

REGULAR TOWN BOARD MEETING
March 21, 2012

A Regular Meeting of the Town Board of Lansing was held at the Town Hall Board Room, 29 Auburn Road, Lansing, NY on the above date at 7:00 p.m. The meeting was called to order by the Supervisor, Kathy Miller and opened with the Pledge of Allegiance to the flag. Roll call by Debbie Crandall, Town Clerk, showed the following to be **PRESENT:**

Kathy Miller, Supervisor
Robert Cree, Councilperson
Ruth Hopkins, Councilperson
Edward LaVigne, Councilperson

ABSENT: Andra Benson, Councilperson

ALSO PRESENT: Guy Krogh, Town Attorney, Jack French, Highway Superintendent, Steve Colt, Park Superintendent and Recreation Director, Jeff Overstrom, Engineering and Planning Coordinator, Pat Pryor, Tompkins County Representative, Charlie and Sheila Nedrow, Dan Veaner, Kayli Thompson, Natalia Emlen, Andrew Zarate, John O'Neill, Joanna Barrett, Josh McGiff, Parker Callister, Dave and Joyce Heck, Bhavneet Anand, Sarah Beckwith, Judy Drake, Ted Laux, Fred Schwarz, Marlaine Darfler, Pieter Van Es, Derrick Ryan and a few other attendees.

PRIVILEGE OF THE FLOOR:

Dave Heck – 16 Ladoga Park:

Mr. Heck extended his appreciation to Jack French's Highway Department Crew for trimming the archway of trees on Myers Road.

TOMPKINS COUNTY REPRESENTATIVE – PAT PRYOR:

Ms. Pryor reviewed the following report with the Town Board:

From: Pat Pryor, County Legislator
To: Lansing Town Board
Re: Report from Tompkins Legislature
Date: 3/21/2012

1. Legislature Meeting of 2/21/2012:
 - a. A total of 746.53 acres from 10 parcels of land in Lansing was removed from Agricultural District 1 at the request of landowners. The parcels are in the south end of town in areas that have become more developed since the last review 8 years ago.
 - b. A list of major departmental accomplishments from 2011 was reviewed. Among other accomplishments, it included the following:
 - i. A record number (242,493) of passengers used the airport.
 - ii. The Indigent Legal Defense program secured a \$39,000 grant to support high-cost, complex cases.
 - iii. COFA secured a \$75,000 grant to assist seniors with health and safety related home repairs.
 - iv. Exploration of a records program with town clerks supported by a shared services grant.
 - v. Secured \$75,000 grant to scan DA records.
 - vi. Establishment of an Independent Redistricting Commission, which is poised to recommend a change to 14 legislative districts, rather than the current 15. Population change will reduce the number of districts in the City of Ithaca from 5 to 4 under the proposal.
 - vii. Developed and approved a road preservation law.
 - viii. Coordinated countywide response to major flooding.
 - ix. Participated extensively in review and response to gas drilling and the SGEIS.

- x. One of 10 NYS counties providing award-winning Healthy Neighborhoods Program; particularly recognized for asthma care.
 - xi. Repaired 3 flood-damaged bridges; completed structural repair and painting of 12 bridges.
 - xii. Migrated three IT applications to “cloud” hosted solutions.
 - xiii. Established a monthly Family Forum for those with loved ones experiencing mental illness.
 - xiv. Completed new on-line job application system.
 - xv. Expanded employee orientation to include workplace violence prevention and sexual harassment.
 - xvi. Had 307 applicants, 13% from under-represented classes, for most recent Police Officer/Deputy Sheriff recruitment/exam.
 - xvii. Secured \$1,000,000 Regional Sustainability Planning Grant.
 - xviii. Secured \$375,000 Climate Showcase Community Grant.
 - xix. Piloted a “Bullying” program for 5th graders.
 - xx. New K9 dog, with expenses covered by donations.
 - xxi. Secured grants for mobile computers, video conferencing system in Jail, ballistic vests, digital surveillance and child safety seats.
 - xxii. Ranked 8th in NYS for placing children in kinship (family) foster care.
 - xxiii. Handled 835 reports of child abuse and maltreatment, involving 1,669 children.
 - xxiv. Saw a 5% caseload increase in Public Assistance; 5% caseload increase in Medicaid; 7% caseload increase in Food Stamps.
 - xxv. Implemented single-stream recycling.
 - xxvi. Secured \$250,000 grant to train workers laid off from Borg Warner and Emerson.
 - xxvii. Assisted 9 local planning groups adjusting to diminished Municipal Youth Service funding.
- c. Tuesday, February 28th-The county Broadband committee presented its report at a Community Forum in Lansing. Hurf Sheldon, Ruth Hopkins and Pat Pryor are continuing to meet to develop recommendations for next steps for Lansing in implementing universal broadband Internet access throughout the town.

March, 2012:

- a. The County Broadband committee completed two more Community Forums, one in Danby and one in Groton. There will also be meetings held in Caroline, Ulysses, and Newfield. The next meeting of the Broadband committee is on Monday, March 26th, 5:30 pm in the Borg Warner room of the Tompkins County Public Library. The public is welcome.

Good news for the Broadband committee-The Park Foundation has approved a grant that will allow the committee to conduct a phone survey of rural residents in unserved areas to collect valid, quality data to assist in the development of a business plan for the implementation of universal broadband Internet service throughout the county. The survey will be conducted by Cornell’s Survey Research Institute (SRI) and will provide quantifiable data to add to the anecdotal information we have already collected.

Legislature Meeting of 3/20/2012:

- a. David Squires, County Finance Officer, reported that year-to-date sales tax collections in the county are up 3.28% from a year ago. Most of the increase has been outside of the City of Ithaca. The Town and Village share is up 6.16%.
- b. Mandate relief proposed by the Governor is very meager and in the case of Medicaid, would provide no relief at all for the county in 2012. In 2013 there would be an estimated savings in Medicaid of \$78,000.
- c. Legislature accepted \$71,000 in federal funding to support the Community-Based Care Transitions Program, a collaborative multi-agency effort to provide transition services to high-risk Medicare beneficiaries, avoiding unnecessary re-hospitalizations. Estimated to serve more than 850 clients over a two year period. This award is one of only 4 in New York State and one of 30 in 19 states.
- d. The “hot-button” topic of the evening was the proposal to request that the State Legislature allow rifles to be used for hunting big game in Tompkins County. It was defeated by a 4-10 vote after about an hour of impassioned arguments on both sides of the issue.

Respectfully Submitted,
Pat Pryor, Legislator
District 6
Tompkins County Legislature

Ms. Pryor also informed the Town Board that the county has seen an increase in food stamps and other Social Service programs.

Councilperson Edward LaVigne asked Ms. Pryor for recommendations on how to get the much needed mandate relief. She encouraged the Town Board to pass a resolution and residents to write the Governor and Elected Representatives in Albany asking for mandate relief. The county is actively working with other counties as a group to achieve this.

Councilperson Robert Cree asked Ms. Pryor what the increase cost for Medicaid was for 2012 and what the total estimate is for 2013. *Ms. Pryor provided the following information by email the following day: The total for Medicaid in 2010 was \$9,666,088 (county share). In 2011 it was \$11,643,255. In 2012 the county budgeted \$11,937,419 for their share of Medicaid.*

PLANNING and ENGINEERING DEPARTMENT REPORT:

Monthly Report:

Mr. Overstrom submitted his monthly activity report for the month of March to all Town Board Members and the Town Clerk and reported on the following items:

Engineering & Planning Coordinator
Planning Department
Town Board Meeting 3/21/2012

Lucente, Village Solars Progress Meeting, March 8, 2012

Attendees: Kathy Miller, Jack French, Dave Herrick, Jeff Overstrom, Larry Fabbroni, Larry Fabbroni Jr., Steve Lucente, Guy Krogh

Discussion: Status of Utility Infrastructure Improvements

Sewer; Kathy Miller, Jeff Overstrom, Brent Cross, Don Hartill, Kate Supron previously met to discuss additional sewer units in the Warren Road Sewer District. The increase will include the proposed additional units for the Lucente projects, Cardamone additional units, and residential connections that were not initially included in the District.

The additional units will not impact existing units and future connections originally calculated in the Engineer's Report. The sewer use capacity report done by T.G. Miller will be revisited to ensure the additional units will not impact the collection system. The Mutual Municipal Agreement between the Town of Lansing Village of Lansing and the Village of Cayuga Heights will need to be amended to reflect the additional units.

Sewer capacity was discussed again at the March 8, meeting to provide information and status of capacity for the developer as mentioned above.

Water; Water Pressure is a concern in the area of proposed development. Dave Herrick presented conceptual plans for Consolidated Water District Improvements that involved construction of a new higher pressure zone that would include a new water tank and distribution improvements.

Larry Fabbroni asked if the Town would consider a hydro-pneumatic booster station located near the Village Circle tank. Dave Herrick will look into the demand, sizing and distribution improvements involved with this option. Larry will work with Dave to provide information for this option.

Warren Road Sanitary Sewer Metering Station

The metering station that will measure all sewer flow from the Town of Lansing has been completed and is operational. Town staff will begin to monitor and record sewer flow. Connections to the Warren Road Sewer District have begun, there are at this time 6 connections resulting in 31 units.

Mckinney's Point Water Main Replacement

The Town is working with T.G. Miller to put together project materials to replace the section of water main along East Shore Drive and Mckinney's Point.

Workplace Violence Program

Town employees met with Mark Smarr of the New York State Department of Labor on February 13th to review the Town of Lansing Workplace Violence Program. Mark provided valuable information to help improve the program and has offered to provide his assistance in the future if requested.

Code Enforcement Training

Attended the annual Code Enforcement training in Rochester from March 12th – 15th.

Kyle Dake

Mr. Overstrom announced that his nephew, Kyle Dake is a 3 time NCAA Wrestling Champion. Kyle, a Lansing graduate, son of Doug and Jody Dake and a wrestler at Cornell University is the first champion to achieve this in three different weight classes. Applause by all present followed.

HIGHWAY DEPARTMENT REPORT:

Mr. French reported the following to the Town Board:

Highway Department Report – March 2012

Myers Park – Installation of Docks.

Night Shift – Two men on night shift painting court offices.

Town Land – Cleaning up the land removing debris, concrete and blacktop material that was previously dumped on the property.

Brickyard Road – Preparation for the replacement of 800' of waterline, there have been nine water main breaks in the last four years.

Efficiency Grant – Town Highway Superintendent Association voted against the application for the local government efficiency grant. He was the only Highway Superintendent that received notice of the meeting by the Town Supervisor. This was a Countywide Grant.

USDA – Met with the USDA concerning the flooding on Salmon Creek Road and Myers Road on Tuesday, March 20, 2012. Due to the fact the damage did not occur during the 2 Hurricanes of 2011, the USDA doubts the Town of Lansing will receive any grant funds. The Town has permission from the DEC in regards to cleaning up, but NYS has determined that there may be an Indian Burial Ground that prohibits dumping. They are in the process of trying to get that restriction lifted.

Town Hall – Replacing curb at the Town Hall and moving the mail boxes.

Scofield Road – Notified by the NYS DOT that the speed limit will be lowered to 45 mph. When a formal final approval is received by the Town, the Highway Department will place 12 speed limit signs on the road.

Councilperson Edward LaVigne asked the life expectancy of the docks. Mr. French stated it was 30 years. Mr. LaVigne asked the estimated cost of the clean-up on the town land project and where the funding was coming from. Mr. French stated the estimated cost of

the clean-up is \$5,000.00 and Co-Budget Officer's, Kathy Miller and Sharon Bowman are going to talk to the board in regards to the budget. Mr. LaVigne commended Mr. French for being cost effective.

PARK and RECREATION DEPARTMENT REPORT:

Mr. Colt reviewed the following reports with the board.

Parks & Recreation Department 3/21/12 Town Board Update

RECREATION

- **LBP and LSP baseball and softball registration** forms are coming in at a steady pace and are due by this Friday. Next week I will start calling all eligible missing players to finalize their status. We need accurate totals so that we can determine the amount of teams in the leagues, amount of coaches needed, scheduling and equipment needs.
- **Coach's clinics and team selection meetings** are planned for April 2nd and April 3rd. Practices will start the week of April 15th with games starting May 5th. The "in-house" season ends June 9th.
- **Dick's Sporting Goods** once again has donated, via their Community Youth Sports Program, another 38 kits of equipment. This includes 38 team equipment bags, 38 ball buckets, 576 baseballs, 360 T-Balls, 216 softballs and 38 scorebooks. This is the 5th year that we have received this corporate donation.
- **"Spring Training" baseball and softball clinics** are scheduled to take place over the spring vacation period. These are 2-3 hour clinics where our youth players actually work out with the Lansing Varsity Baseball and Softball teams. The varsity coaches and players are the clinicians, and the fees generated are donated back to the respective varsity teams.
- **We are also starting to work on the Summer Recreation Program Booklet.** We should have another good lineup with a lot of choices. We should also be back to "normal" with regards to the availability of the schools and the pool. Last year, we could not use the schools and did not offer swimming lessons, all due to multiple construction projects.

PARKS

- **The parks are actually in great shape** and are at least a month ahead of schedule due to the early summer like weather. The grounds are actually a little dry at this point.
- **We plan to conduct interviews** soon to fill the park/campground manager's position. We have 7 candidates at this time to interview. We need to have this position filled by mid-May.
- **We continue to have trees donated** to our parks. We have already been notified that two new trees have been ordered for spring delivery and donated by Dennis Osika. These donations are very welcome and important as we also continue to remove a few of the very large and decayed Cottonwood trees.

- **I have started booking bands** for the Myers Park Concert Series and should have the complete line-up filled within a couple of weeks. I am also planning to continue the Ludlowville concerts that we started last year.
- **Pathways and Dog Park** – We were able to sit in on a development presentation proposed for the property across from the ballfield complex. The Pathway and Dog Park are in the conversation as quality of life amenities. The **Dog Park** is moving forward and will be driven by community members. A committee under the leadership of Sybel Bush (chair), Shannon Bush, Carmela MacKenzie, Ellen Quest, Lori Zarate and Bren Pillar are in place to start the planning and to complete a necessary list of items to keep this project progressing. The **Pathways** committee has developed a new power point presentation. The committee plans to set up presentations with the schools, our local churches, the Lion’s Club, Rotary etc.. Dale Baker and Roger Hopkins are in the planning stages for the construction of a new kiosk/sign. The next Pathways meeting is scheduled for April 19th , 7 PM at the library.

Councilperson Robert Cree asked if Dick’s generosity has been consistent over the last few years. Mr. Colt stated the generosity comes from the Corporate Level. They choose a couple programs and fund them. They also provide footballs to the youth football team around the county.

Councilperson Edward LaVigne asked how the Ludlowville concerts went last year. Mr. Colt stated well, that they are of a smaller unplugged nature held on Friday evenings. The last one of the year was combined with a Lansing Lions Club Ice Cream Social, with funds being donated for equipment to the park.

Councilperson Edward LaVigne commended Mr. Colt on the success of Lansing Baseball by having feeder programs and starting the fundamentals through the Recreation Department. Mr. Colt stated that the success of the programs come from the parents and volunteers that give up their time to coach the programs.

GAS PRICES IN LANSING:

At a prior meeting, resident Claes Nyberg asked why the Lansing Extra Mart had the highest gas prices in the county. Supervisor Kathy Miller called the Lansing Manager who then referred her to the Manager who is in charge of all the gas prices at the Extra Marts in New York. He explained to her that every time they receive a delivery the price goes up or down. The local Extra Mart does not have a lot of storage and therefore the price increase or decrease is passed on to the consumer based on each delivery. The current state tax is 49 cents per gallon. Also, when a credit card is used to purchase gas the credit card company’s fees are then passed onto the Extra Mart.

SCLIWC (Bolton Point) – APPROVAL OF CONTRACT WITH UAW LOCAL 2300 for the NON-MANAGEMENT TECHNICAL, OFFICE AND CLERICAL STAFF:

Supervisor Kathy Miller introduced Judy Drake, HR Manager, to address questions.

Councilperson Edward LaVigne asked if the employees had a Health Savings Account. Mrs. Drake stated they do not have a Health Savings Account but do have a Flexible Savings option in addition to their PPO Health Insurance Plan.

Mrs. Drake explained that there are two unions at Bolton Point. This is a newly formed union. Both union contracts will end in 2014. This contract reflects a salary wage increase of 2% - 2012, 2% - 2013 and 2% for 2014. The Health Insurance premium is paid 100% for 2012 and 2013 in 2014 the employees will pay \$15.00 a month for individual coverage and \$35.00 a month for family coverage.

With no further questions, the following resolution was offered:

RESOLUTION 12-75

**RESOLUTION APPROVING THE CONTRACT WITH THE
UNITED AUTO WORKERS (UAW) LOCAL 2300
FOR THE NON-MANAGEMENT TECHNICAL,
OFFICE AND CLERICAL STAFF OF THE
SOUTHERN CAYUGA LAKE INTERMUNICIPAL WATER COMMISSION**

The following Resolution was duly presented for consideration by the Town Board:

WHEREAS, August 1, 2011 the Southern Cayuga Lake Intermunicipal Water Commission's (Commission) received a letter requesting recognition of the non-managerial technical, office and clerical employees to be represented by the United Auto Workers (UAW) Local 2300 for the purposes of collective bargaining; and

WHEREAS, the Commission, in good faith, on August 4, 2011 recognized UAW Local 2300 as the exclusive representative for collective bargaining purposes of all Account Clerk Typist(s) and Technical Services Coordinator, excluding all seasonal or temporary employees; and

WHEREAS, on February 27, 2012, the Commission's negotiating team reached tentative agreement on a contract with the UAW's negotiating team; and

WHEREAS, the Commission reviewed and approved the tentative contract at the March 8, 2012 meeting of the Commission; and

WHEREAS, the Town of Lansing has reviewed the tentative contract and determined it to be acceptable;

WHEREAS, upon consideration and deliberation upon the same, the Town Board of the Town of Lansing has hereby

RESOLVED, that the Town of Lansing does hereby approve the tentative contract between the UAW Local 2300 and the Commission; and, be it further

RESOLVED, the Town of Lansing authorizes the Commission's negotiating team to sign the contract as presented.

The question of the adoption of such proposed Resolution was duly motioned by Supervisor Kathy Miller, duly seconded by Councilperson Robert Cree, and put to a roll call vote with the following results:

Councilperson Robert Cree	Aye
Councilperson Ruth Hopkins	Aye
Councilperson Edward LaVigne	Aye
Supervisor Kathy Miller	Aye

Accordingly, the foregoing Resolution was approved, carried, and duly adopted on March 21, 2012.

ADOPT ETHICS DISCLOSURE POLICY STATEMENT:

The Town Board discussed the following resolution and proposed Ethics Disclosure Policy Statement:

RESOLUTION 12- *TABLED*

**RESOLUTION ADOPTING TOWN OF LANSING
ETHICS DISCLOSURE POLICY AND COMPLETION OF THE
ETHICS DISCLOSURE STATEMENT**

The following Resolution was duly presented for consideration by the Town Board:

WHEREAS, on January 21, 2009 the Town Board of the Town of Lansing adopted Local Law #1 of 2009, Ethics Rules and Regulations of the Town of Lansing; and

WHEREAS, the Town Board now wishes to adopt a disclosure policy and require all officials, employees, committees, and outside contractors that regularly work with or as paid by the Town to complete said form; and

WHEREAS, the Town Board authorizes the Town Clerk to have the above mentioned Town of Lansing Ethics Disclosure Statement distributed to all subject persons and to require that each such person complete and file the same within two weeks of distribution on a yearly basis; and

WHEREAS, the Town Board wishes to delegate the Ethics Board as the official repository of said forms for their review; and

WHEREAS, upon consideration and deliberation upon the same, the Town Board of the Town of Lansing has hereby

RESOLVED, that the Town Board does hereby adopt the following Town of Lansing Ethics Disclosure Statement for completion and directs all officials, employees, committees, and outside contractors that regularly work with or are paid by the Town, to annually complete said form in accord with the directions and instructions of the Town Clerk:

Town of Lansing Ethics Disclosure Statement

Form must be completed and filed with the Town Clerk by _____ For the Calendar Year _____

YOUR NAME COMPLETE HOME ADDRESS

PLACE of USUAL EMPLOYMENT w/TITLE BOARD or DEPARTMENT of the Town
on which you serve or work

Please do not leave any area BLANK.
If there is nothing to list, please write "NONE" in the space provided.
If an error is made, please draw a single line through it and initial it.
Answers must cover the 12-months prior to the date you file this form.
Updated forms should be submitted within 30 days of any significant change in information.

A. **REAL ESTATE OWNERSHIP:** List the address of each piece of property that you or any member of your Household ¹ own or have a significant financial interest ² in that is located in Tompkins County.

Name of Family Member	Relationship	Property Address	Nature of Property
<i>Example: John Smith</i>	<i>Self</i>	<i>259 Dallas Drive, Lansing, NY</i>	<i>Primary Residence</i>
<i>Example: Jack Smith</i>	<i>Father</i>	<i>259 Jets on the Lake, Ithaca, NY</i>	<i>Vacation Home</i>

B. Outside Interests:

1. List the name of any partnership or unincorporated business (located or doing business in the State of New York) or unincorporated association (which does business with the Town of Lansing) of which you or any member of your Household ¹ is a member, partner, officer, or employee, or has a significant proprietary interest in.

Name of Family Member	Business/Organization	Nature & Type of Business or Organization	Nature of Affiliation (Position, Duties)
<i>Example: John Smith</i>	<i>Highway Apartment Complex</i>	<i>Real Estate Corporation</i>	<i>10% Ownership</i>

2. List the name of any corporation organized for profit (located or doing business in the State of New York) or organized not-for-profit (which does business with the Town of Lansing) of which you or any member of your Household ¹ is an officer, director, employee, or who owns or controls, individually or in combination with you or other members of your Household,¹ more than 10% of the outstanding stock.

Name of Family Member	Business/Organization	Nature & Type of Business/Organization	Affiliation (Position, Duties)
<i>Example: John Smith</i>	<i>Coalition for Healthy Children</i>	<i>Non Profit</i>	<i>Board Member</i>

3. List the nature of any self-employment from which you or a member of your Household ¹ has derived a gross income of \$5,000.00 or more during the previous twelve months. (Omit reference to any not-for-profit entity that has no business dealings with the Town of Lansing)*

Name of Family Member	Name of Business/Organization	Nature & Type of Business/Organization	Affiliation (Position, Duties)
<i>Example: Self</i>	<i>Yankees Produce</i>	<i>Partnership-Produce Farm</i>	<i>Owner</i>

C. **Licensed Professions:** If you practice law, are a NYS licensed real estate broker or agent, practice a profession licensed by the NYS Department of Education, or are involved in a corporation or business described in Subsection B above, please include a general description of the principal subject matters undertaken in the stated practice, including the nature of your clients' businesses. This disclosure shall not include the names of individual clients.

Your Profession Name of Employer or Business	Specialty	Nature of Business Description of Business Activities
<i>Example: Broker – Mets Planning</i>	<i>Real Estate</i>	<i>Solicit listings of homes for sale and sale of homes</i>

D. **Interest in Contracts:** Describe any interest you, your spouse, household partner, or your children 18 years of age have in any contract involving the Town of Lansing (excluding your current employment with the Town of Lansing)*.

Contractor	Contract with Town	Nature of Business with the Town
<i>Example: Self</i>	<i>Giants Gravel – Gravel Supplier</i>	<i>Supplies gravel materials to the Town</i>

§ 32-4. Gifts.

- A. Officials, employees, their spouse/equivalents, or any person or entity acting on their behalf may not solicit or accept monetary gifts or loans of any amount or promise thereof, or any gift, including services, entertainment, thing, or promise thereof, having a value of \$75 or more, from any person or agent of a person, corporation, partnership, unincorporated association or other entity who the official or employee knows is considering or has had, within the previous 12 months, any business dealing with the Town of Lansing that involves any discretionary act by the official or employee.
- B. Refreshments or meals that are provided as part of an informational presentation in a group setting or as part of a reception shall not be considered gifts under this section.

E. Certification

I hereby certify, under penalty of perjury, that the information disclosed on this form is true and complete and that I have read section 32-4, titled "Gifts," of the Town of Lansing CODE OF ETHICS

SIGNATURE

DATE

DEFINITIONS:

¹ "Household" means your spouse or equivalent member of a household sharing living expenses with you, and any of the following if residing with you: child, step-child, brother, sister, parent, or person you claimed as a dependent on your latest state income tax return.

² "Significant financial interest" shall mean an ownership interest of more than ten percent (10%) and shall also mean a security interest of more than \$1000,000.00 in a property (such as the holder of a mortgage).

*Please attach additional pages if needed and sign and date all attachments.

Adopted March 21, 2012

The question of the adoption of such proposed Resolution was duly motioned by Councilperson _____, duly seconded by Councilperson _____, and put to a roll call vote with the following results:

Councilperson Robert Cree
Councilperson Ruth Hopkins
Councilperson Edward LaVigne
Supervisor Kathy Miller

Accordingly, the foregoing Resolution was approved, carried, and duly adopted on March 21, 2012.

Supervisor Kathy Miller stated that the Town Board should consider if they are going to adopt this policy and if so, who should be required to complete the form. She stated that the form would be filled out annually and recommended it be completed by Elected Officials, Planning Board and Zoning Board of Appeals members, Full Time Employees over the age of 18 and Professional Support people.

Councilperson Ruth Hopkins said the form will make officials and employees think about the possible conflicts of interest before making decisions that will affect the town. She stated that the goal of this process is to preserve the public trust and to increase awareness among the people who participate in the town. She also stated to make it optional to those who are not required to fill out the form as a way of increasing awareness and to meet that goal.

Councilperson Robert Cree stated that as the resolution reads now, it would require that all committee members complete the form. He stated that he felt it would make it harder to get citizens involved in town committees and projects. He didn't want to have trouble attracting people to volunteer their time on some of the committees.

Councilperson Edward LaVigne stated he personally fills one out every year. He stated he would like to start small with definite parameters and only require elected officials complete the form at this time. If you require one committee to complete the forms, do you have to have all committee members complete the form? If you require full time employees to complete the form, do you also require part time employees to complete the form?

Pat Pryor, Tompkins County Legislator stated that she fills a form out for the County Legislature and the Ithaca Common Council when she served on that board. She stated that the standard used to fill out the form was whether or not your position had some decision making or regulatory authority. Not every employee was required to fill them out.

Judy Drake, Town of Ithaca HR Manager stated that her town limits the list to decision makers.

If the resolution and form is adopted, the Ethics Committee will review the forms and pass on conflicts to the Town Board. The forms would be locked in the Town Clerk's Office and made available to only Ethics Committee members.

The Town Board tabled the proposed Resolution and Ethics Disclosure Statement until the next Work Session Town Board meeting scheduled for April 4th at 7:00 p.m. with said action to be taken at the next Regular Town Board meeting on April 18th at 7:00 p.m.

APPROVE AUDIT:

RESOLUTION 12-76

Councilperson Robert Cree moved that the Bookkeeper is hereby authorized to pay the following bills:

CONSOLIDATED ABSTRACT # 003

DATED 3/21/12

AUDITED VOUCHER #'s	<u>144 – 267</u>
PREPAY VOUCHER #'s	<u>144 – 149</u>
AUDITED TA VOUCHER #'s	<u>14 – 24</u>
PREPAY TA VOUCHER #'s	<u>14 – 19</u>

<u>FUND</u>	<u>TOTAL APPROPRIATIONS</u>
GENERAL FUND	\$ <u>89,726.47</u>
HIGHWAY FUND	\$ <u>78,663.42</u>
LANSING LIGHTING	\$ <u>2,425.21</u>
LANSING WATER DISTRICTS	\$ <u>4,502.96</u>
TRUST & AGENCY	\$ <u>31,272.17</u>
WARREN RD SEWER-CAPITAL PROJ	\$ <u>0.00</u>
LANSING SEWER DISTRICTS	\$ <u>71.38</u>
DEBT SERVICE	\$ <u>0.00</u>

Supervisor Kathy Miller seconded the motion and it was carried by the following roll call vote:

Councilperson Robert Cree	Aye
Councilperson Ruth Hopkins	Aye
Councilperson Edward LaVigne	Aye
Supervisor Kathy Miller	Aye

BOARD MEMBER REPORTS:

Edward LaVigne:

Woodsedge:

They are now in the process of looking at the elevator design and have funding of \$200,000.00. Completion is projected for July or early August.

There are currently 15 people on the waiting list.

LOAP:

Lansing Older Adult Program is doing well and does not need help in funding at this time. Marilyn Paradise now lives in Aurora and is looking for a local liaison contact person.

Lansing Senior Citizens:

He was unable to attend the last meeting but has had contact with Betty Ellis and they are doing well.

Lynn Day:

Mr. Day has been working aggressively on the Farmers Market and scheduling a Car Show, Barbeque and Entertainment to be held on August 4, 2012 for a Youth Service benefit. He has also scheduled a chicken barbeque to benefit the new Dog Park. The town is very fortunate to have Lynn Day take on this, which is not his job, but he is doing it on his passion. Supervisor Kathy Miller agreed stated that he was doing a great job.

Ruth Hopkins:

Broadband Committee:

The Broadband Committee gave a presentation several weeks ago and after the presentation she has volunteered to work with the committee on expanding coverage in Lansing. It is still in the fact finding stage and she has met with Hurf Sheldon about the possibilities of extending coverage to the northeast part of the town.

Robert Cree:

County Planning Department:

The County Planning Department gave a presentation to the Town Planning Board on the reiteration of the Town Center. The center runs from North Triphammer Road down Peruville Road to East Shore Drive. They reiterated that sewer is very important and stated that the town is doing the right things to position themselves for growth within the next few years.

Bolton Point Commission:

As Liaison to the Bolton Point Commission, Mr. Cree stated he is on the Finance Committee. The committee is looking into several options in regards to the minimum usage on the quarterly water bills. They are also looking to bond a major capital project that is underway.

Town Audit of Records:

The Town will be doing an Internal Audit of Records for the year end 2011 in April. Sharon Bowman will be contacting Department Heads to set up dates and times where documents will be reviewed.

Also this year the town will have a formal audit of the financial statements for the year end 2011. Pursuant to Resolution 12-25, the audit will be conducted by Ciaschi, Dietershagen, Little, Mickelson and Company LLP.

Supervisor Kathy Miller stated that since she has been on the Town Board, Councilperson Robert Cree has conducted the Town's Internal Audit. She thanked him and stated that this is very educational for Town Board members. Even though an official audit will be done this year the town will continue to conduct their internal audit.

Kathy Miller:

Monthly Report:

The Supervisor submitted her monthly report for the month of March to all Board Members and to the Town Clerk.

Sewer Committee:

Dan Veaner attends the Sewer Committee meetings and reports online through the Friday issues of the Lansing Star.

Rachel Jacobsen, Code Office Clerk, is taking notes of the meetings and posting them on the Town's Web Page.

Planning Board Meeting:

On Monday night, April 26th, at 7:15 pm, NRP, one of the interested developers, will be giving a presentation to the Town Planning Board on the development of affordable senior housing on the land across from the Town Hall. Supervisor Miller encouraged all to attend. Two of things that the town is looking into is senior affordable housing and market rate senior housing. The county has designated senior housing as a real need within the county.

Town Counsel Report:

Counsel, Guy Krogh had nothing to report at this time.

ADJOURN MEETING:

RESOLUTION 12-77

Councilperson Edward LaVigne moved to **ADJOURN THE MARCH 21, 2012 REGULAR TOWN BOARD MEETING AT 8:10 PM.** Councilperson Robert Cree seconded the motion and it was carried by the following roll call vote:

Councilperson Robert Cree	Aye
Councilperson Ruth Hopkins	Aye
Councilperson Edward LaVigne	Aye
Supervisor Kathy Miller	Aye

Minutes taken and executed by the Town Clerk.

Respectfully submitted,

Debbie S. Crandall