

**REGULAR TOWN BOARD MEETING**  
**February 17, 2016**

A Regular Meeting of the Lansing Town Board was held at the Town Hall Board Room, 29 Auburn Road, Lansing, NY on the above date at 6:01 p.m. The meeting was called to order by the Supervisor, Edward LaVigne and opened with the Pledge of Allegiance to the flag. Roll call by Debbie Crandall, Town Clerk, showed the following to be

**PRESENT:**

Edward LaVigne, Supervisor	Katrina Binkewicz, Councilperson
Robert Cree, Councilperson	Doug Dake, Councilperson

**ABSENT:** Andra Benson, Councilperson

**ALSO PRESENT:** Guy Krogh, Town Counsel, Charlie “Cricket” Purcell, Highway Superintendent, Jay Franklin, Director of Assessment, Dan Veaner, Lansing Star, Connie Wilcox, John O’Neill, Village of Lansing, Matt Montague, Ted Laux and a few other attendees.

**LANSING COMMUNITY LIBRARY REPORT – MATTHEW MONTAGUE**

Matt Montague reviewed the following report with the Town Board and it was available as a handout.

TOWN BOARD UPDATES  
FROM THE LANSING COMMUNITY LIBRARY  
FEBRUARY 17, 2016

1. The LCL Annual meeting will be on April 18, 2016 and the trustee election and vote will be on Tuesday, May 3, 2016. We anticipate all our incumbents to run for additional terms but will be getting out information for any new trustee applicants shortly.

The trustees have been working on the 2017 Budget and Levy.  
The Board of Elections will be conducting an Audit on the LCL.

2. Upcoming programs:
  - a. On March 22<sup>nd</sup>, The Friends of LCL will be screening the film “Out of Print: The Movie” followed by a Q & A with Alice Ball, Book buyer from Buffalo Street books, Susie Gutenberger (the Library Manager) and Todd Howell, a Lansing High School English Teacher. This program will be at the Town Hall.
3. Through February, the LCL art display is featuring photography from Elaine Derby in a display titled “Into the Light” of Ithaca Women Healers. On March 9, LCL will host an Art Opening at 7:00 PM for the new Exhibit from renowned wildlife photographer Marie Read. This photography exhibition celebrates the colorful songbirds, owls, hawks, and water birds that call Lansing and Cayuga Lake home and will run March-April 2016 (<https://www.facebook.com/events/464609240406355/>).
4. The Contract for the front door project will soon be completed and the work will start. Instead of a door an Anderson Window will be installed by McPherson Contractors. Gardens will also be placed in the front. An April completion date is anticipated.





project in the Town of Enfield. The Legislature's vote was unanimous, with Legislator Dooley Kiefer abstaining because she is an investor in the wind farm project.

More than 60 people packed Legislature Chambers, and nearly half of them spoke—about two-thirds (some of them investors in the wind farm project) expressing support for the project and its role in addressing the critical issue of climate change and reducing greenhouse gas emissions. Others (among them, neighbors of the wind farm site) asked the Legislature to refrain from taking a stand at this time, since they believe matters such as setbacks and potential health and safety impacts should be addressed.

The resolution notes that the Black Oak Wind Farm “constitutes a \$40 million and through a Payment in Lieu of Taxes (PILOT) agreement, the project is expected to generate more than \$133,000 in annual revenue to the Town of Enfield, Tompkins County, and the Odessa-Montour and Ithaca City School Districts for 15 years.

Also, the Tompkins County Legislature, by unanimous vote, ratified a new six-year collective bargaining agreement with the Tompkins County Deputy Sheriff's Association. The agreement spans the period from March 2010 through the end of this year.

Lastly, the Legislature, by unanimous vote, called upon New York State to fully fund the cost of indigent legal defense, relieving counties of the burden the State has imposed upon them since 1965. The Legislature urges the New York State Legislature to approve, and for the Governor to enact, bills before the Senate and Assembly as a means to accomplish the State's assumption of those costs.

#### **HIGHWAY SUPERINTENDENT REPORT – CHARLIE “CRICKET” PURCELL**

Reviewed the following items with the Town Board:

1. Purchasing Equipment – Continuing to work on the purchasing of equipment that was authorized by the Town Board.
2. Salmon Creek Dredging – A two year extension has been granted. He will be meeting with the DEC and TG Miller Engineers tomorrow.
3. Historical Building Renovations – Met with Ed and Louise Bement in regards to making improvements to the building.
4. Cayuga Lake Watershed Proposals – Putting together proposals for the project.
5. Highway Department Website Page – Working with Dan Veaner to make improvements to the website.
6. Storage Space at the Town Hall – Moved the janitorial storage to the Highway Department freeing up space for the Town Clerk and the Recreation Department in the basement.
7. Continue local meetings with Engineering & Legal Committee
8. Continue Open Communications

**PLANNING CONSULTANT REPORT – MICHAEL LONG** – Reviewed the following with the Town Board and the report was made available as a handout.

- Novalane – Jack Young
  - Preliminary Plat subdivision plan with turn around extension of Smugglers Path.
  - SEQR – classified as an “Unlisted Action” and will have resolutions available.
  - Public Hearing opened Feb 9th for the “Flag Lots” – still open.
  - Storm Water Plan SWPPP reviewed by TG Miller, letter dated Jan 26, 2015 of issues, revisions currently underway
  - Site meeting to walk future Smugglers Path road extension – 5/7/2015 –

- Request for 1 lot subdivision as an interim step before the entire subdivision is completed – Sept 28, 2015. Withdrawn at this time.
- Preliminary and Final Plat approvals - TBD.
- West view Partners, Boris Simkin – Major Subdivision – 4 Lots.
  - Original application - 3 lot subdivision classified as minor
  - Joint Planning Board / Town Board Meeting Oct. 6, 2014 to review the history of the Sun Path development- reclassified as a “Major Subdivision” and future phases to be included and storm water considerations.
  - Designated a Major subdivision (4 lots and ROW issues) – phase plan completed by T.G. Miller with ROW access and future roads included (drawing dated 12/15/2015).
  - Revised Subdivision Plan (12/15/2014) - submitted to TG Miller Storm Water Plan for 4 lots with future lots #5-10 and road to north.
  - Revised 239 Review from County – response 50 foot buffer 3/30/2015
  - SWPPP plan reviewed by TG Miller, recommended changes letter 3/23/2015, Meeting held on 4/8/2015.
  - Field work completed 9/4/2015 with Dave Herrick on site.
  - Revised SWPPP submitted Jan 10, 2016 and review letter issued 1/14/2016 by T.G. Miller
  - Revisions to the draft subdivision map are being prepared by T.G. Miller.
  - Public Hearing date – after storm water plan revisions are approved by T.G. Miller...
- Whispering Pines VI (AKA Asbury Hill) – Subdivision 28 lots - Richard Thaler
  - Revised Plans being developed by engineer. (submitted 3/26/2015)
  - 239 Review from Tomkins County – letter dated 4/24/2015 with 100 foot setback from stream bank.
  - Storm Water Review – T.G. Miller currently underway – Lot #7 ok with drainage easement. Balance of site still being reviewed.
  - Water District Extension –Town Board Public Hearing held 4/15/2015 with Town Board Approval completed.
  - Lot #7 – Treat as VI - #1A – Flag Lot public hearing 5/11/2015 and requesting Final Plat / SEQR approval and site plan approved 5/11/2015 meeting.
  - Public Hearing – Completed May 11, 2015 – SEQR and Preliminary Plat Subdivision approved.
  - SEQRA - Adopted May 11, 2015 / Preliminary Platt May 11, 2015.
  - Revised SWPPP submitted – T. G. Miller to review. Engineer review meeting 10/29/2015
  - Town Board Roadway approval – proposed November 18, 2015 – waiver of new highway specs requested.
  - Town Board to adopt storm water management plan. – TBD –draft plan under review.
  - Final Plat – approved December 14, 2015.
  - Town adopted stormwater plan Jan. 20, 2016 meeting.
  - ZBA mtg. TBD to hear area variance request for lot#28 for an existing 20 foot wide driveway (condition of PB approval).
- Lake Forest Circle Drive – L1 Zone - Major subdivision of 16 lots plus storm water.
  - Tompkins Co. 239 review (Letter 11/12/2014) has been completed.
  - Storm water plan revisions requested T.G. Miller. Letter dated 11/19/2014.
  - Revisions are being made to the SWPPP materials. Submitted 10/26 revised maps. Letter (Oct. 27, 2015) from Tim Buhl in response circulated. Comments on map sent on map 10/28/2015.
  - “Public Hearing”- held December 14, 2015.

- SEQRA, Preliminary Plat approval December 14, 2015 – included waiver of new town highway specs.
- Discussion regarding existing easements and potential changes – propose meeting with owner and staff to resolve outstanding issues.
- Final Plat approval – TBD.
- Ag Plan – Follow up meeting – finalize report meeting June 1, 2015
  - Joint Planning Board and Town Board meeting held– June 22, 2015
  - Town Board Public Hearing Meeting – July 15, 2015
  - Town Board establishes 2<sup>nd</sup> Public Hearing for Sept. 16, 2015
  - Town Board adopted Ag Plan on Sept. 16, 2015.
  - Town Board to establish a formal “Agriculture Committee” as per the recommendations.
  - Requested community volunteers Lansing Star and town web site.
  - Meeting held Feb 8<sup>th</sup> 9:00 AM at Linda’s Diner with farmers, etc.
  - Proposed Ag Committee members to Town Board for consideration of adoption February 17<sup>th</sup> board meeting.
- Mirabito Holdings, Inc. – Site Plan Requested – Town Barn Road B2 Zone.
  - 3 acre phased development – LP Gas storage facility with later phase petroleum.
  - Informal Site Plan meeting – PB held Oct 26, 2015
  - PB is requesting a “Public Hearing” to be established after SWPPP is prepared.
  - 239 Review requested underway.
  - Storm Water Plan submitted 1/11/2016 for T.G. Miller review.
  - Applicant’s agreement executed 1/18/2016 with deposit.
  - Set “Public Hearing” as requested by Planning Board – January 8, 2016.
  - SEQRA and Site Plan approval – TBD.
  - Town Board should designate Town Barn /Verizon as a “public road”.
- A. Scott Piney – Peruville Road Site Plan (RA Zone) to add 15 additional duplex buildings in addition to 4 existing duplexes and office / barn complex.
  - Site Plan draft submitted (12/2014, meeting held and revised site plan resubmitted (9/14/2015).
  - Application for Site Plan and Developers Agreement –received 11/15/2015.
  - Revised SEQRA application received 11/16/2015.
  - SWPPP submitted to T.G. Miller – Oct. 2015 preliminary review underway
  - Revised SWPPP submitted 11/12/2015.
  - SWPPP comments from T.G. Miller 11/24/2015 to engineer, waiting response.
  - 239 Review – comments received 1/6/2016.
  - SEQRA, SWPPP and Site Plan approval – TBD.
- East Shore at Cayuga Vista Drive – (B1 Zone) – Site plan for a “Dollar General” 9,100 SF retail store by Primax Properties, LLC. Together with a subdivision request to create 2 lots.
  - Preliminary site plan drawings received 11/9/2015, application 11/30/2015.
  - Informal sketch plan meeting held by Planning Board on Dec. 14, 2015 with neighbors notified.
  - Revised site plan with formal application and stormwater plan submitted 1/11/2016.
  - 239 Review – submitted 1/21/2016 and received comments 2/2/2016.
  - Public Hearing scheduled for Feb 17, 2016 – Councilperson Robert Cree noted that tonight’s meeting was 17<sup>th</sup> and Michael Long noted that the Public Hearing is scheduled for Feb 22, 2016.
  - Approval for “Minor sub-division” creating 2 lots.
  - SEQRA / Site Plan approval meeting, TBD, etc.

- Requested easement from the town for driveway access to Cayuga Vista Drive.
- ZBA will need to approve a sign area variance under current design.
- Airport Storage Building – Arno Finkelday at 8 Hillcrest Road - addition 8 storage
  - Application and SEQRA forms submitted 1/20/2016.
  - SWPPP information submitted 1/20/2016. Forward to T.G. Miller for review.
  - 239 Review – submitted 1/21/2016 and received Feb 9, 2016.
  - Formal Site Plan approval TBD.
- Comprehensive Plan – Town Board appointment of members Jan 4, 2016
  - Planning Board Members appointed: Lin Davidson, Larry Sharpsteen, Jerry Caward and Sandy Conlon.
  - Requested additional members - Lansing Star and town web site.
  - Reorganizational meeting held Wed. Jan. 13, 2016 at 7:00 PM.
  - Committee Meeting scheduled for first Wed. of the month at 6:00 PM. – next 3/2/2016. Committees have been consolidated and new members assigned.
  - Full Comprehensive Plan Committee meetings 2<sup>nd</sup> Wed. – at 6:00 PM (next 3/9/2016).

**ENGINEER'S REPORT - DAVE HERRICK** - Was not present. The following report was available has a handout.

#### **ENGINEER'S REPORT**

1. Water System Planning and Maintenance
  - a. Town CWD, Bone Plain Pressure Zone
    - AquaStore tank installation is complete.
    - Flushing and disinfection of the water mains and tank are next major milestones.
    - Pavement and lawn restoration will be weather dependent.
  - b. Town CWD, Trihammer Terrace Extension
    - Short Form Agreement for Professional Services to be reviewed by Town.
    - Basic Services during Construction Phase will only include review of material submittals. Inspection and as-constructed drawing services will not be included unless requested by Town.
    - Topographic survey and preliminary design services will begin once authorized by the Town Board.
  - c. Town CWD, Extension 1: Lansing Station Road Boundary Extension
    - Two project alternatives, inclusive of cost and financing methods, have been presented so far to the Water/Sewer Advisory Board. The first is just extending the 8" main south to Bill George Road and leave every parcel along the way a curb service at the road right-of-way. This is titled "Main Extension Only" and is a reasonable cost but everyone along the Lake is left to deal with long service lines and Norfolk Southern permits. The second alternative essentially provides every parcel a service close to their residence regardless of which side of the tracks they are on and is titled "Main Extension and Lake Front Services". The cost of extending services from Lansing Station Road to the west side of the tracks is very high, but it removes the question of how to deal with Norfolk Southern.
    - At this time, trying to work with local contractors and Highway Department connections to arrange a site visit with NS personnel along the impacted portion of the railroad. The purpose of the meeting will be to understand where 'strict' NS requirements for construction might be flexible based on actual field conditions such that water system construction costs can be reduced.
2. Transportation Planning
  - a. Salmon Creek Dredging

- Meeting with Highway Superintendent and NYSDEC Staff Thursday, February 18<sup>th</sup> to confirm strategy for gravel bar removal work that can potentially be completed prior to March 15<sup>th</sup>.
  - At a minimum, NYSDEC will extend the current permit for another 2-year term.
3. Code Enforcement and Planning
    - a. Recently Completed Development Reviews and Planning Department Assistance
      - Sunpath Subdivision
      - Mirabito Petroleum Facility
      - Lake Forest Circle Subdivision
      - Dollar General
      - Town Center Base Map
      - Town Barn Road right-of-way mapping
  4. Stormwater Planning and Maintenance
    - Attending Tompkins County Stormwater Coalition meeting and reporting to Lynn Day, SMO.

**PRIVILEGE OF THE FLOOR** – No one addressed the Town Board

**RESOLUTION AMENDING ORGANIZATIONAL RESOLUTION 16-08  
ESTABLISHING TOWN BOARD MEETINGS FOR THE YEAR 2016**

**RESOLUTION 16-50**

**RESOLUTION AMENDING ORGANIZATIONAL RESOLUTION 16-08  
ESTABLISHING TOWN BOARD MEETINGS FOR THE YEAR 2016**

The following Resolution was duly presented for consideration by the Town Board:

WHEREAS, the Town Board of the Town of Lansing does hereby amend Organizational Resolution 16-08 Establishing the Town Board Meetings for the Year 2016 at the request of Councilperson Andra Benson to commence at a starting time of 6:30 p.m.; and

WHEREAS, upon due deliberation thereupon, the Town Board of the Town of Lansing has hereby

RESOLVED, that the Town of Lansing Board will hold the Regular Town Board Meeting on the third Wednesday of each month at 6:30 p.m. Work Session meetings as needed will follow the Regular Town Board meeting. Meetings will be held at the Town Hall Board Room, 29 Auburn Road, Lansing New York, with additional Special Meetings to be held as needed;

BE IT FURTHER RESOLVED, that the new meeting start time of 6:30 p.m. will take effect at the Regular Town Board Meeting on March 16, 2016.

The question of the adoption of such proposed Resolution was duly motioned by Supervisor Edward LaVigne, seconded by Councilperson Katrina Binkewicz, and put to a roll call vote with the following results:

Councilperson Katrina Binkewicz - Aye  
Councilperson Doug Dake - Aye

Councilperson Robert Cree - Aye  
Supervisor Edward LaVigne - Aye

Accordingly, the foregoing Resolution was approved, carried, and duly adopted on February 17, 2016.

**RESOLUTION ADOPTING LOCAL LAW NUMBER 1 OF 2016 REGARDING  
SENIOR AND DISABLED CITIZENS' TAX EXEMPTIONS**

**RESOLUTION 16-51**

**RESOLUTION ADOPTING LOCAL LAW #1 OF 2016  
(AMENDING LOCAL LAW #2 OF 2009)  
REGARDING SENIOR AND DISABLED CITIZENS' TAX EXEMPTIONS**

The following Resolution was duly presented for consideration by the Town Board:

WHEREAS, New York State changed the allowable senior citizen and disabled persons tax exemptions through amendments of the Real Property Law § 467 and the same have been approved by Tompkins County; and

WHEREAS, the current Town of Lansing Local Law Number 2 of 2009 provides for partial real property tax exemptions for certain persons of limited income who are 65 years of age or older or disabled, as specified and permitted by said Real Property Law § 467, as amended; and

WHEREAS, said proposed Local Law Number 1 of 2016 proposes to amend the exemption tables to match the exclusions and limitations of amended § 467 of the Real Property Law of the State of New York; and

WHEREAS, a Public Hearing was duly noticed, called, and held at the Lansing Town Hall, 29 Auburn Road, Lansing, New York, being in the Town of Lansing, on the 17<sup>th</sup> day of February 2016, whereat, the adoption of Local Law Number 1 of 2016 was considered, and all persons interested in the subject thereof were duly heard; and

WHEREAS, the action was and is hereby again declared a Type II Action, and no environmental review is therefore required; and

WHEREAS, upon due consideration thereupon, the Town Board of the Town of Lansing has hereby resolved as follows:

1. Local Law Number 1 of 2016 be and hereby is approved and adopted in the form as presented to this meeting, and in such form "be it so enacted."
2. In accord with the Municipal Home Rule Law the final adopted version of this local law shall be filed with the Town Clerk, and the said Town Clerk shall within 20 days hereof file the same with the New York State Secretary of State, State Records and Law Bureau, Department of State, 41 State Street, Albany, New York 12231, as required by Municipal Home Rule Law §27.

The question of adoption of such proposed Resolution was duly motioned by Councilperson Robert Cree, duly seconded by Supervisor Edward LaVigne, and put to a roll call vote with the following results:

Councilperson Katrina Binkewicz - Aye	Councilperson Robert Cree - Aye
Councilperson Doug Dake - Aye	Supervisor Edward LaVigne - Aye

Accordingly, the foregoing Resolution was approved, carried, and duly adopted on February 17, 2016.

**TOWN OF LANSING, TOMPKINS COUNTY, NEW YORK  
LOCAL LAW NUMBER 1 OF 2016**

**Senior and Disabled Citizens' Real Property Partial Tax Exemption  
Amendments to  
Local Law Number 2 of 2009**

**SECTION 1:** Section 3 of Local Law Number 2 of 2009 is amended to read as follows:

**Exemption Tables and Qualifications:** Such partial exemption shall be to the extent set forth in the schedule following:



reasonable time after the payment of the warrant to the County, therein proposed to be established as April 15, annually; and

WHEREAS, a public hearing was duly held at the Lansing Town Hall on the 17th day of February, 2016, whereat all persons interested in the subject thereof were duly heard; and

WHEREAS, this action was and is hereby again declared a Type II Action, and no environmental review is therefore required; and

WHEREAS, after review and discussion of the foregoing issues, and upon further review of the input and research of and from Town Counsel, the NYS Comptroller's Office, and the attorneys for the NYS Association of Towns, the Town Board of the Town of Lansing has hereby resolved as follows:

1. Local Law Number 2 of 2016 be and hereby is approved and adopted in the form as presented to this meeting, and in such form "be it so enacted."
2. In accord with the Municipal Home Rule Law the final adopted version of this local law shall be filed with the Town Clerk, and the said Town Clerk shall within 20 days hereof file the same with the New York State Secretary of State, State Records and Law Bureau, Department of State, 41 State Street, Albany, New York 12231, as required by Municipal Home Rule Law §27.

The question of adoption of such proposed Resolution was duly motioned by Councilperson Katrina Binkewicz, duly seconded by Councilperson Doug Dake, and put to a roll call vote with the following results:

Councilperson Katrina Binkewicz - Aye  
Councilperson Doug Dake - Aye

Councilperson Robert Cree - Aye  
Supervisor Edward LaVigne - Aye

Accordingly, the foregoing Resolution was approved, carried, and duly adopted on February 17, 2016.

**TOWN OF LANSING, TOMPKINS COUNTY, NEW YORK  
LOCAL LAW NUMBER 2 OF 2016**

**Local Law Updating Payment Times and Dates for Receiver  
of Taxes and Assessments per Town Law §§ 27, 37 and 64**

**SECTION 1: HISTORY** - For over 10 years the Town has been examining its personnel manuals, pay scales, personnel policies, and civil service and public officer job duties and descriptions. In 2014 and 2015 a formal personnel committee was created to undertake some of this work, and in 2016 certain recurring discrepancies were identified relative to the relationship between the Town Clerk and Receiver of Taxes and Assessments (the "Receiver of Taxes") positions, including timing issues relative to salaries and wages and their relation to calendar versus tax years and when wages are or should be paid. This local law is thus adopted as a remedial local law to address this recurring problem and, like other laws and the New York State Labor Law, have remuneration paid in juxtaposition relative to the actual performance of labor and services for the Receiver of Taxes, Town Law § 20.

**SECTION 2: APPLICATION AND EFFECT** - This local law shall apply to the salary and perquisites applicable to the Receiver of Taxes position for 2016, and for each subsequent year until this local law be repealed, superseded or amended. Nothing herein otherwise changes the duties of the Receiver of Taxes, nor the power of the Town Board to appoint such public officer, including per Town Law §§ 20 and 37.

**SECTION 3: SALARY AND PAYMENT** – This local law shall not alter, increase, or decrease the salary paid to the Receiver of Taxes, but only the dates upon which payment are made. The salary set forth in the adopted Town budget for 2016, and for each subsequent year, shall be paid in equal amounts every two weeks, on the dates of the Town’s regular payroll processing and payment date(s), with the said salary being first payable January 1, annually, and to be paid in full by April 15, annually. Any amount of shortfall occurring from any change in payroll dates, dates of payment, or any averaging for payments or other causes, shall be rectified by the balance of such salary being annually paid on the first regular payday occurring upon or after April 15, annually, regardless of the fact that the office may be held for the calendar year. Under no circumstances may any amount be paid in advance, or for work or services not yet completed, including per the requirements of the New York State Constitution at Article VIII, § 1; nor may any final payment(s) be made before the date the tax warrant, as collected, is lawfully delivered and a receipt for the same duly obtained and filed, as required by law.

**SECTION 4:** This Local Law shall take effect immediately.

**RESOLUTION APPOINTING MICHAEL MOSELEY AS DEPUTY HIGHWAY SUPERINTENDENT AND ESTABLISHING PAY**

**RESOLUTION 16-53**

**RESOLUTION APPOINTING MICHAEL MOSELEY AS DEPUTY HIGHWAY SUPERINTENDENT AND ESTABLISHING PAY**

The following Resolution was duly presented for consideration by the Town Board:

WHEREAS, the Highway Superintendent Charlie Purcell has appointed Michael Moseley as Deputy Highway Superintendent to act in his stead in the event that he is unavailable; and

WHEREAS, the position of Deputy Highway Superintendent places additional responsibilities on the person who is appointed to serve in that role and the Town Board wishes to recognize that responsibility and provide adequate compensation for the additional job duties associated therewith; and

WHEREAS, upon due deliberation upon the foregoing and the public interests to be served and the properties to be benefited thereby, the Town Board of the Town of Lansing has hereby

RESOLVED, that the Town of Lansing hereby approves the Deputy Highway Superintendent’s pay scale, be and is hereby amended to be \$2.00 per hour above the said employee’s regular base rate of pay; and it is further

RESOLVED, that any Town Personnel Officer be and hereby is authorized to ensure this change is reflected in any payroll and reporting records, and recorded, if required, with the County Personnel Office and/or on the Town’s Civil Service Roster.

The question of the adoption of such proposed Resolution was duly motioned by Councilperson Doug Dake, duly seconded by Councilperson Robert Cree, and put to a roll call vote with the following results:

Councilperson Katrina Binkewicz - Aye	Councilperson Robert Cree - Aye
Councilperson Doug Dake - Aye	Supervisor Edward LaVigne - Aye

Accordingly, the foregoing Resolution was approved, carried, and duly adopted on February 17, 2016.

**RESOLUTION APPOINTING STEVEN MAKELA AS A WORKING SUPERVISOR AT THE HIGHWAY DEPARTMENT AND ESTABLISHING PAY**

**RESOLUTION 16-54**

**RESOLUTION APPOINTING STEVEN MAKELA  
AS A WORKING SUPERVISOR AT THE  
HIGHWAY DEPARTMENT AND ESTABLISHING PAY**

The following Resolution was duly presented for consideration by the Town Board:

WHEREAS, the Highway Superintendent Charlie Purcell has requested the position of a Working Supervisor at the Town of Lansing Highway Department; and

WHEREAS, the Highway Superintendent Charlie Purcell has appointed Steven Makela, as Working Supervisor at the Highway Department to serve at the pleasure of the Highway Superintendent; and

WHEREAS, the newly created position of Working Supervisor places additional responsibilities on the person who is appointed to serve in that role and the Town Board wishes to recognize that responsibility and provide adequate compensation for the additional job duties associated therewith; and

WHEREAS, upon due deliberation upon the foregoing and the public interests to be served and the properties to be benefited thereby, the Town Board of the Town of Lansing has hereby

RESOLVED, that the Town of Lansing hereby approves the Working Supervisor's pay scale, be and is hereby to be \$1.00 per hour above the said employee's regular base rate of pay; and it is further

RESOLVED, that any Town Personnel Officer be and hereby is authorized to ensure this change is reflected in any payroll and reporting records, and recorded, if required, with the County Personnel Office and/or the Town's Civil Service Roster.

The question of the adoption of such proposed Resolution was duly motioned by Supervisor Edward LaVigne, duly seconded by Councilperson Katrina Binkewicz, and put to a roll call vote with the following results:

Councilperson Katrina Binkewicz - Aye	Councilperson Robert Cree - Aye
Councilperson Doug Dake - Aye	Supervisor Edward LaVigne - Aye

Accordingly, the foregoing Resolution was approved, carried, and duly adopted on February 17, 2016.

**RESOLUTION HIRING DAVID BUCK, PART-TIME LABORER AT THE HIGHWAY DEPARTMENT**

**RESOLUTION 16-55**

**RESOLUTION PROVISIONALLY HIRING  
DAVID BUCK AS A PART-TIME LABORER  
AT THE TOWN OF LANSING HIGHWAY DEPARTMENT**

The following Resolution was duly presented for consideration by the Town Board:

WHEREAS, the Town of Lansing Highway Superintendent has a need for a Part-Time Laborer, on an as needed basis, at the Town of Lansing Highway Department; and

WHEREAS, the Part-Time Laborer position was posted as a continuous recruitment position; and

WHEREAS, said position has been classified and deemed as a Civil Service Non-Competitive position by the Tompkins County Department of Personnel; and

WHEREAS, David Buck has been identified as a qualified candidate; and

WHEREAS, the Highway Superintendent, Charlie Purcell recommends that David Buck be hired as a Part-Time Laborer, on an as needed basis, at the Town of Lansing Highway Department; and

WHEREAS, upon a review and discussion of the matter, the Town Board of the Town of Lansing has hereby:

RESOLVED, that David Buck be and hereby is approved to be employed as a Part-Time Laborer, on an as needed basis, Grade A, Step 5, in the Town of Lansing Highway Department, effective February 22, 2016, at a rate of \$19.15 per hour.

The question of the adoption of such proposed Resolution was duly motioned by Councilperson Robert Cree duly seconded by Supervisor Edward LaVigne, and put to a roll call vote with the following results:

Councilperson Katrina Binkewicz - Aye	Councilperson Robert Cree - Aye
Councilperson Doug Dake - Aye	Supervisor Edward LaVigne - Aye

Accordingly, the foregoing Resolution was approved, carried, and duly adopted on February 17, 2016.

Highway Superintendent Charlie Purcell noted that the above appointments are all within the scope of the budget. The Deputy Supervisor fills in during his absence and the Working Supervisor is a supervisory position and will be a daily function in the field. He noted that the part-time laborer will help as two have retired within the Highway Department and only one has been replaced.

Counsel Guy Krogh stated that the Deputy Highway Superintendent position is a Public Officer and a Working Supervisor is not. The Civil Service Law does not allow two Deputy Highway Superintendents. The position is created to fill the void that lots of towns need because often there are more than one working crews in the field.

### **RESOLUTION TO CREATE, SET THE CHARGES FOR AND APPOINT THE TOWN AGRICULTURAL COMMITTEE**

#### **RESOLUTION 16-56**

#### **RESOLUTION ESTABLISHING TOWN OF LANSING AGRICULTURE COMMITTEE, IDENTIFYING INITIAL STRUCTURE AND OPERATIONAL PARAMETERS, APPOINTING INITIAL MEMBERS AND CHAIRPERSON, AND ISSUING CHARGES TO COMMITTEE**

The following Resolution was duly presented for consideration by the Town Board:

WHEREAS, the Town Board had duly appointed, circa 1998, an Agriculture and Farmlands Protection Committee (“AFPC”), whose function was, among others, to examine the history, significance, and viability of agricultural businesses and lands within the Town, including under the New York State Department of Agriculture and Markets (“NYSDAM”) grant program, and to report to the Town Board upon the results of such study, analysis, and recommendations; and

WHEREAS, in 2015 the AFPC submitted a formal report to the Town and to NYSDAM, which report was formally approved and accepted by NYSDAM, and which report was further accepted by the Town as part of the Town Comprehensive Plan by and under Town Law § 272-a; and

WHEREAS, although the process of planning never really ends, the AFPC was created and funded by a grant program and such committee expertly concluded its purposes and recommended, among many recommendations in support of the viability and importance of agriculture locally and regionally, that a formal agriculture committee be created to examine various regulatory updates, suggestions, right to farm laws, and programs to enhance the viability of agriculture in the Town of Lansing; and

WHEREAS, and after due deliberation upon this matter, and in respect of the adoption and unanimous approval of such AFPC report and plan by the Town Board, be it now hereby RESOLVED as follows:

1. There is hereby formed the Lansing Agriculture Committee (the "LAC"), which shall consist of a Chairperson and as many members as the Town Board shall periodically appoint or remove as based upon vacancies and the needs of the Town, the LAC, and the agricultural community generally. Initially the committee shall consist of at least nine (9) members composed as follows: (i) at least five (5) persons active in agriculture as a profession or as a farm or woodland products enterprise; (ii) a liaison from the Town Board; (iii) a liaison from the Planning Board; (iv) one member from the Town Planning Department or ZBA (or otherwise engaged in zoning or planning); and (v) at least one rural landowner. The Town Board, upon its own initiative or upon the request of the LAC, may change the number of committee members and may appoint any number of non-voting members or alternate members as may seem advisable. Each position shall hold a three-year term, and initial appointments shall be made with four (4) positions having terms that expire December 31, 2016, three (3) that expire upon such date in 2017, and four (4) that expire on such date in 2018. Vacancies will be filled for the unexpired portions of the vacant seat or, if at the end of the term, then for the full three years of such term.

2. The members of the committee shall receive no compensation for their services.

3. The LAC may request technical assistance or specialized advice from any resource it may deem appropriate including, but not limited to, other local residents, other Town officers or employees, Tompkins County Planning, Tompkins County Soil and Water Conservation, Tompkins County Agriculture and Farmland Protection Board, Finger Lakes Land Trust, American Farmland Trust, New York Agricultural Land Trust, and NYS Department of Agriculture and Markets. However, as a citizen advisory committee, the LAC may not authorize any expenditure of Town funds or enter into any contract arrangements for the payment of goods or services by, for, on behalf of, or in the name of the Town. Funds necessary for proper LAC operation or technical assistance may be requested by the LAC from the Town Board and, in accordance with customary procedures, the Town Board may authorize such funds and approve the expenditure thereof, and execute contracts in support of approved expenditures.

4. The purpose of the LAC is to advise the Town Board and other Town agencies on matters pertaining to the preservation, promotion, and ongoing operation of agricultural activity and enterprises in the Town of Lansing, including to strengthen the agricultural economy, to improve public understanding of farming, to establish appropriate tax policies that support agriculture, and to enhance land use policies to better protect farmland. Towards these ends the following more specific guidelines and charges shall guide the activities of the LAC:

A. The Agriculture Plan for the Town should be a utilized as guide for the protection of valuable agricultural lands, in particular high quality soils that occupy the northern area of the Town, serve as a reference for planning, and as a blueprint for agricultural economic development. The Agricultural Plan should be periodically updated by the LAC to remain relevant, including by monitoring changes in agriculture and the community over time and recommending policies that benefit agriculture and achieve Town goals, including goals as defined in the Comprehensive Plan and in the NYS Agriculture and Markets Law.

B. The LAC shall regularly review, update, and prioritize agricultural strategies as relate to Town policies and local laws, including the prioritization of

recommendations to help ensure that agricultural plan recommendations are addressed in a timely manner and engage relevant community and agency partners. The LAC shall further advise the Town Board regarding federal and New York State laws and regulations affecting agriculture, as well as in regards to agricultural policy in the Town, including zoning and other land use policies. When requested by the Town Board or other agencies engaged in an environmental review of any proposed private or public development or infrastructure projects, the LAC should provide input regarding impacts on agriculture and the agricultural environment.

C. The LAC shall remain informed about farming in the Town, including the scope and impact of agriculture and woodland practices affecting employment, food supplies, land, and the residents and neighborhoods of the Town, including the current and ongoing challenges, needs, and opportunities for agricultural practices and businesses in the Town. The LAC shall identify methods whereby the Town Board, County or State governments can: (i) encourage existing farmers to continue in active agricultural operation; (ii) help connect people interested in farming with available farmland in the Town of Lansing; (iii) inform local farmers of the LAC and its ability to advise and assist farms; (iv) to invite participation in LAC activities and facilitate local presentations of educational programs by Cooperative Extension and other experts on farming and farm-related issues; (v) encourage and assist applications to farmland preservation programs and, when such applications are submitted, provide input into the review thereof.

D. The LAC shall become engaged with the Town's Comprehensive planning process and future zoning plans, and make recommendations respecting the changes to or updates of current rural and agriculture zones. The LAC shall endeavor to periodically provide a forum for the expression and collection of input for and concerns about Town policy recommendations that may impact agriculture enterprises and farmland, including: (i) to serve as a clearinghouse for relations between farm operations and the Town Board, Planning Board, Zoning Board of Appeals, Code Enforcement and other agencies of Town Government; (ii) as a sounding board for farmer-neighbor or farmer-town complaints; (iii) as an intermediary to work with Tompkins County and the TC Agriculture and Farmland Protection Board to recommend properties for state-funded farmland protection grants and to monitor activities in the state designated agriculture district (Ag. District #1), including to provide input relating to the agriculture district review process; and (iv) to work with Cornell Cooperative Extension Tompkins County and the Tompkins County Soil & Water District to develop recommendations, plans, programs, and like measures to protect and promote agriculture and the wise stewardship of agricultural resources.

E. The LAC shall identify opportunities to help promote direct marketing and commodity marketing opportunities for local farmers and to expand value-added agricultural operations in the Town.

F. The LAC shall call at least 4 meetings per calendar year, and at least one such meeting shall be a meeting to which all members of the local farming community are invited, such meeting(s) to consist of such agenda, content, discussions, training, or information as the LAC may deem relevant to its charges and work for such year or otherwise then under review. At least once per year the LAC shall provide a comprehensive review of its activities and recommendations to the Town Board. Further, the LAC's Chairperson shall serve as a liaison to the Town Board for the LAC.

G. The LAC shall undertake such other tasks as requested by the Town Board or the Planning Board relating to agriculture and its above-referenced functions and duties, including making recommendations concerning reasonable and desirable changes to this listing of responsibilities.

6. The initial members appointed to the LAC are:

Connie Wilcox, Chairperson with a term to expire December 31, 2018.

Skip Hardie, Vice Chairperson with a term to expire December 31, 2018.  
Adam Buck, with a term to expire December 31, 2018.  
Robert Hatfield, with a term to expire December 31, 2018  
Larry Moore, with a term to expire December 31, 2017.  
Todd Eldred, with a term to expire December 31, 2017.  
Norman “Lin” Davidson, with a term to expire December 31, 2017.  
Jeannine Kirby, with a term to expire December 31, 2016.  
Ken Patchen, with a term to expire December 31, 2016.  
Pete Larson III, with a term to expire December 31, 2016.  
Doug Baird, with a term to expire December 31, 2016.

Andra Benson – Town Board Member Liaison  
Larry Sharpsteen, Planning Board Liaison  
Michael Long, Planning Department Liaison  
Judy Drake, Zoning Board of Appeals Liaison  
Debbie Teeter or Monica Roth, Cooperative Extension Liaison

7. Connie Wilcox be and hereby is appointed as Chairperson of the LAC until further order or direction of this Board. The LAC may adopt internal policies and procedures for conducting its business and the election of such officers as it may deem necessary, and such procedures shall be deemed by-laws of the LAC. However, the Town Board appoints the Chairperson of the LAC, but will undertake fair consideration of any recommendations for such position as submitted by the LAC or any outgoing Chairperson.

The question of adoption of such proposed Resolution was duly motioned by Councilperson Katrina Binkewicz, duly seconded by Councilperson Doug Dake, and put to a roll call vote with the following results:

Councilperson Katrina Binkewicz - Aye	Councilperson Robert Cree - Aye
Councilperson Doug Dake - Aye	Supervisor Edward LaVigne - Aye

Accordingly, the foregoing Resolution was approved, carried, and duly adopted on February 17, 2016.

Connie Wilcox thanked the Town Board for putting the Ag Committee and the new Comprehensive Plan Committee in place and allowing her to chair both. She requested a budget of \$1,000.00 and Councilperson Katrina Binkewicz noted she would like to see a budget of \$2,000.00. Supervisor Edward LaVigne stated that the request will be put on the agenda for the next meeting. (March 16<sup>th</sup>, at 6:30 p.m.)

Connie noted that the meetings are going very well, everyone is working together, coming to a consensus and making progress.

The Ag Committees’ goal is to promote Education and Communication within the community. Connie noted that Skip Hardie recently took a calf to NYC educating them on what a calf looks like and where milk comes from. She also noted there are many kinds of farms within our community, small farms, larger farms, organic, dairy, crop, and vegetable. The Ag Committee will promote agriculture tourism and provide farm tours in the future along with being good neighbors.

### **APPROVE AUDIT and BUDGET MODIFICATIONS**

Supervisor Edward LaVigne asked Counsel Guy Krogh to clarify his towns billing process. Guy noted that the dollar amounts are compared to notations and are broken down into categories with charges for a developer marked separately.

### **RESOLUTION 16-57**

Councilperson Doug Dake moved that the Bookkeeper is hereby authorized to pay the following bills and to make the following budget modifications.

**CONSOLIDATED ABSTRACT # 02**

DATED 2/17/2016

AUDITED VOUCHER #'s 63 - 173  
 PREPAY VOUCHER #'s 63 - 71  
 AUDITED T & A VOUCHER #'s 4 - 16  
 PREPAY T & A VOUCHER #'s 4 - 7

<u>FUND</u>	<u>TOTAL APPROPRIATIONS</u>
GENERAL FUND (A&B)	\$ <u>78,806.57</u>
HIGHWAY FUND (DA&DB)	\$ <u>41,048.22</u>
LANSING LIGHTING (SL1, 2 &3)	\$ <u>1,401.34</u>
LANSING WATER DISTRICTS (SW)	\$ <u>178,474.53</u>
TRUST & AGENCY (TA)	\$ <u>1,281,417.99</u>
LANSING SEWER DISTRICTS (SS1, SS3)	\$ <u>60.34</u>
BONE PLAIN WATER TANK PROJECT (HB)	\$ <u>353,885.84</u>

**BUDGET MODIFICATIONS  
 GENERAL A FUND  
 REVISED ARE HIGHLIGHTED PRE CLOSING FOR  
 2015**

<u>FROM</u>	<u>TO</u>	<u>FOR WAS</u>	<u>AMOUNT</u>
A1610.400	A1620.400	FR CENT SVC-TEC CONTR TO BUILDING- CONTRACTUAL UNANTICIPATED EXPENSES <b>FINAL AMOUNT</b>	\$ 182.57
<b>A1610.400</b>	<b>A1620.400</b>	<b>FR CENT SVC-TEC CONTR TO BUILDING- CONTRACTUAL UNANTICIPATED EXPENSES WAS</b>	<b>\$ 117.01</b>
A2003	A7020.404	FR YTH REC FEES TO PKS&REC ADMIN-TELEPHONE UNANTICIPATED EXPENSES <b>FINAL AMOUNT</b>	\$ 52.75
<b>A2003</b>	<b>A7020.404</b>	<b>FR YTH REC FEES TO PKS&amp;REC ADMIN-TELEPHONE UNANTICIPATED EXPENSE WAS</b>	<b>\$ 105.50</b>
A1990.400	A7510.100	FR CONTRACTUAL TO HISTORIAN-PERS SERVICES 1% INCREASE IN WAGE & SALARY AS OF MARCH 2nd <b>CORRECTED WORDING</b>	\$ 40.53
<b>A1990.400</b>	<b>A7510.400</b>	<b>FR CONTINGENCY TO HISTORIAN-PERS SERVICES 1% INCREASE IN WAGE &amp; SALARY AS OF MARCH 2<sup>nd</sup> WAS</b>	<b>\$ 40.53</b>
A1990.400	A7510.400	FR CONTRACTUAL TO HISTORIAN-CONTRACTUAL UNANTICIPATED EXPENSES <b>CORRECTED WORDING</b>	\$ 49.95
<b>A1990.400</b>	<b>A7510.400</b>	<b>FR CONTINGENCY TO HISTORIAN-CONTRACTUAL UNANTICIPATED EXPENSES NOT COUNTED ON PRECLOSING BUDGET MODS</b>	<b>\$ 49.95</b>

A1010.400	A1110.400	FR TB-CONTRACT TO JUSTICE CONTRACTUAL UNDER ESTIMATED	7.36
A1620.406	A1620.400	<b>NOT COUNTED ON PRECLOSING BUDGET MODS</b> FR BUILDING-GAS TO BUILDINGS CONTRACTUAL UNDER ESTIMATED	0.06

**BUDGET MODIFICATIONS  
GENERAL B FUND  
REVISED PRE CLOSING FOR 2015**

<u>FROM</u>	<u>TO</u>	<u>FOR WAS</u>	<u>AMOUNT</u>
B511	B8010.401	FR FUND BALANCE TO ZONING -ENFORCE OFFICER 1% INCREASE IN WAGE & SALARY AS OF MARCH 2nd <b>CORRECTED THE TO AND FROM NUMBERS</b>	\$2,053.63
B599	B3620.120	FR FUND BALANCE TO ZONING -ENFORCE OFFICER 1% INCREASE IN WAGE & SALARY AS OF MARCH 2nd <b>WAS</b>	\$2,053.63
B511	B8020.402	FR FUND BALANCE TO PLANNING BD-LEGAL SVC UNANTICIPATED LEGAL SVCS <b>CORRECTED THE FROM NUMBER</b>	\$3,060.55
B599	B8020.402	FR FUND BALANCE TO PLANNING BD-LEGAL SVC UNANTICIPATED LEGAL SVCS	\$3,060.55

**BUDGET MODIFICATIONS  
WARREN ROAD LIGHTING DISTRICT SL2-  
REVISED PRE CLOSING FOR 2015**

<u>FROM</u>	<u>TO</u>	<u>FOR WAS</u>	<u>AMOUNT</u>
SL2-511	SL2-5182.400	FR FUND BALANCE TO WARREN RD LIGHTING DIST- CON UNANTICIPATED EXPENSES <b>UPDATED FROM NUMBER</b>	\$ 168.36
SL2-599	SL2-5182.400	FR FUND BALANCE TO WARREN RD LIGHTING DIST- CONT	\$ 168.36

**BUDGET MODIFICATIONS  
GENERAL A FUND  
February 17, 2016**

<u>FROM</u>	<u>TO</u>	<u>FOR</u>	<u>AMOUNT</u>
A1990.400	A7510.400	FR CONTINGENCY TO HISTORIAN CONTR UNANTICIPATED FURNACE WORK	420.82

Councilperson Katrina Binkewicz seconded the motion and it was carried by the following roll call vote:

Councilperson Katrina Binkewicz - Aye	Councilperson Robert Cree - Aye
Councilperson Doug Dake - Aye	Supervisor Edward LaVigne - Aye

Accordingly, the foregoing Resolution was approved, carried and duly adopted on February 17, 2016.

## **BOARD MEMBER REPORTS**

**Katrina Binkewicz** – Emergency Committee Meeting was cancelled due to a fire that occurred that night.

**Robert Cree** – Nothing to report

**Doug Dake** – Nothing to report

### **Edward LaVigne**

**Executive Session** – Ed noted that in the future the Executive Session will occur after the Work Session Meeting.

**Town's Website** – Ed noted that \$500.00 had been allocated to revise the Town's website to create a more user friendly site. Dan Veaner has completed half of the requested list and is requesting an additional \$500.00 to finish it. It was the consensus of the Town Board to do a budget modification at the next meeting to allow him to complete the list.

**YMCA** – Ed noted that there is a survey handout in the back of the room from Frank Towner, YMCA CEO asking for the communities help in completing it. The survey will also be available at the Town Hall.

### **Monthly Report**

The Supervisor submitted his monthly report for the month of January, 2016 to all Board Members and to the Town Clerk.

## **TOWN COUNSEL REPORT**

### **Guy Krogh**

#### **DD #8 & DD #9**

The final orders for Drainage Districts #8 & #9 will be done at the March 16<sup>th</sup> meeting due to the allowed 30 days needed for the Permissive Referendum.

#### **Local Laws #3 & #4**

The Public Hearings will be scheduled in March for the April meeting to allow 30 days for Tompkins County Planning Department's 239 Review.

### **Debbie Crandall, Town Clerk Retiring**

Supervisor Edward LaVigne advised the Town Board that this was her last official Town Board meeting.

Councilperson Katrina Binkewicz stated that it has been a long, dutiful, hardworking loving service that has been provided to the Town of Lansing along with many letters of gratitude.

Debbie noted that she will have over 30 years in the NYS Retirement system, first starting work at the Lansing Central Schools with Barbara Abraham and former Superintendent Raymond Buckley. She then worked as retiring Town Clerk Bonny Boles as Deputy for 24 ½ years and was appointed Town Clerk in June of 2011 and elected in November of 2011 and 2015.

Ed noted that this was a labor of love, not a job. He stated that he always thought that Town Clerks were like referees, you never notice them if they do their job, you only notice them if things go wrong. He noted that he has never had a complaint in the four years as Councilman, or as Supervisor for his first few weeks.

Debbie noted she has enjoyed working in the Clerk's office, and stated that the hardest part is the ones that we have waited on that are no longer with us, you truly miss them.

**ADJOURN MEETING TO WORK SESSION MEETING**

Meeting adjourned at the call of the Supervisor at 7:05 p.m. to the Work Session Meeting.

**WORK SESSION MEETING ITEMS OF DISCUSSION**

Appraisal of Town Lands

No decision has been made to sell all or any portion of the town-owned lands across the street, understanding its value in terms of use, potential future use, and sale value is critical to any planning. The Town Board authorized Town Counsel and the Town Planner to map out general areas and parcels based upon a multitude of factors, and to obtain a whole property appraisal, as well as parcel-specific appraisals, with the goal being up to approximately 4 total appraisals at a cost hopefully not to exceed \$10,000. Any contract for services to be subject to further review and approval by the Town Board.

Myers Park Dock

Replacing the former Myers Park dock was discussed, and a Ridgeline product was identified that would be suitable and easy to deploy. Such temporary dock system would be within the budgeted \$5,000 price range, and used for the kayak and small craft launch, pedestrian use, and to protect in shore areas from heavier boat traffic. Steve Colt is reviewing the system and options and no final decision has yet been made.

Employee Handbook

Changes and updates to the Employee Handbook were discussed and Town Counsel was told to not yet review anything as the Town Board had not fully reviewed the list of changes yet. These were the product of last year's Personnel Committee, and most Board Members believed that the summary of the changes were fairly accurate.

Fund Balance

Fund balance management and funding existing or new reserve funds was discussed. There was general agreement that six months of reserves was appropriate until the reserve funds were suitably built. There was a need identified relative to learning the history of the existing reserve funds as it was not clear if these were "type" or "specific" funds. Ed said he would update Andra as to the discussion, and the Board believes that a final decision on fund balance objectives should be ready next month, after more thought, time, and consideration were devoted to the reserve fund side of the equation.

Minutes taken and executed by the Town Clerk. Work Session minutes were taken by Guy Krogh, Town Counsel and executed by the Town Clerk.

Town Clerk's Note: It has been an honor and my pleasure to serve the Town Boards and the Lansing Community as the Deputy Town Clerk and then as the Town Clerk of the Town of Lansing.

Respectfully submitted,

Debbie S. Crandall, RMC