

**SPECIAL TOWN BOARD MEETING**  
**October 6, 2021**

A Special Meeting of the Lansing Town Board was held at the Town Hall Board Room, 29 Auburn Road, Lansing, NY, and streamed live on YouTube on the above date at 6:30 p.m. The meeting was called to order by Edward LaVigne, Supervisor, and opened with the Pledge of Allegiance to the flag. Roll call by Deborah K. Munson, Town Clerk, showed the following to be

**PRESENT:**

Andra Benson, Councilperson (remotely) (left 7:29pm)      Doug Dake, Councilperson (remotely)  
Bronwyn Losey, Councilperson (remotely)                      Joseph Wetmore, Councilperson  
Edward LaVigne, Supervisor

**ABSENT:** No one absent

**ALSO PRESENT:** Sheri Munson

**ALSO PRESENT REMOTELY:** Guy Krogh, Town Counsel, C.J. Randall, Director of Planning, Mary Ellen Albrecht, Information Aide, and a few other attendees

**AGENDA CHANGES**

Discussion on changing items on the Agenda to a different order.

Town Counsel Guy Krogh stated it is allowed to adjust agenda items, “on the fly”.

**MOTION TO DISCUSS AGENDA ITEM ADJOURNING A MEETING PROCESS BEFORE MORATORIUM DISCUSSION**

**MOTION M21-22**

**MOTION TO DISCUSS AGENDA ITEM ADJOURNING A MEETING PROCESS BEFORE MORATORIUM DISCUSSION**

Councilperson Joseph Wetmore, moved **TO DISCUSS AGENDA ITEM ADJOURNING A MEETING PROCESS BEFORE MORATORIUM DISCUSSION**

Councilperson Bronwyn Losey, seconded the motion.

Councilperson Andra Benson – Aye                      Councilperson Doug Dake – Aye  
Councilperson Bronwyn Losey – Aye                      Councilperson Joseph Wetmore – Aye  
Supervisor Edward LaVigne – Nay

Accordingly, the foregoing Motion was approved, carried, and duly adopted on October 6, 2021.

**ADJOURNING A MEETING PROCESS**

Discussion on a proposed resolution resulted in the resolution below to vote on.

**RESOLUTION ADOPTING ADJOURNING MEETING GUIDELINES**

**RESOLUTION 21-128**

**RESOLUTION ADOPTING ADJOURNING MEETING GUIDELINES**

The following Resolution was duly presented for consideration by the Town Board.

WHEREAS, the Town has long considered a need for more formally written meeting procedures, including to avoid the complexities of Robert’s Rules of Order, which do not always well dovetail with municipal process and the requirements of the Open Meetings

Law, and pending the drafting, review, and adoption of the same, some interim steps are desirable; so

WHEREAS, upon due deliberation thereupon, the Town Board of the Town of Lansing has duly

RESOLVED, that the Town of Lansing shall hereafter adjourn meetings of the Lansing Town Board only by motion made, duly seconded, and carried by majority vote of the Town Board.

The question of the adoption of such proposed Resolution was duly motioned by Councilperson Joseph Wetmore, duly seconded by Councilperson Bronwyn Losey, and put to a roll call vote with the following results:

Councilperson Andra Benson – Aye	Councilperson Doug Dake – Aye
Councilperson Bronwyn Losey – Aye	Councilperson Joseph Wetmore – Aye
Supervisor Edward LaVigne – Aye	

Accordingly, the foregoing Resolution was approved, carried, and duly adopted on October 6, 2021.

### **MORATORIUM DISCUSSION**

Andra Benson:

- Need clarification on what area will be in the moratorium
- What steps need to be taken to change or add to the local law

Ed LaVigne:

- Public Hearing is set for the proposed Local Law which states temporary moratorium in Rural Agricultural (RA) Zone

Guy Krogh:

- If local law is materially amended now or after the public hearing
  - Will need a second public hearing
  - Cannot vote on local law until after second public hearing
- Final form of local law
  - Must be to the Town Board members and Town Clerk at least seven (7) days (excluding Sunday) before adopting
  - Must be available to public before public hearing

Joseph Wetmore:

- B1 Zone (Cayuga Lake Scenic Byway) should be added to the moratorium
- Allocate money to bring in consultant to get both zones done in a year

Doug Dake:

- If add B1 Zone the proposed Local Law will need to be amended
- B1 Zone is business 1 – commercial zone
- Will take longer to do re-zoning, if B1 Zone is added

C.J. Randall:

- Outside professional consultant for graphic enhancements
- About \$60,000 left between 2020 and 2021 budgets
- Planning Board does not recommend any zoning / land use moratoria

Bronwyn Losey:

- Allocate money to C.J. Randall, so the Scenic Byway can be included in moratorium and completed in one year
- Need to figure out what business we want in B1 Zone
- Zoning does not match what residents want

Doug Dake:

- RA Zone
  - Farmers want it the way it is, with little zoning

Ed LaVigne:

- Agriculture and Farmland Protection Committee approved the Agriculture Zone
- If moratorium, assessments will go down, taxes may go up
- Outside consultant – already hired planner

Doug Dake:

- Against moratorium because Town Counsel Guy Krogh, Planning Board, and Town of Lansing Planner all against it

Ed LaVigne:

- Comprehensive Plan
  - To guide zones
  - Completed 2017
  - Maybe look at Agriculture section first – farmers had input

Guy Krogh:

- Timing Policy Perspective
  - When and how to amend local law draft to expand zones
  - Time needed to re-do draft
  - Could do RA Zone now and another local law for other zones another time
  - Code adjustments on reoccurring basis one or two at a time, rather than multiple

Andra Benson:

- Likes current moratorium local law
  - RA Zone only

Andra Benson left the meeting at 7:29 pm

Joseph Wetmore:

- Assessment
  - Per Jay Franklin, Director of Assessment, assessment probably will not change in RA Zone because of a moratorium
- Committed to give resources to C.J. Randall to complete this in a year

Ed Lavigne:

- Supports allocating resources to C.J. Randall
  - Hire consultant to complete this without doing a moratorium - compromise
- Some municipalities - planners write this up

C.J. Randall:

- Consultant money for graphic enhancements
  - Will supplement work department is doing

Ed LaVigne:

- Asked C.J. Randall
  - How much money is needed in budget to complete zoning changes in a year without a moratorium
  - What is the scope of work
- Everyone wants zoning updated
- Take moratorium off table
  - Complete zoning changes in one year

Joseph Wetmore:

- Asked C.J. Randall
  - Budget to do RA Zoning and B1 Zoning
  - Scope and schedule of work

Town Board Decision

- Leave Moratorium Local Law as is
  - Only RA Zone
  - Public Hearing scheduled for October 20, 2021

**MOTION TO ADJOURN MEETING**

Councilperson Joseph Wetmore moved to **ADJOURN THE MEETING AT 7:50 PM.**

Councilperson Doug Duke seconded the motion.

All in Favor - 4

Opposed - 0

Minutes taken and executed by the Town Clerk.

Respectfully submitted,

Deborah K. Munson, RMC  
Town Clerk