

**REGULAR TOWN BOARD MEETING**  
**September 15, 2021**

A Regular Meeting of the Lansing Town Board was held at the Town Hall Board Room, 29 Auburn Road, Lansing, NY, and streamed live on YouTube, on the above date at 6:30 p.m. The meeting was called to order by Edward LaVigne, Supervisor, and opened with the Pledge of Allegiance to the flag. Roll call by Deborah K. Munson, Town Clerk, showed the following to be

**PRESENT:**

Andra Benson, Councilperson  
Bronwyn Losey, Councilperson (remotely)  
Edward LaVigne, Supervisor  
Doug Dake, Councilperson (remotely)  
Joseph Wetmore, Councilperson (remotely)

**ABSENT:** No one absent

**ALSO PRESENT:** Patrick Tyrrell, Parks and Recreation Supervisor, Michael Moseley, Highway Superintendent, Steve Ruoff, and Hugh Bahar

**ALSO PRESENT REMOTELY:** Guy Krogh, Town Counsel, C.J. Randall, Director of Planning, and a few other attendees

**DISCUSSION– OLD HIGHWAY BUILDING ROOF – DAVE HERRICK, TOWN ENGINEER**

Supervisor Ed LaVigne stated the following:

- Three potential roof projects
  1. Old Highway Building (near Scoops) – roof needs replacing now
  2. Community Center
  3. Old School House (cedar shake shingles)

Old Highway Building Roof

Dave Herrick stated the following:

- About 4500 square feet
- Asphalt shingles
- Leaking issues
- Three types of roofing
  1. Standing seam metal roof
    - a. several times more expensive than exposed fastener panel metal roof
  2. Exposed fastener panel metal roof
    - a. longer lasting than asphalt shingles
    - b. less expensive than standing seam metal roof
    - c. quote about \$60,000
  3. Asphalt shingles
    - a. remove current roof and re-shingle
    - b. last about 25 – 30 years
    - c. about \$30,000 – \$34,000
- Can put together bid package, for both types of roof in about one week

Town Counsel Guy Krogh stated the following:

- Do not need public bid if total is below \$35,000
- Must follow Town's procurement policy
- Prevailing wage public works project
- Bid will include cost for additional plywood, if needed

Councilperson Doug Dake stated the following:

- Life span the same for exposed fastener metal roof and asphalt roof
  - Best roof for the money is asphalt
- Building is sturdy
  - Worthy of new roof

Supervisor Ed LaVigne stated the following:

- Long term plans for building
  - Kersat Landscaping has shown interest in renting longer
  - Town may store recreation department equipment there
- Repair reserve fund has over \$100,000 (will need to wait 30 days)
- Money in account without going to reserve fund

Decision – Dave Herrick will send out bid package, so Town Board can take action in October.

### **PRIVILEGE OF THE FLOOR – GUIDELINES**

Available on Town of Lansing website and as a handout.

The public shall be allowed to speak only during the Public Comment / Privilege of the Floor period of the meeting, or during public hearings, or when they have reserved and been granted time upon the agenda.

Speakers must be recognized by the presiding officer (or his or her designee) and step to the front of the room.

Speakers must give their name and state whether they are speaking as a resident, a member of the public, or for any other person or organization.

Speakers must limit their remarks to 3 minutes, and comments unrelated to the subject matter of the public hearing are not allowed.

Speakers may not yield any remaining time they may have to another speaker.

With the permission of the presiding officer a Board or committee member may interrupt a speaker for the purpose of clarification or information (and not for any other reason or to debate or disagree). Such time shall not be counted against the speaker's 3-minute limit.

All remarks shall be addressed to the Board or committee as a body and not to any member thereof, nor to any member of the public whether present at such public hearing or not.

Speakers shall observe the commonly accepted rules of courtesy, decorum, dignity and good taste.

Interested parties or their representatives may address the Board by written communications. Written documents and evidence may be submitted as part of the record of the public hearing.

Persons who exceed 3 minutes, violate rules of courtesy, decorum, dignity or good taste, or deliberately or by their behavior interfere with other person's right to comment or participate in the public hearing, or who deliberately or by their behavior interfere with governmental administration will be cut off, removed, or have non-recognized comments removed from the record, or any combination of the above. Before a comments or statements will be excised from the record, the speaker will be verbally warned that they are in violation of the rules for this public hearing.

### **PRIVILEGE OF THE FLOOR – COMMENTS**

(Available in person and via Zoom)

One resident spoke about a noise complaint at the soccer facility located at 320 Peruville Road.

They read a letter they wrote and also read a section of the Sherriff's report. They previously sent both documents to the Town Board and Planning Board. The Sheriff's report stated "...the sound was almost unnoticeable..." and "...the music was so low that it could not be heard from the parking lot..."

**LANSING COMMUNITY LIBRARY REPORT – CHRISTINE EISENHUT**

The following report was available on Town of Lansing website and as a handout.

**TOWN BOARD UPDATES  
FROM THE LANSING COMMUNITY LIBRARY  
September 15, 2021**

1. The library is now open with extended evening hours, express browsing without an appointment and curbside pick-up Monday/Wednesday 10-6, Tuesday/Thursday 10-7, Friday and Saturday 10-2. Computers may now be used without an appointment.
2. Repairs are being made to the roof and skylights due to damage from a leak.
3. Summer Reading Wrap-Up – There were a record number of participants this year.
4. Fall Take and Make Crafts for Kids – Starting 9/20, fall themed craft kits will be available.
5. Friends of the Library are hosting an on-line auction beginning September 27<sup>th</sup>. This is a significant fundraiser for the Library.
6. The library is providing free delivery of materials to Woodsedge.
7. The library has an Empire Pass and passes to the Museum of the Earth and the Cayuga Nature Center available for check-out.
8. The LCL's Wi-Fi is not password protected. The community is welcome to park in the lot to access the Internet.

Councilperson Andra Benson also reported the bee issue has been solved.

**LANSING YOUTH SERVICES REPORT – MEGHAN LYONS**

The following report was available on Town of Lansing website and as a handout.

**Lansing Youth Commission; Est. 1987  
Supports Lansing Youth Services  
Youth Employment Programs  
September 2021**

LYS's next meeting will be on September 16<sup>th</sup> at 6pm  
LYS does not meet in July or August

1. LYS had an awesome summer with tons of activities that were appealing to a wide range of youth. A variety of games, board games, field games, group games, arts and crafts, jewelry making, fire making, boat trips, museums, and swimming are just some of what the youth spent a lot of time enjoying with their friends this summer. 23 youth served.
2. The Youth Employment program grew over the summer as businesses and the community started to open-up during the pandemic. The Library is back to a full crew of teens assisting and the LYS program assistants have been super. 14 youth served.
3. As the fall approaches, we plan to hold programs outdoors to ensure the safety of the youth. Programs that youth can look forward to are:
  - Outdoor Cooking
  - Mad Science
  - Outdoor Adventure
  - Unusual Art

4. LYS plans to review bylaws at September Meeting.
5. Meghan Guerra Lyons (Youth Services Liaison) is coordinating a training for youth commissions in October on Cultural Humility and creating DEI statements with trainer Fatima Banister. Training will be on October 4<sup>th</sup> and 13<sup>th</sup> from 5pm-6pm on Zoom.

**LYS Goals:**

1. Create orientation packet for new members - outlines of fiscal revenue and funded programs. Set expectations to visit programs/uniform template to monitor programs.
2. Online placement for agendas, minutes, and reports
3. Regular tracking of goals
4. Conduct community needs assessment (focus on impacts of the pandemic)
5. Use DEI statement to track metrics and funded programs
6. Incorporate more youth input at meetings for feedback into program decisions.

**TOMPKINS COUNTY LEGISLATOR REPORT – MIKE SIGLER**

No report.

**PARKS AND RECREATION REPORT – PATRICK TYRRELL**

Reviewed the following with the Town Board and the report was available on Town of Lansing website and as a handout.

**Parks & Recreation  
9/15/21  
Town Board Meeting**

**RECREATION**

- The parade August 15th for Hometown Olympian Kyle Dake was well attended, thank you to Eric Stickel and Lansing Fire Department for all your efforts.
- Our Parks & Recreation budget was submitted on August 9<sup>th</sup>. Please contact me with any questions.
- Small Fry Football & Flag Football had their first games on Sunday, thank you to Lansing Schools for allowing us to use Sobus Field.
- Fall Soccer starts this week, coaches have been hard to come by at every level, but we are excited to have this happen in its normal format again.
- We have installed a new windscreen around Christopher Field, makes it look more like a ballpark. We'll be installing more of it on other fields soon.
- Ithaca College and Cornell Club softball teams will be playing fall ball on Christopher field.

**PARKS**

- We have one concert left that was re-scheduled, Smoking Loons will be playing on September 16<sup>th</sup> at 6:30pm.
- The Veterans Watch Fire will be on Friday September 17<sup>th</sup> at 7pm. If you would like to donate wood for the burn or drop off a flag, please do so that day.
- The Myers Park beachfront swimming remains closed.
- After all the rainstorms, we have a tremendous number of logs and brush to clean off our beachfront, we have been waiting for the water level to go down before doing so.
- Please use caution if you are going to be boating on Cayuga Lake, there is a lot of floating debris from all the storms that can cause major damage to your boat or you.

Pat also reported the bulk head project will start after November 15, 2021.

Supervisor Ed LaVigne thanked Pat for cleaning eaves at pavilion.

**HIGHWAY REPORT – MICHAEL MOSELEY**

Reviewed the following with the Town Board and the report was available on Town of Lansing website and as a handout.

**HIGHWAY REPORT  
September 15, 2021**

**CONSOLIDATED WATER DISTRICT EXTENSION #5 (CWDX5-PERUVILLE RD) –**

Continue restoration within the CWDX5 water district.

**CULVERT REPLACEMENT** – We are continuing replacement of road cross pipes and driveway culverts.

**Flood Damage (August 19th) Repair** – The Highway Department repaired damage within the 300 Block of Salmon Creek Road to two hundred feet of guardrail and repaired the damage that was caused to the side of the road from the August 19th flooding. We also removed 40 truckloads of trees, stumps, and other debris from the creek. Overall, this project would not have been possible without the swift help and assistance that Angel Hinickle from Tompkins County Soil and Water was able to provide us. Additionally, I would like to thank the Davis and Benson families for working with the Highway Department on this project.

Mike also reported:

- Repair by Jeff Cook's will be started next week
- Some shoulder work has been done

Councilperson Bronwyn Losey asked about using brine on the roads instead of salt. Highway Superintendent Mike Moseley stated the Town does not have equipment to spray brine.

**DIRECTOR OF PLANNING REPORT – C.J. RANDALL**

Reviewed the following with the Town Board and the report was available on Town of Lansing website and as a handout.

**CORE PLANNING FUNCTIONS**

- **Began development of annual 2022 Work Plan and Mid-Year report**
- **Continued onboarding of Code Enforcement Officer and Planner, respectively**
- **Assisted with coordinating all annual department staff core PESH trainings**
- **Planner conducting future classification and review of development applications**
  - Reviewed cloud-based software for planning and permitting with Town of Ithaca Director of Code Enforcement on 8/12
  - Reviewed proposed updates to development applications on 8/17
- **Planner / SMO beginning Stormwater Management / drainage district coordination with County Planning, Town Highway Department, and Town Engineers**
- **Data and GIS Services**
  - Coordination on data layers with County Planning on 8/2
- **Conservation Advisory Council staff support**
  - Reviewed potential conservation easement on 8/2 and 8/9
  - Circulated sample Open Space Index projects on 8/2
  - Attended meeting on 8/5
  - Contacted potential Open Space Index consultants on 8/18 and 8/23
- **Planning Board staff support**

- Planner coordinated; all staff attended Project Review Committee meeting on 8/5
- Cancelled 8/9 working meeting
- Lansing Propane / Petroleum Storage and Distribution Facility (Phase 2) – Site Plan review – 15 Town Barn Rd
  - Project updates – 8/23
- East Shore Drive – Minor Subdivision – 2042 East Shore Dr
  - SEQRA Negative Declaration and Subdivision approval – 8/23
- Cayuga Vista Apartments – Site Plan Review – Woodsedge & Cayuga Vista Dr
  - SEQRA Negative Declaration and Site Plan approval – 8/23
- Locke Road – Major Subdivision – 144 Locke Rd
  - SEQRA Classification and Declaration of Lead Agency – 8/23
- **Zoning Board of Appeals staff support**
  - 281 Bill George Rd – 30’ Area Variance appeal from Minimum Yard Setback from Cayuga Lake to enable emplacement of 10’ x 12’ accessory building – Public Hearing 8/10
- **Interdepartmental Infrastructure Coordination**
  - Coordinated and attended monthly Department Head meeting on 8/4 – new!
  - Coordinated and attended Town Center Committee meeting on 8/4
  - Coordinated and attended Water & Sewer Advisory Committee meeting on 8/4
  - Reviewed website scope of work on 8/12
  - Attended Town Highway Building Renovation Project prototype review on 8/2
  - Coordinated with SHPO for Myers Park Revitalization Project CFA on 8/2
- **Coordinated and attended Electric Vehicle Working Group site visits with PISO EV on 8/18**
- **Reviewed NYSERDA Just Transition Site Planning Program with County Planning on 8/9 and Ithaca Area Economic Development on 8/19**
- **Attended Clean Energy Communities grant funding overview on 8/10**
- **Reviewed NYSEG Lansing Non-Pipe Alternatives Public Service Commission Order and sought coordination with LCSD on 8/6**

**LAND USE POLICY WORK PROGRAM**

- **Land Use Ordinance Update**
  - Land Use Ordinance Audit narrative report forthcoming
  - Prepared draft short-term rental regulations for legal and staff review on 8/16 and 8/20, respectively; reviewed Tompkins County Short-Term Rental Identification, Monitoring, and Web Portal Service with County Tourism Director on 8/2
  - Reviewed prior (2018) scope of work for Rural Agricultural (RA) Zoning District zoning
- **Office of Renewable Energy Siting application review – new!**
  - Attended meeting with Silverline Energy Center (200 MW) on 8/3
  - Coordinated CS Energy solar presentation on 8/3 and 8/17
  - Attended meeting with NYSEG Electric Transmission Services on 8/11
- **Environmental Protection Overlay Districts**

- Scope of work and schedule of adoption forthcoming based on 2021 CAC Work Plan

C.J. also stated:

- Current software is not being supported any more
  - Looking at cloud based software options
    - Easier to do business with government
    - Connect better with public works (highway department)
    - Provide cost savings to tax payers by increasing efficiency

**ENGINEER’S REPORT – DAVE HERRICK**

No Report.

**AGRICULTURE COMMITTEE REPORT – CONNIE WILCOX**

No Report.

**TOWN CLERK PRESENTS THE TENTATIVE 2022 TOWN OF LANSING BUDGET**

Town Clerk Deborah Munson presented the Tentative 2022 Town of Lansing Budget to the Town Board. Hard copies of Budget are in Town Board mailboxes and Bookkeeper Charmagne Rungay will e-mail Budget to Town Board.

Town Clerk Deborah Munson reviewed the Budget schedule:

- Town Board Budget Meeting September 29, 2021
  - Town Board reviews, modifies and puts changes in writing
- Town Board Meeting October 20, 2021
  - Resolution to approve changes
  - Tentative Budget moves to Preliminary Budget
- Town Board Meeting November 3, 2021
  - Budget public hearing
  - Final budget approval

Discussion that the above dates are a little flexible – final date to approve budget is November 20, 2021.

Supervisor Ed LaVigne reported:

- Appears taxes will increase 5 cents over last year
  - 3.2% tax increase
  - Above tax cap about \$62,000
- Town in great financial shape
- Have American Rescue Plan Funds \$409,000
- Contact department heads, Bookkeeper Charmagne Rungay, and Ed with any questions

**CONSENT AGENDA**

- a. **MOTION AUTHORIZING STORMWATER OPERATING, MANAGEMENT AND REPORTING AGREEMENT FOR CAYUGA VISTA APARTMENTS (SDM RENTALS, INC.)**

**MOTION M21-19**

**MOTION AUTHORIZING STORMWATER OPERATING,  
MANAGEMENT AND REPORTING AGREEMENT FOR CAYUGA  
VISTA APARTMENTS (SDM RENTALS, INC.)**

Moved that, Cayuga Vista Apartments (SDM Rentals, Inc.), Stormwater Operating, Management, and Reporting Agreement (the “SOMRA”) be and hereby is approved, in the form as set forth before this meeting and pursuant to Town Code § 225-28D and the

Town Supervisor, upon consultation with and the approval of the Town’s Stormwater Management Officer; Attorney for the Town; and Director of Planning, be and hereby is authorized as follows: (i) subject to approval by the Town Board for material changes, to make final adjustments and negotiate the final form of such SOMRA; and ( ii) when in final form execute the same by, for, on behalf of, and in the name of the Town of Lansing.

**b. APPROVE AUDIT and BUDGET MODIFICATIONS AND SUPERVISOR’S REPORT**

**RESOLUTION 21-126**

The Supervisor submitted his monthly report for the month of August 2021, to all Board Members and to the Town Clerk. The Supervisor’s Report was reviewed by Councilperson Joseph Wetmore. The bills were reviewed by Councilperson Andra Benson and Supervisor Edward LaVigne. The Supervisor’s Report be approved as submitted and the Bookkeeper is hereby authorized to pay the following bills and to make the following budget modifications.

**CONSOLIDATED ABSTRACT # 009**

DATED 09/15/2021

AUDITED VOUCHER #'s	<u>781 - 893</u>
PREPAY VOUCHER #'s	<u>781 - 783</u>
AUDITED T & A VOUCHER #'s	<u>69 - 75</u>
PREPAY T & A VOUCHER #'s	<u>69 - 71</u>

<u>FUND</u>	<u>TOTAL APPROPRIATIONS</u>
GENERAL FUND (A&B)	\$ <u>113,167.89</u>
HIGHWAY FUND (DA&DB)	\$ <u>52,964.21</u>
LANSING LIGHTING (SL1,2,3)	\$ <u>1,373.59</u>
LANSING WATER DISTRICTS (SW)	\$ <u>13,581.50</u>
TRUST & AGENCY (TA)	\$ <u>59,220.65</u>
WARREN RD SEWER (SS1-)	\$ <u>22,158.36</u>
CHERRY RD SEWER (SS3-)	\$ <u>7,246.80</u>
DRAINAGE DISTRICTS (SDD1-10)	\$ <u>155.00</u>
PERUVILLE RD CWD#5 (HC)	\$ <u>3,628.90</u>

**BUDGET MODIFICATIONS**

**GENERAL FUND A  
September 15, 2021**

<u>FROM</u>	<u>TO</u>	<u>FOR</u>	<u>AMOUNT</u>
A599	A1320.400	From Fund Balance to Auditing Additional Needed	\$ 500.00
A599	A1380.400	From Fund Balance to Fiscal Agent- Bond Counsel	\$ 750.00

Additional Needed

A599	A1380.401	From Fund Balance to Actuary Contractual First year charge to Town, Consortium pd in the past	\$ 3,200.00
A599	A1440.403	From Fund Balance to Engineering Transportation Additional Needed	\$ 5,000.00
A599	A1610.400	From Fund Balance to Technology Contractual Additional Needed	\$ 7,000.00
A599	A1630.403	From Fund Balance to Community Center Electric Additional Needed	\$ 300.00
A599	A1950.400	From Fund Balance to Taxes & Assessment Additional Needed	\$ 132.00
A599	A7110.110	From Fund Balance to Parks Personnel Additional Needed	\$ 12,000.00
A599	A7140.100	From Fund Balance to Playground Personnel Additional Needed	\$ 12,000.00
A599	A7310.100	From Fund Balance to Youth Program Personnel Additional Needed	\$ 5,900.00
A599	A7310.400	From Fund Balance to Youth Program Contractual Additional Needed	\$ 25,000.00

**GENERAL FUND B  
September 15, 2021**

<u>FROM</u>	<u>TO</u>	<u>FOR</u>	<u>AMOUNT</u>
B599	B8020.401	From Fund Balance to Planning Engineering Additional Needed	\$ 5,000.00

**HIGHWAY FUND DA  
September 15, 2021**

<u>FROM</u>	<u>TO</u>	<u>FOR</u>	<u>AMOUNT</u>
DA599	DA5130.400	From Fund Balance to Machinery Contractual Additional Needed	\$ 25,000.00

**WARREN ROAD SEWER SS1  
September 15, 2021**

<u>FROM</u>	<u>TO</u>	<u>FOR</u>	<u>AMOUNT</u>
SS1-599	SS1- 8120.400	From Fund Balance to Sewer Contractual Additional Needed	\$ 1,000.00
SS1-599	SS1- 8130.400	From Fund Balance to Treatment & Disposal Contractual Additional Needed	\$ 3,300.00

**CONSENT AGENDA MOTION M21-19 AND RESOLUTION 21-126**

**RESOLUTION 21-127**

WHEREAS, upon due deliberation thereupon, the Town Board of the Town of Lansing has hereby

RESOLVED, that the Consent Agenda Motion **M21-19** and Resolution **21-126**, are hereby approved as presented and amended, and

The question of the adoption of such proposed Consent Agenda Motion and Resolution were duly motioned by Councilperson Doug Dake, duly seconded by Councilperson Andra Benson, and put to a roll call vote with the following results:

Councilperson Andra Benson – Aye	Councilperson Doug Dake – Aye
Councilperson Bronwyn Losey – Aye	Councilperson Joseph Wetmore – Aye
Supervisor Edward LaVigne – Aye	

Accordingly, the foregoing Motion and Resolution were approved, carried, and duly adopted on September 15, 2021.

**BOARD MEMBER REPORTS**

**Andra Benson** – reported the following:

Lansing Library – written report above

Lansing Youth Services – written report above

Conservation Advisory Council (CAC) – worked on Bell Station letter

**Bronwyn Losey** – reported the following:

Lansing Advisory Committee on Power Plant Future (LAC-PPF)

- Worked on Bell Station letter
- Welcomed new member Leon Zaharis
- Other member – worked on foiled DEC documents about water discharge

**Doug Dake** – reported the following:

Planning Board – see C.J. Randall’s report

**Joseph Wetmore** – emailed the following report to Town Board Members on September 14, 2021

**Joseph Wetmore  
Town Board Member Report  
September 2021**

**Tompkins County Council of Governments (TCCOG)  
Thursday, August 26 – 3:00 – 5:00pm**

Cornell University Q & A on returning students and COVID

Municipal Official Discussions on Stormwater Practices and Stream Buffers by D. Kiley

TCCOG was generally unhappy with the County's sudden change in direction for the study and passed a resolution asking for the County Broadband Committee to meet and discuss the concerns that were raised at the TCCOG meeting (similar to what we have discussed).

Unanimously Adopted Resolution 004-2021

Resolution to Urge AVANGRID Real Estate/ New York State Electric and Gas (NYSEG) to Stop the Auction Process at Bell Station, Town of Lansing, Tompkins County, NY

RESOLVED, that Tompkins County Council Governments (TCCOG) urges AVANGRID Real Estate/ New York State Electric and Gas (NYSEG) to stop the

auction process regarding a large parcel of property on Cayuga Lake known as Bell Station, a parcel containing over 3,400 feet of undeveloped public access shoreline along Cayuga Lake; and

RESOLVED, further, that TCCOG urges AVANGRID Real Estate/ New York State Electric and Gas (NYSEG) to begin negotiations with Finger Lakes Land Trust in New York State Department of Environmental Conservation to identify an alternative solution to protect the property and maintain access.

### **Broadband Committee**

**Tuesday, September 7 – 7:00 – 9:00pm**

Did not meet this month. Update

TCCOG passed a resolution asking for the County Broadband committee to meet and discuss the concerns that were raised at the TCCOG meeting. That meeting is currently scheduled for Thursday, September 16·12:00 – 1:00pm

C.J. Randall provided an authorization letter to Cohen Law Group (at the request of Lauren Kelly from Charter) in order to provide the requested information for the Town's franchise fee audit.

### **Ithaca-Tompkins County Transportation Council (ITCTC)**

**Joint Planning & Policy Committee Meeting**

**Tuesday, September 14, 2021 – 10:00 AM – 12:00 PM**

C.J. Randall attended for the Town.

Usual TIP administrative modifications.

Salmon Creek Bridge update. Work on the Bridge should start again in a couple of weeks. Timing is such that they will not be able to pour the concrete decking until spring 2022.

**Edward LaVigne** – reported the following:

- Budget – working with department heads
- Trends are technology
- Need accurate websites – correct information
- Employee handbook – working on updating
- Department heads monthly meetings
- COVID policy update
- Vaccination clinic at Town Hall Saturday September 18, 2021
  - Thanks to Valerie McMillen and Patrick Tyrrell
- Highway Department has open positions

Councilperson Joseph Wetmore noted people miss the Lansing Star. He stated he contacted Dan Veaner about the Town archiving the back issues.

Ed asked Patrick Tyrrell to contact Dan Veaner concerning archiving the Lansing Star issues.

### **WORK SESSION MEETING ITEMS OF DISCUSSION**

#### **Mandatory Training**

- Reviewed document from Mary Ellen Albrecht, Human Resources
- Issue getting committee members trained
- Training at another employer is acceptable
- Good to have training available at Town Hall, so people can go there
- Comply with training by December 31, 2021 or no longer on committee
- Next year comply with training by June 30, 2022

- Dates need to be checked with Mary Ellen Albrecht

### Cannabis

C.J. Randall shared the following information:

- Opt-out and “in” pertains to
  - Retail sale
  - On site consumption at place of sale
- Town needs to decide if they want to opt-out by December 15, 2021 Town Board Meeting
- Town will automatically be “in”, if they don’t opt-out
- If Town is “in” they cannot opt-out later
- If Town opts-out
  - Will not receive revenue
  - Can opt-in anytime in the future
- Sub-committee
  - Councilperson Joe Wetmore and three (3) Planning Board members
  - Not in agreement on what Town should do
- Town can have reasonable zoning restriction
  - Regulate like liquor store

Joe stated per Tompkins County Council of Governments (TCCOG) meeting, believes Ithaca will opt in – significant revenue.

Bronwyn stated this will follow smoking laws and will not be used on Town property.

Ed, Andra and Doug want to opt-out now, maybe opt-in later.

Joe and Bronwyn want to opt-in now:

- Do not see any danger with this
- Revenue valuable to Town

Decision – At the October Town Board meeting a public hearing will be scheduled for the November Town Board Meeting.

### EV Charging Stations

C.J. Randall shared the following information:

- Sub-committee
  - Councilperson Joe Wetmore and Planning Board members
- Grant money available
  - NYSERDA funding running out
    - Could do pre-application for funding
- Currently have two (2) quotes – unable to obtain three (3)
- Do not need to select product / provider now – can look for more proposals
- NYSEG upgrading service – polls to panel
- Parks and Highway Departments will be very involved with this
- C.J. is Climate Smart Community and Clean Energy Community coordinator for Town
- Conservation Advisory Council (CAC) – this is one of their priorities
- EV Charging Stations not in Comprehensive Plan
- Estimate of C.J. time to work on this – over eight (8) weeks, about 30 hours

Joe stated:

- Town could dig trenches, etc. as cost offset
- EV Charging Stations within the scope of what was talked about with the Comprehensive Plan – sustainability section

Town Counsel Guy Krogh stated:

- If unable to get third quote – document effort, per Town procurement policy
- What does grant require
  - What is Town’s cost commitment
  - May have list of providers (per grant)

Patrick Tyrrell stated:

- A lot of research still needs to be done
- Do we have the electric capabilities to put these in

Andra and Bronwyn believe the Town should get in line for grant money

- Do pre-application for grant funding

Ed stated:

- Concern with C.J.'s time commitment to work on this and take away from other priorities
- What is the Town's financial commitment
- Appears consensus of Board is to move forward

Discussion of Development Moratorium on Business Uses in Rural Agricultural (RA) Zoning District

C.J. Randall shared the following information:

- Planning Board not in favor of moratorium on scenic byway
- Zoning changes will take 12-18 months for the following steps to be completed
  - Public information meetings
  - Revise zoning with Planning Board
  - Review by Town Board
  - Public meetings and hearings
  - SEQRA
  - County Planning review
  - Final zoning
- Will need outside consulting help
- C.J. will get draft local law to Planning Board and County Planning tomorrow

Doug and Ed – not in favor of moratorium

Joe stated his reasons in favor of a moratorium:

- Development pressure
- Behind on zoning updates
- Pause large scale development

Ed stated:

- Moratorium has time limit
- Doubtful it will be completed in 12-18 months
  - Distracted by next issue
- Against moratorium in B1 Zone
- Work hard on RA Zone and get it completed
  - Agriculture Committee already made recommendations

Guy stated:

- What has been done during moratorium to obtain goals
- Usually done in two (2) years
- What is underlying risk
- Target at specific issue
- Moratorium is land use decision
  - Get Planning Board advice
    - Request date to be done
- What Board will review waivers during moratorium
  - Usually Zoning Board of Appeals (ZBA) or Town Board
- Local Law requirements
  - Public hearing
    - Local Law must be available to public five (5) days before public hearing
  - Town Clerk and Town Board must have final version of Local Law seven (7) days (excluding Sunday) before adoption of law
- After public hearing, if material / significant changes are made to local law, must have another public hearing

Bronwyn stated:

- Risks to not doing moratorium
  - End up with Town that residents do not want

Andra stated:

- Business zone – stay as is
- RA Zone – need to think about what should be done
- Been talking about moratorium for months
  - If going to do it, time to move forward

**MOTION TO SCHEDULE PUBLIC HEARING TO CONSIDER A TEMPORARY MORATORIUM ON CERTAIN LAND USE DEVELOPMENT FOR A PERIOD OF ONE YEAR**

**MOTION M21-20**

**MOTION TO SCHEDULE PUBLIC HEARING TO CONSIDER A TEMPORARY MORATORIUM ON CERTAIN LAND USE DEVELOPMENT FOR A PERIOD OF ONE YEAR**

Motion to schedule public hearing to consider a temporary moratorium on certain land use development and zoning reviews and approvals in the rural agricultural zone of the Town of Lansing for a period of one year, scheduled for October 20, 2021 at 6:35 pm, at the Lansing Town Hall, 29 Auburn Road, Lansing, NY, or via Zoom.

The question of the adoption of such proposed Motion was duly motioned by Councilperson Joseph Wetmore, duly seconded by Councilperson Andra Benson, and put to a roll call vote with the following results:

Councilperson Andra Benson – Aye	Councilperson Doug Dake – Aye
Councilperson Bronwyn Losey – Aye	Councilperson Joseph Wetmore – Aye
Supervisor Edward LaVigne – Aye	

Accordingly, the foregoing Motion was approved, carried, and duly adopted on September 15, 2021.

**Bell Station Counsel**

Town Counsel Guy Krogh asked for clarification:

- What is Town Board goal
  - Town strategy to get to goal
  - Is Town goal to stop the sale
- Town not acquiring land
  - Why is Town lead on this
  - What is plan for disposition of property
  - How much resource does Town want to allocate
  - Does Town want to purchase land

Joe and Bronwyn stated and Andra agreed:

- Looking for counsel advice on what tools Town has to stop sale

Doug stated concern about the Town being involved in property the Town does not own.

Town Counsel Guy Krogh summarized goal:

- Advice on developing strategy to help others with obtaining land
- Not litigation counsel

Ed asked:

- Guy and C.J. to bring counsel recommendation to September 29, 2021 Town Board meeting
  - Have contract / agreement for Town Board to review

**MOTION TO ENTER EXECUTIVE SESSION**

Supervisor Edward LaVigne moved to **ENTER EXECUTIVE SESSION TO DISCUSS THE PROPOSED ACQUISITION/SALE/LEASE OF REAL PROPERTY WHEN PUBLICITY MIGHT AFFECT VALUE AT 9:27 PM.**

Councilperson Andra Benson seconded the motion.

All in Favor – 5                      Opposed – 0

**MOTION TO EXIT EXECUTIVE SESSION**

Supervisor Edward LaVigne moved to **EXIT EXECUTIVE SESSION AT 9:58 PM.**

Councilperson Andra Benson seconded the motion.

All in Favor - 5                      Opposed - 0

**ADJOURN MEETING**

Meeting adjourned at the call of the Supervisor at 9:59 p.m.

Minutes taken and executed by the Town Clerk.

Respectfully submitted,

Deborah K. Munson, RMC  
Town Clerk