

2021 ORGANIZATIONAL / REGULAR TOWN BOARD MEETING
January 20, 2021

Town of Lansing YouTube Channel

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Dial 1-646-558-8656 US (New York)

An Organizational/Regular Meeting of the Lansing Town Board was held at the Town Hall Board Room, 29 Auburn Road, Lansing, NY on the above date at 6:31 p.m. The meeting was called to order by Edward LaVigne, Supervisor, and opened with the Pledge of Allegiance to the flag. Roll call by Deborah K. Munson, Town Clerk, showed the following to be:

PRESENT:

Andra Benson, Councilperson

Doug Dake, Councilperson (remotely)

Bronwyn Losey, Councilperson (remotely-6:35) Joseph Wetmore, Councilperson (remotely)

Edward LaVigne, Supervisor

ABSENT: No one absent

ALSO PRESENT: Mike Sigler, Tompkins County Legislator

ALSO PRESENT REMOTELY: Guy Krogh, Town Counsel, C.J. Randall, Director of Planning, and Michael Moseley, Deputy Highway Superintendent

PRIVILEGE OF THE FLOOR – GUIDELINES

The following report was available as a handout and on Town of Lansing website.

The public shall be allowed to speak only during the Public Comment / Privilege of the Floor period of the meeting, or during public hearings, or when they have reserved and been granted time upon the Agenda.

Speakers must be recognized by the presiding officer (or his or her designee) and step to the front of the room.

Speakers must give their name and state whether they are speaking as a resident, a member of the public, or for any other person or organization.

Speakers must limit their remarks to 3 minutes, and comments unrelated to the subject matter of the public hearing are not allowed.

Speakers may not yield any remaining time they may have to another speaker.

With the permission of the presiding officer a Board or committee member may interrupt a speaker for the purpose of clarification or information (and not for any other reason or to debate or disagree). Such time shall not be counted against the speaker's 3 minute limit.

All remarks shall be addressed to the Board or committee as a body and not to any member thereof, nor to any member of the public whether present at such public hearing or not.

Speakers shall observe the commonly accepted rules of courtesy, decorum, dignity and good taste.

Interested parties or their representatives may address the Board by written communications. Written documents and evidence may be submitted as part of the record of the public hearing.

Persons who exceed 3 minutes, violate rules of courtesy, decorum, dignity or good taste, or deliberately or by their behavior interfere with other person's right to comment or participate in the public hearing, or who deliberately or by their behavior interfere with governmental administration will be cut off, removed, or have non-recognized comments removed from the record, or any combination of the above. Before a comments or statements will be excised from the record, the speaker will be verbally warned that they are in violation of the rules for this public hearing.

PRIVILEGE OF THE FLOOR – COMMENTS

Solar

One resident stated the following:

- NYSERDA has not given an award to Lansing yet
- NYSERDA has given an award to Homer and Genoa/Venice
- Buck Road is marked for solar

CONSENT AGENDA

The following Resolutions were duly presented for consideration by the Town Board:

- a. **RESOLUTION DECLARING 2008 GMC 5500 DUMP TRUCK WITH PLOW, AND TWO EXMARK MOWERS, AND A KUBOTA RTV AS EXCESS PROPERTY AND AUTHORIZING DISPOSAL OR SALE THEREOF AND AUTHORIZING PURCHASE OF BOSS RT3 8 FOOT 2 INCH V-XT SNOW PLOW WITH LED LIGHTING AND SMART TOUCH CONTROLLER**

RESOLUTION 21-01

RESOLUTION DECLARING 2008 GMC 5500 DUMP TRUCK WITH PLOW, AND TWO EXMARK MOWERS, AND A KUBOTA RTV AS EXCESS PROPERTY AND AUTHORIZING DISPOSAL OR SALE THEREOF AND AUTHORIZING PURCHASE OF BOSS RT3 8 FOOT 2 INCH V-XT SNOW PLOW WITH LED LIGHTING AND SMART TOUCH CONTROLLER

WHEREAS, the Town Highway Department has excess property of a 2008 GMC Dump Truck with Plow, that is old and for which no use exists; and

WHEREAS, the Highway Department needs to purchase a Boss RT3 8 Foot 2 Inch V-XT Snow Plow with LED Lighting and Smart Touch Controller with the proceeds from the sale of the 2008 GMC Dump Truck with Plow; and

WHEREAS, the Town's budget has planned the retirement and replacement of two mowers and a 2018 Kubota RTV operated and used by the Town Parks & Recreation Department, and the same will be replaced; and

WHEREAS, the equipment named above are thus declared excess property and directed to be sold in a manner as produces fair value, whether at auction or private sale; and

WHEREAS, upon due deliberation being had thereupon, the Town Board of the Town of Lansing has hereby

RESOLVED, that the 2008 GMC 5500 Dump Truck Vin # 1GDE5C3918F412290 be and hereby is declared as excess property of the Town for which no current or future use is anticipated and that the Highway Superintendent, or his designee, sell the same "as is," document the sale thereof to verify fair value, and deliver the proceeds of sale thereof to the Town Budget Officer. The Highway Superintendent, or his designee, be and each is hereby authorized to sign such bills of sale or other documents as are or may be necessary to give effect to this Resolution by and for the Town of Lansing.

RESOLVED, that the Highway Superintendent, or his designee is authorized to purchase a Boss RT3 8 Foot 2 Inch V-XT Snow Plow with LED Lighting and Smart Touch Controller,

not to exceed \$6,500, with the proceeds from the sale of the 2008 GMC Dump Truck with Plow, account number DA5142.200.

RESOLVED, that the two mowers (ExMark SNs 404457117 and 404457112), and Kubota RTV (SN 46384) be and hereby are declared as excess property of the Town for which no current or future use is anticipated, including due to be replaced through scheduled equipment rotation cycles, and that the Parks & Recreation Department sell the same “as is,” document the sale thereof to verify fair value, and deliver the proceeds of sale thereof to the Town Budget Officer. The Parks Superintendent, or his designee, be and each is hereby authorized to sign such bills of sale or other documents as are or may be necessary to give effect to this Resolution by and for the Town of Lansing.

b. RESOLUTION REAPPOINTING CONNIE WILCOX TO THE LANSING HOUSING AUTHORITY BOARD

RESOLUTION 21-02

RESOLUTION REAPPOINTING CONNIE WILCOX TO THE LANSING HOUSING AUTHORITY BOARD

WHEREAS, the five year term on the Board of the Lansing Housing Authority is expiring on December 31, 2020, and

WHEREAS, Connie Wilcox is seeking the reappointment and the Town has identified a vacancy; and

WHEREAS, the Lansing Housing Authority Board has recommended the reappointment of Connie Wilcox for the five-year term; and

WHEREAS, upon due deliberation thereupon, the Town Board of the Town of Lansing has hereby

RESOLVED, that Connie Wilcox be and hereby is reappointed to a five-year term on the Lansing Housing Authority Board, effective January 1, 2021 – December 31, 2025.

c. RESOLUTION REAPPOINTING MEMBERS TO TOWN OF LANSING BROADBAND COMMITTEE

RESOLUTION 21-03

RESOLUTION REAPPOINTING MEMBERS TO TOWN OF LANSING BROADBAND COMMITTEE

WHEREAS, the 2018 Town of Lansing Comprehensive Plan recommends adding or improving broadband infrastructure to accommodate both new planned development and existing business retention; and

WHEREAS, on April 15, 2020, the Town Board of the Town of Lansing adopted Resolution 20-73 creating the Broadband Committee; and

WHEREAS, the following applicants, in the judgment of the Town Board, are qualified to serve again on the Broadband Committee and are reappointed to terms of membership, subject to reappointment, and the Town Board of the Town of Lansing has hereby:

RESOLVED, that Jase Baese be reappointed to the Broadband Committee with a term to expire December 31, 2021; and it is further

RESOLVED, that Chuck Bartosch be reappointed to the Broadband Committee with a term to expire December 31, 2021; and it is further

RESOLVED, that Norman L. Davidson be reappointed to the Broadband Committee with a term to expire December 31, 2021; and it is further

RESOLVED, that Dan Ferguson be reappointed to the Broadband Committee with a term to expire December 31, 2021; and it is further

RESOLVED, that Susie Gutenberger be reappointed to the Broadband Committee with a term to expire December 31, 2021; and it is further

RESOLVED, that Cynthia Howell be reappointed to the Broadband Committee with a term to expire December 31, 2021; and it is further

RESOLVED, that Richard Knepper be reappointed to the Broadband Committee with a term to expire December 31, 2021; and it is further

RESOLVED, that Bronwyn Losey be reappointed to the Broadband Committee as Co-Chairperson with a term to expire December 31, 2021; and it is further

RESOLVED, that Joseph Wetmore be reappointed to the Broadband Committee as Co-Chairperson with a term to expire December 31, 2021.

d. **RESOLUTION DECLARING CONSENT AND APPROVAL OF TOWN BOARD TO THE LAYING OUT AND OPENING OF TOWN BARN ROAD EXTENSION AS DEDICATED PUBLIC HIGHWAYS OF THE TOWN OF LANSING PURSUANT TO HIGHWAY LAW § 171**

RESOLUTION 21-04

RESOLUTION DECLARING CONSENT AND APPROVAL OF TOWN BOARD TO THE LAYING OUT AND OPENING OF TOWN BARN ROAD EXTENSION AS DEDICATED PUBLIC HIGHWAYS OF THE TOWN OF LANSING PURSUANT TO HIGHWAY LAW § 171

WHEREAS, Town Barn Road, located near the intersections of North Triphammer Road with State Route 34, has long existed and was formally opened as a public highway by dedication in 2016 (Resolution 16-76), and further development has been considered and reviewed along such roadway such that the formal dedication of an existing extension needs to be addressed to allow for the issuance of building permits and to acknowledge the status of such roadways; and

WHEREAS, the Town Highway Superintendent has concurred and co-ordered a survey to formally lay out such roadways at a recommended width of 60', thereby meeting the minimum 3 rod standard of New York State Highway Law § 171, and no formal dedication of title to such land is required as the Town of Lansing is the owner of all of the property hereby declared and opened as public highways, as more particularly described below; and

WHEREAS, by his execution below and the filing of a copy of this resolution in the Town Clerk's Office, this resolution and consent shall formally dedicate such town-owned lands as public highways and the same shall be indexed as Town Highways on roadway and NYSDOT maps, including for purposes of counted miles for consolidated highway funding; and

WHEREAS, and after due deliberation upon this matter, and in respect of the recommendation and order of the Highway Superintendent, as reproduced and duly executed below, be it now hereby RESOLVED as follows:

RESOLVED, in accordance with the provisions of § 171 of the Highway Law of the State of New York, consent is given that the Highway Superintendent of the Town of Lansing make an order laying out the extension of the aforesaid town highway to be known as "Town Barn Road", by extending such existing public highway from its terminus as follows:

Beginning at a point marked by a pin located at the existing northeasterly corner of the existing Town Barn Road, as show upon a survey map entitled "SURVEY MAP SHOWING PROPOSED PARCEL TO BE DEDICATED AS TOWN BARN ROAD

EXTENSION, TOWN OF LANSING, TOMPKINS COUNTY, NEW YORK,” as drawn by T.G. Miller P.C., dated October 16, 2019 (the “Road Survey”), and thence proceeding

S 00° 00’ 52” E a distance of 60.02’ along the easterly terminus highway line of said Town Barn Road to a calculated point, such point being the southeasterly corner of the existing Town Barn Road; and thence proceeding

S 88° 43’ 02” E a distance of 295.04’ to a calculated point; and thence proceeding

S 64° 50’ 46” E a distance of 275.84’ to a calculated point in the easterly property line of land now or formerly of Town of Lansing (R.O., 467/676), being also the westerly boundary line of lands now or formerly of Hatfield (R.O. Inst. #2018-09893); and thence proceeding

N 00° 03’ 03” E a distance of 66.26 feet to a calculated point along such property line, such course demarking the new, easterly terminus line of said Town Barn Road; and thence proceeding

N 64° 50’ 46” W a distance of 260.41’ to a calculated point; and thence proceeding

N 88° 43’ 02” W a distance of 309.08’ to a point marked by a pin, being also the point and place of beginning, describing in all an easterly extension of Town Barn Road, running easterly approximately 300’ along its course, then dipping southeasterly for approximately 275’ to its new terminus at the boundary of the town-owned land aforesaid, all as more particularly shown upon the Road Survey.

And it is further

RESOLVED, that the purpose of this consent and order is to formally declare and describe such public highways for use as public roadways in the Town of Lansing, County of Tompkins, and State of New York; and it is further

RESOLVED, that the Town Board hereby approves such highways and consents to the Highway Superintendent’s Order so declaring and laying out said town highways in the Town of Lansing, extending from North Triphammer Road easterly to the Town Highway Barn and northerly to the Verizon Buildings and lands of United Storage, as more particularly described above, and the Town Board, by these Resolutions, and the Town Highway Superintendent, by his signature below, hereby determine and order that town highways shall be laid out in the Town of Lansing in accordance with the description set forth herein and determine, in accord with law, that such highways are not less than three rods in width; and it is further

RESOLVED AND ORDERED that the Highway Superintendent shall sign a certified copy of this Resolution, and the same shall be filed by the Town Clerk of the Town of Lansing in the offices of the Town Clerk of the Town of Lansing and the Tompkins County Clerk’s Office.

Said Public Highways are hereby ordered opened in accord with these Resolutions.

Charlie Purcell,
Highway Superintendent,
Town of Lansing

e. **RESOLUTION SCHEDULING PUBLIC HEARING FOR PROPOSED LOCAL LAW #1 OF 2021 TO UPDATE, AMEND, AND REPLACE TOWN CODE CHAPTER 18 - ETHICS**

RESOLUTION 21-05

**RESOLUTION SCHEDULING PUBLIC HEARING FOR PROPOSED LOCAL
LAW #1 OF 2021 TO UPDATE, AMEND, AND REPLACE TOWN CODE
CHAPTER 18 - ETHICS**

WHEREAS, given changes in NYS law since 2014 and upon the recommendation of the Town's Board of Ethics, the Town of Lansing is amending its Town Code governing ethics, conflicts of interest, disclosure rules, and like matters, including reconstituting its Board of Ethics, overriding (by supersession under the Municipal Home Rule Law) the General Municipal Law rule that at least one public officer of the town serve upon such board, and setting forth updated and enhanced rules and procedures for the review of ethical matters, conflicts of interest matters, and the administration of the Ethics Code generally; and

WHEREAS, this action is a Type II SEQRA Action such that no environmental review is mandated or required, and upon due consideration thereof, the Town Board of the Town of Lansing has duly

RESOLVED and ORDERED, that a Public Hearing will be held at the Lansing Town Hall, 29 Auburn Road, Lansing, New York, on the 17th day of February, 2021, at 6:31 pm, to consider the adoption of proposed Local Law #1 of 2021; and that, further, pursuant to Executive Order, this public hearing will be broadcast and may be attended virtually and comments thereat made within the Zoom platform, with notice thereof to be placed upon the agenda for such meeting and the Town website, and otherwise posted or published as may be required by law; and it is further

RESOLVED and ORDERED, that the Town Clerk of the Town of Lansing be and hereby is authorized and directed to cause a Notice of Public Hearing to be published in the official newspaper of the Town and to post a copy thereof on the official Town signboard maintained by the Town Clerk.

**f. RESOLUTION APPROVING HIGHWAY DEPARTMENT PURCHASE
OF EQUIPMENT IN ACCORD WITH CAPITAL REPLACEMENT PLANS**

RESOLUTION 21-06

**RESOLUTION APPROVING HIGHWAY DEPARTMENT PURCHASE
OF EQUIPMENT IN ACCORD WITH CAPITAL REPLACEMENT PLANS**

WHEREAS, the Town of Lansing has long had capital management and equipment plans for the Highway Department consisting of a balance of reserve funds and budgeted cash, and in 2021 certain capital needs of the Highway Department were discussed, including how to fund the purchase of the same in 2021 without incurring debt; and

WHEREAS, the Highway Department has now confirmed and identified its need for one new 2021 Ford F350 Pickup Truck, and has utilized the New York State Office of General Services (NYSOGS) Vehicle Marketplace for pricing such equipment; and

WHEREAS, the Town Board has fully reviewed such need and the options for the same, and the Highway Department now wishes to use funds from account SW8340.200, SS1-8120.200, DB5110.200 and DA5130.200 seeks verification from the Town Board to make such purchase; and

WHEREAS, upon and after due deliberation upon this matter, the Town Board of the Town of Lansing has determined as follows, and now be it therefore

RESOLVED, that the Town Board affirms that the funds from SW8340.200, SS1-8120.200, DB5110.200 and DA5130.200 are intended to be used for equipment purchases; and it is further

RESOLVED, that the Highway Superintendent or his designee be and hereby are authorized to effect the following purchase per NYSOGS #6132: one new 2021 Ford F350 Pickup Truck from Delacy Ford for a total not to exceed \$60,000.

g. APPROVE AUDIT and BUDGET MODIFICATIONS AND SUPERVISOR'S REPORT

RESOLUTION 21-07

The Supervisor submitted his monthly report for the month of December 2020, to all Board Members and to the Town Clerk. The Supervisor's Report was reviewed by Councilperson Joseph Wetmore. The bills were reviewed by Councilperson Andra Benson and Councilperson Joseph Wetmore. The Supervisor's Report be approved as submitted and the Bookkeeper is hereby authorized to pay the following bills and to make the following budget modifications.

CONSOLIDATED ABSTRACT # 013

DATED	<u>1/20/2021</u>
AUDITED VOUCHER #'s	<u>1131 – 1191</u>
PREPAY VOUCHER #'s	<u>1131 – 1134</u>
AUDITED T & A VOUCHER #'s	<u>90 – 92</u>
PREPAY T & A VOUCHER #'s	<u>90 – 92</u>

<u>FUND</u>	<u>TOTAL APPROPRIATIONS</u>
GENERAL FUND (A&B)	\$ <u>51,853.31</u>
HIGHWAY FUND (DA&DB)	\$ <u>21,615.44</u>
LANSING LIGHTING (SL1, 2 &3)	\$ <u>1,527.25</u>
LANSING WATER DISTRICTS (SW)	\$ <u>27,233.85</u>
TRUST & AGENCY (TA)	\$ <u>660.89</u>
WARREN ROAD SEWER DISTRICTS (SS1-)	\$ <u>566.43</u>
DRAINAGE DISTRICTS (SDD1-10)	\$ <u>2,303.75</u>

CONSOLIDATED ABSTRACT # 001

DATED	<u>1/20/2021</u>
AUDITED VOUCHER #'s	<u>1 – 29</u>
AUDITED T & A VOUCHER #'s	<u>1 – 6</u>
PREPAY T & A VOUCHER #'s	<u>1 – 1</u>

<u>FUND</u>	<u>TOTAL APPROPRIATIONS</u>
GENERAL FUND (A&B)	\$ <u>87,000.38</u>
HIGHWAY FUND (DA&DB)	\$ <u>95,521.37</u>
TRUST & AGENCY (TA)	\$ <u>58,781.47</u>
WARREN ROAD SEWER DISTRICTS (SS1-)	\$ <u>414.87</u>

BUDGET MODIFICATIONS

**GENERAL FUND A
12/31/2020 Board Meeting**

<u>FROM</u>	<u>TO</u>	<u>FOR</u>	<u>AMOUNT</u>
A1110.130	A1110.120	From Court Clerk Personnel to Court Clerk Personnel Additional funds needed	\$ 5,600.00
A599	A1410.110	From Fund Balance to Deputy Clerk Personnel Additional funds needed	\$ 105.00
A599	A1440.408	From Fund Balance to Engineering Town Center Additional funds needed	\$ 1,290.00
A599	A1610.200	From Fund Balance to Technoloy- Equipment Additional funds needed	\$ 840.00
A599	A1620.403	From Fund Balance to Buildings - Electric Additional funds needed	\$ 175.00
A599	A1620.405	From Fund Balance to Buildings - Repairs Additional funds needed	\$ 7,900.00
A599	A1630.400	From Fund Balance to Comm Cntr Contractual Additional funds needed	\$ 160.00
A599	A5132.110	From Fund Balance to Garage Highway Labor Additional funds needed	\$ 1,050.00
A599	A7020.100	From Fund Balance to Parks Admin Personnel Additional funds needed	\$ 530.00
A599	A7020.110	From Fund Balance to Parks Admin Personnel Additional funds needed	\$ 315.00
A599	A7110.110	From Fund Balance to Parks Personnel Additional funds needed	\$ 3,350.00
A599	A7110.400	From Fund Balance to Parks Contractual Additional funds needed	\$ 60.00
A599	A7110.404	From Fund Balance to Parks Telephone Additional funds needed	\$ 65.00

**GENERAL FUND B
12/31/2020 Board Meeting**

<u>FROM</u>	<u>TO</u>	<u>FOR</u>	<u>AMOUNT</u>
B599	B3620.110	From Fund Balance to Codes Clerk Personnel Additional funds needed	\$ 2,050.00
B599	B3620.120	From Fund Balance to Codes Officer Personnel Additional funds needed	\$ 6,100.00
B599	B9030.800	From Fund Balance to Social Security Additional funds needed	\$ 15.00

**HIGHWAY FUND DA
12/31/2020 Board Meeting**

<u>FROM</u>	<u>TO</u>	<u>FOR</u>	<u>AMOUNT</u>
DA599	DA5142.100	From Fund Balance to Snow Removal Town Personal Srvcs Additional funds needed	\$ 51,000.00

**HIGHWAY FUND DB
12/31/2020 Board Meeting**

<u>FROM</u>	<u>TO</u>	<u>FOR</u>	<u>AMOUNT</u>
DB599	DB5110.400	From Fund Balance to Street Maintenance Contractual Additional funds needed	\$ 180.00

**WHISPERING PINES DD#2
12/31/2020 Board Meeting**

<u>FROM</u>	<u>TO</u>	<u>FOR</u>	<u>AMOUNT</u>
SDD2-599	SDD2- 8540.100	From Fund Balance to Maintenance Personal Srvc Additional funds needed	\$ 889.00

**LAKE FOREST SDD#4
12/31/2020 Board Meeting**

<u>FROM</u>	<u>TO</u>	<u>FOR</u>	<u>AMOUNT</u>
SDD4-599	SDD4- 8540.100	From Fund Balance to Maintenance Personal Srvc Additional funds needed	\$ 2,050.00

**FARM POND CIRCLE SDD#5
12/31/2020 Board Meeting**

<u>FROM</u>	<u>TO</u>	<u>FOR</u>	<u>AMOUNT</u>
SDD5-599	SDD5- 8540.100	From Fund Balance to Maintenance Personal Srvc Additional funds needed	\$ 240.00

**LANSING COMMONS SDD#6
12/31/2020 Board Meeting**

<u>FROM</u>	<u>TO</u>	<u>FOR</u>	<u>AMOUNT</u>
SDD6-599	SDD6- 8540.100	From Fund Balance to Maintenance Personal Srvc Additional funds needed	\$ 1,700.00

**WOODLAND PARK SDD#7
12/31/2020 Board Meeting**

<u>FROM</u>	<u>TO</u>	<u>FOR</u>	<u>AMOUNT</u>
SDD7-599	SDD7- 8540.100	From Fund Balance to Maintenance Personal Srvc Additional funds needed	\$ 1,802.00

**CAYUGA WAY SDD#8
12/31/2020 Board Meeting**

<u>FROM</u>	<u>TO</u>	<u>FOR</u>	<u>AMOUNT</u>
SDD8-599	SDD8- 8540.100	From Fund Balance to Maintenance Personal Srvc Additional funds needed	\$ 2,200.00

**WATER DISTRICT SW
12/31/2020 Board Meeting**

<u>FROM</u>	<u>TO</u>	<u>FOR</u>	<u>AMOUNT</u>
SW599	SW8310.403	From Fund Balance to Water Admin -Fiscal Advisor	\$ 9,600.00

Additional funds needed

SW599 SW8340.400 From Fund Balance to Transmission & Dist Contractual \$ 11,300.00
Additional funds needed

CONSENT AGENDA RESOLUTIONS 21-01 – 21-07

RESOLUTION 21-08

WHEREAS, upon due deliberation thereupon, the Town Board of the Town of Lansing has hereby

RESOLVED, that the Consent Agenda Resolutions **21-01 – 21-07**, are hereby approved as presented and amended, and

The question of the adoption of such proposed Consent Agenda Resolutions were duly motioned by Councilperson Andra Benson, duly seconded by Supervisor Edward LaVigne, and put to a roll call vote with the following results:

Councilperson Andra Benson – Aye Councilperson Doug Dake – Aye
Councilperson Bronwyn Losey – Aye Councilperson Joseph Wetmore – Aye
Supervisor Edward LaVigne – Aye

Accordingly, the foregoing Resolutions were approved, carried, and duly adopted on January 20, 2021.

2021 TOWN BOARD ORGANIZATIONAL RESOLUTIONS

The following Resolutions were duly presented for consideration by the Town Board:

RESOLUTION 21-09

RESOLVED, that the Supervisor is authorized and directed to have all Town financial records and Justice Court records and dockets audited in accord with law; and it is further

RESOLVED, that the Supervisor make a report thereof to the Town Board, file his findings and reports with the Town Clerk, and file an official certified report in accord with law, all as referenced or required by or under General Municipal Law § 30 and Town Law §§ 29 and 123; and it is further

RESOLVED, that the Supervisor be authorized and permitted, in lieu of preparing his financial report under Town Law Section 29(10), to submit to the Town Clerk, by March 31, 2021 a copy of the report to the State Comptroller required by Section 30 of the General Municipal Law.

RESOLUTION 21-10

RESOLVED, that the Municipal Crime Policy be obtained and underwritten by NYMIR and be approved as to the following amounts for the following public officers: (i) \$55,000.00 for Court Clerks; (ii) \$55,000.00 for the Town Bookkeeper and assistants, and part time tax collector, if any; and (iii) \$1,190,000.00 for the Lansing Receiver of Taxes and Deputy Receiver of Taxes.

RESOLUTION 21-11

RESOLVED, that the Supervisor appoints the Fire Chief and Company Captains of the Town as Superintendent of Fires, and Alternate Superintendent of Fires.

RESOLUTION 21-12

RESOLVED, that Harris Beach LLP be approved as Bond Counsel for the Town, and that they be consulted on an as needed basis.

RESOLUTION 21-13

RESOLVED, that the Tompkins Trust Company, HSBC, M&T Bank, and JPMorgan Chase Bank be designated as the depositories for the Town of Lansing.

RESOLUTION 21-14

**RESOLUTION ACKNOWLEDGING APPOINTMENT OF
ANDRA BENSON AS DEPUTY SUPERVISOR AND
FIXING 2021 SALARY THEREFOR**

WHEREAS, a Deputy Supervisor is needed in case the Supervisor is ill or unable to act in his position exists, having been created in the past by the Town Board; and

WHEREAS, the position of Deputy Supervisor needs to be filled for the year 2021 and Supervisor Edward LaVigne has appointed Andra Benson as Deputy Supervisor, and Town Law § 42 requires the Town Board to fix the compensation therefor; and

WHEREAS, currently there is no salary incident to the appointment; and

WHEREAS, upon due deliberation thereupon, the Town Board of the Town of Lansing has hereby

RESOLVED, that Andra Benson is acknowledged as Deputy Supervisor to serve at the pleasure of the Town Supervisor, such being initially intended as an annual appointment, to act on behalf of the Supervisor if he is ill or unable to act in his position, and the sum of \$-0- be and hereby is approved as compensation incident to such office.

RESOLVED, that The Town Clerk shall administer the oath of office for such position.

RESOLUTION 21-15

RESOLVED, that the Supervisor, and Councilperson Doug Dake, are authorized to sign checks drawn on all accounts except the Justice Accounts, Town Clerk's, and the Lansing Receiver of Taxes. The Town Clerk and Supervisor, be authorized to sign checks on the Town Clerk's checking account and the Lansing Receiver of Taxes checking account. The Town Justices, be authorized to sign checks on the Town Justice accounts at the Tompkins Trust Company; and it is further

RESOLVED, that the Supervisor, Co-Budget Officer/Bookkeeper, and Information Aide be authorized to make transfers on all Town accounts and wire transfers that are necessary throughout the year except the Lansing Receiver of Taxes checking account, the Town Clerk's checking account and the Town Justice accounts at the Tompkins Trust Company; and it is further

RESOLVED, that the Supervisor, Co-Budget Officer/Bookkeeper, and Information Aide, are hereby authorized to use the services provided by the Tompkins Trust Company entitled "Anytime Access and Internet Banking" on all Town accounts except the Town Clerk's checking account, Lansing Receiver of Taxes checking account and Town Justice accounts; and it is further

RESOLVED, that the Town Clerk and Deputy Town Clerk are authorized to make inquiries on the Lansing Water and Sewer District accounts and the Court Clerks are authorized to make inquiries on the Town Justice accounts.

RESOLUTION 21-16

RESOLVED, that the Robert's Rules of Order (for deliberative assemblies, 11th Edition) are followed, however: (i) voting be in alphabetical order (by last name) with the Supervisor voting last; and (ii) the technical formalities of the parliamentary process may be dispensed of unless formal request is made for formal procedure by a majority of the Town Board.

RESOLUTION 21-17

RESOLVED, that the Lansing Town Board will hold the Regular Town Board Meetings on the third Wednesday of each month at 6:30 PM. Meetings will be held at the Town Hall Board Room, 29 Auburn Road, Lansing, New York. Two additional regular meetings will be held on Wednesday, September 29th and November 3rd, 6:30 PM. Special Meetings will be held as needed.

RESOLUTION 21-18

RESOLVED, the public will be given the opportunity to address the Town Board (up to three minutes per person) on any issue of concern, near the beginning of every Town Board meeting. Immediately after the public comment period, each Town Board member will be given two minutes to respond to public comment(s). The post public-comment discussion will be limited to the members of the Town Board, unless the Town Board waives this rule by majority vote.

RESOLUTION 21-19

RESOLVED, that the Town Officers, Authorized Personnel, and Highway Superintendent are hereby allowed the allowable rate by the IRS for the use of their private personal automobiles in the performance of their official duties.

RESOLUTION 21-20

RESOLVED, that the Highway Superintendent be authorized to purchase equipment, tools and implements not to exceed the amount of \$2,500.00 without prior notice or approval.

RESOLUTION 21-21

RESOLVED, that the vouchers for claims for the General Fund, Highway Fund, Capital Projects, Drainage Districts, Lighting Districts, Sewer Districts, Water Districts, and Trust and Agency be presented and audited in accordance with the Town Law Article 8, and any related provisions, rules or regulations of the State Comptroller, said presentation and audit to take place by the Town Board at each Regular Town Board meeting.

BE IT FURTHER RESOLVED, that in accord with the certification and other requirements of Town Law §118, the Supervisor be and hereby is authorized to make payment upon utility bills and postage prior to the audit of vouchers conducted pursuant to Town Law §118 (2).

RESOLUTION 21-22

RESOLVED, that Supervisor, Edward LaVigne be named Budget Officer and that Bookkeeper, Charmagne Rumgay be named Co-Budget Officer for the year 2021 to serve at the pleasure of the Town Board.

RESOLUTION 21-23

RESOLVED, that the annual salaries for Town Officers as compiled in the General Town Budget for 2021 be as follows:

Supervisor	Edward LaVigne	\$30,306.00
Councilperson	Doug Dake	\$ 9,741.00
Councilperson	Andra Benson	\$ 9,741.00
Councilperson	Bronwyn Losey	\$ 9,741.00
Councilperson	Joseph Wetmore	\$ 9,741.00
Highway Superintendent	Charlie Purcell	\$80,064.00
Town Justice	John Howell	\$19,498.00
Town Justice	Maura Kennedy-Smith	\$19,498.00
Town Clerk	Deborah K. Munson	\$47,620.00

and it is further

RESOLVED, that the Supervisor be authorized to pay the above salaries.

RESOLUTION 21-24

RESOLVED, that the Town Board hereby establishes the following standard hours per month, as required for determination of retirement benefits for

Town Officials:

7.3 hours/day 36.5 hours/week

Court Clerk, Senior Court Clerk, Bookkeeper, Deputy Town Clerk, and Information Aides

8 hours/day 40 hours/week

Town Clerk, Recreation Supervisor, Zoning, Code, Fire Enforcement Officer, Director of Planning, Highway Superintendent, Motor Equipment Operator, Mechanic, and Laborer

Town Justice	*based on a 6 hr/day	33 hrs/month
Councilperson	*based on a 6 hr/day	41.04 hrs/month
Supervisor	*based on a 6 hr/day	80 hrs/month

* Part-Time & Seasonal Employees are based on a 6-hour work day as established by the Town Board Resolution dated August 1, 1990.

RESOLUTION 21-25

RESOLVED, that the Supervisor, with Town Board input, may direct the investment of general funds, special district funds, and highway money not obligated or required for immediate expenditure or distribution, in United States Treasury Bills, savings accounts, time deposit or time certificates of deposit through the Town’s official depository banks, with said deposits or investments to be payable or redeemable at the option of the Supervisor within such times as the proceeds may be needed to meet expenditures for which the moneys were provided, all pursuant to the provisions of the Investment Policy of the Town.

RESOLUTION 21-26

RESOLVED, that the Town Clerk and Deputy Town Clerk are authorized to issue Accessible Parking Permits.

RESOLUTION 21-27

RESOLVED, that the Ithaca Journal be designated as the official newspaper for the Town of Lansing.

RESOLUTION 21-28

RESOLVED, that the following appointments made by the Supervisor be accepted:

2021 TOWN LIAISONS

Agricultural & Farmland Protection Committee	Andra Benson Joseph Wetmore (Alternate) Monika Roth C.J. Randall Larry Sharpsteen Judy Drake	Town Board Town Board Cornell Coop. Ext. Planning Department Planning Board ZBA
Bolton Point	Ed LaVigne Joseph Wetmore	Town Board Town Board
Broadband Committee	Bronwyn Losey Joseph Wetmore	Town Board Town Board
Cayuga Lake Watershed Management Plan Intermunicipal Organization	Bronwyn Losey Tom Vawter (Alternate)	Town Board Town Resident
Cayuga Medical Center	Andra Benson	Town Board
Conservation Advisory Council	Andra Benson	Town Board
Friends of Salt Point	Bronwyn Losey	Town Board
Fire Department	Connie Wilcox	Town Resident
Ithaca – Tompkins County Transportation Council (ITCTC)	Joseph Wetmore C.J. Randall (Alternate)	Town Board Planning Department
Lansing Advisory Committee on Power Plant Future (LAC – PPF)	Bronwyn Losey Joseph Wetmore (Alternate)	Town Board Town Board
Lansing Housing Authority (LHA)	Connie Wilcox	LHA Member
Lansing Library	Andra Benson	Town Board
Lansing Parks, Recreation & Trails Committee	Ed LaVigne Jenna Hoellerer C.J. Randall	Town Board Parks & Rec Dept. Planning Department
Planning Board	Doug Dake Joseph Wetmore (Alternate)	Town Board Town Board
Tompkins County Environmental Management Council (EMC)	Andra Benson (Lansing Representative)	Town Board
Tompkins County Council of Governments (TCCOG)	Joseph Wetmore Ed LaVigne (Alternate)	Town Board Town Board
Tompkins County Youth Board	Patrick Tyrrell (Liaison Representative)	Parks & Rec Department
Tompkins County Youth Services	Andra Benson Lisa Campbell (Lansing Representative)	Town Board Town Resident
Water & Sewer Advisory Board	Doug Dake Ed LaVigne (Alternate)	Town Board Town Board
Zoning Board of Appeals (ZBA)	Bronwyn Losey	Town Board

RESOLUTION 21-29

RESOLVED, that Bookkeeper/Co-Budget Officer, Charmagne Rungay be appointed voting member for the Greater Tompkins County Municipal Health Insurance Consortium’s Board of Directors, and Supervisor, Edward LaVigne be appointed as alternate, while Bookkeeper/Co-Budget Officer, Charmagne Rungay shall serve as delegate to the Joint Committee on Plan Structure and Design for the year 2021.

RESOLUTION 21-30

RESOLVED, that the Town Board appoints, Charlie “Cricket” Purcell, Patrick Tyrrell, Charmagne Rungay, Deborah Munson, Melody Lombardo, Bronwyn Losey, and Ed LaVigne to the Workplace Violence Threat Assessment Team and

direct them to complete the annually required workplace audit by October 1, 2021.

RESOLUTION 21-31

RESOLVED, that the Attorney for the Town is Guy K. Krogh, and that he, and his firm, Thaler and Thaler, P.C. be consulted on an as needed basis and that the Town Supervisor be authorized to execute the 2021 counsel engagement letter.

RESOLUTION 21-32

RESOLVED, that the Town Board of the Town of Lansing does hereby appoint Insero & Co. as the Town Accountant(s) for the year 2021, upon further review, with the Town to obtain services on an as needed and upon request basis.

RESOLUTION 21-33

RESOLVED, that the Town Engineer for the Town of Lansing be David A. Herrick, P.E., of T.G. Miller, P.C., and he and his firm be consulted on an as needed basis.

RESOLUTION 21-34

WHEREAS, the Town of Lansing will be attending the New York State Association of Towns Conference and Training Session virtually in February and the Annual Meeting scheduled for February 14-17, 2021;

WHEREAS, the Town needs to designate voting and alternate delegates to vote for and on behalf of the Town of Lansing for any matter that comes to vote before the Association of Towns; therefore it is hereby

RESOLVED, that the Town Board of the Town of Lansing hereby appoints Councilperson Joseph Wetmore as voting delegate, and Supervisor Edward LaVigne as its alternate voting delegate.

RESOLUTION 21-35

RESOLVED, as follows:

1. Country Acres Pet Services is the Dog Control Officer for the Town of Lansing;
2. The shelter maintained by Country Acres Pet Services is the Town of Lansing Dog Shelter;
3. The 2021 Dog Control and Shelter Agreement between the Town of Lansing and Country Acres Pet Services is for a term commencing January 1, 2021 and ending December 31, 2021;
4. The Town Supervisor of the Town of Lansing is hereby authorized to sign said agreement.

RESOLUTION 21-36

**AUTHORIZATION TO PARTICIPATE IN COOPERATIVE
PURCHASING OF HIGHWAY SERVICES WITH
TOMPKINS COUNTY**

WHEREAS, the Office of the State Comptroller has ruled that counties may no longer extend their bids for public work (services) to political subdivisions, and

WHEREAS, General Municipal Law Section 119 provides that municipalities may enter into cooperative purchasing agreements to jointly bid needed services, and

WHEREAS, General Municipal Law Article 5-G, Section 119 states that “any agreement entered into hereunder shall be approved by each participating Municipal Corporation or district by a majority vote of its governing body”

NOW THEREFORE, BE IT RESOLVED, that the Town of Lansing is hereby authorized to participate in the County bid for purchasing highway materials and services as required for the operation of the Town Highway Department.

BE IT FURTHER RESOLVED, that the Town reserves the right to participate in the State bid if the State bid is lower.

RESOLUTION 21-37

RESOLVED, that the 2021 Agreement for the Expenditure of Highway Moneys be approved and signed by the Town Board, Town Supervisor, and Town Highway Superintendent.

RESOLUTION 21-38

RESOLVED, that the Town Clerk’s Office be the official depositories for all Town Accounts except the Town Justice Accounts.

RESOLUTION 21-39

RESOLVED, as follows:

1. The Town Clerk’s Office will accept payments by cash, check, or credit card for all services in the Town Clerk’s Office. In addition, payments for water and taxes may be made by credit card or e-check on the Town of Lansing’s website.
2. The Parks and Recreation Department accepts payments by cash, check, or credit card. In addition, payments for recreation programs, camping, and pavilions may be made by credit card on the Town of Lansing’s Recreation Department website.
3. The Lansing Court accepts payments by cash, credit card, certified bank check, or money order.
4. The Town Clerk’s Office, Lansing Court, and Parks & Recreation Department have a separate processing fee for paying by credit card or e-check which said fee is paid by the person using the credit card or e-check.
5. The banking agreement is approved and each year the service cost will be examined to determine whether the service should be bid or shopped.
6. The deposits may be made remotely by using the Tompkins Trust Company digital check scanner.

RESOLUTION 21-40

RESOLVED, that the charge for a check to the Town, returned from the bank unpaid, is \$20.00.

RESOLUTION 21-41

RESOLVED, that the Town Clerk/Receiver of Taxes is appointed the keeper and auditor of the three (3) Petty Cash Funds in the Town Clerk Office, one (1) for Water and Sewer, one (1) for Town Clerk and one (1) for Receiver of Taxes.

RESOLVED, that the Parks and Recreation Supervisor is appointed the keeper and auditor of the Petty Cash Fund in the Parks and Recreation Department.

RESOLVED, that the Bookkeeper is appointed the keeper and auditor of the Petty Cash Fund in the Supervisor's Office.

RESOLVED, that the Senior Court Clerk is appointed the keeper and auditor of the Petty Cash Fund in the Court Office.

RESOLUTION 21-42

RESOLVED, that the salaries for the public officers that are a member of the Town of Lansing Planning Board will be paid \$600 with the December vouchers. The Lansing Planning Board Chairperson will be paid \$1,200 with the December vouchers. If a member is appointed after January 1st or resigns prior to December 31st, their pay will be prorated based on the number of full months of service. They will be paid with the December vouchers.

RESOLUTION 21-43

RESOLVED, that the salaries for the public officers that are a member of the Town of Lansing Zoning Board of Appeals will be paid \$300 with the December vouchers. The Lansing Zoning Board of Appeals Chairperson will be paid \$600 with the December vouchers. If a member is appointed after January 1st or resigns prior to December 31st, their pay will be prorated based on the number of full months of service. They will be paid with the December vouchers.

RESOLUTION 21-44

RESOLVED, that, subject to training requirements and formal resolutions for reappointment, the following residents are members of the Town of Lansing Planning Board and the Chairperson is Gerald Caward Jr. and the Vice Chairperson is Al Fiorille.

Norman (Lin) Davidson (12/31/22), Gerald Caward Jr. (12/31/21), Larry Sharpsteen (12/31/24), Sandra Dennis Conlon (12/31/27), Al Fiorille (12/31/25), Deborah Trumbull (12/31/23), Dean Shea (12/31/26), Thomas Butler (First Alternate) (12/31/21), and Dale Baker (Second Alternate) (12/31/21)

RESOLUTION 21-45

RESOLVED, that, subject to training requirements and formal resolutions for reappointment, the following residents are members of the Town of Lansing Zoning Board of Appeals and the Chairperson is Judith Drake.

Judith Drake (12/31/23), Peter Larson III (12/31/22), Maureen Cowen (12/31/21), Mary Stoe (12/31/24), Richard Hayes (12/31/25) and John (Jack) Young (Alternate) (12/31/21)

RESOLUTION 21-46

RESOLVED, that the following residents are members of the Town of Lansing Housing Authority with the following dates for terms expiring.

George Gesselein (12/31/24), David Stoyell (12/31/22), Connie Wilcox (12/31/25), Charla Hayes (12/31/22), Richard Hayes (12/31/22), and Dennis Mogil (12/31/23)

RESOLUTION 21-47

RESOLVED, that the following people are members of the Town of Lansing Water and Sewer Advisory Board.

Charlie Purcell, Mike Moseley, Guy Krogh, David Herrick, Lynn Day, C.J. Randall, Edward LaVigne, Doug Dake, Gregg Weatherby, Steve Riddle, and John Gutenberger

RESOLUTION 21-48

RESOLVED, that the following people are members of the Town of Lansing Ethics Board.

Edward LaVigne, Jay Franklin, and Kevin Wyszowski

RESOLUTION 21-49

RESOLVED, that the following people are members of the Town of Lansing Project Review Committee.

Gerald Caward Jr., Lynn Day, Al Fiorille, Donald Harner, David Herrick, Guy Krogh, and C.J. Randall

RESOLUTION 21-50

RESOLVED, that the following persons are appointed as members of the Town of Lansing Parks, Recreation, and Trails Committee formed pursuant to the Comprehensive Plan of the Town of Lansing and memorialized in Resolution #19-160, with each appointee to serve for a concurrent two-year term expiring upon December 31, 2021.

Patrick Tyrrell (Chairperson), Katrina Binkewicz, Ronny Hardaway, Becca Lovenheim, Paul Paradine, Deborah Trumbull, and Jack Young

RESOLUTION 21-51

RESOLVED, that the following persons remain as members of the Agricultural and Farmland Protection Committee, formed pursuant to the Agricultural and Comprehensive Plans of the Town of Lansing with each appointee to serve for a concurrent three-year term expiring upon December 31, 2022:

Connie Wilcox (Chairperson), John Fleming (Vice Chairperson), Adam Buck, Robert Hatfield, Larry Moore, Todd Eldred, Norman "Lin" Davidson, Jeannine Kirby, Kenton Patchen, Peter Larson, III, and Al Fiorille

RESOLUTION 21-52

RESOLVED, that the following persons remain as members of the Conservation Advisory Council and the co-chairs are Tom Butler and Carrie Koplinka-Loehr.

Andra Benson (12/31/22), Robyn Bailey (12/31/22), Tom Butler (12/31/22), Karen Edelstein (12/31/22), John Fleming (12/31/21), John Greenly (12/31/21), Carrie Koplinka-Loehr (12/31/21), Todd Walter (12/31/21), and David Wolfe (12/31/21)

RESOLUTION 21-53

RESOLVED, that the following persons are members of the Lansing Advisory Committee on Power Plant Future. All members' terms expire on December 31, 2022.

Hilary Lambert, Robert (Robb) Jetty, Dr. William (Bill) Klepack, Robert (Bert) Bland, Derek Osborne, Eileen Stout, E. Lauren Chambliss, and Sue Ruoff

RESOLUTION 21-54

RESOLVED, that the following persons remain as members of the Broadband Committee and the co-chairs are Joseph Wetmore and Bronwyn Losey. All members terms expire December 31, 2021.

Jase Baese, Chuck Bartosch, Norman L. Davidson, Dan Ferguson, Susie Gutenberger, Cynthia Howell, Richard Knepper, Bronwyn Losey, and Joseph Wetmore

RESOLUTION 21-55

RESOLVED, that the following persons are members of the Town Center Committee. All terms expire on December 31, 2021.

Councilperson, Andra Benson, Town Engineer, David A Herrick, P.E., Town Counsel, Guy Krogh, Town Supervisor, Edward LaVigne, and Director of Planning, C.J. Randall

RESOLUTION 21-56

RESOLVED, that in reference to the Town’s Procurement Policy, Department Heads will adhere to Town of Lansing’s Procurement Policy.

RESOLUTION 21-57

RESOLVED, that Town Board, Planning Board, and Zoning Board Members will attend a mandatory training session on handling conflict / facilitating heated meetings.

RESOLUTION 21-58

RESOLUTION AUTHORIZING EXECUTION OF AGREEMENT WITH TOMPKINS COUNTY SOIL AND WATER CONSERVATION DISTRICT FOR STORMWATER TECHNICAL SERVICES

WHEREAS, the Town of Lansing is in need of alternate stormwater review services and the Tompkins County Soil and Water Conservation District works cooperatively with MS4 members of the Tompkins County Stormwater Coalition and assists them in complying with the EPA Phase II Stormwater regulations; and

WHEREAS, the Agreement with Tompkins County Soil and Water Conservation District furthers the goals of the Town of Lansing Stormwater Management and Erosion Control Local Law #6 of 2009; and

WHEREAS, the Tompkins County Soil and Water Conservation District Agreement for Services stipulates an hourly rate of \$50 for Stormwater Inspection and Technical Services; and

WHEREAS, the duties of the “Stormwater Technical Advisor” will adhere to all New York State, Federal laws, and the Certified Professional in Erosion and Sediment Control (CPESC) Code of Ethics and Professional Conduct; The Town of Board of the Town of Lansing is hereby:

RESOLVED, that the Town Board of the Town of Lansing authorizes the Town Supervisor to execute the Agreement for Services with Tompkins County Soil and Water Conservation District which shall commence January 21, 2021 and terminate on December 31, 2021.

RESOLUTION 21-59

RESOLVED, that, in addition to any enforcement (or similar) officers identified in the Town Code of the Town of Lansing (the “Town Code”), the following officers and employees are confirmed and appointed as enforcement officers for the following Chapters of the Town Code for all interpretations, applications, enforcement, permitting, and other matters contained in each Chapter therein:

Town Code Chapter 60, Smoking: Town Code Enforcement Officer, Town Building Inspector, Town Constable (whether an employee or contractor) and any

police officer (employee and contractor Constables and police officers hereinafter collectively a “Town Constable”).

Town Code Chapter 108, Building Codes (Code Enforcement): Town Code Enforcement Officer and Town Building Inspector.

Town Code Chapter 103, Bingo and Games of Chance: Town Clerk and any Deputy Town Clerk.

Town Code Chapter 112, Unsafe Buildings: Town Code Enforcement Officer and Town Building Inspector.

Town Code Chapter 119, Communications Towers: Town Code Enforcement Officer, Town Building Inspector, Town Planner (such term to hereinafter include all planning consultants, unless otherwise stated), and any Zoning Officer.

Town Code Chapter 125, Dogs: Town Clerk, any Deputy Town Clerk, and any Animal Control Officer or Dog Control Officer (including any Dog Warden).

Town Code Chapter 137, Fire Prevention (Lock Boxes): Town Code Enforcement Officer, Town Building Inspector, any Fire Inspector, Fire Captain, or Fire Marshall of the Town or any Fire District (or similar geographic district or area) affecting or located within the Town.

Town Code Chapter 142, Flood Damage Prevention: Town Planner.

Town Code Chapter 158, Junkyards and Outdoor Storage: Town Code Enforcement Officer, Town Building Inspector, Town Planner, and Zoning Officer.

Town Code Chapter 170, Mobile Home Parks: Town Code Enforcement Officer, Town Building Inspector, Town Planner, and Zoning Officer.

Town Code Chapter 174, Motorcades, Parades, and Assemblies (Mass Gatherings): Town Code Enforcement Officer, Town Building Inspector, Town Constable, and Recreation Supervisor (or other officer or employee functioning as the Department Head of the Town of Lansing Department of Parks and Recreation, hereinafter collectively the “Recreation Supervisor”).

Town Code Chapter 190, Parks and Recreation Areas: Recreation Supervisor, or his or her designees, and Town Constable.

Town Code Chapter 206, Sewers: Town Code Enforcement Officer, Town Building Inspector, Town Highway Superintendent and Deputy Highway Superintendent, or their designees, and Town Constable.

Town Code Chapter 210, Signs: Town Code Enforcement Officer, Town Building Inspector, Town Planner, and Zoning Officer.

Town Code Chapter 225, Stormwater Management (Stormwater and Illicit Discharges): Code Enforcement Officer and any Stormwater Management Officer (“SMO”). The Town's Code Enforcement Officer be and hereby is also appointed and designated as the Town’s SMO.

Town Code Chapter 230, Streets and Sidewalks: Town Highway Superintendent and Deputy Highway Superintendent, or their designees, Town Code Enforcement Officer, and Town Constable.

Town Code Chapter 235, Subdivision of Land: Town Code Enforcement Officer, Town Building Inspector, Town Planner, and Zoning Officer.

Town Code Chapter 270, Zoning: Town Code Enforcement Officer, Town Building Inspector, Town Planner, and Zoning Officer. The Town Code

Enforcement Officer and Town Planner (but not any planning consultants) be and hereby are appointed as Zoning Officers of the Town.

RESOLUTION 21-60

RESOLVED, that the Town Board of the Town of Lansing does hereby approve the following Town Clerk’s 2020 Annual Report, Water and Sewer Collection Report, and Receiver of Taxes Report, as set forth below.

TOWN CLERK’S 2020 ANNUAL REPORT

RECEIPTS

Marriage Transcripts	\$ 370.00
Marriage Licenses	\$ 1,280.00
Decals	\$ 16,338.00
Photocopies	\$ 6.75
Faxes - Outgoing	\$ 40.00
Dog Licenses	<u>\$ 24,570.00</u>

TOTAL RECEIPTS \$ 42,604.75

DISBURSEMENTS

Paid to Supervisor for General Fund	\$ 24,525.00
Paid to NYS DEC for DECALS	\$ 15,538.75
Paid to Ag & Markets for Animal Population Control	\$ 1,821.00
Paid to NYS Health Dept. for Marriage Licenses	<u>\$ 720.00</u>

TOTAL DISBURSEMENTS \$ 42,604.75

Dog Tickets Issued – 37
 Accessible Parking Permits Issued/Renewed – 188
 Notary Signatures – 931

**2020 TOWN OF LANSING
 WATER AND SEWER COLLECTION**

MONTH	WATER	PENALTY	TOTAL
January	\$2,741.91	\$65.26	\$2,807.17
February	\$165,893.92	\$1,606.34	\$167,500.26
March	\$13,047.87	\$647.91	\$13,695.78
April	\$2,933.56	\$122.11	\$3,055.67
May	\$166,115.59	\$833.22	\$166,948.81
June	\$11,543.59	\$833.76	\$12,377.35
July	\$2,015.41	\$156.28	\$2,171.69
August	\$201,202.32	\$687.13	\$201,889.45
September	\$20,086.13	\$1,069.25	\$21,155.38
October	\$5,319.78	\$681.94	\$6,001.72
November	\$223,715.78	\$338.59	\$224,054.37
December	\$13,240.06	\$781.27	\$14,021.33
TOTAL	\$827,855.92	\$7,823.06	\$835,678.98

CHERRY ROAD SEWER COLLECTION

MONTH	SEWER	PENALTY	TOTAL
January	\$2,741.25	\$0.00	\$2,741.25
February	\$3,358.70	\$25.52	\$3,384.22
March	\$143.44	\$19.14	\$162.58
April	\$0.00	\$0.00	\$0.00
May	\$5,922.26	\$1.59	\$5,923.85

June	\$423.00	\$25.52	\$448.52
July	\$127.50	\$6.38	\$133.88
August	\$6,054.01	\$6.38	\$6,060.39
September	\$191.25	\$25.52	\$216.77
October	\$0.00	\$0.00	\$0.00
November	\$6,343.13	\$31.90	\$6,375.03
December	\$159.38	\$12.76	\$172.14
TOTAL	\$25,463.92	\$154.71	\$25,618.63

WARREN ROAD SEWER COLLECTION

MONTH	SEWER	PENALTY	TOTAL
January	\$79.69	\$7.97	\$87.66
February	\$23,798.72	\$1,676.64	\$25,475.36
March	\$127.50	\$12.76	\$140.26
April	\$0.00	\$0.00	\$0.00
May	\$27,129.68	\$0.00	\$27,129.68
June	\$79.69	\$12.76	\$92.45
July	\$0.00	\$0.00	\$0.00
August	\$25,201.24	\$0.00	\$25,201.24
September	\$127.50	\$12.76	\$140.26
October	\$79.69	\$9.56	\$89.25
November	\$26,624.99	\$0.00	\$26,624.99
December	\$79.69	\$6.38	\$86.07
TOTAL	\$103,328.39	\$1,738.83	\$105,067.22
	WATER/SEWER	PENALTY	TOTAL
GRAND TOTALS	\$956,648.23	\$9,716.60	\$966,364.83

2020 Town and County Tax Collection

ORIGINAL WARRANT	\$14,255,492.46		
DUE TO SUPERVISOR	\$4,218,467.68	DUE TO COUNTY	\$10,037,024.78
Adjustments	\$18.47		\$34.76
Adjustments	\$8.48		
ADJUSTED DUE SUPERVISOR	\$4,218,440.73	ADJUSTED DUE COUNTY	\$10,036,990.02
TOTAL ADJUSTED WARRANT	\$14,255,430.75		
COLLECTED			
1st Installments	\$529,666.21		
Service Charge (for 1st installments)	\$26,483.17		
Full Payments	\$12,629,434.47		
Penalties	\$4,707.69		
Late Notice Fees	\$67.00		
Bad Check Fees	\$20.00		
TOTAL COLLECTED	\$13,190,378.54		
Bank Interest	\$710.60		
TOTAL COLLECTED PLUS INTEREST	\$13,191,089.14		

PAYMENTS TO SUPERVISOR		RECONCILE WITH COUNTY	
1/28/2020 ck #830	\$4,218,449.21	Franchise Tax	\$320,001.58
		2nd Install Due	\$529,664.79
		paid 2/14/2020 #833	\$7,500,000.00
		paid 3/15/2020#834	\$800,000.00
		paid 4/7/2020 #837	\$320,658.37

		Unpaid Taxes Returned to County	\$566,665.28
		Sub Total	\$10,036,990.02
		TOTAL FOR RECONCILE	\$10,036,990.02
TOTAL PAID SUPERVISOR	\$4,218,449.21	(Subtract from Adjusted County Warrant)	
BALANCE DUE TOWN	-\$8.48	BALANCE DUE TO COUNTY	\$0.00

OTHER PAYMENTS TO TOWN		OTHER PAYMENTS TO COUNTY	
Penalties	\$4,707.69	Service Chg (for 1st install) pd 2/14/2020 #832	\$26,483.17
Late Notice Fees	\$67.00		
Bad Check Fees	\$20.00		
SUB TOTAL	\$4,794.69		
Interest in checking account	\$710.60		
Pd to Lereta #835 3/19/20-overpd TOL8.48	-\$8.48		
Total Other to Town	\$5,496.81		
Paid to Supervisor-ck #836 4/7/2020	\$5,486.18		
Paid to Supervisor-ck #838 5/5/2020	\$10.63		
Balance due to Supervisor (other payments)	\$0.00		
BEGINNING TOTAL IN CHECKING	\$0.00		
Total Collected plus interest	\$13,191,089.14		
Warrant Paid to Town	\$4,218,449.21		
Other Payments to Town	\$5,496.81		
Warrant Paid to County	\$8,620,658.37		
Franchises	\$320,001.58		
Other Payments to County	\$26,483.17		
ENDING TOTAL IN CHECKING	\$0.00		

Full Payment Bills Collected	4,654	New Apportioned Bills	20
First Installments Collected	278	Total In Lieu of Taxes -billed	\$50,350.68
Unpaid Bills	125	Total In Lieu of Taxes - received	\$19,480.68

RESOLUTION 21-61

RESOLVED, that the Town Board of the Town of Lansing does hereby approve the following 2021 Town of Lansing Parks and Recreation Department Fees and Code Office Subdivision and Building Permit Fees.

BE IT FURTHER RESOLVED, that these 2021 Lansing Parks and Recreation Department Fees and Code Office Subdivision and Building Permit Fees be and remain subject to amendment throughout the year by the Town Board.

**2021 MYERS PARK MARINA
BOAT SLIP FEE SCHEDULE**

BOAT LENGTH PER/FT	If paid in full by	If paid in installments:		
		Feb. 19, 2021	1st payment due = Feb. 19, 2021 2nd payment due = March 19, 2021	
		RESIDENT: \$50/ft	NON-RESIDENT: \$55/ft	
MIN. 19'	\$ 950.00	1st = \$475.00 2nd = \$475.00	\$1,045.00	1st = \$522.50 2nd = \$522.50
20'	\$1,000.00	1st = \$500.00	\$1,100.00	1st = \$550.00

		2nd = \$500.00		2nd = \$550.00
21'	\$1,050.00	1st = \$525.00 2nd = \$525.00	\$1,155.00	1st = \$577.50 2nd = \$577.50
22'	\$1,100.00	1st = \$550.00 2nd = \$550.00	\$1,210.00	1st = \$605.00 2nd = \$605.00
23'	\$1,150.00	1st = \$575.00 2nd = \$575.00	\$1,265.00	1st = \$632.50 2nd = \$632.50
24'	\$1,200.00	1st = \$600.00 2nd = \$600.00	\$1,320.00	1st = \$660.00 2nd = \$660.00
25'	\$1,250.00	1st = \$625.00 2nd = \$625.00	\$1,375.00	1st = \$687.50 2nd = \$687.50
26'	\$1,300.00	1st = \$650.00 2nd = \$650.00	\$1,430.00	1st = \$715.00 2nd = \$715.00
27'	\$1,350.00	1st = \$675.00 2nd = \$675.00	\$1,485.00	1st = \$742.50 2nd = \$742.50
28'	\$1,400.00	1st = \$700.00 2nd = \$700.00	\$1,540.00	1st = \$770.00 2nd = \$770.00
29'	\$1,450.00	1st = \$725.00 2nd = \$725.00	\$1,595.00	1st = \$797.50 2nd = \$797.50
30'	\$1,500.00	1st = \$750.00 2nd = \$750.00	\$1,650.00	1st = \$825.00 2nd = \$825.00
BOAT SLIPS WITH ELECTRIC ADD \$200.00				

2021 PAVILION INFORMATION

PAVILION	SIZE	CAPACITY	RES. FEE	Non-Res. FEE
A	40'x30'	150	\$50.00	\$55.00
B	50'x30'	200	\$70.00	\$75.00
C	40'x34'	150	\$50.00	\$55.00
D	48'x36'	200	\$70.00	\$75.00
E	36'x28'	100	\$50.00	\$55.00
F	36'x28'	100	\$50.00	\$55.00
G	36'x28'	100	\$50.00	\$55.00
Ballfield		150	\$50.00	\$55.00

2021 PARK AND MARINA FEE SCHEDULE

	RESIDENTS	NON-RESIDENTS
PARK ADMISSION (per car)	FREE	\$6.00
Admission will be charged Daily (except July 4) from Memorial Day Weekend-Labor Day	With Myers Park resident sticker	
Non-Resident season admission pass \$40		
LAUNCHING		
- per launch	\$ 5.00	\$ 7.00
- season permit	\$45.00	\$65.00

- Sr. Citizen season permit	\$35.00	\$55.00
DRY DOCK		
Seasonal – April 1 st – Nov. 1 st	\$350.00	\$450.00
KAYAK		
Seasonal – April 1 st – Nov. 1 st	\$100.00	\$125.00
TRANSIENT DOCKING		
Must dock in designated area only!	\$2 per hour	\$2 per hour
CAMPING (per night)		
Water, Electric & WIFI included on every site.	\$36.00	\$40.00
BOATS		
	\$50/FT	\$55/FT

(Senior Citizen age is 62. There is NO senior citizen discount for admission, dry dock or camping)

Extra Season Launch sticker – Customers with multiple boats may purchase an extra season launch sticker for an additional \$5.00. Registration for the additional boat must be shown at the time of purchase along with the additional trailer license plate number.

LANSING PARKS AND RECREATION

Rules and Regulations for Use of Lansing Community Center

RULES:

1. **To reserve** the Community Center, contact the Parks and Recreation Office at 607-533-7388, or stop by the office at 29 Auburn Road, Monday – Thursday 7:30am to 4:00pm, Friday 7:30am to Noon.
2. **FEE:** for rental of the building is **\$75**. A deposit of \$25 will be needed to hold the space. There is no charge for non-profit organizations.
3. All organizations must provide a Certificate of Insurance in the amount of \$500,000 combined single limit and the Town of Lansing named additionally insured.
4. **Renting party must remain on designated floor *only*.** Other areas of the building may be rented simultaneously.
5. **NOTICE:** Play area equipment and toys are property of the *Lansing Drop-In* and are ***off limits to all users*** other than the participants of the Lansing Drop-In.

KEYS:

6. Weekly and bi-weekly users will be assigned one key to the leader of the organization at the beginning of the assigned use date. The key must be signed out in person at the Parks and Recreation Office. At the end of the scheduled season, you must return the key to the Parks and Recreation Office.
7. **All other users must sign out a key in person** at the Parks and Recreation Office and return the key in the ***Parks & Recreation Drop Box*** immediately after use, located in the Town Hall Foyer.

KITCHEN USE:

8. There will be a fee of **\$25** for kitchen use. Must do a “walk-through” of kitchen prior to usage.
Kitchen use includes the use of the stove, griddle, and/or the dishwasher.
Usage shall be limited to once per month, **not to exceed a total of 3 uses per calendar year.**

CLEAN UP:

9. Return tables and chairs to their original spots. Do not drag tables and chairs across the floor. If the kitchen facilities were used, please wipe down and clean all surfaces. If extensive clean-up is required after your use of the Community Center, you will be charged a clean-up fee of \$50 per hour.
10. Turn off lights for the BATHROOMS, THE 2ND FLOOR, AND THE FOYER ONLY. **All other lights are on sensors and turn off automatically.**
11. **Be sure all doors are locked when you leave.**
12. If there is any abuse to the building, you will lose your privilege to use the building.
13. Youth groups must have an adult supervisor
14. **NO ALCOHOLIC BEVERAGES ARE ALLOWED.**
15. If you experience problems during the use of the Community Center with the water, heat, plumbing, or appliances, please call one of the following immediately:

Patrick Tyrrell
315-246-3575

Owen Davis
607-793-4212

Parks & Recreation Department
607-533-7388

Thank You!
Lansing Parks and Recreation Office

Town of Lansing **Building Permit Fees Schedule**

(Effective January 21, 2021)

Working without a Building Permit –

The fees set forth shall be doubled if work is commenced prior to the issuance of a permit.

Residential: ~~\$0.36~~ **(\$0.40)** cents a square foot for – One & Two Family Residence, Modular Homes, Mobile Homes on Private Lots, Additions, finished off basements.

Fees for Mobile Homes on Rental Lots will have a charge of **\$150.00**

*** Note that basements are not included in Square Footage Total if the basement is unfinished.**

\$0.18 ~~(\$0.20)~~ cents per Square Foot for: Garages, Storage Buildings, Workshops & Pole Barns.

*** Note any New Residence with an attached Garage will pay 0.36** ~~(\$0.40)~~ cents Sq. Ft on Residence and **0.10** cents Sq Ft. for attached garage

REMODELING:

Commercial: **\$5.00** per thousand of estimated construction cost. (\$75.00 minimum)

Residential: **\$5.00** per thousand of estimated construction cost- when the Square Foot Rule does not apply. (\$75.00 minimum)

Pools: \$50.00 – For storable / portable pools
 \$50.00 ~~(\$75.00)~~ – For all above Ground Pools.
 \$75.00 ~~(\$100.00)~~– For all In-Ground Pools.

In & Above Ground Pool Permits will only be 180 day Permits, storable / portable pools will only be 90 day permits. All swimming pools shall be completed within 12 months, complete means a Certificate of Compliance has been issued.

Prefab Sheds:

\$40.00 ~~(\$50.00)~~- For any Pre-Assembled Shed.
 101 Sq. Ft.-199 Sq. Ft. & less than 12' in height.
\$0.15 per Square Foot for any Pre-Assembled Shed 200 Sq. Ft &
 over with a minimum fee of **\$75.00.**

- Code Compliance Letter - \$30.00
- Demolition Permits: \$40.00
- Fire & Safety Inspections of Public Assemblies, Multi-Residences & Businesses: \$25.00;
- Multi-Residences with 5 or more units \$50.00.
- Fireworks Display Permit: \$250.00 per event
- Inspections made before or after normal business hours: \$75.00 per hour (1 hour minimum)
- Plumbing Permits: \$100.00- For any plumbing Inspection/s that are not in the Consolidated Water District.
- Mass Gathering Permit: \$100.00
- Sign Permits: \$50.00
- Solar Panel, wind or similar alternative energy source permits for Residential use: \$75.00
- Solar Panel, wind or similar alternative energy source permits for Commercial
 - Projects up to five acres \$500.00
 - Over five acres will have an additional fee of \$50.00 per acre.
- Solid fuel burning appliances-wood, pellet, coal stoves. \$40.00

***Note: Except for the Projects noted here, there will be a minimum Building Permit Fee of \$75.00**

***Note: Except for Pool Permits, any Building Permit that is not complete within one year will require a Renewal Fee of 50% of the original cost of the Building Permit per year until the Project is complete or a \$75.00 Minimum: subsequent renewals shall be equal to the original permit fee.**

~~*Exception—Any permit over \$300.00 will be charged a flat fee of \$150.00 for the first renewal, subsequent permit renewals to remain at 50% of the original fee paid.~~

Town Of Lansing Planning Fee Schedule

(Effective January 21, 2021)

SITE PLAN REVIEW

Estimated Project Cost	Review Fee	Each Public Hearing
\$1 - \$10,000.99	\$75.00	\$75.00
\$10,001 - \$100,000.99	\$250.00	\$75.00
\$100,001 - \$500,000.99	\$500.00	\$75.00
\$500,001 - \$1,000,000.99	\$750.00	\$75.00
\$1,000,001 - \$2,500,000.99	\$1,000.00	\$75.00
\$2,500,001 - \$5,000,000.99	\$1,500.00	\$75.00
\$5,000,001 and up	\$250 escalation per 500,000 EPC	\$75.00

Includes Modification of previously approved Site Plans. Legal, engineering, and technical review fees to be paid via initial escrow or Developer’s Agreement.

STORMWATER

Notice of Ground Disturbance Permit – \$30.00

Stormwater & Erosion Control Application – \$550.00 (Additional costs for legal and/or engineering review per Local Law #9 of 2009, Section 7)

SUBDIVISION

Exempt Subdivision – \$125.00

Lot Line Adjustment – \$125.00

Minor Subdivisions – Preliminary Plat Application – \$175.00 (Includes Notification for one Public Hearing) \$150.00 for each new lot created paid after Final Plat Approval.

Major Subdivisions – Preliminary Plat Application \$225.00 (Includes Notification for Public Hearing) \$150.00 for each new lot created paid after Final Plat Approval. Initial escrow or developer’s agreement determined per Local Law #3 of 2016, Section 7(A).

ZONING & REZONING

[Appeal to Zoning Board of Appeals](#) – \$175.00 (Includes Notification for one Public Hearing)

[Cell Tower Application Fee](#) – \$1,500.00 (Additional costs for technical consultant review per Local Law #7 of 2015, Article VIII); cell tower co-location (on existing tower) \$750.00

[Floodplain Development Permit](#) – \$250.00 (Additional costs for legal and/or engineering review per Local Law #9 of 2016)

[Junkyard Permit or Renewal](#) – \$100.00 (Additional costs for legal and/or engineering review per Local Law #3 of 2014)

[Outdoor Storage Exemption Certificate](#) – \$100.00

[Planned Development Area](#) (PDA) – Initial fee \$375.00 (Includes Notification for one Public Hearing) plus initial escrow or developer's agreement of \$2,500 plus any associated Site Plan and/or Subdivision fees.

[Public Hearing Notification](#) – \$75.00

[Special Permit](#) – \$375.00 (Includes Notification for one Public Hearing)

[Utility Availability Letter](#) – \$125.00

[Zoning Compliance Letter](#) – \$60.00

[Zoning Permit](#) – \$50.00

[RESOLUTION ADOPTING 2021 ORGANIZATIONAL RESOLUTION 21-09 – 21-61](#)

[RESOLUTION 21-62](#)

WHEREAS, upon due deliberation thereupon, the Town Board of the Town of Lansing has hereby

RESOLVED, that the Organizational Resolutions **21-09 – 21-61** are hereby approved as presented and amended, and

BE IT FURTHER RESOLVED, that these Organizational Resolutions be and remain subject to amendment throughout the year by the Town Board.

The question of the adoption of such proposed Organizational Resolutions were duly motioned by Councilperson Joseph Wetmore, duly seconded by Councilperson Andra Benson, and put to a roll call vote with the following results:

Councilperson Andra Benson – Aye

Councilperson Doug Dake – Aye

Councilperson Bronwyn Losey – Aye

Councilperson Joseph Wetmore – Aye

Supervisor Edward LaVigne – Aye

Accordingly, the foregoing Resolutions were approved, carried, and duly adopted on January 20, 2021.

[2020 TOWN HISTORIAN'S REPORT – LOUISE BEMENT](#)

The following report was available as a handout and on Town of Lansing website.

Town Historian
Louise Bement
2020 Report

The "COVID -19" made an impact on things done in group settings this year, such as board meetings and public programs. But I wrote and mailed about 180 newsletters four times a year, so the Historical Association is still going strong.

I attended the Municipal Historians of Tompkins County meetings, chaired by County Historian, Carol Kammen. We are writing a book called, "Permanent Residents", about interesting people in our cemeteries. I entered Zuba and Henry Bloom in the Asbury Cemetery. One used to be able to find Zuba's grave by the snowball bush overhanging it, but the bush is now gone, and we find Zuba's unmarked grave by knowing it was placed right by Henry Blooms. If anyone knows of other interesting "Permanent Residents", please let me know.

I researched the tiny Starr Cemetery at 1440 Ridge Road for someone who wrote me an email asking about it. I also took that person there. It is hard to find, and a difficult walk to the plot, and there are very few stones there. It is just as well; it is hidden in the summer when the leaves are on the trees and bushes because it keeps people from exploring and disturbing the stones. Another well-hidden small cemetery is the White Cemetery where Brigham Young's mother is buried. We have about 30 cemeteries in Lansing, but the large, well known ones are: Pine Grove, North Lansing, Lansingville, Asbury, East Lansing, and Lake Ridge.

Fannie Welch and I usually can be found at the Archives Building next to the Town Hall most Saturdays. I take people there to do research whenever asked. One of the most interesting visitors was Jesse Harper who was 90 years old.

Fannie keeps good track of our photo collection. She also cares for the clothing collection.

One of the largest donations we received this year was from the Buck family. Good china dishes, books, clothing, etc. The oddest donation is a large wooden crib packed in its own special large suitcase. We do not know who left it by our front door. (Perhaps they did not want us to return it to sender). Peter Larson donated the District 21 School Board Records.

One warm June night, I was sitting in my backyard when a car came up my driveway. In it was a lady from Geneva, New York, who was looking for Margaret Shalby. We went over to Syrian Hill to find Margaret's house. Margaret was not there (as we later found out) she was in Hospicare. We found the St. George Orthodox Church closed and locked, but we wandered around looking in the windows. We picked quite a few tender, young, wild grape leaves (for our guest to take back home to cook with) on the bank behind the church. Our guest wrote me a thank you note, and said she wished she had picked more grape leaves.

Jo Hass kept me company as I "held court" in the log cabin on July Fourth.

At the end of July, I helped a woman do research on the Boyle and Robinson families.

In August, a gentleman donated a beautiful set of etchings on small greeting cards. I put them in the picture file.

I receive many emails from people with questions about Lansing and their family histories.

I find the job of Town Historian very interesting and enjoyable.

2020 TOMPKINS COUNTY YOUTH SERVICES REPORT – LISA CAMPBELL

The following report was available as a handout and on Town of Lansing website.

Tompkins County Youth Board
Lisa Campbell
2020 Report

January/February

The Youth Services Department (YSD) selected three Tompkins County Youth as candidates for the NYS Governor's Youth Council: Mira Cohen, Malcolm Greenspun, and Janelle Vuong. The New York State Governor's Youth Council provides an effective way to engage youth in state government and creates a platform for their voices to be heard by policymakers.

Tompkins County Bullying Prevention Task Force

The YSD is working with local municipalities and youth-focused organizations to gather input from youth, parents, and educators on bullying prevention. The task force is coordinating Community Cafés and scheduling school district survey meetings with superintendents to expand information on the issues, impacts, and needed focus and

resources for bullying prevention. After March 2020, this advisory task force went on temporary hiatus due to the pandemic. This allowed members to form a pandemic response task force focusing on youth and family support. This task force has allowed participants to resource share and disseminate information to youth serving entities and families with a focus on summer months.

YSB 2020 Priorities ~ Timeline changed due to the pandemic, but work has begun. YSB members reviewed their current by-laws, their 2019 goals, and the results of their recent board-member survey. Members then split into goal-oriented brainstorm groups to propose measurable actions related to their three 2020 priorities:

- Strengthen the Resource Allocation Process
- Enhance the connection between the YSB and the local municipal youth commissions/councils and other legislative bodies
- Revamp the YSB's vision for and efforts around recruitment, onboarding, and advocacy efforts

YSB Annual Retreat Saturday, March 7 from 9 AM until noon. Cindy Wilcox, Director of Leadership Development and Consulting Services at Tompkins County's Human Services Coalition focused on: refining the board's 2020 priorities; discussing the YSD's goal for board attendance at monthly meetings; addressing YSB action items from January 2020 meeting; and reviewing the 2019 Youth Board Survey results.

March ~ Pandemic response efforts

Tompkins County Youth Services Department Leadership Team had their first zoom meeting to ensure that business continues moving forward.

- Monthly newsletter goes out to youth serving entities that is an essential COVID response resource for parents and caregivers
- Outreach to youth programming organizations offering support and guidance
- Trainings begin to go virtual
- 2020 Pitch Award Recipients announced (access website for Achieving Youth Results complete list)

April-May

Responding to pandemic related budget cuts

- 1 staff person furloughed
- 1 staff person suspended indefinitely
- 1 staff person relocated to the county emergency response team 1/2 time

I cannot underscore the burden this placed on the Department. They were a 5-person department. Despite this, departmental staff chose to use this as an opportunity to assess and prioritize rising to the challenge.

Spring/Summer - Ongoing budget and resource allocation meetings.

Efforts continue to work more effectively and more efficiently. Board members began to assist with Rural Youth Services outreach.

Programming – Several of our funding partners are working on reduced staffing and programs, and some have creatively gone to online programs. Working to ensure that the youth already marginalized during regular times, can continue to have this important engagement during these even more critical times.

Rural Youth Services Coordinator Janice Johnson chose to retire at the end of her furlough. Her contribution to our County's youth is immeasurable.

The other TCYSD staff position effected by the pandemic was absorbed by another county department leaving the Youth Department with 3 staff members, one of whom shares her time with the emergency response team. In response to these duties/job description changes, Kate Booth, TCYSD Director, communicates to the leadership team. Her hope is that in 2021 one position can be reinstated. * Update, this will be occurring.*

Job descriptions have been redefined. This staff person will have primary responsibility for the rural youth services work. Start date 1/25/21, Coordinator of Community Youth Services.

- Ongoing virtual trainings and collaboration
- Collaboration and podcast with Deputy Director Bridgette Nugent and representatives from The Advocacy Center. Sex trafficking in Tompkins County. Air date August 20.

Fall/Winter

Tompkins County Youth Services Department makes online trainings available to all, via their trainings link on their webpage. This is a project that I advocated for.

Available trainings to date:

- Youth Vaping: Information, Risks, and the Impacts of COVID-19
- Trauma Informed care and coping strategies promoting healthy self-image and resilience building
- Growing Up in the Age of Porn: Navigating Sexualized Elements of the Digital World
- “How did I miss this?” Understanding Grooming and the Virtual World
- Building Healthy Connections in a Virtual World
- Closing the Communication Gap
- Protecting Youth by Building the Safety Net

The Runaway and Homeless Youth (RHY) program “Open Doors”

Historically operated by Family and Children Services will be closing as of December 31, 2020. We have been in talks with the Learning Web to try and shift a version of this program over to them at the start of 2021. We found out that this plan has fallen through, which has caused us to go back to the drawing board. We have spoken with DSS about taking this program, but just like many other County Departments they are at maximum capacity. The RHY Host Home program is not mandated by NYS, which means we are not required to have it in Tompkins County. However, we do want to see this program continue, we are looking at other local non-profits and subcontractors of the County, to see if we might be able to keep this programming up and going, as the loss of it would create a hole in the services provided to this population. No resolution to date.

Summary

- Youth Services Department budget approved by Legislature
- Interviews for Coordinator of Community Youth Services began
- Selection Committee for 2021 officers - I did not accept the nomination to continue as Vice-Chair
- 2021 Slate of officers elected
- County Broadband study reviewed
- Recommitment to 2020 priorities as defined in January 2020

It has been a difficult year everywhere. The Tompkins County Youth Services Department has worked tirelessly to support youth serving agencies and Tompkins County families while responding to their own departmental challenges. Hard decisions were made. I continue to be impressed by their work ethic and professional expertise.

LANSING COMMUNITY LIBRARY REPORT – CHRISTINE EISENHUT

The following report was available as a handout and on Town of Lansing website.

TOWN BOARD UPDATES FROM THE LANSING COMMUNITY LIBRARY JANUARY 20, 2021

1. The Library is now open with browsing by appointment as well as curbside pick-up Monday-Thursday 10-5, Friday and Saturday 10-2.
2. Pages to Projects TO GO/Take and Make Crafts – Learn about the science of snow and how to create watercolor snowflakes.
3. Take and Make Science – Sensory Sensations is a Take and Make program of science experiments and STEAM learning for kids of all ages. Each month from

January to May, we will explore one of the five senses through a series of weekly experiments or projects. The theme for this month is Smell.

4. Arts and Crafts at Home for Adults – The theme for this month is paper quilling.
5. Book Club for Adults will resume in January.
6. The LCL is partnering with Cayuga Medical Center in a pilot program to be a site for telehealth appointments for those who don't have reliable access to the internet.
7. The LCL's wifi is not password protected. The community is welcome to park in the lot to access the Internet.

LANSING YOUTH SERVICES REPORT – BRIDGETTE NUGENT

The following report was available as a handout and on Town of Lansing website.

Lansing Youth Commission; Est. 1987 Supports Lansing Youth Services Youth Employment Programs January 2021

LYS' next virtual meeting will be January 21, 2021. The following are updates from LYS:

1. **Current LYS/RYS Program Offerings**

Campfire Cooking Adventures

Tuesdays, January 12 — Feb. 23 Meet at MS Main Entrance at 2:33pm
Join us as we practice outdoor living skills, with the focus being on cooking over the fire. Each week participants will practice their fire making skills and make a special snack. The group will alternate weeks between individual cook fires as well as being able to cook around the group fire. Be sure to wear appropriate clothing as we will be outside at Salmon Creek or the Nature Center behind the High School! Winter gear is a must including appropriate footwear and warm clothing!

Holiday World Tour

Wednesdays, Jan 13 — Feb 24 Meet at MS Main Entrance at 2:33pm
In this new program we will be learning about holidays from around the world and look at the culture, traditions and foods associated with each one. Holidays that have connections to our participants will be prioritized and highlighted. Come join us and celebrate what makes this planet so awesome!

Care and Crafts

Thursdays, Jan 21 — Feb 25 Meet at MS Main Entrance at 2:33pm
These times have been new and different for us all. Get together with us as we explore how others have been making the best of our newfound time. Along with these new activities we will also be making themed crafts to relax and just enjoy each other's company.

Movies and Munchies

Fridays, Jan 15 — Feb 26 Meet at MS Main Entrance at 2:33pm
Movies and Munchies is here with cinema as our focus. Yes, participants will plan the movies, what snacks will be enjoyed and seating arrangements (while still socially distant). We will also be diving into the history of film and even practice making your own pinhole cameras!

2. Lansing Rural Youth Services programs are also building their Facebook page for both youth development programs and Youth Employment. This should bring in additional participants and employees for both programs!

3. Lansing Youth Services will continue their discussion of 2021 goals at the January meeting, utilizing the Vitality Checklist crafted by Tompkins County Youth Services.

TOMPKINS COUNTY LEGISLATOR REPORT – MIKE SIGLER

The following report was reviewed at the meeting and e-mailed to Town Clerk after the meeting.

**Tompkins County Legislator
Michael Sigler
January 20, 2021**

Hello and thank you for having me in again.

In County news, Leslyn McBean-Clairborne will lead the Legislature for her last term on the Legislature. She won't be running for reelection. Shawna Black will again be vice-chair.

In her state of the County, she outlined the County's priorities to include: the Tompkins County International Airport, a push for more quality affordable housing, reimagining law enforcement, sustainability planning, our Community College, strengthening public transportation, economic recovery, and taking care of the Tompkins County workforce. She said, "It is imperative that we do our best to ensure the best working climate to keep our employees engaged."

She announced the committee assignments. I will be on Government Operations and Health and Human Services. I will be vice chairman of Housing and Economic Developments and vice chairman of the Intergovernmental Relations committee. I'll also remain on the boards of the Chamber of Commerce and Ithaca Area Economic Development formerly known as TCAD.

On the COVID-19 front, we did not get any more vaccines this week as the State is focused on the large-scale sites' it has set up. I think that's a bad policy from the State considering we have a facility at the mall that can give up to 2000 vaccinations a day, but that's where the state is. We expect to have more vaccines next week.

Health Director Frank Kruppa says when more vaccine supply is available, the County is looking forward to initiating our plans to ensure everyone in Tompkins County has access. Kruppa continued to clarify that the main issue for any delay is supply. Continuation of free COVID-19 testing for the community was approved unanimously (13-0). The County will continue to cover the cost of non-medically necessary testing for Tompkins County residents and seek FEMA reimbursement on those costs.

In tourism, a resolution was passed (8-5, Legislators Granison, Klein, Lane, Black, McBean-Clairborne dissenting) to amend the hotel room tax for all lodging establishments in Tompkins County. The room tax rate for lodging with 10 or fewer rooms had been set at 3%, while the rate for all larger properties was 5%. The newly amended hotel room occupancy tax law sets the rate at 5% for all lodging establishments in Tompkins County. I voted for this as I believe it should either be 3 percent for everyone, which it did not seem there would be much appetite for, or 5 percent for everyone.

Lastly, Legislator Martha Robertson (D-Ithaca) announced her retirement from the Legislature following the completion of this term. I, on the other hand, announced this week that I will be running for another term on the Legislature.

PARKS AND RECREATION REPORT – PATRICK TYRRELL

The following report was available as a handout and on Town of Lansing website.

**Parks & Recreation
1/20/21
Town Board Meeting**

RECREATION

- We have postponed all recreation programming until the week of January 25th due to an uptick in COVID-19 cases.
- My staff has done a great job working from home, new technology purchases over the last few months have made it much easier for us to access our software and files from anywhere.
- We had some vandalism take place on the ball fields, we estimate they did about \$3000 in damage to turf and clay.
- We are currently building benches and helmet/bat storage for each dugout in the shop.

PARKS

- We did over \$30,000 in camping on the first day of taking reservations.
- Pavilion reservations are also now open.
- The marina project has been slowed due to employee COVID-19 cases, some pieces are in place.

Patrick stated they are working with the Highway Department on the Marina Wall Project and will start as soon as possible – depends on the weather.

HIGHWAY REPORT – MIKE MOSELEY

Mike reported the following:

Winter – Ordered 2,000 tons of salt, out of the 4,000 tons which is budgeted

Marina Wall Project – Working with Pat Tyrrell

Highway Department Building Renovation Project – Bergmann Architects, Engineers, and Planners, P.C. – Working with C.J. Randall

Tompkins County Soil and Water – Thanks to Angel, Tom, Jon and Abby for all of their help with projects over the past two (2) years. Hope to do another project this year with grant money.

Ludlowville Road – Closed

- Rain and snow melt caused undermining of road
- Material washed down the hill
- Failures in wall
- Working with Town Engineer
- Re-did this road several years ago – cost \$200,000
- No one lives on this section of road
- Maybe a pedestrian walkway or one way road, in the future
- Entire road is sinking

DIRECTOR OF PLANNING REPORT – C.J. RANDALL

The following report was available as a handout and on Town of Lansing website.

CORE PLANNING FUNCTIONS

- **Review and classification of development applications**
 - Examined fiscal impact of 600' vs 1200' Public Hearing notices relative to development review / variance appeals / required mailings
- **Data and GIS Services**
 - Continued virtual meeting protocol during coronavirus outbreak for board and committee meetings; updated Zoom meeting links to be recurring for all 2021 boards and committee meetings

- **Conservation Advisory Council staff support**
 - Attended meeting on 12/3
- **Planning Board staff support**
 - Coordinated and attended required annual board member training in conducting effective public meetings and communications on 12/2
 - Land Use Ordinance Audit with Appendix of Questions reviewed at Planning Board working meeting on 12/14
 - Provided update on County Planning short-term rental (STR) registry, monitoring, and analytics project on 12/14
 - Reviewed draft 2021 Work Plan on 12/14
 - Britton Woods Major Subdivision, east side of Triphammer Rd./ North of Asbury Rd.
 - Final Plat approval granted on 12/21
 - Farming - Livestock, 416 Asbury Rd. – Site Plan / Special Permit
 - Referral to Town Board on 12/21
- **Zoning Board of Appeals staff support**
 - Coordinated and attended required annual board member training in conducting effective public meetings and communications on 12/15
- **Interdepartmental Infrastructure Coordination**
 - Attended Broadband Committee meeting on 12/1
 - Attended Water & Sewer Advisory Committee meeting on 12/1
 - Coordinated and attended final Town Highway Building Renovation Project Evaluation Committee meeting on 12/9
 - Attended Parks, Recreation & Trails Advisory Committee meeting on 12/8
 - Reviewed maps with consultants
 - Reviewed Village Circle / Village Solars proposed trail amendments
 - Continued coordination of Town Public Employer Health Emergency Plan on 12/18
- **Attended Ithaca-Tompkins County Transportation Council (ITCTC) Planning Committee meeting on 12/15**
- **Attended Tompkins County Short Term Rental Monitoring & Analysis RFP review on 12/9**
- **Attended Cornell Cooperative Extension Cortland / Tompkins Ag Team meeting on 12/5**
- **Submitted comments to NYS Office of Renewable Energy Siting on 12/7**
- **Attended IAED Economic Development Collaborative meeting on 12/10**
- **Attended Pace University Land Use and Sustainable Development Conference sessions 12/7-12/10**

LAND USE POLICY WORK PROGRAM

- **Land Use Ordinance Update**
 - Land Use Ordinance Audit with Appendix of Questions review to be completed at Planning Board working meeting on 1/11
- **Environmental Protection Overlay Districts**
 - Scope of work and schedule of adoption forthcoming based on 2021 CAC Work Plan

C.J. Randall also reported:

Omission under Core Planning Functions – Thanks to Code Clerk Heather Dries who examined fiscal impact of 600’ vs 1200’ public hearing notices. Mailing cost is additional \$15 (per mailing) with 1200’ public hearing notice.

Code Enforcement Officer Lynn Day is out on medical leave. Thanks to Scott Purcell for helping out.

Supervisor Ed LaVigne thanked C.J. Randall for all her work with the Planning Board, Zoning Board of Appeals and consulting which has reduced the legal bills.

Town Counsel Guy Krogh stated maybe a temporary person for code enforcement should be designated.

ENGINEER’S REPORT – DAVE HERRICK

No Report.

AGRICULTURE COMMITTEE REPORT – CONNIE WILCOX

No Report.

BOARD MEMBER REPORTS

Andra Benson - reported the following:

Conservation Advisory Council (CAC) – working on resources inventory

Environmental Management Council (EMC) – reorganizing for 2021

Lansing Youth Services – next meeting January 21, 2021

Bronwyn Losey - reported the following:

Friends of Salt Point

- Heat Smart
 - Program – donations to reduce carbon footprint

Broadband Committee

- Dan Ferguson working with Spectrum to connect families immediately
- Fios cable stops at Cayuga County line – northern Tompkins County (Lansing) does not have coverage

Doug Dake - reported the following:

Planning Board

- Britton Woods Major Subdivision – final plat approved
- Finished audit

Joseph Wetmore - reviewed following report at meeting:

JANUARY REPORT

Tompkins County Council of Governments (TCCOG)

Thursday, December 24, 2020 3:00 – 5:00pm

Formation of a Broadband committee overseeing the County contract with STN/Fujitsu.
A Resolution to support community wide vaccination against COVID-19.

Broadband Committee

Tuesday, January 5 7:00 – 9:00pm

Spectrum is going to partner with the Lansing School District to get 10-25 households signed up for cable. Under this agreement (which is usually reserved for large cities like Rochester), the district will tell Spectrum which households to sign up, and Spectrum will

set up their service. The district will cover their bill directly, at a rate between \$20-30 per house. There are details that are still being worked out.

TCCOG is asking the Town for a representative to serve on the Broadband Committee overseeing the County contract with STN/Fujitsu. The committee unanimously recommends that Joseph Wetmore be Lansing's representative.

Goals:

1. "Affordable Fiber optic connection to every address in Lansing." This is the overarching goal.
2. Renegotiation with Spectrum for franchise agreement.
3. Addresses that are falling between the cracks that can be hooked-up in the short term.

SCLIWC (Bolton Point Water System)

Thursday, January 7·6:30 – 8:00pm

Appointment of Officers and Committees
Committee Reports

Planning Board

Monday, January 11·6:30 – 9:30pm

Presentation of Concept Plan - Dandy Convenience (Mini) Mart and Vehicular Fuel
NYS / Town renewable (Solar & Wind) energy regulations
Land Use Ordinance Audit

Ithaca-Tompkins County Transportation Council

Tuesday, January 19·10:00am – 10:30am

Recommended work-plan for 2021 to Policy Committee

For those who have not seen it, here is what the Salmon Creek Bridge looks like:



Edward LaVigne - reported the following:

Financial

- Close 2020 books next month
- November sales tax revenue not here yet
 - Currently down about 15%
- Some expenses were not incurred

Ithaca Area Economic Development (formerly TCAD)

- Discussed BOCES
 - Concern with lack of skilled workers

MOTION TO ENTER EXECUTIVE SESSION

Supervisor Edward LaVigne moved to **ENTER EXECUTIVE SESSION TO DISCUSS PROPOSED, PENDING OR CURRENT LITIGATION AND MEDICAL, FINANCIAL, CREDIT OR EMPLOYMENT HISTORY OF A PARTICULAR PERSON/CORPORATION, OR MATTERS LEADING TO SAID DISMISSAL, REMOVAL, PROMOTION, APPOINTMENT, EMPLOYMENT, DISCIPLINE, DEMOTION OR SUSPENSION AT 7:20 PM.**

Councilperson Joseph Wetmore seconded the motion.

All in Favor – 5 Opposed – 0

MOTION TO EXIT EXECUTIVE SESSION

Councilperson Andra Benson moved to **EXIT EXECUTIVE SESSION AT 9:16 PM.**

Supervisor Edward LaVigne seconded the motion.

All in Favor – 5 Opposed – 0

ADJOURN MEETING

Meeting adjourned at the call of the Supervisor at 9:17 p.m.

Minutes taken and executed by the Town Clerk.

Respectfully submitted,

Deborah K. Munson, RMC
Town Clerk