

REGULAR TOWN BOARD MEETING
August 17, 2016

A Regular Meeting of the Lansing Town Board was held at the Town Hall Board Room, 29 Auburn Road, Lansing, NY on the above date at 6:34 p.m. The meeting was called to order by the Supervisor, Edward LaVigne and opened with the Pledge of Allegiance to the flag. Roll call by Deborah K. Munson, Town Clerk, showed the following to be

PRESENT:

Edward LaVigne, Supervisor Andra Benson, Councilperson
Katrina Binkewicz, Councilperson Doug Duke, Councilperson

ABSENT: Robert Cree, Councilperson

ALSO PRESENT: Guy Krogh, Town Counsel, Charlie “Cricket” Purcell, Highway Superintendent, Mike Moseley, Deputy Highway Superintendent, Dan Veaner, Lansing Star, John O’Neill, Village of Lansing, Mike Sigler, Tompkins County Legislator, Ted Laux, Connie Wilcox, Cassandra Negley, Lansing Ledger, Michael Long, Town Planning Consultant, Chris Williams, Dennis Griffin, and a few other attendees.

LANSING COMMUNITY LIBRARY REPORT – EMILY FRANCO

The following report was available as a handout.

TOWN BOARD UPDATES
FROM THE LANSING COMMUNITY LIBRARY
August 17, 2016

Summer Reading is drawing to a close and we had another great year of strong participation. The last day to turn in reading logs is August 20, 2016. The End of Summer Reading Party will be held Saturday, August 20 starting at 11:00 AM, featuring music from Laura Doherty.

1. In addition, in keeping with the active theme this year, LCL is sponsoring a team to participate in the Lighthouse 5k and helping to promote the event during Summer Reading events (such as the shared tent at the Summer Reading kick-off). The event is at Myers Park on August 20 at 9:00 AM.
2. Thursday, August 18 from 2:00 to 6:00 PM is the last *Legos at the Library* build.
3. The week before school starts, LCL and the Lansing Recreation Department are co-hosting the first kindergarten readiness camp, in hopes of developing an annual program.
4. LCL is working with the Town Ag Committee to plan an event to celebrate Lansing’s agricultural history. The event is currently scheduled for October 15, 2016.
5. The July LCL Staff/Volunteer/Friends/Bot picnic was a huge success with over 40 participants. We had the good fortune to recognize the efforts of our many volunteers and bestow service awards on several employees. In addition, the LCL BOT appointed Darcey Rigdon to serve the remainder of Craig Trowbridge’s term. Craig stepped down for medical reasons. Darcey’s term will run August 1, 2016 to May 31, 2017.

TOMPKINS COUNTY REPRESENTATIVE – MIKE SIGLER

Reviewed the following with the Town Board and the report was available as a handout.

Tompkins County Legislator
Michael Sigler
August 17, 2016

Hello and thank you for having me in. Thanks again to Marcia Lynch. I draw much of this report from her work as the county public information officer.

The Legislature authorized and appropriated funding to support study of the inmate population and population trends at the Tompkins County Jail and of potential design options to accommodate the Jail's population. The action follows notice from the New York State Commission of Correction (COC) that the jail's 18-bed variance beyond its 82-bed capacity, which has been in effect since 2009, will be revoked as of September 1st. The Commission has advised the County that it seeks immediate progress in reducing the jail population to a level that can be housed in an 82-bed facility, or to increase jail size to accommodate the incarcerated population.

The Legislature will spend \$85,000 for the study. Estimated annual cost to board-out 18 additional inmates to out-of-county jails is \$558,000 if the county is unable to secure an extension on the variance.

In the most debated issue of the night, the Legislature tabled a proposal to schedule a public hearing to take comment on a proposed Charter change and Local Law that, if approved by the voters, would change the position of Tompkins County Sheriff from an elected to an appointed position.

A September 6th hearing, with legislative action the same night, would have been the last opportunity to act to put the matter to referendum on the November ballot. Nine people addressed the Legislature at the beginning of the meeting—all but one voicing support for keeping the position elected.

The tabling of the issue was approved by a 9-5 vote, Legislators Dooley Kiefer, Anna Kelles, Will Burbank, Government Operations chair Klein, and Legislature Chair Mike Lane voting no. I was opposed to the change as I don't think the Sheriff should be overseen by the legislative branch, I believe people should have a right to vote on this executive position, the highest level elected executive in the county, and I don't believe this should be treated as just another department seeing as we give the Sheriff the authority to use lethal force in the performance of his job. He should be answerable directly to the people and not legislature which I think is ill suited to do that kind of oversight.

Legislature Chair Lane recognized Tompkins County Social Services Commissioner Patricia Carey, who was awarded The Children and Family Futures 2016 National Collaborative Excellence Award. The award was presented earlier this month at the Child Welfare League of America's 2016 National Conference in Orange County, California.

Public Health Director Frank Kruppa briefed the Legislature on the county's drought condition and the collaborative effort that's being undertaken to address it. He cautioned that the area remains in the middle of a drought regardless of the recent rain we have received, stressing that we need to receive $\frac{3}{4}$ to an inch of rain each week, or 6 to 9 inches of rain in total to get out of the drought condition. It remains very important, he stressed, for all to conserve water. We have made up some of that in the past week.

The Legislature authorized acceptance of a \$17,500 grant from an anonymous local foundation to support the Drug Courts of Tompkins County. Probation Director Pat Buechel indicates that the grant money will be used to finance alcohol monitoring services for drug court clients, services for treatment liaisons, and participant rewards and incentives.

Supervisor Edward LaVigne asked Mike about looking at the Girls School for excess jail space. Mike stated that he did mention this and it may be looked at as part of the study.

PARKS AND RECREATION REPORT – STEVE COLT

The following report was available as a handout.

Parks & Recreation Department
8/17/16
Town Board Meeting

RECREATION

- **Our summer programs are winding down** now and actually some fall programs have started practice sessions. Youth Soccer and Flag Football are currently taking registrations along with Small Fry Football Cheerleading.
- **Football alive and well here!** Our JR and SR YFL Small Fry Teams have a total of 50 players registered. I have issued equipment and practice has just started. This is a great number for football, and especially in these times. This number is a large increase over last season.
- **“Heads-Up” Coaching...** I have required ALL of our football coaches to take the Heads-Up coaching classes on line and to become certified. This is a nationally based program via USA Football that involves technique based teaching for player safety.
- **Soccer Camp was huge.** We had around 230 participants last week and that set a new all time high mark for this camp. Everyone did a great job considering the heat!
- **The Myers Park Day Camp** ran very smoothly this year and included some new staffing. Next week “Summers Last Hurrah” camp will take place in Myers and will wrap up the summer camp season for us. We have 30 participants already registered for this camp.
- **Shared services with the school district** continue this school year. The school will be holding some practices and contest here on our ballfield complex and on the trails. We will continue using the school’s outdoor and indoor facilities as needed. We have both swapped certificates of insurance naming each other for these shared areas.

PARKS

- **The Summer Concert Series** ends tomorrow evening with the Jeff Love Band. So far, we have not had a rain out, and probably should not have said that! Our August 4th concert with The Destination Band shattered all previous records.
- **The Ludlowville Concerts** were also very good with the last concert taking place on July 29th that included the Lion’s Club Ice Cream Social and the dedication of the new pavilion.
- **The Lighthouse 5K** will take place in Myers Park this weekend. There are over 80 registered runners for this race that is set to start at 9 am on Saturday. It is being professionally timed.
- **The beachfront swim area** will close at the end of the day this Sunday August 21st. We will pull the boundary ropes and lifeguard chair on Monday. I should have swimmer totals next week.
- **The Vet Watch Fire** is scheduled for Friday September 16th. It’s been over 20 years and always a nice ceremony and very well attended

HIGHWAY SUPERINTENDENT REPORT – CHARLIE “CRICKET” PURCELL

Cricket reported the following:

East Lansing Rd – They are working on putting in the box culvert. This should be completed and the road open next week.

Surface Treating – The highway department has completed almost 19 miles of surface treating in the last month.

Water – The water line on Triphammer Terrace is moving along; hopeful this will be tied together tomorrow. The highway department has taken care of a few water main breaks.

Nut Ridge Road and Ross Road – There will be a resolution later tonight to inform NYS that Nut Ridge Road and Ross Road are Town roads, not private roads. This is for our mileage for CHIPS money.

The highway department has helped the Village of Lansing with their paving project.

Thanks to all of the highway department for their hard work.

Supervisor Edward LaVigne stated he hears great compliments regarding the highway department.

Councilperson, Katrina Binkewicz informed Cricket that the bicycle riders are not thrilled with the Salmon Creek Road surface treat.

Cricket reported that it takes a while for the stones to settle in and the loose stones will be removed. He apologized to the bicycle riders, but stated the road needed to be done.

PLANNING CONSULTANT REPORT – MICHAEL LONG

Reviewed the following with the Town Board and the report was available as a handout.

- Novalane – Jack Young
 - Preliminary Plat subdivision plan with turn around extension of Smugglers Path.
 - SEQR – classified as an “Unlisted Action” and will have resolutions available.
 - Public Hearing opened Feb 9th for the “Flag Lots” – still open.
 - Storm Water Plan SWPPP reviewed by T.G. Miller, letter dated Jan 26, 2015 of issues, revisions currently underway
 - Site meeting to walk future Smugglers Path road extension – 5/7/2015 –
 - Town Board / Highway agreement to connect to ROW Eastlake Rd – 7/20/2016.
 - **SEORA and Preliminary Plat approved by Planning Board 8/8/2016 meeting**
 - **Area variance for Lot#1 – road frontage dimension ZBA meeting 8/17/2016**
 - **Final Plat approvals – tentative 8/22/2016.**
- Lake Forest Circle Drive – L1 Zone - Major subdivision of 16 lots plus storm water.
 - Tompkins Co. 239 review (Letter 11/12/2014) has been completed.
 - Storm water plan revisions requested T.G. Miller. Letter dated 11/19/2014.
 - Revisions are being made to the SWPPP materials. Submitted 10/26 revised maps. Letter (Oct. 27, 2015) from Tim Buhl in response circulated. Comments on map sent on map 10/28/2015.
 - “Public Hearing”- held December 14, 2015.
 - SEORA, Preliminary Plat approval December 14, 2015 – included waiver of new town highway specs.
 - Discussion regarding existing easements and potential changes – propose meeting with owner and staff to resolve outstanding issues.
 - Revised SWPPP documents submitted for review T.G. Miller March 16, 2016.

- Final Plat approval – TBD.
- Ag Plan – Follow up meeting – finalize report meeting June 1, 2015
 - Joint Planning Board and Town Board meeting held– June 22, 2015
 - Town Board adopted Ag Plan on Sept. 16, 2015.
 - Ag Committee members appointed by the Town Board February 17th meeting.
 - First Ag Committee Meeting held Monday March 7, 2016.
 - Last Ag Committee meeting Monday – August 8, 2016 at Linda’s Diner.
- A. Scott Pinney – Peruville Road Site Plan (RA Zone) to add 15 additional duplex buildings in addition to 4 existing duplexes and office / barn complex.
 - Site Plan draft submitted (12/2014, meeting held and revised site plan resubmitted (9/14/2015).
 - Application for Site Plan and Developers Agreement –received 11/15/2015.
 - Revised SEQRA application received 11/16/2015.
 - SWPPP submitted to T.G. Miller – Oct. 2015 preliminary review underway
 - Revised SWPPP submitted 11/12/2015.
 - SWPPP comments from T.G. Miller 11/24/2015 to engineer, waiting response.
 - 239 Review – comments received 1/6/2016.
 - SWPPP revision dependent upon drainage tests. Review letter sent June 15, 2016.
 - Revised SWPPP completed June 30, 2016 and T.G. Miller letter approval 7/27/2016
 - SEQRA, and Site Plan approval – TBD...
- Cell Tower – Crown Castle (Verizon Wireless tenant) – applicant represented by Matthew Kerwin attorney of Barclay Damon (Syracuse, NY).
 - Preliminary application materials received 3/21/2016.
 - Copy application submitted to structural engineer for review and comments.
 - Sketch Plan review meeting – April 11, 2016
 - Planning Board mtg discussion April 25, 2016 -Tower Height does not comply with the current fall zone regulations.
 - Balloon site test / Visual Analysis scheduled for August 16th (Aug 23 rain date).
 - Revised site plan may acquire neighboring property? Discussions underway.
 - SEQRA / Site Plan approval – TBD
- United Storage – Bill Duthie
 - Sketch plan review – Planning Board Meeting 7/25/2016
 - Storm Water Plan – SWPPP base information under development
- Christian Fellowship Church – Site Plan approval
 - 239 review completed
 - Site Plan approved Aug 8, 2016 meeting
- 29 Franklyn Drive -2 lot subdivision – Lori Kofoid.
 - Minor Subdivision Classification meeting held Aug 8, 2016
 - Public Hearing and approval – Aug 22, 2016.
- 33 Lansingville Road – 3 lot subdivision –Harry Powers
 - Minor Subdivision classification meeting held Aug 8, 2016.
 - Public Hearing and approval – Aug 22, 2016.
- Lansing United Methodist Church – site plan approval
 - 239 reviews approved - August 5, 2016.
 - SEQRA / Site Plan approval TBD.

- **Comprehensive Plan** – Town Board appointment of members Jan 4, 2016
 - Planning Board Members appointed: Lin Davidson, Larry Sharpsteen, Jerry Caward and Sandy Conlon.
 - Requested additional members - Lansing Star and town web site.
 - Reorganizational meeting held Wed. Jan. 13, 2016 at 7:00 PM.
 - Committee Meeting scheduled for first Wed. of the month at 6:00 and new members assigned.
 - Full Comprehensive Plan Committee meetings 2nd Wed. – at 6:00 PM - next 7/13/2016.
 - **Committee Public Hearing – August 10, 2016----**
 - **Town Board Public Hearing -TBD.**

ENGINEER'S REPORT – DAVE HERRICK

The following report was available as a handout.

Supervisor Edward LaVigne reported they are looking into proposals for water districts.

ENGINEER'S REPORT

1. Water System Planning and Maintenance
 - a. Town CWD, Bone Plain Pressure Zone
 - Targeting September 21st for project closeout and final payment to contractor.
 - Project construction budget remains within the original authorization.
 - b. Town CWD, Extension 3: Buck Road and Conlon Road Area:
 - Have refined the preliminary estimate of project cost using Town Force Account approach.
 - Considering expansion of service area for a portion of Buck Road east of NYS Route 34.
 - A new petition form will be drafted by the Town for use by the residents to carry door-to-door for signatures.
 - c. Town CWD, Extension 1: Lansing Station Road Main Extension
 - There has been no contact with the Norfolk Southern personnel.
2. Stormwater Planning and Maintenance
 - a. Drainage Districts #1, #2, #4 and #5
 - Inspection of permanent stormwater practices in the existing Drainage Districts was completed with Lynn Day (SMO).
 - Developing reports for each District and then determine what physical repairs are needed.
3. Transportation Planning
 - a. Smuggler's Path Extension
 - TGM has located the outer extents of the roadway reservation north of Eastlake Road and will be providing survey services to the Highway Department for construction of the roadway.
4. Code Enforcement and Planning
 - a. Recently Completed Development Reviews and Planning Department Assistance
 - Novalane Subdivision SWPPP
5. General Engineering 2017 Town Budget
 - a. Working with Ed and Charmagne to establish Engineering, Consolidated Water District, Sewer District and Drainage District budgets.

AGRICULTURE COMMITTEE REPORT – CONNIE WILCOX

Connie reported the following:

The last meeting was at Linda's Diner on August 8, 2016 and there was very good attendance.

Still receiving positive feedback on the “Right to Farm” signs.

Agriculture Day - Andra and Connie met on August 5, 2016 to discuss the Agriculture Day. This will be in conjunction with the Library and Agriculture Committee. The Agriculture Day will be held on October 15, 2016, from 10:00 am to 1:00 pm, at the Town Hall / Library parking lot and using the Community Center. Some of the activities / displays may be: animals, tractors, face painting, pumpkin painting, pie bake off, apple tasting, chicken bar-b-que, books on farming, etc. They are open to additional suggestions. Andra contacted Cooperative Extension to have the Tompkins County Dairy Princess attend and also 4-H Clubs with their animals.

Proposed Land Use Map – Larry Sharpsteen and Lin Davidson reviewed the proposed land use map to show the different zones.

The communication on the committee is good and there are no complaints.

COMPREHENSIVE PLAN COMMITTEE REPORT – CONNIE WILCOX

Connie reported the following:

Comprehensive Plan Public Hearing – The hearing went well, only five people spoke at the public hearing on August 10, 2016.

There will be another committee meeting on September 14, 2016, to discuss where the plan is at. It is being recommended to the Planning Board to review the plan. Written comments are still being taken until August 31, 2016. Maybe there will be a meeting for questions and answers.

PRIVILEGE OF THE FLOOR - No one addressed the Town Board.

RESOLUTION APPROVING PAY RATES FOR PART TIME SEASONAL PARK & RECREATION EMPLOYEES FOR THE TOWN OF LANSING

Supervisor Edward LaVigne stated this Resolution is just housekeeping which needs to be done periodically.

RESOLUTION 16-114

RESOLUTION APPROVING PAY RATES FOR PART TIME SEASONAL PARK & RECREATION EMPLOYEES FOR THE TOWN OF LANSING

The following Resolution was duly presented for consideration by the Town Board:

WHEREAS, there is a need for multiple Laborer, Lifeguard, Recreation Assistant, Seasonal Laborer and Seasonal Worker positions at the Town of Lansing, and

WHEREAS, said positions have been classified and deemed as a Civil Service Laborer, Lifeguard, Recreation Assistant, Seasonal Laborer and Seasonal Worker position by the Tompkins County Department of Personnel; and

WHEREAS, Alec Barden, Owen Barden, Elsa Brenner, Hannah Bronson, Owen Davis, Garrett Downing, Bryce Eastman, Gregory Lee, Isaiah Oaks, Joshua Todd, Tyler Todd, and Tanner Winslow have been identified as qualified Laborer candidates; and

WHEREAS, Adele Ferris, Grace Ferris, Keenan Hughes, Carlyn Matheny, Meghan Matheny, Trey McDonald, and Krista Taylor have been identified as qualified Lifeguard candidates; and

WHEREAS, Daniel Cheatam, Kelly Cheatam, Joshua Dennis, Devin McCartney, Maura McCartney, Benjamin Parkes, and Hannah Wheeler have been identified as qualified Recreation Assistant candidates; and

WHEREAS, Joan Holden and Wayne Straw have been identified as qualified Seasonal Laborer candidates; and

WHEREAS, Raymond Langlois has been identified as a qualified Seasonal Worker candidate; and

WHEREAS, the Town of Lansing Supervisor has recommended that all of the above positions be filled at the Town of Lansing; and

WHEREAS, upon a review and discussion of the matter, the Town Board of the Town of Lansing has hereby:

RESOLVED, that **Alec Barden** at a rate of \$9.00 per hour effective May 28, 2016, **Owen Barden** at a rate of \$9.00 per hour effective May 28, 2016, **Elsa Brenner** at a rate of \$9.00 per hour effective May 28, 2016, **Hannah Bronson** at a rate of \$9.00 per hour effective June 29, 2016, **Owen Davis** at a rate of \$10.00 per hour effective May 16, 2016, **Garrett Downing** at a rate of \$9.00 per hour effective August 8, 2016, **Bryce Eastman** at a rate of \$9.00 per hour effective July 3, 2016, **Gregory Lee Jr.** at a rate of \$9.00 per hour effective June 16, 2016, **Isaiah Oaks** at a rate of \$9.00 per hour effective May 28, 2016, **Joshua Todd** at a rate of \$9.00 per hour effective June 12, 2016, **Tyler Todd** at a rate of \$9.00 per hour effective June 14, 2016, and **Tanner Winslow** at a rate of \$9.00 per hour effective June 21, 2016, be and hereby is approved to be employed as Part Time Seasonal Laborers, in the Town of Lansing, and all Town perquisites; and it is further

RESOLVED **Adel Ferris** at rate of \$10.00 per hour effective June 27, 2016, **Grace Ferris** at rate of \$10.00 per hour effective June 27, 2016, **Keenan Hughes** at rate of \$9.75 per hour effective June 27, 2016, **Carlyn Matheny** at rate of \$12.50 per hour effective June 27, 2016, **Meghan Matheny** at rate of \$9.50 per hour effective June 27, 2016, **Trey McDonald** at rate of \$9.50 per hour effective June 27, 2016, and **Krista Taylor** at rate of \$9.50 per hour effective June 27, 2016, be and hereby is approved to be employed as Part Time Seasonal Lifeguards, in the Town of Lansing, and all Town perquisites; and it is further

RESOLVED **Daniel Cheatam** at rate of \$11.25 per hour effective July 11, 2016, **Kelly Cheatam** at rate of \$13.50 per hour effective July 11, 2016, **Joshua Dennis** at rate of \$9.00 per hour effective July 11, 2016, **Devin McCartney** at rate of \$9.00 per hour effective July 11, 2016, **Maura McCartney** at rate of \$9.00 per hour effective July 11, 2016, **Benjamin Parkes** at rate of \$10.25 per hour effective July 11, 2016, and **Hannah Wheeler** at rate of \$9.00 per hour effective July 11, 2016, be and hereby is approved to be employed as Part Time Seasonal Recreation Assistants, in the Town of Lansing, and all Town perquisites; and it is further

RESOLVED **Joan Holden** at rate of \$11.67 per hour effective May 23, 2016 and **Wayne Straw** at rate of \$11.67 per hour effective May 23, 2016, be and hereby is approved to be employed as Part Time Seasonal, Seasonal Laborers, in the Town of Lansing, and all Town perquisites; and it is further

RESOLVED **Raymond Langlois** at rate of \$400.00 bi-weekly effective May 4, 2016, be and hereby is approved to be employed as Part Time Seasonal, Seasonal Worker, in the Town of Lansing, and all Town perquisites; and it is further

RESOLVED, that the appropriate Town officer be and hereby is authorized to make such changes to the Towns' employment and civil service rosters, to file the required Civil Service forms to effect such changes per this Resolution, and to file Form 428s, if required.

The question of the adoption of such proposed Resolution was duly motioned by Councilperson Andra Benson, duly seconded by Councilperson Katrina Binkewicz, and put to a roll call vote with the following results:

Councilperson Andra Benson - Aye
Councilperson Doug Dake - Aye

Councilperson Katrina Binkewicz – Aye
Supervisor Edward LaVigne - Aye

Accordingly, the foregoing Resolution was approved, carried, and duly adopted on August 17, 2016.

RESOLUTION ACCEPTING COUNTRY ACRES PET SERVICES 2016 DOG CONTROL AND SHELTER AGREEMENT

RESOLUTION 16-115

RESOLUTION ACCEPTING COUNTRY ACRES PET SERVICES 2016 DOG CONTROL AND SHELTER AGREEMENT

The following Resolution was duly presented for consideration by the Town Board:

WHEREAS, the Town is mandated by Section 113 of Ag and Markets Law to appoint one or more Dog Control Officers for the purpose of assisting with the control of dogs within the Town of Lansing and Country Acres represents to the Town that they are able to fulfill the requirements of Dog Control Officer; and

WHEREAS, the Town is mandated by Section 114 of Ag and Markets Law to establish and maintain a shelter for the impoundment of stray and at-large dogs and Country Acres owns and operates a shelter for the care of dogs; and

WHEREAS, the 2016 Dog Control and Shelter Agreement was previously provided to all Town Board Members to review; and

WHEREAS, upon deliberation thereupon, the Town Board of the Town of Lansing has hereby

RESOLVED, as follows:

1. Country Acres Pet Services is the Dog Control Officer for the Town of Lansing;
2. The shelter maintained by Country Acres Pet Services is the Town of Lansing Dog Shelter;
3. The 2016 Dog Control and Shelter Agreement between the Town of Lansing and Country Acres Pet Services is for a term commencing January 1, 2016 and ending December 31, 2016;
4. The Town Supervisor of the Town of Lansing is hereby authorized to sign said agreement.

The question of the adoption of such proposed Resolution was duly motioned by Councilperson Doug Dake, duly seconded by Councilperson Katrina Binkewicz, and put to a roll call vote with the following results:

Councilperson Andra Benson - Aye
Councilperson Doug Dake - Aye

Councilperson Katrina Binkewicz – Aye
Supervisor Edward LaVigne - Aye

Accordingly, the foregoing Resolution was approved, carried, and duly adopted on August 17, 2016.

RESOLUTION IN SUPPORT OF TOMPKINS CONSOLIDATED AREA TRANSIT, INC.

RESOLUTION 16-116

**RESOLUTION IN SUPPORT OF TOMPKINS
CONSOLIDATED AREA TRANSIT, INC.**

The following Resolution was duly presented for consideration by the Town Board:

WHEREAS, Tompkins Consolidated Area Transit, Inc. (TCAT), a New York State private not-for-profit corporation registered upon August 6, 2004, with a business and corporate address in the City of Ithaca at 737 Willow Avenue, Ithaca, New York, 14850, operates a transportation service that principally provides people in key parts of the Town of Lansing with public-styled bus transportation services to get to and from employment, commercial enterprises, medical care providers, recreational areas, and other community resources; and

WHEREAS, to respond to fiscal pressures and a shortage of drivers, TCAT has been forced to make significant cuts in service that can affect certain residents more specifically than others, such as persons without automobiles or motorized transportation options, and in the Town of Lansing there are persons who need bus services; and

WHEREAS, upon due deliberation hereupon the Town of Lansing wishes to recognize the important work of a valuable local non-profit agency, and in support of TCATs applications for funding and to help solve regional transportation needs, the Town Board of the Town of Lansing has thus

RESOLVED, that the Town of Lansing encourages municipalities in Tompkins County to promote and advocate on behalf of TCAT (and other transportation providers, public and private) to consider ways to meet the transportation needs of the community, whether through more Park and Ride hubs, creating more trails and greenways, or encouraging more rideshare and joint or multi-modal transportation centers or transportation opportunities; and it is further

RESOLVED, that the Town of Lansing supports meeting such goals through coordination with TCAT and other organizations, such as Gadabout and FISH (Friends In Service Helping), and by keeping transportation needs in mind when considering planning and other municipal approvals and activities wherein transportation may be or become a key component; and it is further

RESOLVED, that the Town of Lansing calls upon Tompkins County's State Representatives to encourage all New York State Legislators to recognize and financially support public transit due to the public benefits it can and does provide, and in furtherance of these findings and this support, the Town Clerk be and hereby is directed to deliver a copy of these Resolutions to all municipalities in Tompkins County, United States Senators Schumer and Gillibrand, United States Congressman Tom Reed; New York State Assemblywoman Lifton, and New York State Senators Seward, O'Mara, and Nozzolio, and to any other public officers or elected officials as the Town Board or Town Supervisor may direct.

The question of adoption of such proposed Resolution was duly motioned by Councilperson Katrina Binkewicz, duly seconded by Councilperson Andra Benson, and put to a roll call vote with the following results:

Councilperson Andra Benson - Aye
Councilperson Doug Dake - Aye

Councilperson Katrina Binkewicz - Aye
Supervisor Edward LaVigne - Aye

Accordingly, the foregoing Resolution was approved, carried, and duly adopted on August 17, 2016.

**RESOLUTION ACCEPTING THE 2015 YEAR END INDEPENDENT
OUTSIDE FINANCIAL REPORT AND AUDIT OF TOWN OPERATIONS,
PROCEDURES, FUNDS, CASH HANDLING PROCEDURES AND ACCOUNTS**

Supervisor Edward LaVigne commented there were no improprieties found.

RESOLUTION 16-117

**RESOLUTION ACCEPTING THE 2015 YEAR END INDEPENDENT
OUTSIDE FINANCIAL REPORT AND AUDIT OF TOWN OPERATIONS,
PROCEDURES, FUNDS, CASH HANDLING PROCEDURES AND ACCOUNTS**

The following Resolution was duly presented for consideration by the Town Board:

WHEREAS, the Town has received and reviewed the 2015 Year End Independent Outside Audit of Town functions, cash management policies, accounts and protocols, including additional agreed upon procedures for each department of the Town that has any cash handling or management functions; and

WHEREAS, Insero & Co prepared the financial report and audit, and it was given to the Town Board for review; and

WHEREAS, upon deliberation thereupon, the Town Board of the Town of Lansing has hereby

RESOLVED, that such 2015 Year End Independent Outside Audit Report be and hereby is approved.

SEQRA: Type II Action.

The question of the adoption of such proposed Resolution was duly motioned by Councilperson Andra Benson, duly seconded by Councilperson Doug Dake, and put to a roll call vote with the following results:

Councilperson Andra Benson - Aye
Councilperson Doug Dake - Aye

Councilperson Katrina Binkewicz – Aye
Supervisor Edward LaVigne - Aye

Accordingly, the foregoing Resolution was approved, carried, and duly adopted on August 17, 2016.

**RESOLUTION APPROVING CONSOLIDATED WATER DISTRICT
OUTSIDE USER AGREEMENT FOR 132 HILLCREST ROAD**

RESOLUTION 16-118

**RESOLUTION APPROVING CONSOLIDATED WATER DISTRICT
OUTSIDE USER AGREEMENT FOR 132 HILLCREST ROAD**

The following Resolution was duly presented for consideration by the Town Board:

WHEREAS, the Water & Sewer Advisory Committee reviewed a proposal for back-lot extensions of water service to 132 Hillcrest Road (TPN 41.-1-30.2) for Tyler Murray, as an outside user pursuant to an outsider user agreement (an “OUAG”), and the Town Engineer having confirmed that the pressure and supplies are sufficient in such area, and that there is no planning, design, or engineering problem for the proposed users or the Consolidated Water District (“CWD”) to supply such water, and the Town having in fact just completed a main connection to allow such properties to join the CWD, such request was approved for recommendation and referral to the Town Board; and

WHEREAS, the Town’s CWD Local Law only allows outside users to receive water from the CWD or any of its extensions when approved by the Town Board and an adequate contract for services is executed that complies with law in several material respects; and

WHEREAS, this action is a Type II SEQRA action for which no environmental review is required, and the Town and WSAB having disclosed the timing and requirements for a water connection, and the residents having agreed to formalize the needed easements and to effect installation in accord with the permits and requirements of Bolton Point and the

CWD, and upon due consideration of each of such agreements, the Town Board of the Town of Lansing has hereby

RESOLVED, that the said OUAG for Murray, 132 Hillcrest Road, be and hereby is approved, and that permission is given to tap into CWD water mains once each Agreement is signed in a final form as approved by Town Counsel; but subject to the continuing requirements of such Agreements that the installation be at the expense of each applicant, including any pumps, valves, and like appurtenances, and that each applicant approve any future boundary change or district extensions covering their lands, and that each applicant be responsible to obtain and pay for all easements, approvals, and permits necessary therefor, and all maintenance and upkeep thereof; and it is further

RESOLVED, that the Town Supervisor be and hereby is authorized to execute such Outside User Agreements by, for, on behalf of, and in the name of the Town of Lansing.

The question of adoption of such proposed Resolution was duly motioned by Councilperson Doug Dake, duly seconded by Councilperson Katrina Binkewicz, and put to a roll call vote with the following results:

Councilperson Andra Benson - Aye Councilperson Katrina Binkewicz – Aye
Councilperson Doug Dake - Aye Supervisor Edward LaVigne - Aye

Accordingly, the foregoing Resolution was approved, carried, and duly adopted on August 17, 2016.

RESOLUTION AND DECLARATION CLARIFYING PUBLIC HIGHWAY STATUS OF NUT RIDGE ROAD AND ROSS ROAD

RESOLUTION 16-119

RESOLUTION AND DECLARATION CLARIFYING PUBLIC HIGHWAY STATUS OF NUT RIDGE ROAD AND ROSS ROAD

The following Resolution was duly presented for consideration by the Town Board:

WHEREAS, New York State has 2 segments of roadways incorrectly listed as private roadways when, in fact, they are public highways maintained by the Town, and it is believed that these errors arose due to the implementation of a GIS-based system that did not fully coordinate with individual municipalities as to the status of roads; and

WHEREAS, NYS simply seeks a verification from the Town Board as to the public status of such roadways and, upon due deliberation thereupon, the Town Board of the Town of Lansing has thus

RESOLVED AND DECLARED, that Nut Ridge Road has been and remains a public highway, being maintained by and in the charge of the Town of Lansing along its 1.11 mile length, and that no portion thereof remains as a private road; and it is further

RESOLVED AND DECLARED, that Ross Road has been and remains a public highway, being maintained by and in the charge of the Town of Lansing along its full 1.0 mile length, and that no portion thereof remains as a private road (such that the .44 mile listing as private road is inaccurate).

The question of adoption of such proposed Resolution was duly motioned by Councilperson Katrina Binkewicz, duly seconded by Councilperson Doug Dake, and put to a roll call vote with the following results:

Councilperson Andra Benson - Aye Councilperson Katrina Binkewicz – Aye
Councilperson Doug Dake - Aye Supervisor Edward LaVigne - Aye

Accordingly, the foregoing Resolution was approved, carried, and duly adopted on August 17, 2016.

**RESOLUTION TO RELEVY YEARLY WATER AND SEWER CHARGES
ON THE TOWN AND COUNTY TAX BILL**

RESOLUTION 16-120

**RESOLUTION TO RELEVY YEARLY WATER AND SEWER CHARGES
ON THE TOWN AND COUNTY TAX BILL**

The following Resolution was duly presented for consideration by the Town Board:

WHEREAS, the Town of Lansing Town Board hereby authorizes the Receiver of Water and Sewer Rents to relevy water and sewer accounts each year on the Town and County tax bills; and

WHEREAS, to assure proper notification to all account holders, the Lansing Town Board hereby directs SCLIWC (Bolton Point) once a year to place a timely reminder notice on the August water bills, or the Receiver of Water and Sewer Rents will send the courtesy reminder letter generated by Williamson Law Book, to all owners and tenants who have a balance of \$1.00 or more for the water and sewer charges on their account; and

WHEREAS, the last day for payment will be the second Tuesday of October; and

WHEREAS, after the collection date the Receiver will notify SCLIWC to remove said amounts from accounts to be relevied on the Town and County tax bills; and

WHEREAS, by no later than the second Tuesday of November the Receiver will send the amounts to be relevied on the Town and County tax bill to the Tompkins County Assessment Department.

WHEREAS, upon due deliberation thereupon, the Town Board of the Town of Lansing has hereby

RESOLVED, that the Receiver will relevy the unpaid water and sewer account charges plus a 10% fee on all accounts with a balance of \$10.00 or more to the Town and County tax bills.

BE IT FURTHER RESOLVED that all unpaid water and sewer account charges under \$10.00 will be adjusted.

The question of the adoption of such proposed Resolution was duly motioned by Councilperson Andra Benson, duly seconded by Councilperson Katrina Binkewicz, and put to a roll call vote with the following results:

Councilperson Andra Benson - Aye
Councilperson Doug Dake - Aye

Councilperson Katrina Binkewicz – Aye
Supervisor Edward LaVigne - Aye

Accordingly, the foregoing Resolution was approved, carried, and duly adopted on August 17, 2016.

**RESOLUTION ACCEPTING GIFT CONTRIBUTING TO COST OF REMAINING
REQUIREMENTS OF WATER SYSTEM IMPROVEMENTS FOR THE
HILLCREST ROAD INTERCONNECTION**

RESOLUTION 16-121

**RESOLUTION ACCEPTING GIFT CONTRIBUTING TO COST OF REMAINING
REQUIREMENTS OF WATER SYSTEM IMPROVEMENTS FOR THE
HILLCREST ROAD INTERCONNECTION**

The following Resolution was duly presented for consideration by the Town Board:

WHEREAS, Cardamone Home Builders, Inc., a New York corporation with an address of 165 Reach Run, Ithaca, New York 14850 (the “Company”), is the developer of a certain planned development area (“PDA”) in the Town of Lansing known as the Woodland Park PDA, and said project had certain infrastructure requirements related to water supplies and improvements, including the needed construction of an off-site improvement consisting of an interconnection along Hillcrest Road; and

WHEREAS, the Town of Lansing, an incorporated municipal subdivision of the State of New York with offices at 29 Auburn Road, Lansing, New York 14882 (the “Town”) has recently completed over 90% of a consolidated water district (“CWD”) improvement project involving the increase of water supplies and a water pressure improvement zone, consisting of a new water tank and several mains and system interconnections, said project being known generally as the CWD Bone Plain Water Tank Improvement Project (the “Project”), and as part of the final mobilization and interconnection for water pressure improvements throughout the new pressure zone the Town and the CWD want to make the interconnection along Hillcrest Road while forces are already mobilized; and

WHEREAS, although the Woodland Park PDA developer has no legal duty to build such infrastructure off-site, such duty instead being that of the Town and CWD, the Company none-the-less sees the benefit of making the gift to facilitate the sooner build-out of such municipal infrastructure (once expected to be completed in 2-3 years) and thus speed-up the allowed future phase build-outs the Company is approved for, which future phases were contingent upon such interconnection; and

WHEREAS, upon a presentation of the history of this matter at the Town Board meeting on July 20, 2016, and in consideration of the Company having gifted to the Town the sum of \$20,000 to cause such interconnection to be completed at this time, and upon due consideration and deliberation thereupon, the Town Board of the Town of Lansing has hereby

RESOLVED, that the gift from Cardamone Home Builders, Inc., earmarked to be used for the remaining requirements for water system improvements for the PDA relating to CWD infrastructure connections along Hillcrest Road, be and hereby is accepted by the Town of Lansing, with such funds to be placed in the water fund and disbursed for such CWD purposes when and as needed by the Town; and it is further

RESOLVED, that the Town Supervisor be and hereby is authorized to deliver to such donor a gift letter thanking him for the donation and for his assistance in solving a problem and making Lansing a better and safer place to live.

The question of adoption of such proposed Resolution was duly motioned by Councilperson Doug Dake, duly seconded by Councilperson Katrina Binkewicz, and put to a roll call vote with the following results:

Councilperson Andra Benson - Aye	Councilperson Katrina Binkewicz – Aye
Councilperson Doug Dake - Aye	Supervisor Edward LaVigne - Aye

Accordingly, the foregoing Resolution was approved, carried, and duly adopted on August 17, 2016.

RESOLUTION AND PROCEDURES FOR GOVERNMENTAL AND SCHOOL USES OF TOWN-OWNED LAND AND RECREATION AREAS

RESOLUTION 16-122

RESOLUTION AND PROCEDURES FOR GOVERNMENTAL AND SCHOOL USES OF TOWN-OWNED LAND AND RECREATION AREAS

The following Resolution was duly presented for consideration by the Town Board:

WHEREAS, the Town and the Recreation Department frequently receive requests from the Lansing Central School District (“LCSD”), and on occasion other sister governments,

seeing to use the Town Center Trails, ballfields, parks, or other town-owned lands for events, as practice facilities for athletics, or for athletic or other special events and the Town has always accommodated such requests and wishes to start to develop a more formal process for such uses of town-owned lands; and

WHEREAS, upon due deliberation thereupon, the Town Board of the Town of Lansing has thus

RESOLVED as follows:

1. The Director of Parks and Recreation shall hereafter develop an application form that seeks information as to the nature, size, and character of the event or use, such information to identify whether the event or use is appropriate for the facilities or land requested, and whether any damage is likely to result from such use.
2. The LCSD (or other public agency or governmental applicant) shall submit such completed application at least 10 business days before the event. The Director of Parks and Recreation may accept late submittals in his or her discretion.
3. If the use is not a mass gathering, nor prohibited by law, nor otherwise prohibited or regulated by Town of Lansing Local Law No. 2 of 2007 (Parks Rules and Regulations), and the Director of Parks and Recreation is satisfied that the use is appropriate, and that the use or event will not damage Town lands or facilities, then the approval of the application may be issued by the Director of Parks and Recreation in his or her sole and own discretion, without recourse. Any application may be denied for any or no reason.
4. However, no application may be granted unless a certificate of liability insurance is produced that shows the Town of Lansing as an additional insured for losses, claims, and liabilities arising from or occurring in relation to the event upon or use of Town of Lansing lands or facilities. Such insurance shall be in the minimum amount of \$300,000, or such other amount as the Director of Parks and Recreation shall deem appropriate given the size and scope of the event or use.

The question of adoption of such proposed Resolution was duly motioned by Supervisor Edward LaVigne, duly seconded by Councilperson Andra Benson, and put to a roll call vote with the following results:

Councilperson Andra Benson - Aye	Councilperson Katrina Binkewicz – Aye
Councilperson Doug Dake - Aye	Supervisor Edward LaVigne - Aye

Accordingly, the foregoing Resolution was approved, carried, and duly adopted on August 17, 2016.

APPROVE AUDIT and BUDGET MODIFICATIONS AND SUPERVISOR’S REPORT

RESOLUTION 16-123

The Supervisor submitted his monthly report for the month of July 2016, to all Board Members and to the Town Clerk. The Supervisor’s Report was reviewed by Councilperson Katrina Binkewicz. The bills were reviewed by Councilperson Katrina Binkewicz and Supervisor Edward LaVigne.

Councilperson Katrina Binkewicz, moved that the Supervisor’s Report be approved as submitted and the Bookkeeper is hereby authorized to pay the following bills and to make the following budget modifications.

CONSOLIDATED ABSTRACT # 08

DATED 8/17/2016

AUDITED VOUCHER #'s	<u>759 - 922</u>
PREPAY VOUCHER #'s	<u>759 - 762</u>
AUDITED T & A VOUCHER #'s	<u>71 - 81</u>
PREPAY T & A VOUCHER #'s	<u>71 - 73</u>

<u>FUND</u>		<u>TOTAL APPROPRIATIONS</u>
GENERAL FUND	(A&B)	\$ <u>106,107.38</u>
HIGHWAY FUND	(DA&DB)	\$ <u>269,828.07</u>
BONE PLAIN WATER TANK PROJECT	(HB)	\$ <u>5,385.64</u>
DRAINAGE DISTRICTS	(SDD1, 2, 4 & 5)	\$ <u>717.50</u>
LANSING LIGHTING	(SL1, 2 & 3)	\$ <u>1,388.68</u>
LANSING SEWER DISTRICTS	(SS1, SS3)	\$ <u>19,064.65</u>
LANSING WATER DISTRICTS	(SW)	\$ <u>265,668.74</u>
TRUST & AGENCY	(TA)	\$ <u>43,265.07</u>

**BUDGET MODIFICATIONS
GENERAL A FUND
August 17, 2016**

<u>FROM</u>	<u>TO</u>	<u>FOR</u>	<u>AMOUNT</u>
A2705	A7310.400	FR GIFTS & DONATIONS TO YOUTH PROG CONTRACTUAL DONATION FOR GOLD JERSEYS INV#146811	140.00
A2705	A7310.400	FR GIFTS & DONATIONS TO YOUTH PROG CONTRACTUAL DONATION FOR SUMMER CAMP REV UP READING	450.00
A2705	A7310.400	FR GIFTS & DONATIONS TO YOUTH PROG CONTRACTUAL DONATION FOR SUMMER CAMP REV UP READING	1005.00
A1990.400	A1320.400	FR CONTINGENCY TO INDEPENDENT AUDIT UNANTICIPATED AUDIT EXPENSE	500.00

**BUDGET MODIFICATIONS
GENERAL B FUND
August 17, 2016**

<u>FROM</u>	<u>TO</u>	<u>FOR</u>	<u>AMOUNT</u>
B1990.400	B8020.402	FR CONTINGENCY TO PLNG BD-LEGAL SERVICES UNANTICIPATED LEGAL SERVICES	7,500.00

Supervisor Edward LaVigne, seconded the motion and it was carried by the following roll call vote:

Councilperson Andra Benson - Aye
Councilperson Doug Dake - Aye

Councilperson Katrina Binkewicz – Aye
Supervisor Edward LaVigne - Aye

Accordingly, the foregoing Resolution was approved, carried and duly adopted on August 17, 2016.

BOARD MEMBER REPORTS

Andra Benson

Agriculture Committee:

Andra reported that Connie gave this report and the last meeting was very good.

Library Committee:

Andra reported that Emily's report covers everything. She noted the library had a very successful summer reading program.

Lansing Youth Services:

Andra reported a new youth manager has been hired and he will start in September.

Doug Dake

Water and Sewer Advisory Board:

Doug reported that Dave Herrick's report covers a lot. He noted the Town Board just approved a resolution for 132 Hillcrest Road to be in the CWD as an outside user. Doug stated that Supervisor Edward LaVigne has asked them to do a map plan request and review to incorporate people in the CWD. He noted they are talking about bringing in outside users as a "group" - six or eight residents at a time instead of one at a time. Doug reported that the Town has approved some outside users and the residents have paid the \$200 fee, but they haven't been able to hook up, for different reasons. He commented that it will be better to bring the outside users in at the end of the process instead of the beginning. Doug stated there should be some stipulations in place before the approvals. He noted they will discuss this more during the working meeting. Doug commented that things are going well on the Water and Sewer Advisory Board.

Katrina Binkewicz

Nothing to report.

Supervisor Edward LaVigne thanked Katrina for her guidance with Salt Point regarding the TA concerns.

TOWN COUNSEL REPORT

Guy Krogh

Water and Sewer:

Guy noted the same concerns as Councilperson Doug Dake regarding Outside Users being approved, but then not being hooked up. He stated it may be better to get the outside users approved at the end of the process instead of the beginning.

FOIL:

Guy reported he is working on updating the FOIL procedure and this will be discussed during the working meeting.

TOWN CLERK REPORT

Debbie Munson

Credit Cards:

Debbie reported she has almost completed the set up to be able to take credit cards for payment of Dog Licenses, Marriage Licenses and DEC (hunting/fishing) Licenses. She noted this should be completed in a week. Debbie state the Water and Sewer payments will be next. She reported the Water and Sewer payments will be able to be paid by credit card in the office or on line at our website. Debbie commented that e-check's will also be an option at the Town website for Water and Sewer payments.

Councilperson Katrina Binkewicz thanked Debbie for her work on getting credit card processing set up. Katrina stated this should be a big help to people.

Supervisor Edward LaVigne thanked Debbie for her work on the credit cards and taking the lead on the changes for the relevy of outstanding Water and Sewer bills.

SUPERVISOR REPORT

Edward LaVigne

Ed thanked Highway Superintendent Cricket Purcell for his help with Mr. Cardamone.

Budget:

Ed reported he has met with all the Department Heads regarding the budget. He noted it's not final yet, but they are ahead of schedule. Ed commented that he will share the information with the board when he has everything.

MOVE MEETING TO WORK SESSION MEETING

Meeting moved to the Work Session at 7:25 p.m.

WORK SESSION MEETING ITEMS OF DISCUSSION

Bolton Point:

Bolton Point is visiting the Town in September, so any questions about rates and upcoming projects should be considered.

NYSDAM-Farmland Protection Program:

NYSDAM is celebrating the 20th year of the Farmland Protection Program, and the Town Board decided that Mike Long would craft a letter for the Town in support of this important program, to include recommendations about reducing transactional costs for farmers and to fund the program annually.

Peddling and Solicitation Local Law:

The Town Board was in favor of a short peddling and solicitation local law and counsel was directed to craft something per stated guidelines, particularly given that more complaints were received concerning solicitations at home.

FOIL:

The Town Board was in favor of proceeding with updates to the FOIL procedures, and further desired clauses concerning the Personal Privacy Protection Law so as to inform citizens why certain personally identifying information, even if not confidential, must be redacted.

Trust and Agency Accounts:

A summary of TA accounts, advice from the NYS Comptroller, and discussions about communications and meetings with certain committees was had. The committees will be asked whether they want to be (or potentially become) official Town committees or whether they want to remain as independent citizens advocacy groups (e.g., non-profits).

Budget:

Ed gave a summary of the budget timeline and discussed a planned 2% raise, recreational needs and the 3-5 year equipment/machinery cycles, and reserve accounts and other potential funding for certain desired upgrades to park facilities, such as bathrooms and showers.

Water and Sewer Advisory Board:

Doug went into further detail concerning the WSAB plan to develop an informational package for outside water users so that they understand the process and why they need easements, as well as to change the process to have the Town Board approve the OUAG at the end of the process to avoid stale approvals. The OUAG approved today along Hillcrest Road none-the-less did proceed as the new policy is not yet in place, and because such land did not need an easement as the main is along the roadway fronting the land.

ADJOURN MEETING

Meeting adjourned at the call of the Supervisor at 8:31 p.m.

Minutes taken and executed by the Town Clerk. Work Session minutes were taken by Town Counsel, Guy Krogh and executed by the Town Clerk.

Respectfully submitted,

Deborah K. Munson
Town Clerk