

**REGULAR TOWN BOARD MEETING**  
**December 15, 2021**

A Regular Meeting of the Lansing Town Board was held at the Town Hall Board Room, 29 Auburn Road, Lansing, NY, and streamed live on YouTube on the above date at 6:35 p.m. The meeting was called to order by Edward LaVigne, Supervisor, and opened with the Pledge of Allegiance to the flag. Roll call by Deborah K. Munson, Town Clerk, showed the following to be

**PRESENT:**

Andra Benson, Councilperson  
Bronwyn Losey, Councilperson (remotely)  
Edward LaVigne, Supervisor  
Doug Dake, Councilperson (remotely)  
Joseph Wetmore, Councilperson (remotely)

**ABSENT:** No one absent

**ALSO PRESENT:** Patrick Tyrrell, Parks & Recreation Supervisor, Mike Moseley, Highway Superintendent, Andrew Sullivan, Lansing Ledger, Hilary Lambert, Bettina Arleo, Roger Van de Poel, Kathryn McKay, Helen Baker and a few other attendees.

**ALSO PRESENT REMOTELY:** Guy Krogh, Town Counsel, C.J. Randall, Director of Planning, John Dann, Don Simons, and a few other attendees.

**MOTION TO OPEN THE PUBLIC HEARING FOR PROPOSED LOCAL LAW NO. 3 OF 2021 – PURSUANT TO NEW YORK STATE CANNABIS LAW § 131 OPTING OUT OF ALLOWING ON-SITE CANNABIS CONSUMPTION ESTABLISHMENTS WITHIN THE TOWN OF LANSING**

Councilperson Doug Dake, moved to **OPEN THE PUBLIC HEARING ON PROPOSED LOCAL LAW # 3 OF 2021 - PURSUANT TO NEW YORK STATE CANNABIS LAW § 131 OPTING OUT OF ALLOWING ON-SITE CANNABIS CONSUMPTION ESTABLISHMENTS WITHIN THE TOWN OF LANSING** at 6:38 pm.

Councilperson Andra Benson, seconded the motion.

All in Favor – 5    Opposed – 0

Five residents spoke in favor of opting out of allowing on-site cannabis consumption establishments within the Town of Lansing. Their comments:

- Town Board was emailed information supporting opting out
- Marijuana is gateway drug
- Marijuana associated with increase in violence
- Town of Lansing will not receive much tax revenue
- Attended Town Board meeting a few weeks ago regarding cannabis, appears no one speaking in favor of cannabis
- Opt-out of both options: allowing on-site cannabis consumption establishments and allowing retail cannabis dispensaries within the Town of Lansing
- Opt-out now and in future even if zoning changes

**MOTION TO CLOSE PUBLIC HEARING**

All persons desiring to be heard, having been heard, Councilperson Andra Benson, moved to **CLOSE THE PUBLIC HEARING ON PROPOSED LOCAL LAW # 3 OF 2021 – PURSUANT TO NEW YORK STATE CANNABIS LAW § 131 OPTING OUT OF ALLOWING ON-SITE CANNABIS CONSUMPTION ESTABLISHMENTS WITHIN THE TOWN OF LANSING** at 6:49 pm.

Councilperson Doug Dake, seconded the motion.

All in Favor – 5    Opposed – 0

**MOTION TO OPEN THE PUBLIC HEARING FOR PROPOSED LOCAL LAW NO. OF 2021 – TO AMEND ZONING TO REGULATE RETAIL CANNABIS DISPENSARIES**



**ALLOWING RETAIL CANNABIS DISPENSARIES WITHIN THE TOWN OF LANSING** at 7:06 pm.

Councilperson Joseph Wetmore, seconded the motion.

All in Favor – 5

Opposed – 0

**CANNABIS TOWN BOARD DISCUSSION**

All Town Board Members thanked everyone for speaking at the public hearings.

Two Town Board Members spoke against opting out of cannabis within the Town of Lansing.

- Help improve safety of product and community
- Sales and consumption are occurring now “under” ground
  - Transfer to “above” ground to help economy

Three Town Board Members spoke in favor of opting out of cannabis within the Town of Lansing.

- Can opt in anytime
- Per Sheriff Osborne – no way to detect cannabis
- Per John Dann – can detect, but not in place yet
- More residents spoke against having cannabis within the Town of Lansing
- Can do Town wide vote
- Concern about children in Town of Lansing
- Town Center has lots of children
  - Need different zoning to designate where a store could sell cannabis
- Figure out where cannabis could be sold before approving cannabis within the Town of Lansing
- Dr. McAllister, President, Tompkins County Medical Society – wrote a document against cannabis
- Speaking as a pharmacist – there are several issues
- Town of Lansing does not have answers to make good decision
- Wait and see what happens with other municipalities and New York State

**RESOLUTION ADOPTING LOCAL LAW NO. 3 OF 2021 OPTING OUT OF ALLOWING ON-SITE CANNABIS CONSUMPTION ESTABLISHMENTS WITHIN THE TOWN OF LANSING**

**RESOLUTION 21-149**

**RESOLUTION ADOPTING LOCAL LAW NO. 3 OF 2021 PURSUANT TO NEW YORK STATE CANNABIS LAW § 131 OPTING OUT OF ALLOWING ON-SITE CANNABIS CONSUMPTION ESTABLISHMENTS WITHIN THE TOWN OF LANSING, NEW YORK**

The following Resolution was duly presented for consideration by the Town Board:

WHEREAS, on March 31, 2021 the State of New York enacted legislation known as the Marijuana Regulation and Taxation Act (“MRTA”), which, among other things, established a new Office of Cannabis Management for the regulation of cannabis, created a regulated and taxed cannabis industry in New York and provided for various social and economic justice initiatives related thereto; and

WHEREAS, while the MRTA preempted local regulations with respect to many aspects of cannabis sales and consumption, the MRTA did give local governments the ability to opt out of having cannabis retail dispensaries and/or on-site cannabis consumption establishments within the municipalities’ respective borders by December 31, 2021; and

WHEREAS, after holding ad hoc group work sessions on October 8, 2021, November 5, 2021, and November 30, 2021; holding a Town Hall Question and Answer on November 17, 2021; and holding a Public Hearing on December 15, 2021 on this topic to receive and consider input from the public, the Town Board decided to consider a local law to opt-out of allowing on-site cannabis consumption establishments; and

WHEREAS, A LOCAL LAW PURSUANT TO NEW YORK STATE CANNABIS LAW § 131 OPTING OUT OF ALLOWING ON-SITE CANNABIS CONSUMPTION ESTABLISHMENTS WITHIN THE TOWN OF LANSING was introduced as Proposed Local Law No. 3 of 2021, by Motion M21-28, adopted at a regular meeting of the Town Board held on November 17, 2021; and

WHEREAS, the Town Board held a duly-noticed public hearing on this Local Law at its regular meeting on Wednesday, December 15, 2021 at 6:31 pm at Town Hall, 29 Auburn Road, Lansing, New York and via Zoom videoconferencing, and members of the public having the opportunity to attend and be heard in person or via videoconferencing, the public hearing was closed on December 15, 2021; and

WHEREAS, this is a Type II Action under the State Environmental Quality Review Act Section 617.5(c)(26), which requires no environmental review; and

WHEREAS, the Tompkins County Department of Planning and Sustainability has been given the opportunity to comment on the proposed local law; and

WHEREAS, in a December 13, 2021 letter from Katherine Borgella, Tompkins County Commissioner of Planning and Sustainability, to C.J. Randall, Town of Lansing Director of Planning, pursuant to §239 -l, -m, and -n of the New York State General Municipal Law determined the local law may have negative inter-community, or county-wide impacts, and recommended the following modification of the local law:

- No recommendations or comments

WHEREAS, the comments were carefully considered by the Town Board; and

WHEREAS, upon deliberation there upon, the Town Board of the Town of Lansing has hereby

RESOLVED, pursuant to New York Cannabis Law § 131, this Local Law No. 3 of 2021 is subject to a permissive referendum and thus the local law may not be filed with the Secretary of State until the applicable time period has elapsed to file a petition or, if a valid petition has been filed, a referendum has been conducted approving this local law; and be it further

RESOLVED, the Town Clerk is directed to post and publish a notice which shall set forth the date of the adoption of this resolution and contain an abstract of this resolution concisely stating the purpose and effect thereof and specify that this resolution was adopted subject to a permissive referendum; and be it further

RESOLVED, that the form of the Local Law as presented to this meeting be and hereby is approved and adopted.

The question of the adoption of such proposed Resolution was duly motioned by Supervisor Edward LaVigne, duly seconded by Councilperson Andra Benson, and put to a roll call vote with the following results:

Councilperson Andra Benson – Aye	Councilperson Doug Dake – Aye
Councilperson Bronwyn Losey – Nay	Councilperson Joseph Wetmore – Nay
Supervisor Edward LaVigne – Aye	

Accordingly, the foregoing Resolution was approved, carried, and duly adopted on December 15, 2021.

**TOWN OF LANSING, TOMPKINS COUNTY, NEW YORK  
LOCAL LAW NUMBER 3 OF 2021**

**A LOCAL LAW PURSUANT TO NEW YORK STATE CANNABIS LAW § 131  
OPTING OUT OF ALLOWING ON-SITE CANNABIS CONSUMPTION  
ESTABLISHMENTS WITHIN THE TOWN OF LANSING**

**SECTION 1            AUTHORITY**

This local law is adopted pursuant to Cannabis Law § 131, which expressly authorizes the Town Board to adopt a local law requesting the Cannabis Control Board to prohibit the establishment of on-site cannabis consumption licenses within the jurisdiction of the Town and is subject to a permissive referendum, the procedure of which is governed by Municipal Home Rule Law § 24.

**SECTION 2            INTENT**

It is the intent of this local law to opt out of allowing on-site cannabis consumption sites in the Town of Lansing that would otherwise be allowed under Cannabis Law Article 4.

**SECTION 3            LOCAL OPT-OUT**

The Town Board of the Town of Lansing hereby opts out of allowing on-site cannabis consumption sites from being established and operated within the jurisdiction of the Town.

**SECTION 4            SEVERABILITY**

If any clause, sentence, paragraph, subdivision, or part of this Local Law or the application thereof to any person, firm or corporation, or circumstance, shall be adjusted by any court of competent jurisdiction to be invalid or unconstitutional, such order or judgment shall not affect, impair, or invalidate the remainder thereof, but shall be confined in its operation to the clause, sentence, paragraph, subdivision, or part of this Local Law or in its application to the person, individual, firm or corporation or circumstance, directly involved in the controversy in which such judgment or order shall be rendered.

**SECTION 5            PERMISSIVE REFERENDUM; REFERENDUM ON PETITION**

This local law is subject to a referendum on petition in accordance with Cannabis Law § 131 and the procedure outlined in Municipal Home Rule Law § 24.

**SECTION 6            EFFECTIVE DATE**

This local law shall take effect immediately upon filing with the Secretary of State.

**RESOLUTION ADOPTING LOCAL LAW NO. 4 OF 2021 OPTING OUT OF ALLOWING CANNABIS RETAIL DISPENSARIES WITHIN THE TOWN OF LANSING**

**RESOLUTION 21-150**

**RESOLUTION ADOPTING LOCAL LAW NO. 4 OF 2021 PURSUANT TO NEW YORK STATE CANNABIS LAW § 131 OPTING OUT OF ALLOWING CANNABIS RETAIL DISPENSARIES WITHIN THE TOWN OF LANSING, NEW YORK**

The following Resolution was duly presented for consideration by the Town Board:

WHEREAS, on March 31, 2021 the State of New York enacted legislation known as the Marijuana Regulation and Taxation Act (“MRTA”), which, among other things, established a new Office of Cannabis Management for the regulation of cannabis, created a regulated and taxed cannabis industry in New York and provided for various social and economic justice initiatives related thereto; and

WHEREAS, while the MRTA preempted local regulations with respect to many aspects of cannabis sales and consumption, the MRTA did give local governments the ability to

opt out of having cannabis retail dispensaries and/or on-site cannabis consumption establishments within the municipalities' respective borders by December 31, 2021; and

WHEREAS, after holding ad hoc group work sessions on October 8, 2021, November 5, 2021, and November 30, 2021; holding a Town Hall Question and Answer on November 17, 2021; and holding a Public Hearing on December 15, 2021 on this topic to receive and consider input from the public, the Town Board decided to consider a local law to opt-out of allowing cannabis retail dispensaries; and

WHEREAS, A LOCAL LAW PURSUANT TO NEW YORK STATE CANNABIS LAW § 131 OPTING OUT OF ALLOWING CANNABIS RETAIL DISPENSARIES WITHIN THE TOWN OF LANSING was introduced as Proposed Local Law No. 4 of 2021, by Motion M21-30, adopted at a regular meeting of the Town Board held on November 17, 2021; and

WHEREAS, the Town Board held a duly-noticed public hearing on this Local Law at its regular meeting on Wednesday, December 15, 2021 at 6:33 pm at Town Hall, 29 Auburn Road, Lansing, New York and via Zoom videoconferencing, and members of the public having the opportunity to attend and be heard in person or via videoconferencing, the public hearing was closed on December 15, 2021; and

WHEREAS, this is a Type II Action under the State Environmental Quality Review Act Section 617.5(c)(26), which requires no environmental review; and

WHEREAS, the Tompkins County Department of Planning and Sustainability has been given the opportunity to comment on the proposed local law; and

WHEREAS, in a December 13, 2021 letter from Katherine Borgella, Tompkins County Commissioner of Planning and Sustainability, to C.J. Randall, Town of Lansing Director of Planning, pursuant to §239 -l, -m, and -n of the New York State General Municipal Law determined the local law may have negative inter-community, or county-wide impacts, and recommended the following modification of the local law:

- No recommendations or comments

WHEREAS, the comments were carefully considered by the Town Board; and

WHEREAS, upon deliberation there upon, the Town Board of the Town of Lansing has hereby

RESOLVED, pursuant to New York Cannabis Law § 131, this Local Law No. 4 of 2021 is subject to a permissive referendum and thus the local law may not be filed with the Secretary of State until the applicable time period has elapsed to file a petition or, if a valid petition has been filed, a referendum has been conducted approving this local law; and be it further

RESOLVED, the Town Clerk is directed to post and publish a notice which shall set forth the date of the adoption of this resolution and contain an abstract of this resolution concisely stating the purpose and effect thereof and specify that this resolution was adopted subject to a permissive referendum; and be it further

RESOLVED, that the form of the local law as presented to this meeting be and hereby is approved and adopted.

The question of the adoption of such proposed Resolution was duly motioned by Supervisor Edward LaVigne, duly seconded by Councilperson Doug Dake, and put to a roll call vote with the following results:

Councilperson Andra Benson – Aye  
Councilperson Bronwyn Losey – Nay  
Supervisor Edward LaVigne – Aye

Councilperson Doug Dake – Aye  
Councilperson Joseph Wetmore – Nay

Accordingly, the foregoing Resolution was approved, carried, and duly adopted on December 15, 2021.

**TOWN OF LANSING, TOMPKINS COUNTY, NEW YORK  
LOCAL LAW NUMBER 4 OF 2021**

**A LOCAL LAW PURSUANT TO NEW YORK STATE CANNABIS LAW § 131  
OPTING OUT OF ALLOWING CANNABIS RETAIL DISPENSARIES  
WITHIN THE TOWN OF LANSING**

**SECTION 1            AUTHORITY**

This local law is adopted pursuant to Cannabis Law § 131, which expressly authorizes the Town Board to adopt a local law requesting the Cannabis Control Board prohibit the establishment of cannabis retail dispensary licenses within the jurisdiction of the Town and is subject to a permissive referendum, the procedure of which is governed by Municipal Home Rule Law § 24.

**SECTION 2            INTENT**

It is the intent of this local law to opt out of allowing on-site cannabis retail dispensary sites in the Town of Lansing that would otherwise be allowed under Cannabis Law Article 4.

**SECTION 3            LOCAL OPT-OUT**

The Town Board of the Town of Lansing hereby opts out of allowing cannabis retail dispensary sites from being established and operated within the jurisdiction of the Town.

**SECTION 4            SEVERABILITY**

If any clause, sentence, paragraph, subdivision, or part of this Local Law or the application thereof to any person, firm or corporation, or circumstance, shall be adjusted by any court of competent jurisdiction to be invalid or unconstitutional, such order or judgment shall not affect, impair, or invalidate the remainder thereof, but shall be confined in its operation to the clause, sentence, paragraph, subdivision, or part of this Local Law or in its application to the person, individual, firm or corporation or circumstance, directly involved in the controversy in which such judgment or order shall be rendered.

**SECTION 5            PERMISSIVE REFERENDUM; REFERENDUM ON  
PETITION**

This local law is subject to a referendum on petition in accordance with Cannabis Law § 131 and the procedure outlined in Municipal Home Rule Law § 24.

**SECTION 6            EFFECTIVE DATE**

This local law shall take effect immediately upon filing with the Secretary of State.

**PRESENTATION – CRYPTOCURRENCY – LANSING ADVISORY  
COMMITTEE ON THE POWER PLANT FUTURE (LAC-PPF) – HILARY  
LAMBERT, DR. BILL KLEPACK, AND ROBERT (BERT) BLAND**

- Information about Cryptocurrency Regulations and Potential for Bitcoin Mining Development report was reviewed
  - Encouraged people to read the report and ask questions (Handed to Town Board and Town Clerk)
- Cryptocurrency operation may be under consideration for the former Cayuga Power Plant
- Energy use concern
- Educate on pros and cons
- Pass ordinance in advance

- Suggest moratorium on cryptocurrency to give Town time
- Toxic waste stored at that site
  - What is leaking in the groundwater and lake
- Cryptocurrency – new territory for almost everyone
- Public health impacts
  - Energy consumption
  - Thermal impacts
- University of California study
  - Economic impacts
  - Take caution
- Assemblymember Dr. Anna Kelles will propose statewide moratorium law in 2022
- Complex issue
  - What approvals does Town of Lansing require

Town Board Comments:

- Dresden Power Plant does Bitcoin Mining and may have been shut down recently for environmental issues
- Cryptocurrency requires a lot of electricity
- Data center needs power
  - NYSEG needs to upgrade
- Does Town of Lansing have input
- Moratorium
  - Need specific action plan
- Need more training on this

C.J. Randall, Director of Planning, stated no one has applied for land use permits.

**PRIVILEGE OF THE FLOOR – GUIDELINES**

Available on Town of Lansing website and as a handout.

The public shall be allowed to speak only during the Public Comment / Privilege of the Floor period of the meeting, or during public hearings, or when they have reserved and been granted time upon the agenda.

Speakers must be recognized by the presiding officer (or his or her designee) and step to the front of the room.

Speakers must give their name and state whether they are speaking as a resident, a member of the public, or for any other person or organization.

Speakers must limit their remarks to 3 minutes, and comments unrelated to the subject matter of the public hearing are not allowed.

Speakers may not yield any remaining time they may have to another speaker.

With the permission of the presiding officer a Board or committee member may interrupt a speaker for the purpose of clarification or information (and not for any other reason or to debate or disagree). Such time shall not be counted against the speaker's 3-minute limit.

All remarks shall be addressed to the Board or committee as a body and not to any member thereof, nor to any member of the public whether present at such public hearing or not.

Speakers shall observe the commonly accepted rules of courtesy, decorum, dignity and good taste.

Interested parties or their representatives may address the Board by written communications. Written documents and evidence may be submitted as part of the record of the public hearing.



Persons who exceed 3 minutes, violate rules of courtesy, decorum, dignity or good taste, or deliberately or by their behavior interfere with other person's right to comment or participate in the public hearing, or who deliberately or by their behavior interfere with governmental administration will be cut off, removed, or have non-recognized comments removed from the record, or any combination of the above. Before a comments or statements will be excised from the record, the speaker will be verbally warned that they are in violation of the rules for this public hearing.

**PRIVILEGE OF THE FLOOR – COMMENTS**

(Available in person and via Zoom)

No one addressed the Town Board.

**LANSING COMMUNITY LIBRARY REPORT – CHRISTINE EISENHUT**

No Report.

**LANSING YOUTH SERVICES REPORT – MEGHAN LYONS**

The following report was available on Town of Lansing website and as a handout.

**Lansing Youth Services  
Town Board Report  
December 2021**

LYS's next meeting will be in-person on December 16th at 6pm

*Current Programs*

1. **Game On! - Mondays through December 13<sup>th</sup>** – Youth are enjoying spending time together playing board games and card games. Youth are tossing around the idea of making their own board game. 16 youth are currently enrolled.
2. **Outdoor Adventure - Tuesdays through December 14<sup>th</sup>** Participants have been engaged in naturalist activities that involve observing the changes as the fall season will soon turn into winter. Shelter building and winter survival skills are a favorite part of this program. 12 youth are currently enrolled.
3. **Art and Soul - Wednesdays through December 15<sup>th</sup>**, Youth have been busy and very excited as they prepare crafts for the 12<sup>th</sup> Annual Lansing Artesian Fair scheduled for Friday, December 3<sup>rd</sup> 3:00 PM-6:00 PM and Saturday, December 4<sup>th</sup> 10:00 AM-4:00 PM. 14 youth are currently enrolled.
4. **Iron Chef - Unleashed – Thursdays through December 16<sup>th</sup>** We have been exploring the use of camp stoves, hot plates, and solar cookers during this new spin off of the Iron Chef Program. So far there is no established favorite method of cooking. Stay tuned as the program concludes, we will update you as to the preferred cooking method. 12 youth currently enrolled.
5. **Youth Employment Program** - High School students have been in the process of filling out applications and learning new skills associated with being an employee. New job placements in the high school will begin in January 2022. Current youth employees will work through December 12<sup>th</sup> 2021 payroll.
6. LYS did not meet in November due to low attendance. Meeting was canceled by Tompkins County Youth Services.
7. LYS 2021 Goals will be reviewed and evaluated at the December meeting. LYS will decide to either complete Tompkins County Vitality Check-List for 2022 or continue with 2021 Goals.

8. LYS will review DEI statement options and have final statement for review with Fatima by February 2022.
9. LYS will view Tompkins County Justice, Equity, Diversity, Inclusion (JEDI) video on youth thoughts on equity in Tompkins County (video features a Lansing youth).

**LYS 2021 Goals:**

1. Create orientation packet for new members - outlines of fiscal revenue and funded programs. Set expectations to visit programs/uniform template to monitor programs.
2. Online placement for agendas, minutes, and reports.
3. Regular tracking of goals.
4. Conduct community needs assessment (focus on impacts of the pandemic).
5. Use DEI statement to track metrics and funded programs.
6. Incorporate more youth input at meetings for feedback into program decisions.

**TOMPKINS COUNTY LEGISLATOR REPORT – MIKE SIGLER**

No Report.

**MYERS PARK GRANT**

Supervisor Edward LaVigne announced the Town received a \$750,000 grant for Myers Park.

**PARKS AND RECREATION REPORT – PATRICK TYRRELL**

Reviewed the following with the Town Board and the report was available on Town of Lansing website and as a handout.

**Parks & Recreation**

**12/15/21**

**Town Board Meeting**

**PARKS**

- We had our first ever annual Christmas tree lighting here at the ballfields.
- Someone has done donuts on the ballfields again. We are working with the Sheriff's office.
- Mowers are almost finished and ready for sale.
- Our snow pusher for the sidewalk came in last week.

**RECREATION**

- 4<sup>th</sup> – 6<sup>th</sup> grade boys/girls in house basketball is ending at the end of the month.
- Travel teams will begin after the first of the year.
- 2<sup>nd</sup> – 3<sup>rd</sup> grade basketball registration is now open and will begin after the first of the year.
- Skating for Elementary and Middle School sign ups have been strong, this will begin after the first of the year.

**HIGHWAY REPORT – MICHAEL MOSELEY**

Reviewed the following with the Town Board and the report was available on Town of Lansing website and as a handout.

**HIGHWAY REPORT**

**December 15, 2021**

**WINTER PREPARATION**

Maintenance performed on snowplow fleet in preparation of winter. Organized and moved equipment into storage.

**DRAINAGE DISTRICT INSPECTIONS**

Inspections performed with TG Miller and Highway Department.

**CLEANING DITCH**

Maintained roadside ditches as needed.

**Road report** - Councilperson Joseph Wetmore thanked Mike for the report on various roads and stated the Town Board needs to discuss. Mike stated there is a lot to consider. C.J. Randall, Director of Planning, stated this should go to the capital committee (not formed yet).

### **DIRECTOR OF PLANNING REPORT – C.J. RANDALL**

Reviewed the following with the Town Board and the report was available on Town of Lansing website and as a handout.

### **CORE PLANNING FUNCTIONS**

- **Planner conducting future classification and review of development applications**
- **Data and GIS Services**
  - Recommended OpenGov cloud-based software for planning and permitting
- **Agricultural and Farmland Protection Committee staff support**
- **Conservation Advisory Council staff support**
  - Reviewed Cayuga Lake Scenic Byway Overlay District geographic extent on 11/4
  - Discussed Open Space Index scope of work on 11/4 and with Park Foundation on 11/17
- **Planning Board staff support**
  - Reviewed schedule of adoption and scope of work for Rural Agricultural (RA) / AG Zoning District update Q4 2021 to Q3 2022 on 11/8
  - Village Circle Village Solars Planned Development Area No. 1
    - Sketch Plan presented 11/22
  - Dollar General Retail Store and Lot Line Adjustments – East Side of NYS Route 34B north of Lansing Station Rd
    - Public Hearing held 11/22
- **Zoning Board of Appeals staff support**
  - 300 Portland Point Rd – Use Variance appeal to construct two-family dwelling – Public Hearing held 11/9 (application subsequently withdrawn)
- **Interdepartmental Infrastructure Coordination**
  - Coordinated and attended monthly Department Head meeting on 11/3
  - Coordinated and attended Town Center Committee meeting on 11/3
  - Attended Town Highway Building Renovation Project prototype review on 11/4
  - Attended TOL – VCH WWTP process and permitting review on 11/16
- **Participated in conservation easement monitoring (Bensvue Farm) with Tompkins County Planning on 11/4**
- **Attended Ithaca-Tompkins County Transportation Council (ITCTC) Joint Planning & Policy Committee meeting on 11/16**
- **Attended Lansing Advisory Committee on Power Plant Future (LAC-PPF) meeting on 11/18**
- **Attended Group of Six Sewer Quarterly meeting on 11/18**

### **LAND USE POLICY WORK PROGRAM**

- **Land Use Ordinance Update**
  - Coordinated and attended Ad Hoc Cannabis Working Group (Meeting 2 and 3 of 3) on 11/4 and 11/30

- Circulated schedule of adoption and scope of work for Rural Agricultural (RA) / AG Zoning District update Q4 2021 to Q3 2022
- **Environmental Protection Overlay Districts**
  - Scope of work and schedule of adoption forthcoming based on 2021 CAC Work Plan

**ENGINEER’S REPORT – DAVE HERRICK**

No Report.

**AGRICULTURE COMMITTEE REPORT – CONNIE WILCOX**

No Report.

**CONSENT AGENDA**

- a. **MOTION AUTHORIZING TOWN OF LANSING SUPERVISOR TO SIGN AGREEMENT BETWEEN THE TOWN OF LANSING AND FOODNET MEALS ON WHEELS**

**MOTION 21-33**

**MOTION AUTHORIZING TOWN OF LANSING SUPERVISOR TO SIGN AGREEMENT BETWEEN THE TOWN OF LANSING AND FOODNET MEALS ON WHEELS**

Motion to authorize Town of Lansing Supervisor to sign agreement between the Town of Lansing (Town) and Foodnet Meals on Wheels (Contractor), agreement is for January 1, 2022 to December 31, 2022, Town will pay Contractor \$4,750 for 2022 services.

- b. **MOTION AUTHORIZING UPDATING TOWN OF LANSING EMPLOYEE HANDBOOK REGARDING FAMILY MEDICAL LEAVE ACT (FMLA)**

**MOTION 21-34**

**MOTION AUTHORIZING UPDATING TOWN OF LANSING EMPLOYEE HANDBOOK REGARDING FAMILY MEDICAL LEAVE ACT**

Motion authorizing updating Town of Lansing employee handbook. Due to a typographical error and an outdated reference in the Employee Handbook, Section 607, entitled “Family and Medical Leave Act”, will have all text thereunder removed and replaced with the following: “The Town follows all federal and state mandates related to the Family Medical Leave Act (FMLA)”, and all provisions for eligible leave and job security under the FMLA shall apply for all non-seasonal full-time and intermediate employees and officers of the Town”.

- c. **MOTION TO APPROVE CARRYING FORWARD VACATION TIME EXCEEDING FORTY (40) HOURS**

**MOTION 21-35**

**MOTION TO APPROVE CARRYING FORWARD VACATION TIME EXCEEDING FORTY (40) HOURS**

Motion that, due to 2021 being in and of itself an extraordinary circumstance relative to employee leave time and scheduling, including but not limited to emergencies and Executive Orders, the Town Board hereby approves exceeding the 40-hour vacation leave time carry-forward rule for all employees set forth in Employee Handbook § 802, with such time in excess of 40 hours to be, in each case and for all employees, approved, scheduled, and used in the first three months of 2022 in accordance with the directives of each employee’s respective Department Head; For all subsequent years § 802 shall apply as written and Department Heads shall continue to refer excess employee carry-forward recommendations to the Town Board for review prior to the deadlines set for scheduling

matters for the regular December Town Board meeting, or sooner as circumstances may allow.

**d. MOTION TO APPROVE GUY K. KROGH AS SPECIAL COUNSEL, MINSON VERSUS TOWN ZONING BOARD OF APPEALS**

**MOTION 21-36**

**MOTION TO APPROVE GUY K. KROGH AS SPECIAL COUNSEL,  
MINSON VERSUS TOWN ZONING BOARD OF APPEALS**

Motion to appoint Guy K. Krogh as special litigation counsel in the Article 78 case of Minson versus Town Zoning Board of Appeals, Tompkins County Supreme Court Index No. 2021-0801.

**e. RESOLUTION HIRING PART-TIME SCHOOL CROSSING GUARD FOR THE LANSING SCHOOL DISTRICT**

**RESOLUTION 21-151**

**RESOLUTION HIRING PART-TIME SCHOOL CROSSING GUARD  
FOR THE LANSING SCHOOL DISTRICT**

The following Resolution was duly presented for consideration by the Town Board:

WHEREAS, there is an open position and a need for a Part-Time School Crossing Guard; and

WHEREAS, an acceptable and qualified individual was located, and is therefore proposed to be hired to fulfill such job requirements; and

WHEREAS, the Town of Lansing Supervisor has recommended that the Part-Time School Crossing Guard, for the Lansing School District position be filled; and

WHEREAS, upon due consideration and deliberation by the Town of Lansing Town Board, now therefore be it RESOLVED as follows:

1. The Town of Lansing Parks and Recreation Supervisor is hereby approved to hire a Part-Time School Crossing Guard, for the Lansing School District, with such employment commenced on November 22, 2021 at the rate of \$40 per day or \$20 per shift,
2. The appropriate Town officer be and hereby is authorized to make such changes to the Towns' employment and civil service rosters, to file the required Civil Service forms to effect such changes per this Resolution, and to file Form 428s, if required.

**f. RESOLUTION HIRING PART-TIME INFORMATION AIDE IN COURT OFFICE**

**RESOLUTION 21-152**

**RESOLUTION HIRING PART-TIME INFORMATION  
AIDE IN THE COURT OFFICE**

The following Resolution was duly presented for consideration by the Town Board:

WHEREAS, the Court office has a Part-time Information Aide position available; and

WHEREAS, the Town of Lansing Supervisor has recommended that the Part-time Information Aide position be filled at the Town of Lansing; and

WHEREAS, acceptable and qualified candidates will be identified and are therefore proposed to be hired to fulfill such job requirements; and

WHEREAS, upon due consideration and deliberation by the Town of Lansing Town Board, now therefore be it RESOLVED as follows:

1. The Town of Lansing Justice is hereby approved to hire a Part-time Information Aide, in the Court office, at an hourly rate not to exceed \$13.39 per hour,
2. The appropriate Town officer be and hereby is authorized to make such changes to the Towns' employment and civil service rosters, to file the required Civil Service forms to effect such changes per this Resolution, and to file Form 428s, if required.

**g. RESOLUTION HIRING TEMPORARY INFORMATION AIDE IN THE PARKS AND RECREATION OFFICE**

**RESOLUTION 21-153**

**RESOLUTION HIRING TEMPORARY INFORMATION AIDE  
IN THE PARKS AND RECREATION OFFICE**

The following Resolution was duly presented for consideration by the Town Board:

WHEREAS, the Parks and Recreation office has a Temporary Information Aide position available; and

WHEREAS, the Town of Lansing Supervisor has recommended that the Temporary Information Aide position be filled at the Town of Lansing; and

WHEREAS, acceptable and qualified candidates will be identified and are therefore proposed to be hired to fulfill such job requirements; and

WHEREAS, upon due consideration and deliberation by the Town of Lansing Town Board, now therefore be it RESOLVED as follows:

1. The Town of Lansing Parks and Recreation Supervisor is hereby approved to hire a Temporary Information Aide, in the Parks and Recreation office, at an hourly rate not to exceed \$25.00 per hour,
2. The appropriate Town officer be and hereby is authorized to make such changes to the Towns' employment and civil service rosters, to file the required Civil Service forms to effect such changes per this Resolution, and to file Form 428s, if required.

**h. RESOLUTION UPDATING EMPLOYEE TYLER TODD POSITION AND JOB CLASSIFICATIONS TO FULL-TIME MOTOR EQUIPMENT OPERATOR**

**RESOLUTION 21-154**

**RESOLUTION UPDATING EMPLOYEE TYLER TODD POSITION AND JOB  
CLASSIFICATIONS TO FULL-TIME MOTOR EQUIPMENT OPERATOR**

The following Resolution was duly presented for consideration by the Town Board:

WHEREAS, Tyler Todd was hired as a laborer and has passed his CDL test such that he qualifies for and, as planned, will be promoted into the Motor Equipment Operator (MEO) position; and

WHEREAS, upon due deliberation thereupon, the Town Board of the Town of Lansing has thus

RESOLVED, that effective December 20, 2021, Tyler Todd be classified as a MEO, Grade C, Step 4, with an hourly wage to be set at \$23.47 per hour, such promotion and position to be probationary for the customary 26-week period.

RESOLVED, that the appropriate Town officer be and hereby is authorized to make such changes to the Towns' employment and civil service rosters, to file the required Civil Service forms to effect such changes per this Resolution, and to file Form 428s, if required.

**i. RESOLUTION APPOINTING RECEIVER OF TAXES AND DEPUTY RECEIVER OF TAXES FOR 2022 AND 2023**

**RESOLUTION 21-155**

**RESOLUTION APPOINTING RECEIVER OF TAXES AND DEPUTY RECEIVER OF TAXES FOR 2022 AND 2023**

The following Resolution was duly presented for consideration by the Town Board:

WHEREAS, the Receiver of Taxes, an appointed public officer of the Town, term expires on December 31, 2021, and the January meeting is not until after Town and County Tax bills are issued such that a Receiver of Taxes needs to be duly so appointed for the next term; and

WHEREAS, after due deliberation thereupon, the Town Board of the Town of Lansing has hereby Resolved as follows:

1. Deborah Munson be and hereby is appointed as the Town of Lansing Receiver of Taxes for a two-year term effective January 1, 2022, at the salary therefor as set forth in the approved 2022 budget, to be paid in equal installments throughout 2022 and 2023 in accord with the Town's regular payroll schedule.
2. Jessica Hall be and hereby is appointed as the Town of Lansing Deputy Receiver of Taxes for a two-year term effective January 1, 2022, with such duties as are assigned by the Receiver of Taxes.

**j. RESOLUTION APPROVING THE TOWN OF LANSING CONSERVATION ADVISORY COUNCIL 2021 ANNUAL REPORT**

**RESOLUTION 21-156**

**RESOLUTION APPROVING THE TOWN OF LANSING CONSERVATION ADVISORY COUNCIL 2021 ANNUAL REPORT**

The following Resolution was duly presented for consideration by the Town Board:

WHEREAS, per Town Board Resolution 19-49 the Conservation Advisory Council was authorized to perform certain functions for the Town and to act in an advisory capacity under General Municipal Law § 239-x; and

WHEREAS, the aforementioned Resolution and General Municipal Law 239-x(f) require the Conservation Advisory Council to file required annual reports with the Town Board on or before the thirty-first day of December of each and every year, and once approved by the Town Board, to send a copy thereof to the New York State Commissioner of Environmental Conservation; and

**Town of Lansing  
Conservation Advisory Council  
2021 Annual Report**

## **Membership**

The Town Board of the Town of Lansing adopted Resolution 19-49 creating the Conservation Advisory Council (hereafter “CAC”) on January 16, 2019. The following members were appointed by Town Board Resolution on June 19, 2019:

Andra Benson, Liaison to Town Board  
 Robyn Bailey  
 Tom Butler, Liaison to Planning Board  
 Karen Edelstein  
 John Fleming  
 John Greenly  
 Carrie Koplinka-Loehr  
 Todd Walter  
 David Wolfe

Carrie Koplinka-Loehr and Tom Butler agreed to continue to co-chair the CAC in 2021.

In the fall of 2021, CAC members with expiring terms (John Fleming, John Greenly, Carrie Koplinka-Loehr, Todd Walter, and David Wolfe) expressed their interest in serving on the CAC for another term and their applications will be considered with other applicants in December.

## **Bell Station Lands**

Bell Station is a 471-acre tract with more than 3,400 feet of undeveloped shoreline along Cayuga Lake. The CAC has taken an active interest in Bell Station over the past two years and kept abreast of developments through the Finger Lakes Land Trust and the Town of Lansing’s Director of Planning. In September 2021, after hearing that an auction was scheduled for the Bell Station Lands along Cayuga Lake, the CAC drafted a letter to Senator Pamela Helming and Assemblyperson Anna Kelles requesting that this precious resource be saved and the auction cancelled. The letter was co-signed by the Lansing Advisory Committee on Power Plant Future, the Town of Lansing Parks, Recreation, and Trails Advisory Committee, and the Lansing Town Board. Through the combined effort of the CAC, thousands of residents, and key officials, the auction was canceled and the Finger Lakes Land Trust has a contract with NYSEG to conserve the land.

## **Cayuga Lake Scenic Byway Overlay District**

The CAC created maps and proposed language for an overlay district that would guide planning along NY Route 34B and East Shore Drive, from the northern to the southern boundaries of the Town. The goal of the district is to maintain lake and pastoral views and encourage any commercial development only in specific areas. Next step will be to present the overlay district to the Planning Board.

## **Clean Energy Communities Leadership Round**

NYSERDA’s program for municipalities to conserve energy—Clean Energy Communities Leadership Round—(formerly known as Climate Smart Communities), relies on a point system for earning grants. We explored with Terry Carroll and Rachel Zevin from Cornell Cooperative Extension how the Town could move forward with this program, which should be active for the next 4-5 years. So far the CAC and Town have made good progress on the Natural Resources Inventory and greenhouse gas inventory.

## **Conservation Easements**

After landowners approached the Town of Lansing about holding an easement on a several-acre parcel at 146 Myers Road, the CAC became involved. CAC members visited the property, met with the landowners, met with Andy Zepp (Finger Lakes Land Trust), and discussed the possibility at meetings. Members considered the benefits and drawbacks of this landlocked parcel on Salmon Creek, which could have served an initial test case for town conservation easements. Although Salmon Creek is a high priority for conservation, the CAC ultimately decided, with guidance from the Town, that it needs to create more specific Conservation Easement criteria prior to accepting any parcels. Members began working on the conservation easement language in 2021 and will complete this work in 2022. Members will also continue to explore charitable gifts reserve funds with town counsel, and will, in the future, coordinate with the Town as it sets up systems such as annual site inspections.



### **Natural Resources Inventory (NRI)**

In 2020, the CAC, working with students at Cornell and Cornell Cooperative Extension developed a Natural Resources Index for the Town that details water, soil, land, and other resources and discusses climate change, erosion, and other threats to those resources. Members compiled data and maps, wrote new sections, edited existing portions, and worked with to complete a draft that was forwarded to the Town of Lansing Planning Board in time for their November meeting. (<https://lfweb.tompkins-co.org/WebLink/DocView.aspx?id=53132&dbid=7&repo=Lansing>). The Town Board adopted the NRI on July 21, 2021.

### **Open Space Index**

The CAC, with assistance from the Town, is taking steps toward engaging professional planners who could guide the creation of an Open Space Index. This document would build on the existing Natural Resources Inventory and Scenic Resources Inventory. Completion of this seminal document would enable the CAC to become a Conservation Board that would have more standing in environmental reviews and the opportunity to review proposed land use applications affecting areas listed in the forthcoming Open Space Index. We have established a budget and anticipate Town financial assistance for engaging a consulting firm. The Director of Planning has applied for additional funds from the Park Foundation and the CAC has assisted with a scope of work.

### **Scenic Resources Inventory (SRI)**

In 2021, the CAC created a Scenic Resources Inventory for helping Town officials, residents, and developers make informed and environmentally sound land use decisions. To complete the SRI, which functions as an appendix to the NRI, the CAC “ground truthed” existing information, ranked distinctive and noteworthy views in the Town, and described these with photos, text, and coordinates to provide a more accurate baseline of information. The final document, adopted on July 21, 2021, is posted at <https://lfweb.tompkins-co.org/WebLink/DocView.aspx?id=53128&dbid=7&repo=Lansing>

### **Cornell University Orchard in Lansing**

The CAC continued conversations with Cornell University about the potential sale of 70 of the 96 acres of orchard in the Town of Lansing, overlooking Cayuga Lake and distant hills. CAC members and the Director of Planning met with the director of Cornell Real Estate and other staff via Zoom on March 30, 2021. Subsequent to this meeting, the CAC drafted a letter for the Town of Lansing to send to all parties, and copying the dean of the College of Agriculture and Life Sciences, reminding them of the conservation value of the orchards in Lansing and urging them to consider a conservation easement prior to any future sale. In a follow-up email exchange in October, Cornell Real Estate indicated that the land could be listed for sale at any time.

### **Office of Renewable Energy Siting Regulations (ORES).**

CAC members read, discussed, and provided input on the ORES Draft Renewable Energy Siting Regulations. Concerns focused on fencing around the solar farms that could potentially entrap and displace wildlife. CAC members suggested wording for the creation of corridors.

### **Planning Board Solar Subcommittee**

The CAC provided the Planning Board with information on invasive species and suitable plantings (e.g., shrubs and trees) as the Board considers ongoing site plan reviews, planting schedules and earth-berming requirements for industrial solar, and future updating of the land use ordinance.

### **Presentations by the CAC**

April 21, 2021, presentation to the Lansing Town Board via Zoom on the CAC’s Natural Resources Inventory (Carrie Koplinka-Loehr).

July 12, 2021, presentation to the Planning Board on the Natural Resources Inventory and the Scenic Resources Inventory (Todd Walter)

**Presentations to the CAC**

December 3, 2020 (not reported in 2020): Presentation by John Dennis, president of Cayuga Lake Environmental Action Now (CLEAN), on Cargill’s Clean Water Act Settlement: Reducing Salt Discharges to Cayuga Lake.

**Town of Lansing Support**

C.J. Randall, Director of Planning for the Town of Lansing, continues to advise the CAC. This support is critical as CAC members develop and implement activities. The CAC remains hopeful that the Town Board will appropriate \$10,000 in 2022 for CAC to more fully step into its role of prioritizing land to be preserved and helping to make that happen.

**Trainings**

CAC members completed annual training in a) recognizing sexual harassment and b) reducing workplace violence.

**Work Plan**

The CAC created a work plan to make sure the CAC is on task and showing who is contributing to each project. The co-chairs and members use this document to guide future actions and gauge progress.

WHEREAS, upon due deliberation thereupon, the Town Board of the Town of Lansing has hereby:

RESOLVED, the Town Board of the Town of Lansing has received and accepted the Town of Lansing Conservation Advisory Council 2021 Annual Report.

**k. RESOLUTION FOR CONSERVATION ADVISORY COUNCIL MEMBER RECOMMENDATIONS**

**RESOLUTION 21-157**

**RESOLUTION AMENDING RESOLUTION 19-49 REGARDING STRUCTURE AND MEMBERSHIP REQUIREMENTS, APPOINTING EDWARD DUBOVI, REAPPOINTING MEMBERS, ACCEPTING ANDRA BENSON’S RESIGNATION AS VOTING MEMBER AND APPOINTING TO THE TOWN OF LANSING CONSERVATION ADVISORY COUNCIL**

The following Resolution was duly presented for consideration by the Town Board:

WHEREAS, in November of 2017, and as is set forth in the updated 2018 Comprehensive Plan, the Town approved creating a Conservation Advisory Council to perform certain functions for the Town and to act in an advisory capacity under General Municipal Law § 239-x; and

WHEREAS, on January 16, 2019, the Town Board of the Town of Lansing adopted Resolution 19-49 creating the Conservation Advisory Council (hereinafter termed “Council” or “CAC”) under authority granted to the Town by General Municipal Law Section 239-x; and

WHEREAS, clause 3(a) of the aforementioned Resolution 19-49 is hereby amended to read:

The Council shall consist of 7 to 9 members, all appointed by the Town Board; and

WHEREAS, on December 2, 2021, as per the Town of Lansing Appointed Board Application Process, the CAC unanimously passed a Motion recommending that three members whose terms are expiring continue to serve on the CAC; and

WHEREAS, upon due consideration and deliberation by the Town of Lansing Town Board, the following candidates, in the judgment of the Town Board, are qualified to continue serving on the CAC and now therefore be it RESOLVED as follows:

1. Andra Benson's resignation from the Town of Lansing Conservation Advisory Council is accepted, and Andra Benson remains Town Board liaison to the Town of Lansing Conservation Advisory Council,
2. Evan Ogata is hereby appointed as a Member to the Town of Lansing Conservation Advisory Council effective January 1, 2022 through December 31, 2022, to serve at the pleasure of this Board, to fill Andra Benson's unexpired term.
3. Edward Dubovi is appointed to the Town of Lansing Conservation Advisory Council with a term of January 1, 2022 to expire December 31, 2023.
4. John Fleming is reappointed to the Town of Lansing Conservation Advisory Council with a term to expire December 31, 2023.
5. Carrie Koplinka-Loehr is reappointed to the Town of Lansing Conservation Advisory Council with a term to expire December 31, 2023.
6. Todd Walter is reappointed to the Town of Lansing Conservation Advisory Council with a term to expire December 31, 2023.
7. David Wolfe is reappointed to the Town of Lansing Conservation Advisory Council with a term to expire December 31, 2023.

**I. RESOLUTION FOR PLANNING BOARD MEMBER RECOMMENDATIONS**

**RESOLUTION 21-158**

**RESOLUTION REAPPOINTING THOMAS BUTLER AND DALE BAKER AND APPOINTING ERIN WORSELL TO THE TOWN OF LANSING PLANNING BOARD**

The following Resolution was duly presented for consideration by the Town Board:

WHEREAS, the Planning Board has three members terms expiring on December 31, 2021; and

WHEREAS, Thomas Butler is qualified to be and remain on the Town of Lansing Planning Board by virtue of having mandatory NYS and Town of Lansing training and by already serving on the Town of Lansing Planning Board since 2018, and Dale Baker is qualified to be and remain on the Town of Lansing Planning Board by virtue of having mandatory NYS and Town of Lansing training and by already serving on the Town of Lansing Planning Board since 2019; and Erin Worsell will be qualified by virtue of completing the mandatory NYS and Town of Lansing training; and

WHEREAS, on December 13, 2021, as per the Town of Lansing Appointed Board Application Process, the Planning Board passed a Motion recommending Thomas Butler be reappointed as a Member to the Town of Lansing Planning Board, and Dale Baker be reappointed as First Alternate Member to the Town of Lansing Planning Board; and Erin Worsell be appointed as a Second Alternate Member to the Town of Lansing Planning Board; and

WHEREAS, the appointments require Thomas Butler, Dale Baker, and Erin Worsell to complete the mandatory New York State and Town of Lansing training requirements; and

WHEREAS, upon due consideration and deliberation by the Town of Lansing Town Board, now therefore be it RESOLVED as follows:

1. Thomas Butler is hereby reappointed as a Member to the Town of Lansing Planning Board effective January 1, 2022 through December 31, 2028, to serve at the pleasure of this Board,
2. Dale Baker is hereby reappointed as First Alternate Member to the Town of Lansing Planning Board effective January 1, 2022 through December 31, 2022, to serve at the pleasure of this Board,

3. Erin Worsell is hereby appointed as Second Alternate Member to the Town of Lansing Planning Board effective January 1, 2022 through December 31, 2022, to serve at the pleasure of this Board,

4. The Town Clerk shall administer the oath of office for such new positions.

**m. RESOLUTION FOR ZONING BOARD OF APPEALS MEMBER RECOMMENDATIONS**

**RESOLUTION 21-159**

**RESOLUTION ACCEPTING PETER LARSON III'S RESIGNATION AND APPOINTING SUSAN TABRIZI AND REAPPOINTING JOHN (JACK) YOUNG AS TOWN OF LANSING ZONING BOARD OF APPEALS MEMBERS**

The following Resolution was duly presented for consideration by the Town Board:

WHEREAS, Peter Larson III was reappointed, filling a vacancy, on the Town of Lansing Zoning Board of Appeals September 6, 2018 via Resolution 18-125; and

WHEREAS, the Zoning Board of Appeals has one additional member term expiring on December 31, 2021; and

WHEREAS, the Zoning Board of Appeals Chairperson Judy Drake received a resignation letter from Peter Larson III stating he resigned, as of September 23, 2021, from the Town of Lansing Zoning Board of Appeals, which leaves an opening for a member and created a vacancy in a public office; and

WHEREAS, on December 14, 2021, as per the Town of Lansing Appointed Board Application Process, the Zoning Board of Appeals unanimously passed a Motion recommending that Susan Tabrizi be appointed as a Member to the Town of Lansing Zoning Board of Appeals, to fulfill Peter Larson III's term and John (Jack) Young be reappointed to a new five-year term; and

WHEREAS, the appointments require Susan Tabrizi and John (Jack) Young to complete the mandatory New York State and Town of Lansing training requirements; and

WHEREAS, upon due consideration and deliberation by the Town of Lansing Town Board, now therefore be it RESOLVED as follows:

1. Peter Larson III's resignation from the Town of Lansing Zoning Board of Appeals is accepted,
2. Susan Tabrizi is hereby appointed as a Member to the Town of Lansing Zoning Board of Appeals effective December 16, 2021 through December 31, 2022, to fill Peter Larson's unexpired term, to serve at the pleasure of this Board,
3. John (Jack) Young is hereby reappointed as a Member to the Town of Lansing Zoning Board of Appeals effective January 1, 2022 through December 31, 2026, to serve at the pleasure of this Board,
4. The Town Clerk shall administer the oath of office for such new positions.

**n. RESOLUTION ACCEPTING AND ADOPTING THE TOMPKINS COUNTY HAZARD MITIGATION PLAN: 2021 UPDATE**

**RESOLUTION 21-160**

**RESOLUTION ACCEPTING AND ADOPTING THE TOMPKINS COUNTY HAZARD MITIGATION PLAN: 2021 UPDATE**

The following Resolution was duly presented for consideration by the Town Board:

WHEREAS, all jurisdictions within Tompkins County have exposure to natural hazards that increase the risk to life, property, environment, and the County and local economy; and

WHEREAS, pro-active mitigation of known hazards before a disaster event can reduce or eliminate long-term risk to life and property; and

WHEREAS, The Disaster Mitigation Act of 2000 (Public Law 106-390) established new requirements for pre- and post-disaster hazard mitigation programs; and

WHEREAS, a coalition of Tompkins County municipalities with like planning objectives has been formed to pool resources and create consistent mitigation strategies within Tompkins County; and

WHEREAS, the coalition has completed a planning process that engages the public, assesses the risk and vulnerability to the impacts of natural hazards, develops a mitigation strategy consistent with a set of uniform goals and objectives, and creates a plan for implementing, evaluating and revising this strategy; and

WHEREAS, Tompkins County Legislature adopted the Tompkins County Hazard Mitigation Plan: 2021 Update via Resolution No. 2021-208 on October 5, 2021; and

WHEREAS, the Town's adoption of the Tompkins County Hazard Mitigation Plan is a Type II Action under the New York State Environmental Quality Review Act ("SEQRA"), pursuant to 6 NYCRR 617.5(c)(24) for which no further action under SEQRA is required; and

WHEREAS, upon due deliberation thereupon, the Town Board of the Town of Lansing has hereby:

RESOLVED that the Town of Lansing:

1. Adopts in its entirety, the 2021 Tompkins County Hazard Mitigation Plan Update (the "Plan") as the jurisdiction's Natural Hazard Mitigation Plan and resolves to execute the actions identified in the Plan that pertain to this jurisdiction.
2. Will use the adopted and approved portions of the Plan to guide pre- and post-disaster mitigation of the hazards identified.
3. Will coordinate the strategies identified in the Plan with other planning programs and mechanisms under its jurisdictional authority.
4. Will continue its support of the Mitigation Planning Committee as described within the Plan.
5. Will help to promote and support the mitigation successes of all participants in this Plan.
6. Will incorporate mitigation planning as an integral component of government and partner operations.
7. Will provide an update of the Plan in conjunction with the County no less than every five years.

**o. RESOLUTION AUTHORIZING EXECUTION OF A CONTRACT WITH OPENGOV, INC. TO PROVIDE INTERACTIVE, CLOUD BASED SOFTWARE FOR PERMITTING AND LICENSING**

**RESOLUTION 21-161**

**RESOLUTION AUTHORIZING EXECUTION OF A CONTRACT WITH OPENGOV, INC. TO PROVIDE INTERACTIVE, CLOUD-BASED SOFTWARE FOR UTILIZATION BY TOWN RESIDENTS AND PROPERTY OWNERS, FACILITATING INTERACTION WITH THE PLANNING & CODE ENFORCEMENT DEPARTMENT AND HIGHWAY DEPARTMENT FOR PERMITTING AND LICENSING**

The following Resolution was duly presented for consideration by the Town Board:

WHEREAS, the Town of Lansing Department of Planning and Code Enforcement performs various legally mandated permitting, licensing and code enforcement activities to regulate construction, maintenance and use of buildings, structures and land in the Town of Lansing; and

WHEREAS, because of the onset of the COVID-19 pandemic, the availability of technology enabling the public to interact with Planning & Code Enforcement staff online, without necessity of personally visiting Town Hall in the vast majority of instances, has become a public health imperative for the Town to pursue in the most expeditious manner possible; and

WHEREAS, it would also be a great benefit to residents and property owners in the Town to enable them to interact with both the Highway Department officials and staff and representatives online, for their convenience, and to modernize, streamline, and expedite necessary procedures to obtain permits and licenses; and

WHEREAS, on August 12, 2021, the Town of Lansing Director of Planning attended an overview presentation with Town of Ithaca Director of Code Enforcement as both Towns use Muncipity software, which will no longer be supported; and

WHEREAS, the Code Enforcement Officer, Director of Planning, Highway Superintendent, Information Aide, and Town Planner were provided several demonstrations by three software systems/programs, with MyGov on September 16; OpenGov on September 10, September 21, and September 30 and SmartGov on September 15 and subsequently recommended three software systems/programs to the Town Board; and

WHEREAS, the Planning & Code Enforcement Department and the Highway Superintendent were jointly provided a targeted interactive demonstration of the program/product by OpenGov, Inc. on October 12, 2021; and

WHEREAS, the Town of Lansing Director of Planning and Computer System Support Aide discussed and have recommended that it would be in the Town's best interests to select OpenGov, Inc., due to OpenGov's technical support capabilities, software functionality, highly configurable and customizable software that will meet the Town's specific workflows, applications, permits, and documents, and the level of specialized training provided to the Town from OpenGov, which will serve and be utilized by multiple departments; and

WHEREAS, the purchase of the aforesaid software solution and contract services will address three major priorities: (1) improve Town government efficiency and transparency, (2) digitize government client services in the Planning and Code Enforcement Department and Highway Department, respectively, and (3) minimize staff and constituent exposure to COVID-19 by reducing the need for in-person transactions related to permitting services, etc.; and

WHEREAS, OpenGov has proposed a five-year Software Services Agreement at a total cost of \$15,000 per year (the amount to be paid in 2022 will be \$ 59,030 [which includes the software services payment and professional services payment for 2022]); and

WHEREAS, the Town of Lansing believes this project eligible for ARPA COVID Federal Relief Funds, under the US Treasury code: EC-1.7 (Capital Investment for digitalization that responds to COVID-19 public health emergency) or other Expenditure Category, and may in the future opt to fund the infrastructure (software-hardware and apps) from ARPA funds; and

WHEREAS, this is a Type II Action under the State Environmental Quality Review Act Section 617.5(c)(26), which requires no environmental review; and now therefore be it

RESOLVED, that the Town Board hereby selects OpenGov, Inc. as the provider for the software management platform and associated professional services, approves the

Software Services Agreement, and authorizes the Town Supervisor to execute the Software Services Agreement and related documents, subject to the approval of the Town Supervisor after consultation with the Attorney for the Town.

**p. RESOLUTION ACCEPTING TOMPKINS COUNTY HOUSING AFFORDABILITY AND SUPPORTIVE INFRASTRUCTURE GRANT AGREEMENT TO IMPLEMENT TOWN CENTER PLANNING**

**RESOLUTION 21-162**

**RESOLUTION ACCEPTING TOMPKINS COUNTY HOUSING AFFORDABILITY AND SUPPORTIVE INFRASTRUCTURE GRANT AGREEMENT TO IMPLEMENT TOWN CENTER PLANNING**

The following Resolution was duly presented for consideration by the Town Board:

WHEREAS, on October 6, 2021, the Town Center Committee recommended applying for grant funding to assist progress of a potential Generic Environmental Impact Statement for land use and development on 146 acres of Town-owned land immediately to the north of Lansing Town Hall; and

WHEREAS, on October 29, 2021, the Town of Lansing submitted an application to the Tompkins County Housing Affordability and Supportive Infrastructure Grant program seeking assistance with implementing a Generic Environmental Impact Study for Town Center lands; and

WHEREAS, Town Supervisor Ed LaVigne provided written support on November 10, 2021; and

WHEREAS, on December 7, 2021, the Tompkins County Legislature awarded the Town of Lansing the Tompkins County Housing Affordability and Supportive Infrastructure Grant program funding in the amount of \$10,000; and

WHEREAS, the Agreement with Tompkins County furthers the goals of the Town Center development masterplan and was reviewed by the Town Attorney and the Director of Planning on December 8, 2021;

the Town Board of the Town of Lansing has hereby:

RESOLVED, that the Town of Lansing Town Board authorizes the Town Supervisor to execute Agreement ‘PLAN 2021-10-8020-Lansing-Generic Environmental Impact Statement’ with Tompkins County.

**q. RESOLUTION TO RENEW TOMPKINS COUNTY INDUSTRIAL DEVELOPMENT AGENCY’S LANSING TOWN CENTER INCENTIVE ZONE POLICY**

**RESOLUTION 21-163**

**RESOLUTION TO RENEW TOMPKINS COUNTY INDUSTRIAL DEVELOPMENT AGENCY’S LANSING TOWN CENTER INCENTIVE ZONE POLICY THROUGH 2031 TO INCLUDE UPDATED MAP**

The following Resolution was duly presented for consideration by the Town Board:

WHEREAS, the Tompkins County Industrial Development Agency (“TCIDA”) Lansing Town Center Incentive Zone Program was endorsed and approved by Lansing Town Board Resolution 11-87 on May 18, 2011 and adopted by TCIDA on October 21, 2011; and

WHEREAS, the current Tompkins County Industrial Development Agency (“TCIDA”) Lansing Town Center Incentive Zone Program expires on December 31, 2021 if no further action is taken by the Town; and

WHEREAS, the Town of Lansing is seeking to clarify the applicable TCIDA Incentive Zone Map boundaries to enable highest and best use of existing planned or constructed utilities (water and sewer districts) and road infrastructure, either in place or planned, reducing the need to build and fund new infrastructure and ongoing delivery services close to or immediately adjacent to transit and transportation corridors; and

WHEREAS, the proposed Lansing Town Center Incentive Zone map furthers the goals of the Town Center development masterplan, the 2018 Town of Lansing Comprehensive Plan Economic Development Goal ED-4; and

WHEREAS, the proposed Lansing Town Center Incentive Zone map was reviewed by the Town Center Committee on December 1, 2021, who subsequently recommended the renewal of the policy and inclusion of the clarified map boundaries; and

the Town Board of the Town of Lansing has hereby:

RESOLVED, that the Town Board of the Town of Lansing hereby renews the Lansing Town Center Incentive Zone through December 31, 2031 with updated map for consideration by the Tompkins County Industrial Development Agency Board of Directors; and it is further

RESOLVED, the Town Supervisor be and hereby is authorized to submit a request for modification to the Tompkins County Industrial Development Agency Board of Directors to implement the Lansing Town Center Incentive Zone renewal and map update and is authorized to execute any necessary documents required by TCIDA to finalize the foregoing modification.

r. **RESOLUTION APPROVING HIGHWAY DEPARTMENT PURCHASE OF EQUIPMENT**

**RESOLUTION 21-164**

**RESOLUTION APPROVING HIGHWAY DEPARTMENT PURCHASE OF EQUIPMENT IN ACCORD WITH 2022 BUDGET AND CAPITAL REPLACEMENT PLANS**

The following Resolution was duly presented for consideration by the Town Board.

WHEREAS, the Town of Lansing has long had capital management and equipment plans for the Highway Department consisting of a balance of reserve funds and budgeted cash, and in 2021 certain capital needs of the Highway Department were discussed, including how to fund the purchase of the same in 2022 without incurring debt, which discussions resulted in funds being placed into Highway Budget line DB5110.200 and SW8340.200 and A7110.200 to support such purchases in 2022; and

WHEREAS, the Highway Department has now confirmed and identified its need for a new Case CX57C Mini Excavator, such pricing was scheduled per an approved NJCP NYS OGS Piggyback contract, specifically NYS OGS Contract PC#69383; and

WHEREAS, the Town Board has fully reviewed such need and the options for the same, including the purchase of the same from the budget balances, and the Highway Department now wishes to use such funds and seeks verification from the Town Board that this budget line item is indeed to be used as cash to purchase the equipment discussed in 2021; and

WHEREAS, upon and after due deliberation upon this matter, the Town Board of the Town of Lansing has determined as follows, and now be it therefore



RESOLVED, that the Town Board affirms the funds listed are \$26,000 in DB5110.200 and \$26,000 in SW8430.200 and \$24,236.58 in A7110.200 were and are intended to be used for equipment purchases; and it is further

RESOLVED, that the Highway Superintendent be and hereby is authorized to affect the following purchase: a 2022 Case CX57C Mini Excavator (NYS OGS #PC69383); but only as long as the amount to be expended does not cumulatively exceed the sum of \$77,000 for such equipment; and it is further

RESOLVED, that should the sum proposed to be expended exceed such amount of \$77,000, it is requested that the Highway Superintendent notify the Town Board and work with the Town Board to decide whether to spend such additional funds.

s. **RESOLUTION REAPPOINTING MEMBERS TO TOWN OF LANSING BROADBAND COMMITTEE**

**RESOLUTION 21-165**

**RESOLUTION RE-APPOINTING MEMBERS TO TOWN OF LANSING BROADBAND COMMITTEE**

The following Resolution was duly presented for consideration by the Town Board:

WHEREAS, the 2018 Town of Lansing Comprehensive Plan recommends adding or improving broadband infrastructure to accommodate both new planned development and existing business retention; and

WHEREAS, on April 15, 2020, the Town Board of the Town of Lansing adopted Resolution 20-73 creating the Broadband Committee; and

WHEREAS, the following applicants, in the judgment of the Town Board, are qualified to serve again on the Broadband Committee and are appointed to terms of membership, subject to reappointment, and the Town Board of the Town of Lansing has hereby:

RESOLVED, that Jase Baese be reappointed to the Broadband Committee with a term to expire December 31, 2022; and it is further

RESOLVED, that Chuck Bartosch be reappointed to the Broadband Committee with a term to expire December 31, 2022; and it is further

RESOLVED, that Norman L. Davidson be reappointed to the Broadband Committee with a term to expire December 31, 2022; and it is further

RESOLVED, that Dan Ferguson be reappointed to the Broadband Committee with a term to expire December 31, 2022; and it is further

RESOLVED, that Bronwyn Losey be reappointed to the Broadband Committee as Co-Chairperson with a term to expire December 31, 2022; and it is further

RESOLVED, that Joseph Wetmore be reappointed to the Broadband Committee as Co-Chairperson with a term to expire December 31, 2022.

t. **APPROVE AUDIT AND BUDGET MODIFICATIONS AND SUPERVISOR'S REPORT**

**RESOLUTION 21-166**

The Supervisor submitted his monthly report for the month of November 2021, to all Board Members and to the Town Clerk. The Supervisor's Report was reviewed by Councilperson Joseph Wetmore. The bills were reviewed by Councilperson Joseph Wetmore and Councilperson Bronwyn Losey. The Supervisor's Report be approved as

submitted and the Bookkeeper is hereby authorized to pay the following bills and to make the following budget modifications.

**CONSOLIDATED ABSTRACT # 012**

DATED 12/15/2021

AUDITED VOUCHER #'s 1078 - 1182

PREPAY VOUCHER #'s 1078 - 1081

AUDITED T & A VOUCHER #'s 90 - 96

PREPAY T & A VOUCHER #'s 90 - 92

<u>FUND</u>	<u>TOTAL APPROPRIATIONS</u>
GENERAL FUND (A&B)	\$ <u>78,660.59</u>
HIGHWAY FUND (DA&DB)	\$ <u>234,692.52</u>
LANSING LIGHTING (SL1,2,3)	\$ <u>1,454.11</u>
LANSING WATER DISTRICTS (SW)	\$ <u>5,688.92</u>
TRUST & AGENCY (TA)	\$ <u>60,883.29</u>
WARREN RD SEWER (SS1-)	\$ <u>18,511.04</u>
CHERRY RD SEWER (SS3-)	\$ <u>5,347.45</u>
DRAINAGE DISTRICTS (SDD1-10)	\$ <u>1,215.25</u>
PERUVILLE RD CWD#5 (HC)	\$ <u>515.00</u>

**BUDGET MODIFICATIONS**

**GENERAL FUND A  
December 15, 2021**

<u>FROM</u>	<u>TO</u>	<u>FOR</u>	<u>AMOUNT</u>
A599	A1110.120	From Fund Balance to Court Clerk Personal Services Additional Needed	\$17,000.00
A599	A1220.130	From Fund Balance to Supervisor's Info Aide Personal Services Additional Needed	\$ 8,000.00
A599	A1420.400	From Fund Balance to Attorney Fees Additional Needed	\$ 5,000.00
A599	A1420.408	From Fund Balance to Attorney Fees - Town Center Additional Needed	\$ 1,000.00
A599	A1440.408	From Fund Balance to Engineering Town Center Additional Needed	\$10,000.00
A599	A1620.404	From Fund Balance to Town Hall Telephone Additional Needed	\$ 1,000.00
A599	A3510.402	From Fund Balance to Dog Control Contractual Additional Needed	\$ 100.00

A599	A5010.120	From Fund Balance to Highway's Info Aide Personal Services Additional Needed	\$ 7,000.00
A599	A5132.405	From Fund Balance to Hwy Garage Building Repairs Additional Needed	\$ 1,000.00
A599	A5132.410	From Fund Balance to Hwy Garage Building Supplies Additional Needed	\$ 2,000.00
A599	A7310.400	From Fund Balance to Youth Programs Contractual Additional Needed	\$10,000.00

**GENERAL FUND B  
December 15, 2021**

<u>FROM</u>	<u>TO</u>	<u>FOR</u>	<u>AMOUNT</u>
B599	B8010.402	From Fund Balance to Zoning Legal Additional Needed	\$ 1,500.00
B599	B8010.410	From Fund Balance to ZBA Stipend Additional Needed	\$ 275.00
B599	B9060.800	From Fund Balance to Health Insurance Additional Needed	\$ 6,000.00

**HIGHWAY FUND DA  
December 15, 2021**

<u>FROM</u>	<u>TO</u>	<u>FOR</u>	<u>AMOUNT</u>
DA599	DA5148.100	From Fund Balance to Snow Removal Other Personal Srvcs Additional Needed	\$ 1,200.00

**HIGHWAY FUND DB  
December 15, 2021**

<u>FROM</u>	<u>TO</u>	<u>FOR</u>	<u>AMOUNT</u>
DB599	DB5110.100	From Fund Balance to Street Maintenance Personal Services Additional Needed	\$50,000.00

**CAPITAL PROJECT - PERUVILLE WATER CWD#5  
December 15, 2021**

<u>FROM</u>	<u>TO</u>	<u>FOR</u>	<u>AMOUNT</u>
HC8340.400	HC8340.420	From Contractual to Engineering Additional Needed	\$ 500.00

**PHEASANT WAY DRAINAGE DIST  
December 15, 2021**

<u>FROM</u>	<u>TO</u>	<u>FOR</u>	<u>AMOUNT</u>
SDD1-8540.400	SDD1-8540.100	From Contractual to Personal Services Additional Needed	\$ 50.00
SDD1-8540.400	SDD1-9030.800	From Contractual to Social Security Additional Needed	\$ 3.00
SDD1-	SDD1-	From Contractual to Medicare	\$ 1.00

8540.400      9089.800

Additional Needed

**WHISPERING PINES DRAINAGE DIST  
December 15, 2021**

<u>FROM</u>	<u>TO</u>	<u>FOR</u>	<u>AMOUNT</u>
SDD2- 8540.400	SDD2- 8540.100	From Contractual to Personal Services Additional Needed	\$ 50.00
SDD2- 8540.400	SDD2- 9030.800	From Contractual to Social Security Additional Needed	\$ 3.00
SDD2- 8540.400	SDD2- 9089.800	From Contractual to Medicare Additional Needed	\$ 1.00

**LAKE FOREST DRAINAGE DIST  
December 15, 2021**

<u>FROM</u>	<u>TO</u>	<u>FOR</u>	<u>AMOUNT</u>
SDD4- 8540.400	SDD4- 8540.100	From Contractual to Personal Services Additional Needed	\$ 200.00
SDD4- 8540.400	SDD4- 9030.800	From Contractual to Social Security Additional Needed	\$ 11.00
SDD4- 8540.400	SDD4- 9089.800	From Contractual to Medicare Additional Needed	\$ 3.00

**FARM POND CIRCLE DRAINAGE DIST  
December 15, 2021**

<u>FROM</u>	<u>TO</u>	<u>FOR</u>	<u>AMOUNT</u>
SDD5- 8540.400	SDD5- 8540.100	From Contractual to Personal Services Additional Needed	\$ 50.00
SDD5- 8540.400	SDD5- 9030.800	From Contractual to Social Security Additional Needed	\$ 3.00
SDD5- 8540.400	SDD5- 9089.800	From Contractual to Medicare Additional Needed	\$ 1.00

**LANSING COMMONS DRAINAGE DIST  
December 15, 2021**

<u>FROM</u>	<u>TO</u>	<u>FOR</u>	<u>AMOUNT</u>
SDD6- 8540.400	SDD6- 8540.100	From Contractual to Personal Services Additional Needed	\$ 200.00
SDD6- 8540.400	SDD6- 9030.800	From Contractual to Social Security Additional Needed	\$ 11.00
SDD6- 8540.400	SDD6- 9089.800	From Contractual to Medicare Additional Needed	\$ 3.00

**WOODLANDS DRAINAGE DIST  
December 15, 2021**

<u>FROM</u>	<u>TO</u>	<u>FOR</u>	<u>AMOUNT</u>
SDD7-8540.400	SDD7-8540.100	From Contractual to Personal Services Additional Needed	\$ 200.00
SDD7-8540.400	SDD7-9030.800	From Contractual to Social Security Additional Needed	\$ 11.00
SDD7-8540.400	SDD7-9089.800	From Contractual to Medicare Additional Needed	\$ 3.00

**CAYUGA WAY DRAINAGE DIST  
December 15, 2021**

<u>FROM</u>	<u>TO</u>	<u>FOR</u>	<u>AMOUNT</u>
SDD8-8540.400	SDD8-8540.100	From Contractual to Personal Services Additional Needed	\$ 200.00
SDD8-8540.400	SDD8-9030.800	From Contractual to Social Security Additional Needed	\$ 11.00
SDD8-8540.400	SDD8-9089.800	From Contractual to Medicare Additional Needed	\$ 3.00

**NOVALANE DRAINAGE DIST  
December 15, 2021**

<u>FROM</u>	<u>TO</u>	<u>FOR</u>	<u>AMOUNT</u>
SD10-8540.400	SD10-8540.100	From Contractual to Personal Services Additional Needed	\$ 50.00
SD10-8540.400	SD10-9030.800	From Contractual to Social Security Additional Needed	\$ 3.00
SD10-8540.400	SD10-9089.800	From Contractual to Medicare Additional Needed	\$ 1.00

**WARREN ROAD SEWER SS1  
December 15, 2021**

<u>FROM</u>	<u>TO</u>	<u>FOR</u>	<u>AMOUNT</u>
SS1-599	SS1-8120.400	From Fund Balance to Sewer Contractual Additional Needed	\$ 1,000.00
SS1-599	SS1-8130.400	From Fund Balance to Treatment & Disposal Contractual Additional Needed	\$16,500.00

**CHERRY ROAD SEWER SS3  
December 15, 2021**

<u>FROM</u>	<u>TO</u>	<u>FOR</u>	<u>AMOUNT</u>
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SS3-599            SS3-8130.400    From Fund Balance to Treatment & Disposal Contractual            \$ 5,100.00  
Additional Needed

**CONSENT AGENDA MOTIONS M21-33 – M21-36 AND RESOLUTIONS 21-151 – 21-166**

**RESOLUTION 21-167**

WHEREAS, upon due deliberation thereupon, the Town Board of the Town of Lansing has hereby

RESOLVED, that the Consent Agenda Motions **M21-33 – M21-36** and Resolutions **21-151 – 21-166**, are hereby approved as presented and amended, and

The question of the adoption of such proposed Consent Agenda Motions and Resolutions were duly motioned by Councilperson Joseph Wetmore, duly seconded by Councilperson Doug Dake, and put to a roll call vote with the following results:

Councilperson Andra Benson – Aye            Councilperson Doug Dake – Aye  
Councilperson Bronwyn Losey – Aye        Councilperson Joseph Wetmore – Aye  
Supervisor Edward LaVigne – Aye

Accordingly, the foregoing Resolutions were approved, carried, and duly adopted on December 15, 2021.

**MOTION TO ENTER EXECUTIVE SESSION**

Supervisor Edward LaVigne moved to **ENTER EXECUTIVE SESSION TO DISCUSS MEDICAL, FINANCIAL, CREDIT OR EMPLOYMENT HISTORY OF A PARTICULAR PERSON OR MATTERS LEADING TO SAID DISMISSAL, REMOVAL, PROMOTION, APPOINTMENT, EMPLOYMENT, DISCIPLINE DEMOTION, OR SUSPENSION AT 7:58 PM.**

Councilperson Joseph Wetmore seconded the motion.  
All in Favor – 5                                    Opposed – 0

**MOTION TO EXIT EXECUTIVE SESSION**

Councilperson Joseph Wetmore moved to **EXIT EXECUTIVE SESSION AT 8:07 PM.**  
Supervisor Edward LaVigne seconded the motion.

All in Favor – 5                                    Opposed – 0

**MOTION AUTHORIZING PATRICK TYRRELL TO EXTEND CARRY-FORWARD LEAVE TIME BENEFITS FOR A SELECTED EMPLOYEE**

**MOTION M21-37**

**MOTION AUTHORIZING PATRICK TYRRELL TO EXTEND CARRY-FORWARD LEAVE TIME BENEFITS FOR A SELECTED EMPLOYEE**

Councilperson Joseph Wetmore moved to authorize Patrick Tyrrell, as Department Head, to extend carry-forward leave time benefits for a selected employee until June 1, 2022, without loss of any such accrued leave time.

Councilperson Doug Dake seconded the motion.

All in Favor – 5                                    Opposed – 0

**BOARD MEMBER REPORTS**

**Andra Benson** – reported the following:

Lansing Youth Services – written report above

**Bronwyn Losey** – reported the following:

**Zoning Board of Appeals (ZBA)**

- Thanks to Maureen Cowen for serving on the ZBA

**Heat Smart**

- Lansing leads on clean energy
- Presentation on February 2, 2022 via Zoom

**Doug Dake** – reported the following:

See Joe Wetmore’s report

**Joseph Wetmore**

The following report was emailed to the Town Board.

**Joseph Wetmore  
Town Board Member Report  
December 2021**

**Planning Board**

**Monday, November 22 6:30 – 8:30pm**

Dollar General Retail Store – Public Hearing  
Village Circle –Village Solars Applicant – Sketch Plan

**Ad Hoc Cannabis Working Group meeting**

**Tuesday, November 30 9:00 – 10:00am**

Proposed Local Law to Amend Chapter 270 Zoning to Regulate Retail Cannabis  
Dispensaries

**Tompkins County Council of Governments (TCCOG)**

**Thursday, December 2 3:00 4:30**

Report from County Administration  
Cell Phone Reception Study D. Klein  
Subcommittee Reports

- a. Emergency Planning and Preparedness (M. Witmer)
- b. Energy (R. Howe)
- c. Transportation (R. Lynch)
- d. Water Quality (G. McGonigal)

Election of 2022 TCCOG Leadership  
2022 TCCOG Meeting Dates

**Broadband Committee**

**Tuesday, December 7 7:00 – 9:00pm**

1. *Addresses that are falling between the cracks that can be hooked-up in the short term.*  
Chuck reported that his proposal for the Ithaca Area Economic Development’s for Design, Build, and Operation of a Middle Mile Fiber Optic Network would be a loop that would go from Dryden through Lansing and to Homer. He designed his company's proposal to hit every single unserved resident in Lansing.

The library has Wifi Internet at all hours available in the parking lot.

2. *Renegotiation with Spectrum Cable TV franchise agreement*

November 2, we got an update from The Cohen Group that they finally received the information from Spectrum that they needed to start their audit for the Town.

3. *Long term goal*

Dryden proposal with Hunt Engineering. As you can see, they are conducting the process for Dryden starting at where we are now to a full design for about \$30,000. Yes, that quote is 3 years old, but we have fewer miles of road.

Decision on which middle mile person selection in winter 2022. We should wait to see which proposal is chosen and get a quote from Hunt.

#### 4. *Administrative stuff*

Recommendation to continue committee as an advisory group

Jase Baese  
Chuck Bartosch  
N. Lin Davidson  
Dan Ferguson  
(and Joe and Bronwyn)

#### **Bolton Point meeting**

**Thursday, December 9•4:00 – 5:00pm**

Management Staff Report

Committee Reports

Budget and Finance Committee  
Service Fees for 2022  
Warrants

Engineering and Operations Committee  
Personnel and Organization Committee  
Planning and Public Affairs Committee

Executive Session

#### **Planning Board**

**Monday, December 13•6:30 – 9:30pm**

Review of draft LOCAL LAW ENTITLED SHORT-TERM PROPERTY RENTALS  
Executive Session to consider recommendation of appointment / reappointment of members

Planning Board recommended the following:

Thomas Butler – 7-year term  
Dale Baker – 1-year term (alternate)  
Erin Worsell – 1-year term (alternate)

#### **COUNCILPERSON DOUG DAKE’S LAST MEETING**

All Town Board Members, Patrick Tyrrell, and Mike Moseley thanked Doug for his eight (8) years of service on the Town Board. They stated his perspective, especially for construction, will be missed.

#### **WORK SESSION MEETING ITEMS OF DISCUSSION**

Capital Improvement Committee – new committee – Director of Planning C.J. Randall

- Includes Town Center Committee
- Advisory Board – Town Board makes final decisions
- Meet quarterly
- Prioritize capital improvements
- Multi-year – five (5) to seven (7) years
- Update every other year
- Recommend the following people be on the committee
  - Department heads
  - Guy Krogh
  - Dave Herrick
  - Bookkeeper
  - Two (2) Town Board members
- Current projects
  - Highway renovation
  - Salmon Creek streambank stabilization



- Myers Park
- C.J. Randall will email Town Board with details

Ethics Board

- Ed will send email to previous applicants to determine if still interested and copy Town Board members

American Rescue Plan Act Funding (ARPA)

- Green signs up at every address for emergency response
  - Guidance from fire chief
  - Joe will work with fire chief and do budget
  - Guy Krogh believes okay to use ARPA funds, he will research further if instructed
- Website update
  - Have three proposals
  - Email Jenna (Parks and Recreation Information Aide) with questions
  - Guy Krogh – ARPA funds may be used for website

Code Revision Committee – new committee – Director of Planning C.J. Randall

- Regular review of codes
- Recommend the following people be on the committee
  - Planning Board Chairperson
  - Zoning Board of Appeals Chairperson
  - Guy Krogh
  - Ed LaVigne
  - C.J. Randall
  - Scott Russell
  - John Zepko
  - Joe Wetmore expressed interest
    - Other Town Board members may be interested

**MOTION TO ENTER EXECUTIVE SESSION**

Councilperson Joseph Wetmore moved to **ENTER EXECUTIVE SESSION TO DISCUSS QUALIFICATIONS OF A SPECIFIC CANDIDATE FOR APPOINTMENT AT 8:46 PM.**

Councilperson Andra Benson seconded the motion.

All in Favor – 5                      Opposed – 0

**MOTION TO EXIT EXECUTIVE SESSION**

Councilperson Joseph Wetmore moved to **EXIT EXECUTIVE SESSION AT 8:55 PM.**

Supervisor Edward LaVigne seconded the motion.

All in Favor – 5                      Opposed – 0

**MOTION TO ENTER CLOSED SESSION**

Supervisor Edward LaVigne moved to **ENTER CLOSED SESSION FOR PRIVILEGED LEGAL COUNSEL AND ADVICE AT 8:55 PM.**

Councilperson Andra Benson seconded the motion.

All in Favor – 5                      Opposed – 0

**MOTION TO EXIT CLOSED SESSION**

Councilperson Doug Dake moved to **EXIT CLOSED SESSION AT 9:24 PM.**

Councilperson Joseph Wetmore seconded the motion.

All in Favor – 5                      Opposed – 0

**MOTION TO ADJOURN MEETING**

Councilperson Andra Benson moved to **ADJOURN THE MEETING AT 9:25 PM.**

Supervisor Edward LaVigne seconded the motion.

All in Favor – 5

Opposed – 0

Minutes taken and executed by the Town Clerk.

Respectfully submitted,

Deborah K. Munson, RMC  
Town Clerk