

**REGULAR TOWN BOARD MEETING**  
**JULY 20, 2011**

A Regular Meeting of the Town Board of Lansing was held at the Town Hall Board Room, 29 Auburn Road, Lansing, NY on the above date at 6:00 p.m. The meeting was called to order by the Supervisor, A. Scott Pinney and opened with the Pledge of Allegiance to the flag. Roll call by Debbie Crandall, Town Clerk, showed the following to be **PRESENT**:

A. Scott Pinney, Supervisor  
Marty Christopher, Councilperson  
Robert Cree, Councilperson  
Kathy Miller, Councilperson  
Connie Wilcox, Councilperson

**ABSENT:** None

**ALSO PRESENT:** Guy Krogh, Town Attorney, Jack French, Highway Superintendent, Jeff Overstrom, Engineering and Planning Coordinator, Edward LaVigne, Daniel Veaner, Charlie & Sheila Nedrow, Lyle & Kathleen Wadell, Rachel Bean, Dave & Joyce Heck, John O'Neil, Glynis Hart, Claes Nyberg, Fred Schwarz, Ted Laux and a few other residents.

**PRIVILEGE OF THE FLOOR:**

Rachel Bean – 25 Tiger Lily Lane:

Ms. Bean asked what the Town's plans are on legislating control on gas drilling in the Town. She has read in the paper what other Town's are doing. The Towns of Ithaca and Dryden have taken steps to assess the impact of gas drilling and its associated activities on their Town, have proposed actions to address these impacts, and have already, or are about to, vote on these proposed changes. They have done this by updating and clarifying the zoning regulations to limit and prohibit gas drilling and related activities within their Town's boundaries, citing the detrimental impact they perceive drilling will have to house prices, water quality, tourism and agriculture. She asked what has the Town done and what they plan on doing to safeguard Lansing residents' interest in this matter and on what timescale the Board plans to bring the proposed actions to a vote. The issue is a time-critical one given that we are already 30 days into the 60 day consultation period for the NY Gas Drilling Environmental Impact Statement and gas drilling could potentially start within a matter of months.

Supervisor Pinney stated that the Board has been paying attention to what other towns are doing, and attending seminars. He plans on getting the Gas Drilling Committee organized again in September to protect our natural areas and do what we can do to protect the Town of Lansing.

Councilperson Miller stated that she is the Town Liaison on the Gas Drilling Committee. She will be attending several information sessions in August. As Town Liaison she will be reporting on behalf of the committee to the Town Board and post the information on the Town Website.

Dave Heck – 16 Ladoga Park:

Mr. Heck approached the Board in regards to the intersection of Asbury Road and East Shore Drive. Asbury Road is a Tompkins County Road and East Shore Drive is a State Road. He is concerned about the signage and has had correspondence with the DOT in Cortland. They are not able to do anything as the homeowner owns the row of maples and plant life vegetation. The State does not have a T intersection sign where the dry cleaners are located, therefore you do not know the road is there. There is a bush that has grown up to completely cover the sign. He realizes that it is not the town's responsibility but he is here to respectfully ask the town to contact the Tompkins County Highway Department and the NYS DOT to see if something can be done to improve the intersection.

Mr. Heck has contacted the homeowner and he is very reluctant to cut the vegetation as it works as an acoustic shield between his property and the road.

Mr. Heck suggested that the sign be moved out two feet. He understands there are regulations on distance, but he stated that something should be done before there is an accident. He is hoping that the town can do something or let him know where he can go from here to help solve his concern.

**RECOGNITION OF LYLE WADELL:**

Councilperson Wilcox recognized and thanked Lyle Wadell for his voluntary years of service as the Town’s Website Manager. Ten and half years ago the Town of Lansing got a Website and Lyle has been responsible for maintaining and updating the Town’s website. She also recognized Lyle’s many other volunteer services such as the Lansing Fire Department, Director of EMT’s and the Lansing Library.

She stated that if she figured the many, many weeks Lyle spent, along with what she was going to present him tonight, it would be equal to 30 cents a week.

Lyle was presented with a certificate of appreciation along with a gift certificate to Sears and Rogues Harbor.

Lyle Wadell thanked the Town Board and spoke on how he first became involved with the Town Website. He also thanked the great staff at the Town Hall for providing the information in a timely manner.

**OPEN PUBLIC HEARING ON THE ANNUAL STORMWATER REPORT:**

**RESOLUTION 11-111**

Supervisor Pinney moved to **OPEN THE PUBLIC HEARING ON THE ANNUAL STORMWATER REPORT** at 6:17 PM. Councilperson Wilcox seconded the motion and it was carried by the following roll call vote:

Councilperson Martin Christopher	Aye
Councilperson Robert Cree	Aye
Councilperson Kathy Miller	Aye
Councilperson Connie Wilcox	Aye
Supervisor A. Scott Pinney	Aye

Dave Heck stated that he was provided with a copy of the Stormwater Management Report. He asked that it would be easier to read if there were not so many abbreviations. In the report it mentions that there is a map of the catch basins and he wanted to know where the map was.

Engineering and Planning Coordinator, Jeff Overstrom stated that he has the map to view electronically.

Mr. Heck asked about the catch basin at Ladoga Park which looks like if there was a heavy rain would catch most of the water coming down Myers Road. This more or less makes Ladoga Park a wetland and a retention pond. He asked if this catch basin was included.

Highway Superintendent Jack French stated that it was not included and was put in by Tompkins County.

**CLOSE PUBLIC HEARING:**

**RESOLUTION 11-112**

All persons desiring to be heard, having been heard, Supervisor Pinney moved to **CLOSE THE PUBLIC HEARING ON THE ANNUAL STORMWATER REPORT** at 6:20 PM. Councilperson Wilcox seconded the motion and it was carried by the following roll call vote:

Councilperson Martin Christopher	Aye
Councilperson Robert Cree	Aye
Councilperson Kathy Miller	Aye
Councilperson Connie Wilcox	Aye
Supervisor A. Scott Pinney	Aye

**RESOLUTION APPROVING 2011 ANNUAL STORMWATER REPORT:**

**RESOLUTION 11-113**

**RESOLUTION APPROVING 2011 ANNUAL STORMWATER REPORT**

The following Resolution was duly presented for consideration by the Town Board:

WHEREAS, the Town's Annual Stormwater Report is prepared and due for the required annual review pursuant to Local and State Laws and related regulations; and

WHEREAS, a copy thereof was timely filed in the Office of the Town Clerk for public review; and

WHEREAS, a Public Hearing was held at the Lansing Town Hall, 29 Auburn Road, Lansing, New York, being in the Town of Lansing, on the 20<sup>th</sup> day of July, 2011, at 6:17 PM., to consider the Annual Stormwater Report, and all persons interested in the subject thereof were duly heard, and a summary and review thereof was duly had; and

WHEREAS, upon due deliberation thereupon, the Town Board of the Town of Lansing has hereby

RESOLVED, that the 2011 Annual Stormwater Report be and hereby is approved, and once placed into its final form for submission to NYSDEC by the Town's Planning Department, said report may be signed and certified by the Town Supervisor or Deputy Town Supervisor, by, for, on behalf of and in the name of the Town of Lansing, and the same shall be thereafter duly filed with the NYSDEC.

The question of the adoption of such proposed Resolution was duly motioned by Supervisor Pinney, duly seconded by Councilperson Miller, and put to a roll call vote with the following results:

Councilperson Martin Christopher	Aye
Councilperson Robert Cree	Aye
Councilperson Kathy Miller	Aye
Councilperson Connie Wilcox	Aye
Supervisor A. Scott Pinney	Aye

Accordingly, the foregoing Resolution was approved, carried, and duly adopted.

**OPEN PUBLIC HEARING ON DEFINITION OF UNITS FOR PURPOSES OF SEWER DISTRICT CHARGES AND SEWER DISTRICT EXTENSIONS:**

**RESOLUTION 11-114**

Supervisor Pinney moved to **OPEN THE PUBLIC HEARING ON THE DEFINITION OF UNITS FOR PURPOSES OF SEWER DISTRICT CHARGES AND SEWER DISTRICT EXTENSIONS** at 6:21 PM. Councilperson Christopher seconded the motion and it was carried by the following roll call vote:

Councilperson Martin Christopher	Aye
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Councilperson Robert Cree	Aye
Councilperson Kathy Miller	Aye
Councilperson Connie Wilcox	Aye
Supervisor A. Scott Pinney	Aye

Councilperson Christopher stated that this list is consistent in regards to unit charges such as the Consolidated Water District.

Dan Veaner wanted to know what sewer district this covers?

Supervisor Pinney stated that it currently covers the Cherry Road and Warren Road Sewer Districts.

Mr. Veaner wanted to know if it would cover future sewer districts?

Supervisor Pinney stated that he hoped it would stay consistent throughout the town as sewer expands, but that is not to say that somebody could do it differently.

**CLOSE PUBLIC HEARING:**

**RESOLUTION 11-115**

All persons desiring to be heard, having been heard, Councilperson Christopher moved to **CLOSE THE PUBLIC HEARING ON DEFINITION OF UNITS FOR PURPOSES OF SEWER DISTRICT CHARGES AND SEWER DISTRICT EXTENSIONS** at 6:25 PM. Councilperson Wilcox seconded the motion and it was carried by the following roll call vote:

Councilperson Martin Christopher	Aye
Councilperson Robert Cree	Aye
Councilperson Kathy Miller	Aye
Councilperson Connie Wilcox	Aye
Supervisor A. Scott Pinney	Aye

**RESOLUTION ESTABLISHING THE DEFINITION OF “UNITS” FOR PURPOSES OF SEWER DISTRICT CHARGES AND SEWER DISTRICT EXTENSIONS:**

**RESOLUTION 11-116**

**RESOLUTION ESTABLISHING THE DEFINITION OF “UNITS” FOR PURPOSES OF SEWER DISTRICT CHARGES AND SEWER DISTRICT EXTENSIONS**

The following Resolution was duly presented for consideration by the Town Board.

WHEREAS, the Town has been working to establish the Definition of Units for the purpose of Sewer District Charges and Sewer District Extensions.

WHEREAS, as a result of such work and an analysis to district expenses and revenues, the Town needed to have EDU definitions and formulas. Said formulas were adopted by Resolution 11-101 on June 15, 2011; and

WHEREAS, the Town will be working with S.C.L.I.W.C. (Bolton Point) and Tompkins County Assessment to update water bills and tax rolls; and

WHEREAS, such definitions and formulas will result in varying the assessed tax bills and water bills, the Town Board duly called a Public Hearing to obtain public input and comment, which hearing was held at the Lansing Town Hall, 29 Auburn Road, Lansing, New York, on the 20<sup>th</sup> day of July, 2011 at 6:21 PM, to consider the Definition of Units

for purpose of Sewer District Charges and Sewer District Extensions and all persons interested in the subject thereof were duly heard; and

WHEREAS, upon due deliberation thereupon, the Town Board of the Town of Lansing has hereby

RESOLVED that the Definition of Units for purposes of Sewer District Charges and Sewer District Extensions are hereby approved as follows:

DEFINITION OF UNITS  
FOR PURPOSES OF  
SEWER DISTRICT CHARGES AND  
SEWER DISTRICT EXTENSIONS

Single Family House.....	1 Unit
Two Family House.....	2 Units
Multiple Dwellings.....	1 Unit for each dwelling unit.
Mobile Home Park.....	1 Unit for each approved and occupied Mobile Home
	0.25 Units per approved vacant space (as approved by Tompkins Co. Health Dept.)
Commercial Property/Professional Offices.....	1 Unit for each store or separate place of business
School – Education, Non-Residential..... (Annual update based on enrollment in Sept.)	1 Unit for each 10 students, faculty and full-time equivalent staff
Group Living Accommodations..... (e.g. dormitories or other facilities where groups of generally unrelated persons reside)	1 Unit for each 3 beds, based on maximum permitted occupancy
Motel, Boarding Houses, Bed-n-Breakfasts.....	1 Unit for the first 3 sleeping rooms. For the fourth and each subsequent room 0.75 units
Industrial.....	1 Unit for each 16,000 cubic feet or part thereof of water consumed annually using a three year rolling average based on water meter readings
In Home/On-Premises Occupation with Employees. ...	1 Unit for each separate business
Cold Storage Warehouse/No Office.....	0.25 Unit
Vacant Land.....	0.25 Unit

Any use or occupancy which is reasonably susceptible of inclusion in more than one category, shall be deemed to be in the category resulting in the largest number of units. The final determination of the applicable category shall rest with the Lansing Town Board.

Any uses not specifically defined may be defined by the Lansing Town Board.

Adopted: July 20, 2011

The question of the adoption of such proposed Resolution was duly motioned by Supervisor Pinney, duly seconded by Councilperson Miller, and put to a roll call vote with the following results:

Councilperson Martin Christopher	Aye
Councilperson Robert Cree	Aye
Councilperson Kathy Miller	Aye
Councilperson Connie Wilcox	Aye
Supervisor A. Scott Pinney	Aye

SEQRA: Type II

**OPEN PUBLIC HEARING ON AMENDED DEFINITION OF UNITS FOR PURPOSES OF CONSOLIDATED WATER DISTRICT CHARGES AND WATER DISTRICT EXTENSIONS:**

**RESOLUTION 11-117**

Supervisor Pinney moved to **OPEN THE PUBLIC HEARING ON THE AMENDED DEFINITION OF UNITS FOR PURPOSES OF CONSOLIDATED WATER DISTRICT CHARGES AND WATER DISTRICT EXTENSIONS** at 6:26 PM. Councilperson Miller seconded the motion and it was carried by the following roll call vote:

Councilperson Martin Christopher	Aye
Councilperson Robert Cree	Aye
Councilperson Kathy Miller	Aye
Councilperson Connie Wilcox	Aye
Supervisor A. Scott Pinney	Aye

**CLOSE PUBLIC HEARING:**

**RESOLUTION 11-118**

All persons desiring to be heard, having been heard, Supervisor Pinney moved to **CLOSE THE PUBLIC HEARING ON THE AMENDED DEFINITION OF UNITS FOR PURPOSES OF CONSOLIDATED WATER DISTRICT CHARGES AND WATER DISTRICT EXTENSIONS** at 6:27 PM. Councilperson Wilcox seconded the motion and it was carried by the following roll call vote:

Councilperson Martin Christopher	Aye
Councilperson Robert Cree	Aye
Councilperson Kathy Miller	Aye
Councilperson Connie Wilcox	Aye
Supervisor A. Scott Pinney	Aye

**RESOLUTION ESTABLISHING AMENDMENT TO DEFINITION OF “UNITS” FOR PURPOSES OF CONSOLIDATED WATER DISTRICT CHARGES AND WATER DISTRICT EXTENSIONS:**

**RESOLUTION 11-119**

**RESOLUTION ESTABLISHING AMENDMENT TO DEFINITION OF “UNITS” FOR PURPOSES OF CONSOLIDATED WATER DISTRICT CHARGES AND WATER DISTRICT EXTENSIONS**

The following Resolution was duly presented for consideration by the Town Board.

WHEREAS, the Town works with the Tompkins County Assessment to update its tax rolls and charges regarding the Consolidated Water District, and as a result of such work and a completed analysis pertaining to district expenses and revenues, the Town has decided to update the Definition of Units for the purposes of the Consolidated Water District Charges and Water District Extensions to have EDU definitions and formulas adjusted and amended; and

WHEREAS, the current Consolidated Water District Unit Charge for Multiple Dwellings is one unit for each of the first three dwelling units, for the fourth and each subsequent dwelling unit is 0.75 units; and

WHEREAS, the Town proposed to change the unit charge for Multiple Dwellings to one unit for each dwelling unit; and

WHEREAS, the current Consolidated Water District Unit Charge for Vacant Land is 0.25 units. This will be added as a line item to the Definition of Unit Schedule and

WHEREAS, since such changes may result in varying the assessed tax bills, the Town Board duly called a Public Hearing to obtain public input and comment, which hearing was held at the Lansing Town Hall, 29 Auburn Road, Lansing, New York, on the 20<sup>th</sup> day of July, 2011 at 6:26 o'clock PM, to consider the amendments to said Definition of Units and all persons interested in the subject thereof were duly heard; and

WHEREAS, upon due deliberation thereupon, the Town Board of the Town of Lansing has hereby

RESOLVED, that the amended Definition of Units for purposes of Consolidated Water District Charges and Water District Extensions are hereby amended as follows:

DEFINITION OF UNITS  
FOR PURPOSES OF  
CONSOLIDATED WATER DISTRICT CHARGES  
AND WATER DISTRICT EXTENSIONS

Single Family House.....	1 Unit
Two Family House.....	2 Units
Multiple Dwellings.....	1 Unit for each dwelling unit
Mobile Home Park.....	1 Unit for each approved and occupied
Mobile Home	0.25 Units per approved vacant space (as approved by Tompkins Co. Health Dept.)
Commercial Property/Professional Offices.....	1 Unit for each store or separate place of business
School – Education, Non-Residential.....	1 Unit for each 10 students, faculty and (Annual update based on enrollment in Sept.) full-time equivalent staff
Group Living Accommodations.....	1 Unit for each 3 beds, based on maximum (e.g. dormitories or other facilities where groups permitted occupancy of generally unrelated persons reside)
Motel, Boarding Houses, Bed-n-Breakfasts.....	1 Unit for the first 3 sleeping rooms. For the fourth and each subsequent room 0.75 units
Industrial.....	1 Unit for each 16,000 cubic feet or part thereof of water consumed annually using a three year rolling average based on water meter readings
In Home/On-Premises Occupation with Employees. ...	1 Unit for each separate business
Cold Storage Warehouse/No Office.....	0.25 Unit
Vacant Land.....	0.25 Unit

Any use or occupancy which is reasonably susceptible of inclusion in more than one category, shall be deemed to be in the category resulting in the largest number of units. The final determination of the applicable category shall rest with the Lansing Town Board.

Any uses not specifically defined may be defined by the Lansing Town Board.

Revised 11/05/04  
Revised 06/20/07  
Revised 12/17/07  
Revised 07/20/11

BE IT FURTHER RESOLVED, that the proposed amendments of the Definition of Units for purposes of Consolidated Water District Charges and Water District Extensions are hereby approved and made effective as a line item on the 2012 Town and County Tax Bill.

The question of the adoption of such proposed Resolution was duly motioned by Supervisor Pinney, duly seconded by Councilperson Wilcox, and put to a roll call vote with the following results:

Councilperson Martin Christopher	Aye
Councilperson Robert Cree	Aye
Councilperson Kathy Miller	Aye
Councilperson Connie Wilcox	Aye
Supervisor A. Scott Pinney	Aye

SEQRA: Type II

**LANSING PATHWAYS COMMITTEE:**

Supervisor Pinney informed the Town Board and the Public that the Lansing Pathways Committee will now be a part of the Lansing Recreation Department.

**NEW 2012 TOWN AND COUNTY TAX BILL FORMAT:**

Debbie Crandall, Receiver of Taxes informed the Town Board that she had worked with Jay Franklin, Director of Assessment to create a new format for the 2012 Town and County Tax Bill. A new and old bill was provided to the Town Board members for comparison.

The new simplified bill explains all the payment options and totals on the front of the bill. The old bill only featured the January Full Payment and the Installment Option. The new bill shows payment options and totals for full payment in February and March along with the installment option. This will provide taxpayers with all the options that are available to them with total amounts payable on the face of the bill. In the past a person would pay the installment option and then want to come to the Receiver of Taxes Office and pay the second installment option in February. They were unaware that full payment at 1% could be made locally as well as full payment at 2% plus a \$1.00 surcharge in March. If a taxpayer chooses the installment option, Tompkins County charges a 2.5% surcharge. The new bill payment option will simplify choices for the tax payer.

A new larger section for general information will also appear on the bill to help taxpayers with such things as, who to make checks payable to, mailing instructions, in person payment and hours of operation.

Debbie Crandall also forwarded the new bill format to other Town Clerk's in Tompkins County and to Sue French, Treasurer at the Lansing School District. The school district will be using the new bill format this September. The Town Clerk's were very receptive to the new bill format and the Association will be meeting as a group with Jay Franklin to finalize their Town's needs on the new bill.

Debbie Crandall wanted to especially thank Jay Franklin at the Assessment Department for accommodating her in creating the new bill format.

The Town Board members thanked Crandall and stated the new format was easier to read.

**AUTHORIZING MPR FOR BONE PLAIN ROAD:**

Supervisor Pinney explained that there is a very large low pressure area in the Warren Road and Hillcrest Road vicinity. With the addition of the Warren Road Sewer there is a lot of potential development that is being proposed. For many years the water pressure has been an issue for residents and businesses have had to put booster pumps in. This resolution will authorize the engineer to research where the lines would go and confirm the placement of the tank. A feasibility study was done six years ago and this would be the next step in moving forward to correct the low pressure problem in this area.

**RESOLUTION 11-120**

**RESOLUTION AUTHORIZING MAP, PLAN AND REPORT FOR CWD  
CAPITAL IMPROVEMENTS AND POTENTIAL EXTENSION FOR  
PROPOSED BONE PLAIN WATER TANK AND IMPROVEMENTS**

The following Resolution was duly presented for consideration by the Town Board:

WHEREAS, the Town of Lansing Consolidated Water District (“CWD”) has for years had low pressure areas in certain areas of the Town, generally describable as in and near the Hillcrest Road - Triphammer Terrace - Warren Road areas due, in part, to the relative elevation of many such areas, and in part, among other reasons, to development in such areas over the past decade; and

WHEREAS, the Town has been examining the feasibility of a water tank on Bone Plain Road in the Town of Dryden for over a decade; and

WHEREAS, due to a myriad of circumstances, most particularly low bond rates, relaxed payment requirements for BANs for such improvements, and a favorable grant environment (such as EFC and ARRA fund availability), and due to a studied need to improve water pressure in such areas by the Town, Bolton Point, and the County Department of Health, and for the purposes of assuring an adequate supply and pressure for residential water uses, and for the public safety needs of fighting fires, the Town Board believes that the time has come to formally consider planning for such Bone Plain Road water tank, including the pipes, lines, pumps, and other infrastructure as would improve the CWD generally, and thus the Town desires to undertake a feasibility study and MPR to examine the same and, therefore, a MPR is hereby ordered in accord with Articles 12-A and 12-C of Town Law; and

WHEREAS, and accordingly, after considering and upon deliberation upon the same, the Town Board of the Town of Lansing has hereby

RESOLVED, that, the Town of Lansing hereby directs the Town Engineer to proceed with the preparation of a Map Plan and Report (“MPR”) under Town Law Articles 12-A and 12-C for providing a water supply to such areas through the study of the costs and feasibility of building a water tank upon Bone Plain Road of sufficient size, design, and routing as may be necessary or prudent to effect general improvements to the CWD, as well as a potential CWD extension in such easterly areas of the town, all at a cost not to exceed \$10,000.00; and it is further

RESOLVED AND DECLARED, that this Resolution be and hereby is subject to permissive referendum, and the Town Clerk is hereby ordered to publish a Notice of Referendum as required by, and in compliance with, Town Law.

The question of the adoption of such proposed Resolution was duly motioned by Supervisor Pinney, duly seconded by Councilperson Christopher, and put to a roll call vote with the following results:

Councilperson Martin Christopher	Aye
Councilperson Robert Cree	Aye
Councilperson Kathy Miller	Aye
Councilperson Connie Wilcox	Aye
Supervisor A. Scott Pinney	Aye

Accordingly, the foregoing Resolution was approved, carried, and duly adopted.

**APPROVE MPR and ISSUE PUBLIC INTEREST ORDER FOR CWD EXTENSION (LONCTO)**

**RESOLUTION 11-121**

**RESOLUTION APPROVING MAP, PLAN AND REPORT AND ISSUING PUBLIC INTEREST ORDER FOR CWD EXTENSION BY BOUNDARY CHANGE FOR PROPOSED HILLCREST ROAD BACK-LOT EXTENSION**

The following Resolution was duly presented for consideration by the Town Board:

WHEREAS, owners of a certain lot within the Town of Lansing, located at 39 Hillcrest Road (near Warren Road) have had difficulty with water supplies, water quality, and thus need to obtain public water; and accordingly, they have requested to have their property be included within the Consolidated Water District (“CWD”); and

WHEREAS, the said parties (Stephen and Nancy Loncto, herein the “Developers”) have signed a Developer’s Agreement to pay the costs of extending the CWD, together with all permit fees and the installation and related costs for running and installing the applicable or necessary water lines and appurtenances; and

WHEREAS, the said Developers have supplied, at their expense, a Map, Plan and Report (“MPR”) for such district extension by boundary change, and have petitioned the Town to proceed under Article 12-A to effect a CWD boundary change to bring their property within the CWD, and examinations of the existing Town policy for back-lot extensions and the MPR show that such an extension is feasible; and

WHEREAS, the MPR is accepted and deemed final, complete, and in compliance with Town Law §§ 209-c and 209-d, and the creation of said water district extension by CWD boundary amendment is declared and deemed to be in the public interest, and the Town Board desires to now proceed towards completion of the amendment of the CWD boundaries pursuant to the authority of Article 12-A of the Town Law to incorporate the subject land into the CWD, and finds that all proceedings to date have been in compliance therewith; and

WHEREAS, after an examination of said MPR and related requirements of Town Law Article 12-A, and upon due deliberation upon the foregoing, the public interests to be served, and the properties to be benefited thereby, the Town Board of the Town of Lansing has hereby

RESOLVED, that the proposed Developer’s Agreement be and hereby is ratified and approved, and that the Town Supervisor, and/or the Deputy Supervisor, be and each is hereby authorized to sign the same by, for, on behalf of, and in the name of the Town of Lansing; and it is further

RESOLVED AND DECLARED, that the requirements for a permissive referendum do not apply as there is no expenditure of public funds for the MPR as the Developers have supplied and paid for the same; and it is further

RESOLVED AND DETERMINED, that the said MPR has been reviewed and deemed preliminarily feasible and complies with the requirements of Article 12-A and §§ 209-c and 209-d of the Town Law of the State of New York, and it is further

RESOLVED AND DETERMINED, that the Town desires to proceed towards establishment of the CWD boundary extension, and finds that all proceedings to date have been in compliance with said Town Law Article 12-A and §§ 209-c and 209-d; and it is further

RESOLVED, that the Town Board hereby adopts an Order pursuant to Town Law §209-d as follows:

1. The boundaries of the proposed district are described as follows: all that land as identified as tax parcel number 44.-1-5.1 (39 Hillcrest Road), property class 220, two family residence, all together with the land survey, metes and bounds, and/or such other descriptions and maps as are on file in the Tompkins County Clerk's Office for the foregoing tax parcel number, all as more particularly described in the MPR, which is incorporated into this Resolution as is set forth here in full, there being approximately 1.7 acres of land that is proposed to be added to the area of the CWD;

2. The public improvements for such extension will be installed by and at the cost of the Developers and consist of a 515' +/- service line, a meter pit, and related appurtenances necessary therefore;

3. The maximum amount proposed to be expended by the Town of Lansing or the CWD for such extension is \$0.00;

4. The one time estimated cost of connection, including hook-up fees, to the Town is estimated at \$0.00 as the Developers are paying to install all facilities and pay all permit and hook-up costs, including the payment of SCLIWC connection fees and related hook up expenses, and including, but not limited to, an approximate permit connection fee of \$250.00, ¾" meters estimated at \$265.00 per meter, estimated 1"-2" service line extensions from the future curb boxes at approximately \$35.00 per linear foot, plus the costs associated with easement acquisition, if any;

5. The annual cost to the typical property is estimated to be \$286.00. The typical property is a single family dwelling measured by EDUs, and such cost was thus calculated as follows: (i) \$150.00 per EDU for the CWD Operation and Maintenance; plus (ii) annual water consumption fees of \$136.00 per EDU (computed as 40,000 gallons at \$3.40 per 1,000 gallons);

6. No district financing is applicable to this project, all of which costs have been and will be paid solely by the Developers, being the owner-applicants;

7. The Map, Plan and Report are on file for public review and inspection at the Office of the Town Clerk;

8. The Public Hearing be and hereby is set 6:05 p.m. upon August 17, 2011, at the Lansing Town Hall, 29 Auburn Road, Lansing, New York, and to thereat hear all persons interested in the subject thereof, being the extension of the CWD as aforesaid, to thereat take all evidence presented, and to thereat take such other or further action as is required or permitted by law;

9. The Map, Plan and Report describes in detail how the financing, hook-up costs, and other costs and expenses, were estimated and computed, and therefore complies with Town Law § 209-d(1) as it constitutes the detailed statement therein required;

and it is further

RESOLVED, that the Town Clerk of the Town of Lansing, Tompkins County, New York, is hereby authorized and directed to cause a copy of this Resolution and Order to be published in the Town's official newspaper not less than 10 nor more than 20 days before

such public hearing, and to be posted on the Town’s official signboard not less than 10 nor more than 20 days before such public hearing.

The question of the adoption of such proposed Resolution was duly motioned by Councilperson Miller, duly seconded by Councilperson Wilcox, and put to a roll call vote with the following results:

Councilperson Martin Christopher	Aye
Councilperson Robert Cree	Aye
Councilperson Kathy Miller	Aye
Councilperson Connie Wilcox	Aye
Supervisor A. Scott Pinney	Aye

Accordingly, the foregoing Resolution was approved, carried, and duly adopted.

**SET PUBLIC HEARING FOR SEQRA REVIEW (LONCTO):**

**RESOLUTION 11-122**

**RESOLUTION SCHEDULING HEARING FOR SEQRA REVIEW OF PROPOSED HILLCREST ROAD BACK LOT EXTENSION OF CONSOLIDATED WATER DISTRICT BY BOUNDARY CHANGE AMENDMENT AND MAKING CERTAIN SEQRA DETERMINATIONS AS TO CLASSIFICATION AND THE DESIGNATION OF LEAD AND OTHER AGENCIES**

The following Resolution was duly presented for consideration by the Town Board:

WHEREAS, owners of a certain lot within the Town of Lansing, located at 39 Hillcrest Road (near Warren Road) have had difficulty with water supplies, water quality, and thus need to obtain public water, and, accordingly, they have requested to have their property be included within the Consolidated Water District (“CWD”), and the said parties (Stephen and Nancy Loncto, herein the “Developers”) have signed a Developer’s Agreement to pay the costs of extending the CWD, together with all permit fees and the installation and related costs for running and installing the applicable or necessary water lines and appurtenances; and

WHEREAS, the said Developers have supplied, at their expense, a Map, Plan and Report (“MPR”) for such district extension by boundary change, and have petitioned the Town to proceed under Article 12-A to effect a CWD boundary change to bring their property within the CWD, and examinations of the existing Town policy for back-lot extensions and the MPR show that such an extension is feasible, and the Town has approved the MPR and issued a Public Interest Order under Town Law § 209-d; and

WHEREAS, the Town Board must now also conduct a SEQRA review to examine the environmental impacts of such proposed CWD extension by boundary change, and to review the proposal in light of the Town’s Land Use Ordinance and Comprehensive Plan, and accordingly, the Town Board of the Town of Lansing has hereby

RESOLVED AND DETERMINED, that

1. This action is classified as an Unlisted Action pursuant to 6 NYCRR Part 617.2(ak);
2. The Town Board of the Town of Lansing proposes to be the Lead Agency for environmental review, subject to consent or any requests for coordinated review by any Involved or Interested Agency, as applicable;
3. The Involved Agencies are determined to be the Tompkins County Highway Department, the Tompkins County Health Department, and SCLIWC (Bolton Point);
4. There are no determined Interested Agencies;

and it is further

RESOLVED, that a Public Hearing will be held at the Lansing Town Hall, 29 Auburn Road, Lansing, New York, being in the Town of Lansing, on the 17th day of August, 2011, at 6:10 P.M., to consider a SEQRA review of the environmental impacts of the proposed CWD boundary change, and to hear all persons interested in the subject thereof, and to take such action thereon as is required or permitted by law; and it is further

RESOLVED, that the Town Clerk of the Town of Lansing, Tompkins County, New York, is hereby authorized and directed to cause a Notice of Public Hearing to be published in the official newspaper of the Town of Lansing, and also to post a copy thereof on the Town signboard maintained by the Town Clerk, in accord with law; and it is further

RESOLVED, that the Town Clerk immediately cause a Notice of Intent relative to Lead Agency status to be issued and delivered to all Involved and Interested Agencies.

The question of the adoption of such proposed Resolution was duly motioned by Councilperson Wilcox, duly seconded by Councilperson Miller, and put to a roll call vote with the following results:

Councilperson Martin Christopher	Aye
Councilperson Robert Cree	Aye
Councilperson Kathy Miller	Aye
Councilperson Connie Wilcox	Aye
Supervisor A. Scott Pinney	Aye

Accordingly, the foregoing Resolution was approved, carried, and duly adopted.

**PETITION FOR SUNPATH WATER EXTENSION:**

Supervisor Pinney stated that the waterline was installed in the 70's and has been maintained by an individual and services three other residents at the bottom of the hill. At this point those three residents have signed the petition along with the potential developer, the other two residents have not for a total of 66%. At this time Supervisor Pinney stated that it gives the Town and opportunity to get the map, plan report out.

Councilperson Cree asked who pays the expense for the map, plan and report?

Supervisor Pinney stated that when a petition is received for a water extension, the Town pays the expense for the map, plan and report. If the projects goes through the Town gets reimbursed from the residents in that area.

Councilperson Christopher stated that the Town Board should consider the other previous studies in lieu of starting over.

Counsel Krogh stated that there have been at least three or four different studies done in this area in the past 15 years.

Councilperson Christopher stated that the Town should pull what was done before and see how valid the information is.

Supervisor Pinney agreed totally because they do have those map, plans and reports. At this point it could just be additions and the cost will be very minimal.

Jeff Overstrom stated that there will be opposition to this project if there is a cost to residents. The residents believe that the developer or owner of the waterline is contractually responsible to provide them with water.

Supervisor Pinney stated that the signed petition indicates the request for water.

Jeff Overstrom stated that they signed the petition believing they will be under no financial obligation for the water extension.

Councilperson Miller stated that it sounds like we will do this again, spend money and the residents will say we don't want to pay for this.

Councilperson Christopher stated that the residents don't want to pay anything and that is what they have been told.

Councilperson Wilcox stated that she would like to get some resolution to this as it has appeared every year during her eight years on the Board.

Councilperson Miller stated that this doesn't sound like this is the resolution this just maybe another plan. The resolution is for the people who need the water to either say yes we are going to pay for it or for the developer to say they are going to pay for it.

The Town Board asked direction from Counsel Guy Krogh.

Counsel Krogh stated that water district extensions can occur in one of four ways. In this case there is supposedly a written settlement agreement between the parties that remain in litigation. This includes a number of, but not all of the residents in that area, and the developer along with the prior developer who installed this water system. Counsel Krogh reviewed the possible agreement with the Board. Krogh is unclear of what the developer plans on doing. After further discussion it was the recommendation of Counsel that the Town ask for a Developers Agreement.

Supervisor Pinney will contact the Developer and inform him that the Town is requesting a Developers Agreement to continue with the request for the water district extension.

**WARREN ROAD SEWER – CHANGE ORDER #2 WARREN ROAD SEWER  
METERING STATION:**

**RESOLUTION 11-123**

**RESOLUTION AUTHORIZING CHANGE ORDER #2 FOR WARREN  
ROAD SEWER DISTRICT CONSTRUCTION CONTRACT TO PROVIDE  
FOR FLOW MEASUREMENTS AND METER PIT AT ROSINA DRIVE**

The following Resolution was duly presented for consideration by the Town Board:

WHEREAS, the Town had entered into a construction contract with Chicago Construction for the build-out of the Warren Road Sewer District Extension (WRSDE), and during the bid process there were some options expressed, some or all of which might be elected during or after substantial completion; and

WHEREAS, the Town Engineer has determined that the WRSDE has a need for a meter pit and flow measuring station near Rosina Drive and thus issued, with Town approval, Change Order #2, based upon drawings C 401 and E 401, for a meter pit station at a specified location near Rosina Drive, with a stated price of \$48,300.00 (plus any rock excavation costs per the underlying contract, plus electrical supply costs), Chicago Construction accepted such change order at the agreed-upon price, and the NYSDEC approved such design modification, such that the Town Board needs to formally authorize such change order; and

WHEREAS, and accordingly, after considering and upon deliberation upon the same, the Town Board of the Town of Lansing has hereby

RESOLVED, that Change Order #2 be and hereby is approved, and the Supervisor or Deputy Supervisor are each hereby authorized to sign such Change Order #2 and to authorize any related costs or expenses, such as, but not limited to, cost increases for unanticipated excavation conditions or the cost to supply electricity to the pit, together with a further authorization to execute any other related or necessary documents or agreements to give full force and effect to this Resolution, by, for, on behalf of, and in the name of the Town of Lansing.

The question of the adoption of such proposed Resolution was duly motioned by Supervisor Pinney, duly seconded by Councilperson Wilcox, and put to a roll call vote with the following results:

Councilperson Martin Christopher	Aye
Councilperson Robert Cree	Aye
Councilperson Kathy Miller	Aye
Councilperson Connie Wilcox	Aye
Supervisor A. Scott Pinney	Aye

Accordingly, the foregoing Resolution was approved, carried, and duly adopted.

**APPROVE EMPLOYMENT OF PART-TIME RECREATION ASSISTANT FOR DROP-IN:**

**RESOLUTION 11-124**

**RESOLUTION HIRING ELIZABETH TARBERT  
PART-TIME RECREATION ASSISTANT  
LANSING DROP IN PROGRAM**

The following Resolution was duly presented for consideration by the Town Board.

WHEREAS, the Town Board had previously interviewed for a posted and advertised part-time position duly created; and

WHEREAS, said position, Recreation Assistant, for the Lansing Drop In Program was sought to be filled; and

WHEREAS, an acceptable and qualified individual was located, and is therefore proposed to be hired to fulfill such job requirements; and

WHEREAS, after review and discussion of such proposal, the Town Board of the Town of Lansing has hereby

RESOLVED, that said Elizabeth Tarbert be and hereby is approved to be employed as a Town of Lansing Grade 2 Employee, as a Recreation Assistant, for the Lansing Drop In Program, with such employment to commence August 1, 2011 at the rate of \$10.75 per hour.

The question of the adoption of such proposed Resolution was duly motioned by Councilperson Wilcox, duly seconded by Councilperson Christopher, and put to a roll call vote with the following results:

Councilperson Martin Christopher	Aye
Councilperson Robert Cree	Aye
Councilperson Kathy Miller	Aye
Councilperson Connie Wilcox	Aye
Supervisor A. Scott Pinney	Aye

**APPROVE EMPLOYMENT OF FULL-TIME COURT CLERK:**

**RESOLUTION 11-125**

**RESOLUTION HIRING MELODY LOMBARDO  
FULL-TIME COURT CLERK**

The following Resolution was duly presented for consideration by the Town Board.

WHEREAS, the Town Board had previously interviewed for a posted and advertised full-time position duly created; and

WHEREAS, said position, Court Clerk, in the Court Office was sought to be filled after rounds of interviews; and

WHEREAS, an acceptable and qualified individual was located, and is therefore proposed to be hired to fulfill such job requirements; and

WHEREAS, after review and discussion of such proposal, the Town Board of the Town of Lansing has hereby

RESOLVED, that said Melody Lombardo be and hereby is approved to be employed as a Town of Lansing Grade 4 Employee, as a Court Clerk, in the Court Office, with such employment to commence July 25, 2011 at the rate of \$16.25 per hour.

The question of the adoption of such proposed Resolution was duly motioned by Councilperson Wilcox, duly seconded by Councilperson Miller, and put to a roll call vote with the following results:

Councilperson Martin Christopher	Aye
Councilperson Robert Cree	Aye
Councilperson Kathy Miller	Aye
Councilperson Connie Wilcox	Aye
Supervisor A. Scott Pinney	Aye

**PLANNING and ENGINEERING DEPARTMENT REPORT - Jeff Overstrom:**

**Workplace Violence Prevention Program:**

Mr. Overstrom provided the Town Board with his comments and recommendations in regards to the Workplace Violence Prevention manual. The recommendations were a summary of the meeting of April 13, 2011 to prioritize and detail identified security risks. Mr. Overstrom met with departments to discuss and review the procedures.

Councilperson Christopher stated that the Town of Lansing Workplace Violence Policy will now be posted in the Town Hall and the Parks.

The Town Board appreciated Mr. Overstrom completing and undertaking the control of the program.

With the policy now in place there will be an annual workplace violence threat assessment along with a workplace violence threat team who will respond to complaints. The file and complaints will be maintained in the Code Enforcement Office.

**Monthly Report:**

Mr. Overstrom submitted his monthly activity report for the month of June to all Board members and the Town Clerk. This is a new format for his report, copies will be provided to Town Board members for their review prior to the meeting.

**Lansing Market:**

The Lansing Market is scheduled to open September 1<sup>st</sup>. It is painted and coolers are being moved in.

**Fire Department Addition:**

The addition is still under construction and running behind schedule.

**Warren Road Sewer:**

There has not been any further applications for connections, only interest.

Discussion on the Lucente project and future expansion and capacity were discussed. Mr. Overstrom is continually meeting with Dave Herrick, Brent Cross and Larry Fraboni in regards to the overall capacity.

### **Woodland Park – Cardamone Project**

Councilperson Miller asked what was happening with the Cardamone project.

Mr. Overstrom stated that the project is currently at a temporary standstill. There is a question with moving forward with the consolidated water district extension process. This is currently being resolved and should be moving forward.

### **Energy Conservation Program:**

Building Inspector, Lynn Day has been working with the Energy Conservation people on the grant that was received. He has done a fantastic job coordinating and working with them on all three buildings, the Town Hall, Highway Department and Community Center. He is currently working with the Boy Scouts to clean out the bottom of the Community Center. This will now provide a clean, safe space for storage. There will also be drainage installed along the side of the building. Mr. Day has done a great job along with the Boys Scouts volunteering to resolve this issue. In coordination with the Boy Scouts spray foam for fire proofing will be installed. Materials are being gathered and the Code Office and Building Inspector, Lynn Day will make sure this gets done safely.

Councilperson Wilcox commended Mr. Day for completing the grant that was received by Michael Koplinka-Loehr. The coordination and day to day implementation of the program was completed by Mr. Day and she commended him for stepping up in regards to this project.

### **HIGHWAY DEPARTMENT REPORT - Jack French:**

#### **Hillcrest and Cherry Road:**

The crew has been completing the paving of Hillcrest Road and Cherry Road. The shoulders are on Hillcrest and half of Cherry Road. Both roads will be completed by tomorrow. Within the next month, center and side lines will be put on.

#### **Pathways Parking Lot:**

Alex Cole Paving donated a bulldozer for the highway crew and they have built and completed the pathways parking lot on Auburn Road.

Mr. French recommended to the Town Board that this driveway not be used for traffic as an intersection. He recommended that a future intersection be moved across from Woodsedge Drive where there is clearer visibility.

#### **Roadside Mower:**

The roadside mower has been broke for 3 weeks, but is now repaired and they are back to mowing roadsides.

Mr. French has received numerous calls about the State roadsides not being mowed. Mr. French contacted the NYSDOT and they plan on mowing in August.

#### **Sweazey Road:**

The crew has been working on making the road wider by doing drainage work on Sweazey Road.

#### **Water Main Break:**

There was a water main break at the intersection of Drake Road and East Shore Drive. In the past five years they have repaired 500 feet on each side of Drake Road. Sometime in the near future they will have to repair 100 feet at the intersection

**Bridge Repair on Auburn Road:**

Mr. French informed the Board that it went out to bid this week. Repairs should start in August.

**PARK and RECREATION DEPARTMENT REPORT - Steve Colt:**

Mr. Colt was absent from the meeting but had previously provided the following report to the Town Board:

**Parks & Recreation  
7/20/11 update  
Town Board Meeting**

**RECREATION**

- **Summer programming is in progress** and is going well and is also very hectic here in the office with registration calls, questions and reservations. We still have several camps yet to start. We have over 35 different programs offered not counting the Youth Service offerings.
- **The participation numbers** – our overall participation numbers seem to be right on target with last summer. This does include the fact that we are down around 190 units of participation, which is directly related to the normal 200-250 participants that typically register for Swimming Lessons. Swimming Lessons were cancelled this year due to the closing of the LHS for the summer.
- **Myers Park Day Camp & Band Camp** – have great numbers again this summer. Each of the 3 session of Day Camp are sold out and the Band Camp has 84 registrants and that is an increase over last year.
- **Nature Escape and Destination Exploration** – New this year, under the direction of Jennifer Miller were both very well received. One of the high points for camp was the wind surfing class. It was amazing how well the kids did. Jennifer actually sent a questionnaire to all of the parents to get feedback for next year. We did learn for next year to NOT schedule dates during Band Camp!
- **Travel Baseball & Softball** – these teams are doing very well and their respective seasons will end at the end of this month or the first week in August. The Prep, Babe Ruth baseball and the 14U & 16U softball teams will be in playoffs soon and all have great chances to win championships.
- **Late Summer & Fall** – programs are currently being registered for now. As usual, we will have to push and remind that these registrations are due soon as a lot of planning needs to be done and is dependent on the total numbers of participants.

**PARKS**

- **Fireworks** – WOW what a crowd....
- **Concerts** – the first two concerts at Myers have gone well with excellent attendance that has more than covered the costs of the bands with donations. Our 3<sup>rd</sup> concert is tomorrow evening (5 Mile Drive) and should also draw very well.

- **Ludlowville Concerts** - The first of 3 concerts sponsored by the Tompkins County Tourism Program took place last Friday and was excellent. A smaller venue with a smaller turn out of around 70+. John Dean was the talent. Additional dates of July 22<sup>nd</sup> and the final date of July 29<sup>th</sup> will also have an ice cream social included by the Lion's Club. Revenue from the social will be directed to Ludlowville Park.
- **Myers Swim Area busy** - Needless to say, with these temperatures, it has been very busy at the swim area. We have actually had to add lifeguard shifts to cover the additional camps that are using the Park.
- **Pavilions & Camping** - continue to be very busy. I do think that we will have to revisit our camping cancellation policy for next year...

#### Lansing Pathways Committee Report for June: Submitted by Maureen Cowen

- The Lansing Highway crew have completed the improvements on the entrance and parking area of the Town Trail. We are hoping to have more surface work done on the path this month. That work will even out the rough spots and improve the walk ability. The improvements have been made through donations of money and equipment. Roger Hopkins has been mowing the trail and could use more help.
- We have made a name change from Lansing Recreational Pathways (LRPC) to Lansing Pathways (LP). Pathways work wants to be know for not only recreation but also transportation and connectivity. The word recreation limits the impression of our work. The shorter version is also easier.
- LP has asked Julie Manners of Lansing to design a logo.
- LP committee has sent a proposal to Cargill outlining the work needed to be done on the trail. We are requesting both monetary and labor donations. We expect to be hearing from Cargill about their donation in the near future. We are aware that the current trail is not permanent and the work we will be doing will take this into account. However we do expect that trails will be part of the Town Land for the future. A copy of the proposal has been sent to TB members and department heads via Sharon Bowman.
- A meeting was held at the town hall on Friday July 15, 2011 with LP members, Scott Pinney and Steve Colt to discuss various aspects of trail work ( i.e a revision of the notice to developers on the town resolution 10-134). The goal was to facilitate communication on all trail work. All present agreed that aligning with the Recreation department under Steve Colt would provide the goal of improving communication. It was understood that this new arrangement would need to be reviewed and approved by the TB. Plans were made to revise the notice to developers. The LP revisions on that notice has been done and given to Steve Colt for review.
- Notes from the July 15, 2011 meeting have been sent to TB members via Sharon Bowman.

#### **FIREWORKS:**

Supervisor Pinney commented on the huge turnout and the success of the fireworks that were held on July 2<sup>nd</sup> at Myers Parks. He commended Ed LaVigne, President of Community Council, for the great job and hopes to see it next year.

Mr. LaVigne stated that next year they are looking into providing busing to the event. They are planning on making it better next year along with a starting time of 9:30 pm instead of 10:00 pm. They will also be reviewing parking and traffic improvements.

Mr. LaVigne informed the Board that they hire non-profits groups in an effort for them to earn money. The football team along with the cheerleaders worked at the celebration this year. The Harborfest will include mission groups from the All Saints and Methodist churches. He encourages all non-profit organizations that would like to earn money to contact him and/or the Community Council.

**APPROVE MINUTES:**

A copy of the minutes of June 15, 2011, having been furnished to the Board Members beforehand, the Supervisor asked for a motion to make corrections or to accept the same as submitted.

**RESOLUTION 11-126**

Councilperson Christopher moved that the minutes of June 15, 2011 are hereby approved as submitted. Councilperson Wilcox seconded the motion and it was carried by the following roll call vote:

Councilperson Martin Christopher	Aye
Councilperson Robert Cree	Aye
Councilperson Kathy Miller	Aye
Councilperson Connie Wilcox	Aye
Supervisor A. Scott Pinney	Aye

**APPROVE AUDIT and BUDGET MODIFICATIONS:**

**RESOLUTION 11-127**

Councilperson Cree moved that the Bookkeeper is hereby authorized to pay the following bills and to make the following budget modifications.

**CONSOLIDATED ABSTRACT # 007**

DATED	<u>7/20/11</u>
AUDITED VOUCHER #'s	<u>570- 742</u>
PREPAY VOUCHER #'s	<u>570 - 578 &amp; 678</u>
AUDITED TA VOUCHER #'s	<u>55 - 62</u>
PREPAY TA VOUCHER #'s	<u>55 - 56</u>

<b><u>FUND</u></b>	<b><u>TOTAL APPROPRIATIONS</u></b>
GENERAL FUND	\$ <u>194,949.25</u>
HIGHWAY FUND	\$ <u>288,454.37</u>
LANSING LIGHTING	\$ <u>1,209.86</u>
LANSING WATER DISTRICTS	\$ <u>5,433.13</u>
TRUST & AGENCY	\$ <u>25,513.08</u>
WARREN RD SEWER-CAPITAL PROJ	\$ <u>71,966.69</u>
LANSING SEWER DISTRICTS	\$ <u>160.47</u>
DEBT SERVICE	\$ <u>0.00</u>

**BUDGET MODIFICATIONS  
GENERAL FUND A  
7/20/2011 Meeting**

<u>FROM</u>	<u>TO</u>	<u>FOR</u>	<u>AMOUNT</u>
A1410.100	A1410.130	From T/Clerk Deputy Prsl Svcs to T/Clerk Prsl Svcs	2,850.00
A1990.900	A1440.403	From Contingency to Proposed Stand Alone Sewer	5,020.00
A2706	A7560.401	From ESFOTA Revs to ESFOTA Exps	2,420.00
A1990.900	A8750.401	From Contingency to Ag Dev (FPIG)	280.00
A9060.800	A9050.800	From Health Ins to Unemployment Ins	121.00

**GENERAL FUND B**

<u>FROM</u>	<u>TO</u>	<u>FOR</u>	<u>AMOUNT</u>
B8020.200	B8020.402	From Planning Board Equipment to PB Legal	650.00

**HIGHWAY FUND DA**

<u>FROM</u>	<u>TO</u>	<u>FOR</u>	<u>AMOUNT</u>
Da9060.800	DA9050.800	From Health Insurance to Unemployment Ins	65.00

Councilperson Miller seconded the motion and it was carried by the following roll call vote:

Councilperson Martin Christopher	Aye
Councilperson Robert Cree	Aye
Councilperson Kathy Miller	Aye
Councilperson Connie Wilcox	Aye
Supervisor A. Scott Pinney	Aye

**BOARD MEMBER REPORTS:**

**Marty Christopher:**

Nothing to report at this time.

**Robert Cree:**

Nothing to report at this time.

**Kathy Miller:**

Nothing to report at this time.

**Connie Wilcox:**

**Agriculture and Farmland Protection Plan:**

The Ag & Farmland Committee had a very productive meeting today. George Frantz has joined the committee and has worked on numerous Ag Land Protection Plans. He has been working with Jeff Overstrom's office on getting mapping completed.

The Committee along with Mr. Frantz will hold a working session meeting with the Planning Board. They will be meeting every two weeks in order to have a draft plan completed by October.

Councilperson Wilcox asked the Town Board to approve a memorandum of understanding between George Frantz and the Town of Lansing.

**[RESOLUTION 11-128](#)**

**REQUEST FOR PLANNING SERVICES BY THE  
TOWN OF LANSING FOR COMPLETION OF THE  
TOWN'S AGRICULTURE AND FARMLAND PROTECTION PLAN**

The following Resolution was duly presented for consideration by the Town Board.

WHEREAS, the Town of Lansing seeks to engage the services of a Planning Consultant to complete the following tasks pertinent to the Town's Agriculture & Farmland Protection Plan (funded by NYS Dept. of Agriculture & Markets, Municipal Agriculture Planning Grants Program).

Scope of Work Tasks to be provided by the consultant:

**A. General Project Services**

1. Receive guidance from a steering committee consisting of a Town Board member chairing the group, the Town Zoning officer, chair and/or designated representatives of the Town Planning Board and the Town Agriculture committee, and Cooperative Extension Agriculture Educators involved in plan development.
2. Meet with the steering committee no more than five (5) times to gain insight and provide recommendations.

**B. Plan Completion Deliverables**

1. Prepare a review of existing Town agriculture protection policies and zoning ordinances; gather input on what has or has not worked; propose recommendations that would strengthen farmland protection goals.
2. Along with the Town Zoning Officer, summarize information on development pressure on agricultural lands.
3. Prepare the following maps:
  - a. Prime soils and soils of statewide importance;
  - b. Existing active and inactive agricultural lands;
  - c. Agricultural districts;
  - d. Owned and rented agricultural parcels
  - e. Priority agricultural protection areas.
4. Provide input and writing of portions of the final agriculture plan for committee and board review including: zoning review and recommendations and characterization of the development pressure and implications.

WHEREAS, said term of this Agreement shall be from July 1, 2011 through October 31, 2011; and

WHEREAS, the Consultant will perform the above described tasks, and bill at an hourly rate for services of \$60.00 per hour, with a total cost not to exceed \$5,000. Consultant will invoice the Town of Lansing in two installments. The first installment will be invoiced upon completion of items 1, 2 and 3a - 3d under Plan Completion Deliverables above. The final invoice will be submitted upon completion of the draft Agriculture and Farmland Protection Plan; and

WHEREAS, said consultant fees will be reimbursed to the Town of Lansing from the Agriculture and Farmland Protection Grant.

WHEREAS, and accordingly, after considering and upon deliberation upon the same, the Town Board of the Town of Lansing has hereby

RESOLVED that the Standard Terms and Conditions of the work will be performed in accordance with (Exhibit A), which is incorporated by reference into this document; and

BE IT FURTHER RESOLVED, that the Town of Lansing Supervisor be authorized to sign said terms and conditions.

The question of the adoption of such proposed Resolution was duly motioned by Councilperson Christopher and seconded by Councilperson Miller, and put to a roll call vote with the following results:

Councilperson Martin Christopher	Aye
Councilperson Robert Cree	Aye
Councilperson Kathy Miller	Aye
Councilperson Connie Wilcox	Aye

**Festival of Arts Work:**

Saturday was the finale of the Art Show. The Cultural Event attracted around 50 people who enjoyed the art along with being accompanied by a cellist.

With the art show ending it leaves a lot of bare walls at the Town Hall. Councilperson Wilcox would like to consider showcasing artists work at the Town Hall. This will be considered and plans to be worked out later in the fall.

**Farmer's Market:**

The Farmer's Market is doing very well. The signs have attributed to more traffic and success. Each week more vendors are being added.

**Town Court Office:**

Due to unforeseen circumstances in the Town Court Office, Charmagne Rumgay has helped out a great deal in this office along with Penny Grant doing extra work and due diligence. Councilperson Wilcox stated that the town doesn't often do this, but it is not that we can't do this, in lieu of that, she would like to provide them with a little something extra. Otherwise the town would have had to hire someone part-time to do this prior to a full-time court clerk being hired. Councilperson Wilcox would like to extend an extra week vacation to Charmagne Rumgay and an extra week pay to Penny Grant. This isn't something that the town does all the time, but when people go above and beyond they should be rewarded. She doesn't know how the rest of the Board feels about it but she feels it is the right thing to do in this case.

Some of the employees questioned the fact as to how Charmagne was able to go down there and work all those hours. Councilperson Wilcox stated that Charmagne keeps busy all the time and she is always willing to jump in and help out. A lot of people don't realize that Charmagne does a lot of special projects for the town. She has spent many hours on the Ag Land Protection, Farmer's Market, and helped out the Community Council.

Councilperson Christopher agreed with both and the fact that they are different, one wanting the week vacation and the other the extra week pay, is fine. Councilperson Wilcox stated they didn't expect any compensation but given the choice, if the town was to do something what would it be. Councilperson Christopher stated it is definitely well worth it since they are almost caught up again and he is in favor of it.

Supervisor Pinney stated that he has worked with both of them on this and they are extremely hard working employees and both have given a great effort in getting this caught up. Charmagne went down there all the time and helped out as much as she could. Penny worked a lot of overtime to get this caught up. Supervisor Pinney agreed to go along with the extra vacation but doesn't agree with an extra weeks pay. The reason being, Penny has worked a lot of overtime and she needs a vacation to relax after working so hard to get this place caught up. Supervisor Pinney will promote the vacation time but has a hard time paying extra money. With Charmagne now being cross trained she can help more in the court office as needed.

Councilperson Wilcox stated that she is sure that Penny will take whatever the Town Board will do for her. She already has a lot of vacation time as she has not been able to use any of it. She probably will end up carrying vacation time over.

Councilperson Miller stated that it sounds like the town would have spent more money if the town had to hire more people to help.

Supervisor Pinney stated that the town did hire extra help, but the key was that Charmagne was more than willing to help out. Charmagne is an efficient hard worker and was able to get things done very quickly.

Councilperson Christopher stated that as long as the town is not establishing any precedent, this is a one time thing.

Councilperson Wilcox stated that all the Town of Lansing employees are good employees. There is no reason why a Department Head can't ask for something extra for their employees at anytime. Whether they get it or not is another story. There were extenuating circumstances in this situation.

Councilperson Cree agreed with Supervisor Pinney's suggestion. He stated that if a person has been putting in that much overtime then they can use a break.

Councilperson Wilcox stated that Penny will now have to train the new person and will not get time to take that vacation.

Councilperson Miller stated that she is so glad that this has worked out and it is taken care of. To see how far they have gotten and to know that it is almost completed is wonderful. Councilperson Miller agreed to whatever the employees want and to let them have their choice.

Councilperson Cree indicated he does not want this to set a precedent.

Councilperson Wilcox stated that she would hope that other employees wouldn't be so petty and they would realize that they wouldn't want to be in the position that Penny and Charmagne were in.

Councilperson Christopher stated that this is going to help everyone in the building in more ways than one.

**A. Scott Pinney:**

Supervisor Pinney stated he had very disturbing news to report from Myers Park. An older male inappropriately touched a 12 year old boy. The Sheriff's Deputies responded to the complaint. The person was not charged. Steve Colt and Supervisor Pinney served the person with a letter saying he is not allowed in the town parks indefinitely. Supervisor Pinney stated that, he didn't not want to tell the board, but there was an urgency to prevent another such incident from happening on Town property.

**Monthly Report:**

The Supervisor submitted his monthly report for the month of June to all Board Members and to the Town Clerk.

**Town Counsel Report:**

Counsel Guy Krogh has a matter for Executive Session.

**ENTER EXECUTIVE SESSION:**

**RESOLUTION 11-129**

Supervisor Pinney moved to **ENTER EXECUTIVE SESSION TO DISCUSS LITIGATION WITH THE TOWN OF LOCKE AND THE MORSE CLAIM IN REGARDS TO ROBINSON ROAD AT 7:30 PM.** Councilperson Cree seconded the motion and it was carried by the following roll call vote:

Councilperson Martin Christopher	Aye
Councilperson Robert Cree	Aye
Councilperson Kathy Miller	Aye

Councilperson Connie Wilcox                      Aye  
Supervisor A. Scott Pinney                      Aye

**EXIT EXECUTIVE SESSION:**

**RESOLUTION 11-130**

Supervisor Pinney moved to **EXIT EXECUTIVE SESSION AT 7:40 PM.**  
Councilperson Christopher seconded the motion and it was carried by the following roll call vote:

Councilperson Martin Christopher                      Aye  
Councilperson Robert Cree                      Aye  
Councilperson Kathy Miller                      Aye  
Councilperson Connie Wilcox                      Aye  
Supervisor A. Scott Pinney                      Aye

**AUTHORIZATIN OF BONUS COMPENSATION TO EMPLOYEES:**

**RESOLUTION 11- 131**

**AUTHORIZATION OF BONUS COMPENSATION TO  
EMPLOYEES RUMGAY AND GRANT FOR UNDERTAKING  
EXTRA WORK TO SOLVE PROBLEMS IN CERTAIN TOWN OFFICES**

The following Resolution was duly presented for consideration by the Town Board.

WHEREAS, the Town Board wished to recognize work performed by Charmagne Rungay and Penny Grant for work above and beyond the call of duty, work voluntarily performed outside their traditional job duty descriptions, and work that materially and substantially benefited the whole of the Town; and

WHEREAS, the Town Board feels that it is important to recognize exemplary work in order to maintain the highest quality staffing and encourage high employee retention rates; and

WHEREAS, this Resolution, and the bonus benefits hereby conferred shall be one-time only events and shall not be or be deemed or construed as having any precedential impact, force or effect; and

WHEREAS, and accordingly, after considering and upon deliberation upon the same, the Town Board of the Town of Lansing has hereby

RESOLVED, that (i) employee Charmagne Rungay be and hereby is awarded one-week's additional paid vacation for calendar year 2011, and (ii) employee Penny Grant be and hereby is awarded a bonus equal to one week's pay.

The question of the adoption of such proposed Resolution was duly motioned by Councilperson Christopher and seconded by Councilperson Miller, and put to a roll call vote with the following results:

Councilperson Martin Christopher                      Aye  
Councilperson Robert Cree                      Aye  
Councilperson Kathy Miller                      Aye  
Councilperson Connie Wilcox                      Aye  
Supervisor A. Scott Pinney                      Nay

**ADJOURN MEETING:**

**RESOLUTION 11-132**

Supervisor Pinney moved to **ADJOURN THE JULY 20, 2011 TOWN BOARD MEETING AT 7:45 PM.** Councilperson Christopher seconded the motion and it was carried by the following roll call vote:

Councilperson Martin Christopher	Aye
Councilperson Robert Cree	Aye
Councilperson Kathy Miller	Aye
Councilperson Connie Wilcox	Aye
Supervisor A. Scott Pinney	Aye

Minutes taken and executed by the Town Clerk.

Respectfully submitted,

Debbie S. Crandall