the year by the Town Board.

The question of the adoption of such proposed 2016 Lansing Parks and Recreation Department Fees and Code Office Subdivision and Building Permit Fees were duly motioned by Councilperson Andra Benson, duly seconded by Councilperson Doug Dake, and put to a roll call vote with the following results:

Councilperson Andra Benson - Aye Councilperson Katrina Binkewicz - Aye
Councilperson Robert Cree - Aye Councilperson Doug Dake - Aye

Accordingly, the foregoing Resolution was approved, carried and duly adopted on January 20, 2016.

**RESOLUTION APPOINTING BOOKKEEPER TO THE SUPERVISOR
CHARMAGNE RUMGAY, GRADE 6 PER TOMPKINS COUNTY CIVIL
SERVICE RULES AND UNDER TOWN LAW, AND FURTHER AUTHORIZING
FILING OF FORMS 428s**

RESOLUTION 16-41

**RESOLUTION APPOINTING BOOKKEEPER
TO THE SUPERVISOR
CHARMAGNE RUMGAY, GRADE 6
PER TOMPKINS COUNTY CIVIL SERVICE RULES AND UNDER TOWN LAW,
AND FURTHER AUTHORIZING FILING OF FORMS 428s**

The following Resolution was duly presented for consideration by the Town Board:

WHEREAS, the Town of Lansing Supervisor needs to appoint a Bookkeeper; and

WHEREAS, upon consideration and deliberation upon the same, the Town Board of the Town of Lansing has hereby

RESOLVED, as follows:

1. Charmagne Rungay be and hereby is appointed as the Bookkeeper to the Supervisor effective February 1, 2016 at the previously agreed upon and authorized rate of pay of \$25.44 per hour, under Grade 6, 36.5 hours per week, subject also to all Town perquisites and benefits as are available to such position;
2. The appropriate officer be and hereby is authorized to make such changes to the Towns' employment and civil service rosters and file the required Civil Service forms to such changes and the Resolution, including the filing of form 428s;
3. Said position is classified as a salaried FLSA Exempt Employee;

The question of the adoption of such proposed Resolution was duly motioned by Councilperson Robert Cree, duly seconded by Councilperson Doug Duke, and put to a roll call vote with the following results:

Councilperson Andra Benson - Aye	Councilperson Katrina Binkewicz - Aye
Councilperson Robert Cree - Aye	Councilperson Doug Duke - Aye

Accordingly, the foregoing Resolution was approved, carried, and duly adopted on January 20, 2016.

RESOLUTION AMENDING ORGANIZATIONAL RESOLUTIONS 16-12, 16-15, AND 16-19 FOR THE YEAR 2016

RESOLUTION 16-42

RESOLUTION AMENDING ORGANIZATIONAL RESOLUTIONS 16-12, 16-15, AND 16-19 FOR THE YEAR 2016

The following Resolution was duly presented for consideration by the Town Board.

WHEREAS, the Town Board of the Town of Lansing has appointed Charmagne Rungay as the Bookkeeper, effective February 1, 2016; and

WHEREAS, this appointment by adoption of Resolution 16-41 results in the necessary changes of the Organizational Resolutions 16-12, 16-15, and 16-19 for the 2016 year.

WHEREAS, upon due deliberation thereupon, the Town Board of the Town of Lansing has hereby

RESOLVED that the following Organizational Resolutions, 16-12, 16-15, and 16-19 are hereby amended to reflect said appointment of Bookkeeper, Charmagne Rungay:

RESOLUTION 16-12 – Amended as follows:

RESOLVED, that Supervisor, Edward LaVigne be named Budget Officer and that Bookkeeper, Charmagne Rungay be named Co-Budget Officer for the year 2016 to serve at the pleasure of the Town Board.

RESOLUTION 16-15 – Amended as follows:

RESOLVED, that the Town Board hereby establishes the following standard hours per month, as required for determination of retirement benefits for

Town Officials:
 Bookkeeper, Court Clerk, Senior Court Clerk, **7.3 hrs/day 36.5 hrs/week**

Cleaner, Secretary to Highway Superintendent, Recreation Supervisor, Code Enforcement, Planning & Zoning Clerk, Deputy Town Clerk, Information Aide

Town Clerk, Director Parks & Recreation **8 hrs/day 40 hrs/week**
Zoning, Code, Fire Enforcement Officer, Highway Superintendent, Motor Equipment Operator, Mechanic

Town Justice	*based on a 6 hr/day	33 hrs/month
Councilperson	*based on a 6 hr/day	41.04 hrs/month
Supervisor	*based on a 6/hr day	80 hrs/month

* Part-Time & Seasonal Employees are based on a 6 hour work day as established by the Town Board Resolution dated August 1, 1990.

RESOLUTION 16-19 – Amended as follows:

RESOLVED, that Bookkeeper/Co-Budget Officer, Charmagne Rungay be appointed voting member for the Greater Tompkins County Municipal Health Insurance Consortium’s Board of Directors, and Supervisor, Edward LaVigne appointed as the alternate, while Councilperson Robert Cree shall serve as delegate to Joint Benefits Committee for the year 2016.

The question of the adoption of such proposed Resolution was duly motioned by Councilperson Katrina Binkewicz, seconded by Councilperson Robert Cree, and put to a roll call vote with the following results:

Councilperson Andra Benson - Aye	Councilperson Robert Cree - Aye
Councilperson Katrina Binkewicz - Aye	Councilperson Doug Dake - Aye

Accordingly, the foregoing Resolution was approved, carried, and duly adopted on January 20, 2016.

RESOLUTION APPOINTING DEAN SHEA AS AN ALTERNATE TO THE ZONING BOARD OF APPEALS

RESOLUTION 16-43

RESOLUTION APPOINTING DEAN SHEA AS AN ALTERNATE TO THE ZONING BOARD OF APPEALS

The following Resolution was duly presented for consideration by the Town Board:

WHEREAS, there is a vacancy for an alternate position on the Town of Lansing Zoning Board of Appeals (ZBA); and

WHEREAS, the ZBA has recommended that Dean Shea be appointed to fill the vacancy term on said Board as an alternate; and

WHEREAS, Dean Shea is qualified and willing to serve in such capacity as an alternate member of the ZBA; and

WHEREAS, upon consideration and deliberation upon the same, the Town Board of the Town of Lansing has hereby

RESOLVED, that Dean Shea be and is hereby appointed as an Alternate Member of the ZBA effective January 20, 2016 and expiring December 31, 2016, to serve at the pleasure of this Board.

The question of the adoption of such proposed Resolution was duly motioned by Councilperson Doug Dake, duly seconded by Councilperson Katrina Binkewicz, and put to a roll call vote with the following results:

Councilperson Andra Benson - Aye
Councilperson Robert Cree - Aye

Councilperson Katrina Binkewicz - Aye
Councilperson Doug Dake - Aye

Accordingly, the foregoing Resolution was approved, carried, and duly adopted on January 20, 2016.

RESOLUTION APPROVING HIGHWAY DEPARTMENT PURCHASES OF REPLACEMENT VEHICLES AND EQUIPMENT IN ACCORD WITH 2016 BUDGET AND CAPITAL REPLACEMENT PLANS

RESOLUTION 16-44

RESOLUTION APPROVING HIGHWAY DEPARTMENT PURCHASES OF REPLACEMENT VEHICLES AND EQUIPMENT IN ACCORD WITH 2016 BUDGET AND CAPITAL REPLACEMENT PLANS

WHEREAS, the Town of Lansing has long had capital management and equipment replacement plans for the Highway Department consisting of a balance of reserve funds and budgeted cash, and in 2015 certain capital needs of the Highway Department were discussed, including how to fund the purchase of the same in 2016 without incurring debt, which discussions resulted in funds being placed into Highway Budget line DA 5130.00 to support such purchases in 2016; and

WHEREAS, the Highway Department has now confirmed and identified its need for a new highway trucks, including a plow truck with box and plow kit, a one ton dump truck, and a HD pickup truck, and has utilized the County Bid lists for pricing such vehicles and equipment; and

WHEREAS, the Town Board has fully reviewed such need and the options for the same, including the purchase of the same from the budget balances, and the Highway Department now wishes to use such funds and seeks verification from the Town Board that this budget line item is indeed to be used as cash to purchase the vehicles and equipment discussed in 2015, including because such funds were not placed into the equipment reserve (which was separately funded); and

WHEREAS, upon and after due deliberation upon this matter, the Town Board of the Town of Lansing has determined as follows, and now be it therefore

RESOLVED, that the Town Board affirms that a portion of the funds listed in DA 5130.200 were and are intended to be used for equipment and vehicle purchases; and it is further

RESOLVED, that the Highway Superintendent be and hereby is authorized to effect the following purchases: (i) a 2017 International 7400 SFA 4x2 single axle dump truck with plow package and muni body (county contract #7823); (ii) a 2016 Ford F550 4x4 small dump truck (county contract #E-11-14 PFTH); and (iii) a 2016 4x4 Chevy 2500HD Pickup Truck (county contract #E-11-14 PFTH); but only as long as the amount to be expended does not cumulatively exceed the budgeted sum of \$260,000 for such vehicles and equipment; and it is further

RESOLVED, that should the sum proposed to be expended exceed such amount of \$260,000, it is requested that the Highway Superintendent notify the Town Board and work with the Town Board to decide whether to spend such additional amounts or to defer one or more of the items or purchases.

The question of adoption of such proposed Resolution was duly motioned by Councilperson Andra Benson, duly seconded by Councilperson Robert Cree, and put to a roll call vote with the following results:

Councilperson Andra Benson - Aye
Councilperson Robert Cree - Aye

Councilperson Katrina Binkewicz - Aye
Councilperson Doug Dake - Aye

Accordingly, the foregoing Resolution was approved, carried, and duly adopted on January 20, 2016.

APPROVE AUDIT and BUDGET MODIFICATIONS

RESOLUTION 16-45

Councilperson Robert Cree moved that the Bookkeeper is hereby authorized to pay the following bills and to make the following budget modifications.

CONSOLIDATED ABSTRACT # 013

	DATED	<u>1/20/2016</u>
AUDITED VOUCHER #'s		<u>1315 -1380</u>
PREPAY VOUCHER #'s		<u>1315 -1318</u>
AUDITED T & A VOUCHER #'s		<u>114 - 119</u>
PREPAY T & A VOUCHER #'s		<u>114 - 117</u>

<u>FUND</u>		<u>TOTAL APPROPRIATIONS</u>
GENERAL FUND	(A&B)	\$ <u>39,049.05</u>
HIGHWAY FUND	(DA&DB)	\$ <u>28,434.09</u>
LANSING LIGHTING	(SL1, 2 &3)	\$ <u>1,429.67</u>
LANSING WATER DISTRICTS	(SW)	\$ <u>9,028.47</u>
TRUST & AGENCY	(TA)	\$ <u>6,835.88</u>
LANSING SEWER DISTRICTS	(SS1, SS3)	\$ <u>197.61</u>
BONE PLAIN WATER TANK PROJECT	(HB)	\$ <u>4,363.28</u>

CONSOLIDATED ABSTRACT # 01

	DATED	<u>1/20/2016</u>
AUDITED VOUCHER #'s		<u>1 - 62</u>
PREPAY VOUCHER #'s		<u>1 - 3</u>
AUDITED T & A VOUCHER #'s		<u>1 - 3</u>
PREPAY T & A VOUCHER #'s		<u>0 - 0</u>

<u>FUND</u>		<u>TOTAL APPROPRIATIONS</u>
GENERAL FUND	(A&B)	\$ <u>145,087.64</u>
HIGHWAY FUND	(DA&DB)	\$ <u>213,336.79</u>
LANSING LIGHTING	(SL1, 2 &3)	\$ <u>0.00</u>
LANSING WATER DISTRICTS	(SW)	\$ <u>1,784.17</u>
TRUST & AGENCY	(TA)	\$ <u>39,133.31</u>
LANSING SEWER DISTRICTS	(SS1, SS3)	\$ <u>111.72</u>
BONE PLAIN WATER TANK PROJECT	(HB)	\$ <u>376,377.51</u>

**BUDGET MODIFICATIONS
GENERAL A FUND
PRE CLOSING FOR 2015**

<u>FROM</u>	<u>TO</u>	<u>FOR</u>	<u>AMOUNT</u>
A1010.400	A1110.101	FR T.B.-CONTRACT TO JUSTICE-PERSONAL SERVICES 1% INCREASE IN WAGE & SALARY AS OF MARCH 2nd	\$ 139.98
A1010.400	A1110.102	FR T.B.-CONTRACT TO JUSTICE-PERSONAL SERVICES 1% INCREASE IN WAGE & SALARY AS OF MARCH 2nd	\$ 139.98
A1110.400	A1110.120	FR JUSTICE-CONTRACTUAL TO COURT CLRK-PERSONAL SVC	\$ 1,124.58
A1010.400	A1110.120	FR T.B.-CONTRACT TO COURT CLRK-PERSONAL SERVICES 1% INCR IN WAGE & SAL AS OF MARCH 2nd W/JOB INCR	\$ 1,121.69
A1010.400	A1110.130	FR T.B.-CONTRACT TO COURT CLRK-PERSONAL SERVICES 1% INCREASE IN WAGE & SALARY AS OF MARCH 2nd	\$ 110.71
A1220.400	A1220.100	FR SUPERV-CONTR TO SUPERVISOR-PERSONAL SVCS ROUNDING	\$ 0.10
A1220.400	A1220.110	FR SUPERV-CONTRAC TO BKKEEPER/PERS OFFICER	\$ 1,347.86
A1010.400	A1220.110	FR T.B. CONTRACT TO BKKEEPER/PERS OFFICER 1% INCR IN WAGE & SAL AS OF MARCH 2nd W/JOB INCR	\$ 1,220.37
A1010.400	A1220.120	FR T.B. CONTRAC TO SUPERVISOR-DEPUTY SUPERVISOR 1% INCREASE IN WAGE & SALARY AS OF MARCH 2nd	\$ 26.87
A1010.400	A1220.130	FR T.B. CONTRAC TO INFORMATION AIDE-PERS SVC 1% INCREASE IN WAGE & SALARY AS OF MARCH 2nd	\$ 291.45
A1410.400	A1410.100	FR TOWN CLERK CONTR TO TOWN CLRK-PERSON SVC 1% INCREASE IN WAGE & SALARY AS OF MARCH 2nd	\$ 332.83
A1410.400	A1410.110	FR TOWN CLERK CONTRAC TO DEPUTY-PERSONAL SERVICE	\$ 126.54
A1010.400	A1410.110	FR T.B. CONTRAC TO DEPUTY-PERSONAL SVCS 1% INCREASE IN WAGE & SALARY AS OF MARCH 2nd	\$ 482.67
A1410.400	A1410.120	FR TOWN CLERK CONTRAC TO T.C.- RECVR OF TAXES 1% INCREASE IN WAGE & SALARY AS OF MARCH 2nd	\$ 139.98
A1410.400	A1410.130	FR TOWN CLERK CONTRAC TO T.C.- DEPUTY PERSONAL SVCS 1% INCREASE IN WAGE & SALARY AS OF MARCH 2nd	\$ 139.36
A1440.400	A1440.402	FR ENGINEER-CONTRAC TO STORMWTR P&M UNANTICIPATED EXPENSES	\$ 728.63
A1610.400	A1610.100	FR TECHNOLOGY CONTRAC TO TECHNO SUPPORT-PERS 1% INCREASE IN WAGE & SALARY AS OF MARCH 2nd	\$ 0.04
A1620.406	A1620.100	FR BUILDINGS-GAS TO BUILDINGS PERSONAL SERVICES 1% INCREASE IN WAGE & SALARY AS OF MARCH 2nd	\$ 563.22

**BUDGET MODIFICATIONS
GENERAL A FUND
PRE CLOSING FOR 2015**

<u>FROM</u>	<u>TO</u>	<u>FOR</u>	<u>AMOUNT</u>
A1620.403	A1620.400	FR BUILDING-ELEC TO BUILDING-CONTRACTUAL	\$ 1,773.94
A1610.400	A1620.400	FR CENT SVC-TEC CONTR TO BUILDING-CONTRACTUAL UNANTICIPATED EXPENSES	\$ 182.57
A1630.406	A1630.400	FR COMM CTR-GAS TO COMM CENTER -CONTRACT UNANTICIPATED EXPENSES	\$ 72.20
A1640.406	A1640.403	FR TB STORG-GAS TO TB STOR-ELEC	\$ 154.32

UNANTICIPATED EXPENSES

A3120.110	A3120.100	FR POLICE-PERS CT TO POLICE-PERS PARKS UNANTICIPATED EXPENSES	\$ 40.00
A5010.400	A5010.100	FR SUPER OF HWY-CONTR TO SUPER OF HWY PERS SVC 1% INCREASE IN WAGE & SALARY AS OF MARCH 2nd	\$ 559.90
A5010.400	A5010.120	FR SUPER OF HWY-CONT TO SUPER OF HWY-SECR 1% INCREASE IN WAGE & SALARY AS OF MARCH 2nd	\$ 793.38
A1990.400	A5182.403	FR CONTEGENCY TO STR LIGHTING-CONTRACTUAL UNANTICIPATED EXPENSES	\$ 257.72
A2003	A7020.100	FR YTH REC FEES TO PKS&REC ADMIN-PERS SVC 1% INCREASE IN WAGE & SALARY AS OF MARCH 2nd	\$ 554.80
A2003	A7020.110	FR YTH REC FEES TO PKS&REC ADMIN-PERS SVC 1% INCREASE IN WAGE & SALARY AS OF MARCH 2nd	\$ 258.06
A2003	A7020.120	FR YTH REC FEES TO PKS&REC ADMIN-PERS 1% INCREASE IN WAGE & SALARY AS OF MARCH 2nd	\$ 891.69
A2003	A7020.404	FR YTH REC FEES TO PKS&REC ADMIN-TELEPHONE UNANTICIPATED EXPENSES	\$ 52.75
A7110.400	A7110.110	FR PKS CONTRACTUAL TO PKS PERSONAL SVCS 1% INCREASE IN WAGE & SALARY AS OF MARCH 2nd	\$ 300.46
A7310.100	A7110.130	FR YTH PROG-PERS TO PKS- PERSONAL SVCS 1% INCREASE IN WAGE & SALARY AS OF MARCH 2nd	\$ 1,473.73
A7310.100	A7140.100	FR YTH PROG-PERS TO PLYGRND FIELD-PERSONAL 1% INCREASE IN WAGE & SALARY AS OF MARCH 2nd	\$ 331.50
A7310.100	A7140.400.	FR YTH PROG-PERS TO PLYGRND FIELDS CONTRACTUAL UNANTICIPATED EXPENSES	\$ 39.48

**BUDGET MODIFICATIONS
GENERAL A FUND
PRE CLOSING FOR 2015**

<u>FROM</u>	<u>TO</u>	<u>FOR</u>	<u>AMOUNT</u>
A2003	A7310.400	FR YTH REC FEES TO YTH PROGRAM-CONTRACTUAL UNANTICIPATED EXPENSES	\$ 4,132.67
A7320.100	A7320.110	FR YTH SERVICES-PER TO YTH SERVICES- PERSONAL UNANTICIPATED EXPENSES	\$ 334.26
A1990.400	A7510.100	FR CONTRACTUAL TO HISTORIAN-PERS SERVICES 1% INCREASE IN WAGE & SALARY AS OF MARCH 2nd	\$ 40.53
A1990.400	A7510.400	FR CONTRACTUAL TO HISTORIAN-CONTRACTUAL UNANTICIPATED EXPENSES	\$ 49.95
A2003	7620.100	FR REC FEES TO ADULT RECREATION-PERSONAL SVC 1% INCREASE IN WAGE & SALARY AS OF MARCH 2nd	\$ 10.00
A2003	A7110.403	FR REC FEES TO PARKS-ELECTRIC UNANTICIPATED EXPENSES	99.83

**BUDGET MODIFICATIONS
GENERAL B FUND**

PRE CLOSING FOR 2015

<u>FROM</u>	<u>TO</u>	<u>FOR</u>	<u>AMOUNT</u>
B511	B8010.401	FR FUND BALANCE TO ZONING -ENFORCE OFFICER 1% INCREASE IN WAGE & SALARY AS OF MARCH 2nd	\$ 2,053.63
B511	B8020.402	FR FUND BALANCE TO PLANNING BD-LEGAL SVC UNANTICIPATED LEGAL SVCS	\$ 3,060.55

**BUDGET MODIFICATIONS
HIGHWAY DA FUND
PRE CLOSING FOR 2015**

<u>FROM</u>	<u>TO</u>	<u>FOR</u>	<u>AMOUNT</u>
DA5130.100	DA5130.400	FR SNOW REML OTH-PERS TO MACHINERY - CONTRACT UNANTICIPATED EXPENSES	\$ 2,812.85
DA5130.100	DA5140.400	FR SNOW REML OTH-PERS TO BRUSH & WEEDS-CONTRACTUAL UNANTICIPATED EXPENSES	\$ 378.40
DA5148.100	DA5142.100	FR SNOW REML OTH-PERS TO SNOW REMOVAL TOWN-PERS 1% INCREASE IN WAGE & SALARY AS OF MARCH 2nd	\$ 1,641.28

**BUDGET MODIFICATIONS
HIGHWAY DB FUND
PRE CLOSING FOR 2015**

<u>FROM</u>	<u>TO</u>	<u>FOR</u>	<u>AMOUNT</u>
DB1990.400	DB5110.400	FR CONTEGENCY TO STREET MAINT-CONTRACT UNANTICIPATED EXPENSES	\$ 180.52

**BUDGET MODIFICATIONS
WARREN ROAD LIGHTING DISTRICT SL2-
PRE CLOSING FOR 2015**

<u>FROM</u>	<u>TO</u>	<u>FOR</u>	<u>AMOUNT</u>
SL2-511	SL2-5182.400	FR FUND BALANCE TO WARREN RD LIGHTING DIST-CONTRA UNANTICIPATED EXPENSES	\$ 168.36

**BUDGET MODIFICATIONS
WATER SW FUND
PRE CLOSING FOR 2015**

<u>FROM</u>	<u>TO</u>	<u>FOR</u>	<u>AMOUNT</u>
SW2140	SW8320.400	FR METERED WTR SALES TO SOURCE OF SUPPLY - CONTR UNDER BUDGETED EXPENSES/REVENUES	\$ 32,681.35
SW2141	SW8320.401	FR METERED SALES- LANSING STAT TO SOURCE -LANS STA UNDER BUDGETED EXPENSES/REVENUES	\$ 2,009.87
SW9050.800	SW9060.800	FR UNEMPLOYMENT INS TO HEALTH INS UNANTICIPATED EXPENSES	\$ 14.29
SW8310.401	SW8310.400	FR WTR ADM-ENG TO WTR ADMIN-CONTRACTUAL	\$ 32.81

Councilperson Doug Duke seconded the motion and it was carried by the following roll call vote:

Councilperson Andra Benson - Aye
Councilperson Robert Cree - Aye

Councilperson Katrina Binkewicz - Aye
Councilperson Doug Dake - Aye

Accordingly, the foregoing Resolution was approved, carried and duly adopted on January 20, 2016.

BOARD MEMBER REPORTS

Andra Benson

Lansing Library:

Andra reported the Library Trustees meet the last Wednesday of the month. She noted Ami Stallone covered everything in her report.

Lansing Youth Services:

Andra reported the Lansing Youth Services are doing very well this year and it is Katie Turner's second year being in charge. She noted the Girl Adventure program is very good.

Doug Dake

Planning Board:

Doug noted that Mike Long covered everything in his report.

Water and Sewer Advisory Board:

Doug reported the January meeting was cancelled and the next meeting is in February.

Katrina Binkewicz

Emergency Preparedness Committee:

Katrina reported the committee did not meet in January. She stated they need some clarification from the Town Board on who some of the information officers will be.

Tompkins County Environmental Management Council Meeting:

Katrina reported the DEC, District 7, presented a power point on water and landfill regulations. She noted electric signals are used to find leaks in landfills.

Robert Cree

Robert noted next month the Town Board needs to discuss getting together for the audit.

Ed Lavigne – Absent

Monthly Report

The Supervisor submitted the monthly report for the month of December, 2015 to all Board Members and to the Town Clerk.

TOWN COUNSEL REPORT

Guy Krogh

Guy reported he is working on local laws. He noted a few old PDA's need to be mapped and put in the zoning ordinance.

Guy reported there was an injury on Town land when the Lansing Bowhunters were there. He noted the Town Insurance is handling this, but depositions are now being requested. Guy stated the attorney has not contacted him.

Guy reported he contacted North East Appraisal regarding the Town land across the road. He noted a standard appraisal is about \$1500, on average, for five to thirty acres; maybe double if there is a large piece of land. Guy stated this is a summary appraisal for market value.

SENIOR CLERK TYPIST FOR THE TOWN CLERK'S OFFICE

The following Resolution was duly presented for consideration by the Town Board:

WHEREAS, the Town Clerk has identified a need for and wishes to hire a temporary full-time senior clerk typist (functionally being a temporary training position), with the date of first hire as a Town employee to be February 8, 2016; and

WHEREAS, said temporary position was posted and advertised, was sought to be filled, and an acceptable and qualified individual was located and is therefore proposed to be provisionally hired to fulfill such job requirements; and

WHEREAS, upon due deliberation of the foregoing and the needs and best interests of the Town, the Town Board of the Town of Lansing has hereby determined, and thus be it so

RESOLVED, as follows:

1. Amber Volbrecht is authorized to be hired as a temporary full-time senior clerk typist in the Town Clerk's Office beginning February 8, 2016; duration will be no more than 90 days.
2. This position is set at Town Grade 4, Step 1, and the position is approved at \$15.56 per hour, up to a maximum of 36.5 hours per week, and all Town perquisites and benefits as are available to such position.
3. The appropriate Town officer be and hereby is authorized to make such changes to the Towns' employment and civil service rosters, to file the required Civil Service forms to effect such changes per this Resolution, and to file Form 428s, if required.

The question of adoption of such proposed Resolution was duly motioned by Councilperson Robert Cree, duly seconded by Councilperson Andra Benson, and put to a roll call vote with the following results:

Councilperson Andra Benson - Aye	Councilperson Katrina Binkewicz - Aye
Councilperson Robert Cree - Aye	Councilperson Doug Duke - Aye

Accordingly, the foregoing Resolution was approved, carried, and duly adopted on January 20, 2016.

ADJOURN REGULAR MEETING

Regular Meeting adjourned at the call of Councilperson Andra Benson at 7:50 pm.

TOWN BOARD WORK SESSION MEETING

Meeting Time: 7:51 pm – 8:22 pm

Town Board Members Present:

Andra Benson, Councilperson	Katrina Binkewicz, Councilperson
Robert Cree, Councilperson	Doug Duke, Councilperson

Absent: Edward LaVigne, Supervisor

No other attendees

Topics of Discussion:

1. Conservation Advisory Committee
2. Emergency Plan
 - a. Updates and issues regarding information management and officers

3. Personnel Manual
 - a. Proposed updates

With no further business to discuss the meeting ended at 8:22 pm.

Regular Minutes taken and executed by the Deputy Town Clerk. Work Session notes were taken by Town Counsel, Guy Krogh and executed by the Deputy Town Clerk.

Respectfully submitted,

Debbie Munson
Lansing Deputy Town Clerk