

**REGULAR TOWN BOARD MEETING**  
**November 28, 2012**

A Regular Meeting of the Lansing Town Board was held at the Town Hall Board Room, 29 Auburn Road, Lansing, NY on the above date at 6:00 p.m. The meeting was called to order by the Deputy Supervisor Robert Cree, and opened with the Pledge of Allegiance to the flag. Roll call by Debbie Crandall, Town Clerk, showed the following to be

**PRESENT:**

Kathy Miller, Supervisor  
Katrina Binkewicz, Councilperson  
Robert Cree, Councilperson  
Ruth Hopkins, Councilperson  
Edward LaVigne, Councilperson

**ABSENT:** None

**ALSO PRESENT:** Guy Krogh, Town Attorney, Jack French, Highway Superintendent, Steve Colt, Park Superintendent and Recreation Director, Pat Pryor, Tompkins County Representative, Ryan Weese, Dan Veaner, Lansing Star, Chuck Crandall, Thea Scheriff, Roger Hopkins, Russ Givens, Patrick Jordan, Sharon Butler Bowman, Ted Laux, Deb Trumbull and several other attendees.

**PRESENTATION – NYSEG PROPERTY:**

**Andy Zepp – Executive Director of the Finger Lakes Land Trust:**

Mr. Zepp stated that the Finger Lakes Land Trust is a Non Profit Organization that works cooperatively with landowners in local communities to protect lands that are deed significant. In the Town of Lansing, the land secured property includes the Howser farm, land on Salmon Creek and a conservation easement on Ross Road.

Mr. Zepp handed out a copy of The Land Steward and reviewed the following on the NYSEG Property with the Town Board:

**PROPOSED ACQUISITION & MANAGEMENT OF BELL STATION SITE AS A  
PUBLIC CONSERVATION AREA**

**Submitted to Town of Lansing By The Finger Lakes Land Trust  
November 2012**

Located on the eastern shore of Cayuga Lake in North Lansing, the Bell Station site was once considered as the site for a nuclear power plant. The plant was never built and yet the property is still owned by New York State Electric & Gas.

The property has long been recognized as a priority for conservationists due to the fact that it represents the single largest unprotected shoreline property remaining in the Finger Lakes Region. The parcel encompasses approximately 490 acres and includes 3,400 feet of pristine shoreline.

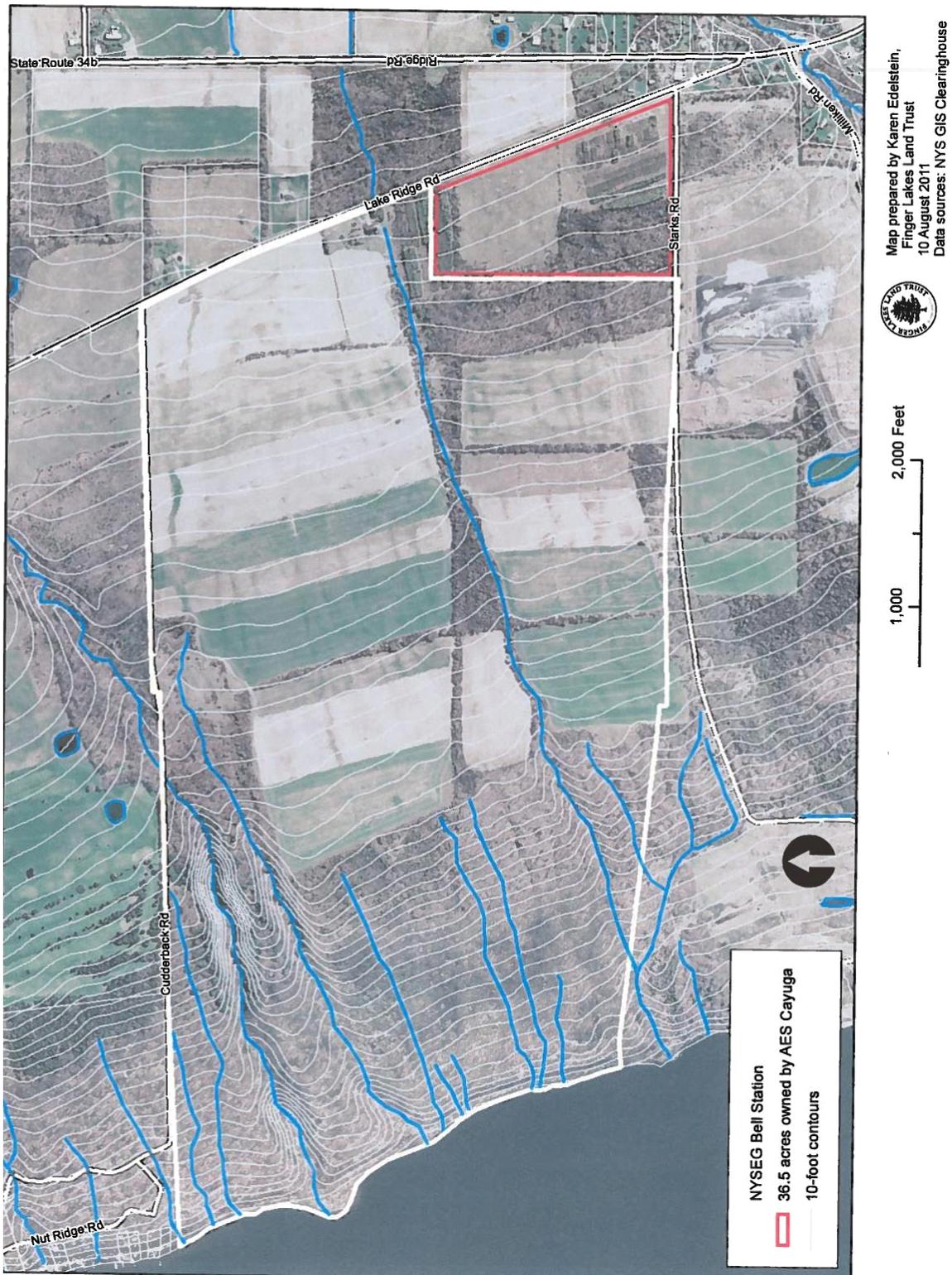
The western half of the Bell Station property is forested with mature hardwoods and includes several ravines and waterfalls that punctuate a bluff overlooking the lake. The lakeshore is accessed by an old logging road that links with a foot path that runs the length of the property along the former railroad line that was abandoned north of Milliken Station. The eastern half of the property extends to Lake Ridge Road and consists largely of open fields that are currently leased for agriculture.

For public recreation, the Bell Station site has great potential for a variety of uses including hiking, wildlife watching, fishing, and hunting. In its existing state, the property already features the rare opportunity to walk along an extensive stretch of natural lakeshore – allowing the visitor to observe the occasional Bald Eagle and imagine what the Finger Lakes Region was like before it was settled.

Because of its extensive shoreline and forested bluffs along the lake, retention of the Bell Station site in its current condition will also help maintain Cayuga Lake's water quality. Development of similar sites elsewhere in the region have led to erosion and increased sedimentation and nutrient runoff into the lake.

In recognition of its outstanding conservation values, as well as its potential for outdoor recreation and education, New York State has recognized the site as a priority project within its Open Space Conservation Plan – a public policy document that is based on input from public conservation agencies as well as volunteer Regional Advisory Committees. The NYS Department of Environmental Conservation has approved acquisition of the land as a public conservation area but has not yet appropriated funding for the acquisition nor negotiated a purchase agreement with NYSEG.

The Finger Lakes Land Trust is advancing the acquisition of this land by the NYSDEC and future management of the site as a conservation area that would allow for multiple recreational uses and management of the site for long-term conservation of the site. As with other state lands, a management plan for the site would be developed based on input from the public and key stakeholders once this land was acquired by NYSDEC.



Mr. Zepp stated that there is no timeline to endorse the idea. The State will not move forward without the Town Board taking the first step and asked them to consider passing the following resolution:

**Whereas, the so-called “Bell Station” property owned by New York State Electric & Gas in North Lansing represents the single largest undeveloped parcel of land remaining on Cayuga Lake, including 3,400 feet of undeveloped shoreline and almost 500 acres of fields and forest; and**

**Whereas, this land has been recognized as a priority project within New York State’s Open Space Plan and provides outstanding opportunities for outdoor recreation including, but not limited to hiking, kayaking, fishing, hunting, and wildlife watching; and**

**Whereas, acquisition of this land for conservation purposes by the State of New York will also help maintain Cayuga Lake’s water quality while also maintaining scenic vistas and the rural character of North Lansing; and**

**Whereas, representatives of the New York State Department of Environmental Conservation (NYSDEC) have indicated the state’s interest in acquiring the land in order to establish a publicly-accessible conservation area; and**

**Now Therefore, Be It Resolved, that the Lansing Town Board endorses the acquisition of the Bell Station property by the NYSDEC provided that the State makes arrangements to provide for ongoing payments-in-lieu of taxes to both the Town of Lansing and the Lansing School District. In the event that the property is acquired by the state, the Town Board also expresses its interest in working closely with the NYSDEC as it develops a management plan for the site.**

Mr. Zepp also plans to contact Senator Michael Nozzolio asking for his support in locating funding to allow the DEC to purchase the land.

After a brief question and answer period the Town Board thanked Mr. Zepp for his presentation and informed him they will review and consider the resolution.

#### **2011 AUDIT REPORT – PAT JORDAN:**

Mr. Pat Jordan, Independent Auditor of Ciaschi, Dietershagen, Little and Mickelson & Company, LLP, passed out draft copies, (for discussion only) of the fiscal audit financial report dated December 31, 2011 and briefly reviewed it with the Town Board members.

Mr. Jordan made recommendations to the Town Board and discussed the options of a yearly audit in regards to credit rating and bond issues.

The Town Board thanked Mr. Jordan for an excellent job.

Later in the meeting the Town Board passed Resolution 12-224

#### **TOMPKINS COUNTY REPRESENTATIVE – PAT PRYOR:**

To: Lansing Town Board  
From: Pat Pryor, District 6 Representative, TC Legislature  
Re: Legislature report  
Date: November 2012

Ms. Pryor reviewed the 2013 County Budget :

1. At its November 20<sup>th</sup> meeting the County Legislature passed its 2013 budget by a vote of 14-0 with one member absent. The adopted budget sets the tax levy increase at 3.69%, exactly the tax cap for Tompkins County based on calculations approved by NY State. Since the increase needed to pay for state mandates is the same, 3.69%, according to NYSAC, as the levy increase, essentially the entire increase will go to the state to pay for mandated programs. Spending on local programs was kept level, with



Councilperson Robert Cree asked when the deadline was. Mrs. Bowman stated yesterday, that the cancellation of the existing insurance and enrollment of the new program would need to occur as soon as possible.

Mrs. Bowman provided the Town Board with spread sheets comparing the current HSA Health Insurance with the requested Tompkins County Health Insurance Consortium PPOT/3T10 plan.

Mrs. Bowman, on behalf of the employees asked Town Board to honor the request to join the Tompkins County Health Insurance Consortium.

Supervisor Kathy Miller stated that it is the Consortium's intention to keep the rate increase below 10 percent. Future information will be received in time for budget meetings.

Mrs. Bowman stated that the Town of Lansing will have representation on the Consortium Board. Mrs. Bowman stated she sees this as a long range plan for the Town of Lansing.

Councilperson Ruth Hopkins stated that it is significant that the employees feel strongly about this and recognize it is a stronger health insurance package and are willing to contribute.

Councilperson Edward LaVigne asked how long the Tompkins County Health Consortium has been in existence. Mrs. Bowman stated that this is the third year in January. Councilperson asked Mrs. Bowman if the employees were supportive and she stated they were.

Councilperson Katrina Binkewicz stated that it is important that the Town have more control over health insurance rates.

Mrs. Bowman thanked the Town Board for their consideration.

**PRIVILEGE OF THE FLOOR:**

No one addressed the Town Board.

**PLANNING and ENGINEERING DEPARTMENT REPORT:**

Mr. Overstrom was not present at the Town Board meeting but had previously submitted the following report:

[Engineering & Planning Coordinator](#)  
[Planning Department](#)  
[Town Board Meeting 11/28/2012](#)

Working with Dave Herrick on the permit application process for dredging for Salmon Creek from the Myers Road Bridge West toward the mouth of the creek.

Working on revising prior permit for the reconstruction of the marina wall to include the remaining section of wall within the small boat section of the marina.

Received quote for the installation of a generator receptical for the Farrell Road Pumping Station. Waiting to hear from Flygt as to when they can do the work.  
Reviewed the sewer pumping station at Woodland Park Subdivision. An access road was completed and site work near completion. Pumping station is ready for Town to take dedication of.

[Recent Approved Projects](#)

The following projects were reviewed and approved;

1. Cayuga Lake Seido Karate center located in the renovated old fire station at 17 Ridge Road.
2. The Ridge Estate Bed & Breakfast located at 680 Ridge Road, Ronsvalle Property

### Upcoming Events / Projects

Presentation to the Planning Board by Cargill for the proposed new access shaft.  
Continued review of the Lucente / Village Circle project and utility improvements

### **Monthly Report:**

Mr. Overstrom previously submitted his monthly activity report for the month of October to all Board Members and the Town Clerk.

### **HIGHWAY DEPARTMENT REPORT:**

TOWN OF LANSING  
HIGHWAY DEPARTMENT REPORT  
NOVEMBER 28, 2012

1. Paving for Town of Ithaca.
2. Drainage work at the Lansing School.
3. Cut brush and trees at various places in the Town.
4. Work on small building behind shop for the Recreation Department.
5. Trucks and Equipment ready for winter.
6. New truck should be here this week.

Councilperson Edward LaVigne commended Jack French and the Highway crew for knocking out a wall instead of building a new bay with a cost savings of \$6,400.00 to the Town.

### **PARK and RECREATION DEPARTMENT REPORT:**

**Parks & Recreation Department**  
**Town Board Meeting**  
**11/28/12**

### **RECREATION**

- Late fall and early winter recreation programming has started. This includes Gymnastics, Bowling, Basketball, Karate and Indoor Soccer. The Bowling program filled and sold out faster than ever this year, as did the Indoor Soccer program.
- The Karate program has found a new home. The instructors for the karate program that we offer are now renting a new location at 17C Ridge Rd. This consistent location will be a nice change from the 3 or 4 revolving locations.
- Programs starting soon include, the Ski program, Skating, Travel Basketball and Wrestling. We will also be offering additional session of Gymnastics and Indoor Soccer.
- Summer program planning has started. We already know that this summer will be a challenge as the school moves forward with this summer's renovation projects.
- The Youth Service "High School Helpers" program has placed 2 students with us to help chaperone the Bowling program. We also hope to be able to have students chaperone the upcoming Skating program as well.

## PARKS

- Park clean up and winterization have been complete for the season. The grounds look GREAT and really should be outstanding this coming spring.
- Eight new trees were planted last week in Myers Park and most were of the flowering variety. End of the season close out purchasing made this possible. The trees are mulched, cabled and ready for spring.
- Andy Aasen has started the restoration of the lighthouse this week. The complete process needed to clean all of the stone benches; memorial markers and the lighthouse will be finished in the spring. The goal is to have everything looking as good or better when we open for the season in early May.
- We are in the planning process now for next year's park projects. We are looking forward to another great season.
- 2013 Pavilion rentals will start on January 7<sup>th</sup> and Camping reservations will start on January 14<sup>th</sup>.

## FINAL ADOPTION OF DRAINAGE DISTRICT #7:

### **RESOLUTION 12-221**

#### **FINAL ORDER OF FORMATION FOR DRAINAGE DISTRICT #7 (WOODLAND PARK PLANNED DEVELOPMENT AREA)**

The following Resolution was duly presented for consideration by the Town Board:

WHEREAS, NYS Law and the Town's Stormwater Local Law require the Town to plan for the future maintenance of drainage, sediment control, and stormwater facilities, and the Town Board of the Town of Lansing received a request for the approval of permanent infrastructure for stormwater facilities located in the Woodland Park Planned Development Area (the "PDA"), as depicted upon the PDA plat map and in the SWPPP for such PDA, all pursuant to the Town's Stormwater Local Law; and

WHEREAS, the Lansing Town Board having previously determined that a drainage district was needed for the PDA, and had previously reviewed and approved the map, plan and report ("MPR"), and thereafter duly issued an Order under Town Law §209-d and determined that (i) the final Map, Plan and Report complies with the requirements of Town Law, and (ii) it is in the public interest and to the benefit of all parcels in the proposed district to establish the Town of Lansing Drainage District #7, and (iii) all benefited parcels are included, and no benefited parcels were excluded, from such district; and

WHEREAS, a Public Hearing was duly held upon October 17, 2012, at the Lansing Town Hall, 29 Auburn Road, Lansing, New York, and all persons thereat were duly heard, and the Town Board issued a preliminary conditional approval for the formation of Drainage District #7 - - the same being made subject to permissive referendum as required by law; and

WHEREAS, the Notice of Permissive Referendum was properly and timely published and more than 30 days has passed since adoption of such prior resolution conditionally approving formation of Drainage District #7, and no request for a referendum and no petitions in relation thereto have been received by or filed with the Town; and

WHEREAS, the Town Board had previously determined this action to be an Unlisted Action under SEQRA, conducted a public hearing thereupon (on October 17, 2012), and considered the environmental impacts of the proposed district in light of the EAF, the

Town's Comprehensive Plan, the Town's Land Use Ordinance, the comments from any Involved or Interested Agencies, if any, and comments from landowners and the public, if any, and after due deliberation thereupon and an identification of any potential environmental impacts, the Town Board duly made a Negative Declaration of environmental impact; and

WHEREAS, the Town desires to proceed towards the final order of establishment for Drainage District #7 pursuant to the provisions of Town Law Article 12-A; and finds that all proceedings to date have been in compliance therewith, and upon due deliberation thereupon, the Town Board of the Town of Lansing has hereby:

RESOLVED AND DETERMINED, that no additional SEQRA review is necessary or required due to the passage of time, as (i) no significant changes in the property or project have occurred, and (ii) the Town finds that conducting SEQRA review as soon as is possible in relation to any project is consistent with the goals and requirements of SEQRA; and it is further

RESOLVED AND SO ORDERED, that the boundaries of the proposed Drainage District #7 are inclusive of the tax parcel numbers comprising the Woodland Park PDA and encompassing all lots therein as shown on the sealed plat and survey Map as filed in the Town and County Clerk's Offices and the Map, Plan and Report on file at the Town Clerk's Office; and the real property metes and bounds descriptions as are on file at the County Clerk's Office for such lands are expressly herein incorporated; and it is further

RESOLVED AND SO ORDERED, that the said Drainage District #7 hereinabove referred to shall be constructed as set forth in the Order calling a public hearing, and the Town shall assess, levy, and collect special assessments upon the several lots and parcels of land within the said District, which the Town Board has determined, and hereby again determines, are especially benefited thereby; so much and from each as shall be in just proportion to the benefit thereof, each and all to pay the operation and maintenance costs of such district and any existing or future indebtedness lawfully incurred for such district; and it is further

RESOLVED AND ORDERED, that the Town Clerk file (i) a certificate with the County Clerk certifying that no referendum was requested, and (ii) a certified copy of this Resolution with the Tompkins County Clerk and the New York State Department of Audit and Control (at the NYS Comptroller's Office) within 10 days of the adoption of this Final Order; and it is further

RESOLVED, that the Drainage District hereby is empowered to approve and accept the assignment of easements and rights-of-way from the Developer and/or from Town of Lansing relating to the District, and further, that the Supervisor and/or Deputy Supervisor be and each is hereby authorized, upon approval of the form of the same by the Attorney for the Town, and on behalf of the Town of Lansing and Drainage District #7, to do such things and execute such documents as are or may be necessary or desirable to effect the attaining and assignment of such easements and rights-of-way to the Town and to said Drainage District #7.

The question of the adoption of such proposed Resolution was duly motioned by Councilperson Katrina Binkewicz, duly seconded by Councilperson Ruth Hopkins, and put to a roll call vote with the following results:

Councilperson Katrina Binkewicz	Aye
Councilperson Robert Cree	Aye
Councilperson Ruth Hopkins	Aye
Councilperson Edward LaVigne	Aye
Supervisor Kathy Miller	Aye

Accordingly, the foregoing Resolution was approved, carried, and duly adopted on November 28, 2012.

**RESOLUTION ADOPTING DROP IN POLICIES AND PROCEDURES:**

**RESOLUTION 12-222**

**RESOLUTION ADOPTING TOWN OF LANSING  
DROP IN POLICIES AND PROCEDURES**

The following Resolution was duly presented for consideration by the Town Board:

WHEREAS, the Town of Lansing provides the Lansing Community with the services of the Lansing Drop In, and

WHEREAS, the Town Board wishes to revise and adopt the policies and procedures along with the letter to parents and guardians and sign in sheet, and

WHEREAS, upon consideration and deliberation of the same the Town Board of the Town of Lansing has hereby

RESOLVED, that the Town Board of the Town of Lansing does hereby adopt the following Lansing Drop In Policies and Procedures in addition to the letter to parents and guardians and the sign in sheet:

**Lansing Drop In Policies & Procedures**

*Admission*

The Lansing Drop In is for community members and their children from birth to 5 years of age with a 30 child maximum.

A parent or guardian must remain in the designated Drop In area and care for their children up to the age of 18 months.

Children 18 months to 5 years of age may be left in the care of Drop In staff. If all three staff members are present, then this convenience may occur with up to 18 children in their care.

*General Information*

All adults and children attending Drop In must adhere to the Drop In rules.

Whenever you bring in or pick up your child, you must sign in and out on the roll sheet.

Only Staff members, parents, or guardians are allowed to take a child outside the designated Drop In area.

Volunteers are not allowed to take a child outside the designated Drop In area unless under direct supervision of a staff member.

In order for a child to conclude their visit to the designated Drop In area, a parent or guardian must sign out the child and personally notify a staff member.

**Tell a staff member (not a volunteer) you are leaving with your child.**

Only persons authorized in writing by the parent or guardian may take a child from Drop In. The staff has the right to ask for proof of identification from anyone picking up a child from Drop In.

*Injuries and Incidents*

If a child is injured, a staff member will call the parent or guardian and/or emergency services if necessary. If we cannot contact you, we will call your child's emergency contact person(s).

If a child is taken by ambulance to the emergency room a staff member will accompany the child until a parent or guardian is present.

When your child is inconsolable after you have left their presence staff members and volunteers will attempt to console your child. If your child is not calmed in reasonable amount of attempts and time, you and/or your emergency contacts will be called.

If your child is violent, using foul language and/or exhibiting inappropriate behavior you and/or emergency contacts will be called for an immediate pick up. This is also not allowed of adults attending the Drop In.

*Health and Hygiene*

The parents, guardian or designated caretakers of children who develop any signs or symptoms of an illness, communicable disease or parasitic infestation during the day will be notified to pick up their child immediately.

Any child diagnosed with an illness, communicable disease or parasitic infestation must be symptom free for 24 hours, no longer contagious or rid of the infestation before they can return.

Staff members and volunteers are not permitted to administer medication.

Children who are prescribed antibiotics must be on the medication for at least 24 hours before returning to the Drop In.

**Lansing Drop In**  
**Lansing Community Center**

**TO ALL PARENTS AND GUARDIANS:**

The Lansing Drop In is located on the second floor of the Town of Lansing Community Center at 25 Auburn Road, Lansing, N.Y. It is open Monday, Wednesday, and Friday mornings from 9:30 a.m. until 12:15 p.m. We follow the Lansing School calendar and are closed when school is not in session. The Drop In was begun to provide area preschool children (18 months to Kindergarten age) with a place to come and be with other children. Children under 18 months of age are welcome but their parent/guardian must stay with them. Each day the children receive a snack and an activity is provided.

The Drop In is funded by the Town of Lansing with help from the Lansing Community Council. We suggest a small donation of \$2/child/hour with a maximum of \$6/family. The money collected directly at the Drop In is used to buy the snacks, expendable supplies used by the children (paper, paint, etc.) and for toy replacement.

The Drop In has three full-time staff members. To keep the Center open to the maximum number of children and still maintain a safe and legal ratio of children to adults, it is imperative that parents help. **PARENTS ARE ASKED TO VOLUNTEER BY WORKING ONE OR MORE MORNINGS A MONTH.** There will be a volunteer sign up sheet which will be located where you sign in your child.

If we are forced to turn kids away, we may be in jeopardy of losing this wonderful program. It is a program that EVERYONE should be able to benefit from. Please help us keep the Drop In a vital and active community service. PLEASE sign up as a volunteer at least once a month and leave your donation when able. These measures will help keep us alive and well. Doors are open at 9:25 a.m.

**THANK YOU !!!!**

Any concerns, questions, and/or suggestions, please don't hesitate to contact the Drop In on days we are open or at home.

(The Current Directors Name and phone number along with email address and the Lansing Community Center phone number will appear here)

**LANSING DROP-IN PROGRAM**  
**LANSING COMMUNITY CENTER**

Date: \_\_\_\_\_

Child's Name: \_\_\_\_\_ Birth Date: \_\_\_\_\_

Mother's Name: \_\_\_\_\_ Father's Name: \_\_\_\_\_

Address: \_\_\_\_\_ Address: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Home Phone: \_\_\_\_\_

Cell/Work Phone: \_\_\_\_\_

Cell/Work Phone: \_\_\_\_\_

**MEDICAL INFORMATION:**

Doctor's Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Medical Allergies/Conditions: \_\_\_\_\_

**SPECIAL CONCERNS:**

Person other than parent or guardian who can be contacted if necessary in case of illness, accident, or early closure of the Drop-In Center.

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

**IN CASE OF EMERGENCY, I GIVE MY PERMISSION FOR MY CHILD TO BE TREATED BY HER/HIS DOCTOR OR THE EMERGENCY ROOM PHYSICIAN.**

**I HAVE RECEIVED AND READ THE LANSING DROP IN POLICIES & PROCEDURES.**

Parent's/Guardian's Signature: \_\_\_\_\_

The question of the adoption of such proposed Resolution was duly motioned by Councilperson Ruth Hopkins, duly seconded by Councilperson Katrina Binkewicz, and put to a roll call vote with the following results:

Councilperson Katrina Binkewicz	Aye
Councilperson Robert Cree	Aye
Councilperson Ruth Hopkins	Aye
Councilperson Edward LaVigne	Aye
Supervisor Kathy Miller	Aye

Accordingly, the foregoing Resolution was approved, carried and duly adopted on November 28, 2012.

**APPROVE AUDIT and BUDGET MODIFICATIONS:**

**RESOLUTION 12-223**

Councilperson Robert Cree moved that the Bookkeeper is hereby authorized to pay the following bills and to make the following budget modifications.

**CONSOLIDATED ABSTRACT # 011**

DATED 11/28/12

AUDITED VOUCHER #'s	<u>1100 – 1210</u>
PREPAY VOUCHER #'s	<u>1100 – 1110, 1195</u>
AUDITED TA VOUCHER #'s	<u>83 – 92</u>
PREPAY TA VOUCHER #'s	<u>83 – 85, 92</u>

<u>FUND</u>	<u>TOTAL APPROPRIATIONS</u>
GENERAL FUND	\$ 105,274.36
HIGHWAY FUND	\$ 162,877.97
LANSING LIGHTING	\$ 1,348.28
LANSING WATER DISTRICTS	\$ 139,171.71
TRUST & AGENCY	\$ 28,052.10
WARREN RD SEWER-CAPITAL PROJ	\$ 9.67
LANSING SEWER DISTRICTS	\$ 5,283.53
DEBT SERVICE	\$ 0.00

**BUDGET MODIFICATIONS  
GENERAL FUND A  
11/28/12 Meeting**

<u>FROM</u>	<u>TO</u>	<u>FOR</u>	<u>AMOUNT</u>
A1420.408	A1420.400 Reason	From Bus & Ind Legal to Legal Original Budget Underestimated	\$10,000.00
A1430.400	A1430.100 Reason	From Personnel Cont to Personnel Longevity Original Budget Underestimated	\$350.00
A1990.400	A1440.403 Reason	From Contingency to Proposed Stand Alone Sewer Original Budget Underestimated	\$10,000.00
A1610.400	A1610.200 Reason	From Technology Cont to Technology - Equipment Original Budget Underestimated	\$1,000.00
A1990.400	A1620.100 Reason	From Contingency to Buildings Personnel Srvces Change in Status from PT to FT	\$2,900.00
A1990.400	A5010.120 Reason	From Contingency to Sup of Highways Clerk Change in Status from PT to FT	\$9,400.00
A5132.403	A5132.400 Reason	From Garage - Electric to Garage 104 Auburn Rd Original Budget Underestimated	\$36.00

**GENERAL FUND B  
11/28/12 Meeting**

<u>FROM</u>	<u>TO</u>	<u>FOR</u>	<u>AMOUNT</u>
B599	B8010.402 Reason	From Fund Balance to Zoning - Contractual Returning funds from prev Bud Mods	\$3,000.00
B599	B8020.400 Reason	From Fund Balance to Planning Board Cont Original Budget Underestimated	\$500.00

**HIGHWAY FUND DA  
11/28/12 Meeting**

<u>FROM</u>	<u>TO</u>	<u>FOR</u>	<u>AMOUNT</u>
DA0511	DA5130.200R Reason	From Appropriated Reserves Revenue to Machinery Equipment Balance on purchase of Dump Truck Approved by Board	95,000.00

**WATER DISTRICT SW  
11/28/12 Meeting**

<u>FROM</u>	<u>TO</u>	<u>FOR</u>	<u>AMOUNT</u>
SW1990.400	SW8320.400	From Contingency to Source of Supply Cont Reason Original Budget Underestimated	\$75,000.00
SW1990.400	SW8340.400	From Contingency to Transmission & Distribution Reason Additional Repairs & Maintenance	\$2,500.00
SW1990.400	SW9040.800	From Contingency to Workers Comp Ins Reason Original Budget Underestimated	\$81.00

Supervisor Kathy Miller seconded the motion and it was carried by the following roll call vote:

Councilperson Katrina Binkewicz	Aye
Councilperson Robert Cree	Aye
Councilperson Ruth Hopkins	Aye
Councilperson Edward LaVigne	Aye
Supervisor Kathy Miller	Aye

**RESOLUTION ACCEPTING INDEPENDENT AUDIT REPORT OF 2011:**

Mr. Jordan earlier in the Town Board meeting had reviewed the draft Financial Report ending December 31, 2011 and therefore the following resolution was then adopted:

**RESOLUTION 12-224:**

**RESOLUTION ACCEPTING THE INDEPENDENT AUDIT  
FINANCIAL REPORT FOR THE TOWN OF LANSING  
FOR THE YEAR 2011**

The following Resolution was duly presented for consideration by the Town Board:

WHEREAS, the Town has received and reviewed the draft independent outside audit for Town of Lansing functions, cash management policies, accounts and protocols, including additional agreed upon procedures for each department of the Town that has any cash handling or management functions; and

WHEREAS, Patrick Jordan, CPA, of the firm of Ciaschi-Dietershagen-Little-Mickelson & Company, LLP, reviewed the financial report and audit with the Town Board at a public meeting upon November 28, 2012, and said Patrick Jordan reviewed the Executive Summary and the official comments, reports and findings, made general observations and comments regarding the audit, and answered questions from the Town Board; and

WHEREAS, upon deliberation thereupon, the Town Board of the Town of Lansing has hereby

RESOLVED, that such draft audit be and hereby is approved, and the auditors are requested to provide a final audit report at their earliest convenience.

The question of the adoption of such proposed Resolution was duly motioned by Councilperson Robert Cree, duly seconded by Supervisor Kathy Miller, and put to a roll call vote with the following results:

Councilperson Katrina Binkewicz	Aye
Councilperson Robert Cree	Aye
Councilperson Ruth Hopkins	Aye
Councilperson Edward LaVigne	Aye
Supervisor Kathy Miller	Aye

Accordingly, the foregoing Resolution was approved, carried, and duly adopted on November 28, 2012.

**PROCEED WITH CHANGING THE CURRENT TOWN OF LANSING HEALTH  
INSURANCE AND ENROLL IN THE GREATER TOMPKINS COUNTY  
HEALTH INSURANCE CONSORTIUM PLAN:**

**RESOLUTION 12-225**

**RESOLUTION AUTHORIZING SHARON BOWMAN TO PROCEED  
WITH CHANGING THE CURRENT TOWN OF LANSING  
HEALTH INSURANCE AND ENROLL IN THE  
GREATER TOMPKINS COUNTY HEALTH  
INSURANCE CONSORTIUM PLAN**

The following Resolution was duly presented for consideration by the Town Board:

WHEREAS, the Town Board of the Town of Lansing has reviewed and compared the current Town of Lansing HSA Insurance plan through Tompkins Trust Company with the Tompkins County Health Insurance Consortium plan PPOT/3T10; and

WHEREAS, the Town Board has received a letter, dated November 27, 2012 from the Town of Lansing, Teamsters Local 317, requesting that the Town Board approve a change in the Health Insurance Plan effective January 1, 2013. The Union members have agreed and support enrollment in the Greater Tompkins County Health Insurance Consortium plan PPOT/3T10;

WHEREAS, the Town of Lansing, Teamsters Local 317 understand that they will be responsible for 5% of the monthly premium in 2013 to be handled through payroll deduction;

WHEREAS, the Town Board has received support for the above requested change from all other employees who are currently eligible for health insurance;

WHEREAS, the Town of Lansing is a member of the Tompkins County Council of Governments (TCCOG); and

WHEREAS, the Greater Tompkins County Municipal Health Insurance Consortium Insurance was formed in 2010 and provides health benefits to all participating municipalities; and

WHEREAS, it is the intent of the Greater Tompkins County Municipal Health Insurance Consortium to provide a net savings to taxpayers in Tompkins County; and

WHEREAS, upon due deliberation upon the foregoing, the Town Board of the Town of Lansing has hereby

RESOLVED, that the Town Board of the Town of Lansing does hereby authorize Sharon Bowman Bookkeeper/Co-Budget Officer to proceed with terminating the current Town of Lansing Health Insurance HSA plan through Tompkins Trust Company effective December 31, 2012; and

BE IT FURTHER RESOLVED, that the Town Board of the Town of Lansing does hereby authorize Sharon Bowman Bookkeeper/Co-Budget Officer to proceed in enrolling with the Greater Tompkins County Municipal Health Insurance Consortium for the New York State Shared Municipal Services Program Plan PPOT/3T10 effective January 1, 2013; and

BE IT FURTHER RESOLVED, that the Town of Lansing employees that are eligible and enroll in the new Health Insurance Plan will contribute 5 percent of the monthly premium in 2013 through payroll deduction.

The question of the adoption of such Resolution was duly motioned by Supervisor Kathy Miller, duly seconded by Councilperson Ruth Hopkins, and put to a roll call vote with the following results:

Councilperson Katrina Binkewicz

Aye

Councilperson Robert Cree	Aye
Councilperson Ruth Hopkins	Aye
Councilperson Edward LaVigne	Aye
Supervisor Kathy Miller	Aye

Accordingly, the foregoing Resolution was approved, carried, and duly adopted on November 28, 2012.

**BOARD MEMBER REPORTS:**

**Katrina Binkewicz:**

Library had a great book sale.

**Robert Cree:**

Bolton Point Water Tower – Mr. Cree encouraged everyone to drive by and view the replacement of the water tower near the Horizons.

**Ruth Hopkins:**

County Cable – There are important variables being addressed within the new Franchise Agreement. Things are moving slow and Towns will be moving forward without a renewal until an agreement is reached.

**Edward LaVigne:**

Senior Citizens are moving forward and doing well and are planning their Christmas Party.

Drop In Center – Karen Yahn, Director reports they are doing fine.

Woodesedge is on track for the elevator. There is a waiting list of 8 people for a one bedroom room and a waiting list of 2 for a two bedroom room. There was a problem with the septic pumps, but they have since been repaired.

**Kathy Miller:**

Sewer – In the working meeting the Town Board will be reviewing sewer awaiting another report from Dave Herrick of TG Millers.

**Monthly Report:**

The Supervisor submitted her monthly report for the month of October to all Board Members and to the Town Clerk.

**TOWN COUNSEL REPORT:**

Robinson Road – Counsel, Guy Krogh informed the Town Board that time to appeal is running out. They have filed a motion to settle the record but a record hasn't been produced to settle.

**ADJOURN MEETING:**

**RESOLUTION 12-226**

Councilperson Robert Cree moved to **ADJOURN THE NOVEMBER 28, 2012 TOWN BOARD MEETING AT 7:38 PM.** Councilperson Edward LaVigne seconded the motion and it was carried by the following roll call vote:

Councilperson Katrina Binkewicz	Aye
Councilperson Robert Cree	Aye
Councilperson Ruth Hopkins	Aye
Councilperson Edward LaVigne	Aye
Supervisor Kathy Miller	Aye

Minutes taken and executed by the Town Clerk.

Respectfully submitted,

Debbie S. Crandall