

RESOLUTION GRANTING A WAIVER FROM THE REQUIREMENTS OF THE TOWN OF LANSING PLANNED DEVELOPMENT AREA NO. 1 (VILLAGE CIRCLE - VILLAGE SOLARS) § 270-67C AND ISSUING SUBDIVISION APPROVAL FOR VCVS PDA PER PRIOR APPROVALS AND AUTHORIZING SEALING OF SUCH PLAT OR MAP PER LANSING TOWN CODE § 270-67V

The following Resolution was duly presented for consideration by the Town Board:

WHEREAS, Planned Development Area No. 1 was established by Local Law No. 1 of 2013, passed by Town Board Resolution #13-78 on April 17, 2013, and amended 4-15-2015 by Local Law No. 4 of 2015; 11-16-2016 by Local Law No. 10 of 2016; and 6-21-2017 by Local Law No. 6 of 2017, which added §270-67 to the Town of Lansing Code; and

WHEREAS, by narrative dated December 16, 2022, the Town received a request for Waiver from Rocco Lucente, Senior Vice President, Village Solars LLC, under the provisions of Town Code § 270-67V, to modify the requirements required by § 270-67C; and

WHEREAS, by application dated December 9, 2022, received December 12, 2022, the Town received an Application for Review and Approval of Subdivision from Rocco Lucente, Senior Vice President, Village Solars, LLC under the provisions of Town Code § 270-67V:

The developer may subdivide (and rejoin or consolidate) the PDA parcel into separate or differing tax parcels to assist in the delineation of project phasing, tax management issues, and financing for project development. In each such case, suitable cross easements shall be implied, required, and provided for access and common use of project facilities, and such proposed subdivision and line locations shall be subject to review and approval by the Town Board. Once approved by the Town Board, the Town Code Enforcement Officer may seal such map for filing with or delivery to the County Clerk or Assessor's office; and

WHEREAS, an environmental review was already conducted upon this proposal and project, and as the existing approvals and negative declarations already considered any potential adverse environmental effects of this approval, and as the passage of time and lack of changes in the proposal and final development plan do not create any risk of new environmental impacts not previously considered, the Town Board has determined that no supplemental environmental review is required; and

WHEREAS, upon a review and in consideration of the phased subdivision mapping submitted in furtherance of the existing approved PDA plan and approval; and

WHEREAS, Town Code § 270-67Q(1)-(4) requires that the Town Board consider the request for Waiver under and, upon deliberation thereupon, the Town Board of the Town of Lansing has hereby:

RESOLVED, this application for a Waiver be and hereby is approved; and be it further

RESOLVED, that the proposed phasing and subdivision plat or map as submitted be and hereby is approved, and the Town's Code Enforcement Officer be and hereby is authorized to seal and certify such proposed subdivision and lot line maps for filing with or delivery to the County Clerk and County Assessor's Office for approval and filing.

The question of the adoption of such proposed Resolution was duly motioned by Councilperson Andra Benson, duly seconded by Councilperson Joseph Wetmore, and put to a roll call vote with the following results:

Councilperson Andra Benson – Aye	Councilperson Ruth Groff – Aye
Councilperson Bronwyn Losey – Aye	Councilperson Joseph Wetmore – Aye
Supervisor Edward LaVigne – Aye	

Accordingly, the foregoing Resolution was approved, carried, and duly adopted on December 21, 2022.

PRIVILEGE OF THE FLOOR – GUIDELINES

Available on Town of Lansing website and as a handout.

The public shall be allowed to speak only during the Public Comment / Privilege of the Floor period of the meeting, or during public hearings, or when they have reserved and been granted time upon the agenda.

Speakers must be recognized by the presiding officer (or his or her designee) and step to the front of the room.

Speakers must give their name and state whether they are speaking as a resident, a member of the public, or for any other person or organization.

Speakers must limit their remarks to 3 minutes, and comments unrelated to the subject matter of the public hearing are not allowed.

Speakers may not yield any remaining time they may have to another speaker.

With the permission of the presiding officer a Board or committee member may interrupt a speaker for the purpose of clarification or information (and not for any other reason or to debate or disagree). Such time shall not be counted against the speaker's 3-minute limit.

All remarks shall be addressed to the Board or committee as a body and not to any member thereof, nor to any member of the public whether present at such public hearing or not.

Speakers shall observe the commonly accepted rules of courtesy, decorum, dignity and good taste.

Interested parties or their representatives may address the Board by written communications. Written documents and evidence may be submitted as part of the record of the public hearing.

Persons who exceed 3 minutes, violate rules of courtesy, decorum, dignity or good taste, or deliberately or by their behavior interfere with other person's right to comment or participate in the public hearing, or who deliberately or by their behavior interfere with governmental administration will be cut off, removed, or have non-recognized comments removed from the record, or any combination of the above. Before a comments or statements will be excised from the record, the speaker will be verbally warned that they are in violation of the rules for this public hearing.

PRIVILEGE OF THE FLOOR – COMMENTS

No one addressed the Town Board.

LANSING COMMUNITY LIBRARY REPORT – CHRISTINE EISENHUT

Submitted the following report to the Town Board and it was included in the meeting packet which was available on Town of Lansing website and as a handout.

**TOWN BOARD UPDATES
FROM THE LANSING COMMUNITY LIBRARY
December 2022**

1. The library is grateful for the use of the Town Hall for the Artisan Fair. The event was very successful.
2. The library has purchased a 3D printer to be used for adult and teen programming.

3. The artwork of Larry Beck will be on display through November and December.
4. Storytime is in-person on Thursdays at 10:30 am with Ms. Shelley. There are several winter themed events on the schedule for the coming months.
5. Take and Make craft kits are available starting on December 13th. This month's theme is Pop-Tart Gingerbread Houses.
6. Instructor John Burger hosts T'ai Chi classes at the Community Center on Fridays from 10:30-11:30 am.
7. Learn to play American Mah Jongg every Tuesday at 10:15am.
8. Play American Mah Jongg every Wednesday from 1:00-3:00pm.
9. The library continues to provide free delivery to Woodsedge.
10. The library has an Empire Pass and passes to the Museum of the Earth and the Cayuga Nature Center available for check out. Board games, puzzles, story time kits, and STEAM kits are also available.
11. The library is continuing to distribute free self-test COVID-19 kits, antibacterial wipes and N95 masks to Lansing households.
12. The LCL's Wi-Fi is not password protected. The community is welcome to park in the lot to access the Internet.
13. The library will be closed December 24-26 and 31st and January 2nd.

LANSING YOUTH SERVICES REPORT – RICK ALVORD

Submitted the following report to the Town Board and it was included in the meeting packet which was available on Town of Lansing website and as a handout.

Lansing Youth Services Town Board Report December 2022

Legos! Legos participants have been busy building their theme parks and completing challenges along the way. Participants have made grand entrances to their parks, rides that range from zip lines to petting zoo areas and completed challenges for some added flavor to the day. The drop test, color challenge, tallest tower, and Lego Meals have been completed, with a new “drop test day” that will finish out the program. 16 youth served.

Outdoor Adventure: Outdoor Adventure youth continued building their shelters when the weather allowed us to go to Salmon Creek. Fire making was practiced daily, with the magnesium and ferro rod taking the front and center stage. One student has been practicing at home and excited to share their new skill with their peers. The Nature Center behind the high school has been frequented more recently and a lot of prep work is in order as the spring and summer have radically transformed the landscape, creating new areas for exploration and discovery. 15 youth served.

Artisan Fair: Participants are excited for the Artisan Fair this year! Youth have been making crafts for the fair and are ready to show and sell them to the public, while learning how to run a small business. At the fair, participants will interact with patrons, conduct transactions, restock shelves, and talk about the projects they worked on. Students have made lots of resin mold goods, ornaments, “stained glass”, holiday art, and greeting cards. 15 youth served.

Fun and Field Games: Kan-Jam remains a favorite, with lots of excitement building around the geocaching excursion. The playground balls have been used for so many

games. The group has played 4 square, basketball, kickball (including another large group), and the ever-popular game of “catch”. 10 youth served.

Youth Employment: Youth Employees are finishing the year busy in their placements. We had two youth employees assist the middle school musical with lighting and sound, the library’s team is full, and one teen is assisting the technology department with engineering projects in the high school. We will have two special events in December for added opportunities, the Gingerbread House Build will take place on Dec 22nd, for the first time since the pandemic, and the Lansing Artisan Fair is Dec 2nd and 3rd! 18 youth served.

TOMPKINS COUNTY LEGISLATOR REPORT – MIKE SIGLER

Reviewed the following report.

**Tompkins County Legislator
Michael Sigler
December 21, 2022**

Hello and thanks for having me again. I’m going to draw liberally from Dominick Recckio’s releases for this report.

The Legislature approved \$6 million in one-time grant funds to community organizations as part of its Community Recovery Fund program last night. Projects being funded through the program are aligned with the program priorities of addressing the immediate and continuing impacts of COVID-19; building long term capacity, sustainability, and resilience of our local communities, non-profits, and businesses; and addressing critical unmet community needs.

One final project is yet to be fully approved, the Legislature must review the State Environmental Quality Review (SEQR) results upon their completion for Second Wind Cottages prior to voting to approve the project, totaling \$510,000. I’m opposed to this project and will continue to be opposed to it. I believe we have a homeless problem. I don’t believe the answer to that is to attract the homeless to a “wet” facility, very different from what Second Wind Cottages is now, away from services, jobs, transportation, and policing. This application mirrors the TIDES proposal that I’m also not a supporter of. I believe we do need a “low barrier” shelter in the city with services on site. I believe this will impede that as now I’d argue we should see how an untried “wet” facility will work in Tompkins County.

The awards follow a grant process that began in September of this year and considered over \$32 million in funding requests from over 200 local organizations. I will now seek other avenues for funding for a number of the projects that did not get funding including the Lansing Library. On an up note, I was able to win \$50,000 in funding in next year’s budget for the Lansing Lunchbox. I was also able to get park funding restored in the 2023 budget which I’ve already told Pat about. The best program I think to come out of this community funding program is the Mental Health Stabilization Unit at Cayuga Medical. It’s a 1.5-million-dollar expenditure in this fund but will bring in about seven times that in funding. This will allow us to evaluate mental illness and substance abuse much quicker outside of jail or emergency room. We have a mental health crisis that I believe was brought to the fore by COVID.

The Tompkins County Tourism Program is opening its spring 2023 grant opportunities. Funding is available for organizations to plan events, enhance outdoor recreation amenities, and promote our community to visitors. The following grant programs are now accepting applications:

Community Celebrations Grants support local events that convey the unique culture and history of Tompkins County. Community Celebrations are free, open to all, and planned by community members. \$21,825 has been budgeted for the 2023 grants. Applications for Community Celebrations Grants are due Feb. 27, 2023.

Tourism Advancement Grants fund activities that attract visitors to Tompkins County for overnight stays. These grants can support product development and

marketing expenses associated with events, installations, and other short-term projects that appeal to visitors. This grant program replaces and combines the Tourism Project Grant and Tourism Marketing Grant offered in prior years. \$83,700 has been budgeted for 2023 grants. Applications for Tourism Advancement Grants are due Feb. 27, 2023.

Tompkins Outdoors Grants provide general operating support to organizations that oversee stewardship of outdoor recreation assets or offer outdoor recreation programming. Funds can be used for projects, programming, and staff that build organizational capacity and align with goals in the County's Strategic Tourism Plan. \$60,000 has been budgeted for Tompkins Outdoors Grants in 2023. Applicants are required to submit an eligibility questionnaire for this program by Jan. 17, 2023. Eligible organizations will be invited to submit a full application by March 6, 2023.

A free grant applicant workshop will be held Thursday, Jan. 19, at 6:00 pm at the Greater Ithaca Activities Center (GIAC), 301 W. Court Street, Ithaca, New York. Please send a message to tourism@tompkins-co.org to let us know you if you plan to attend the workshop.

A couple last things, I want to thank Cathy Covert for her decades of service. She is the longest serving legislature clerk in the state. She is retiring and yesterday was her last meeting. I also want to welcome Alanna Congdon to the Board of Elections. She is the new Republican Elections Commissioner and was voted in unanimously last night.

HIGHWAY REPORT – MICHAEL MOSELEY

Submitted the following report to the Town Board and it was included in the meeting packet which was available on Town of Lansing website and as a handout.

Mike thanked his crew for the hard work last week and then reviewed his report.

HIGHWAY REPORT December 2022

Winter Maintenance

- Crew worked on maintaining trucks and plows for winter snow and ice removal
- Maintained roads snow and ice events

Water

- Installed hydrant markers to aid in verifying hydrant location
- Repaired curb stop stands

Tree and Brush Maintenance

- Tree and brush maintenance along roadside to aid line of sight
- Right of way tree maintenance

Miscellaneous

- Worked on renovations of Historical Buildings
- No new updates from Stopen Engineering regarding Ludlowville Rd. (Crooked Hill)
- Furnace and septic serviced for Community Center and Town Hall
- Construction of NYSEG monopole has begun on highway campus. Highway Department assisting as needed

PARKS AND RECREATION REPORT – PATRICK TYRRELL

Submitted the following report to the Town Board and it was included in the meeting packet which was available on Town of Lansing website and as a handout.

**Parks & Recreation
December 2022
Town Board Meeting**

RECREATION

- In January, we are beginning several rec programs. Middle School skating is already full. Others are filling up quickly too.
- We finished our first Lansing Water Cats swim group; it was successful, and we'll be holding another one session in January.
- After 3 years, we are bringing back our youth wrestling program. Thank you, Doug Dake & family!
- Our Bowling program was once again a success. Thank you, Memory Lanes.
- Travel basketball is set to begin in January as well. We have several games scheduled.
- Gym Space has been limited and difficult to squeeze our programs in.

PARKS

- We shrink wrapped the engraved Myers Park entrance stone and sailboat rack at the park last week.
- We are looking into new software, Campspot, for our camping and pavilion reservations.
- We are receiving five hundred bulbs from Agway at a 75% discount to plant on the Town Grounds.
- Brush hogged Salt Point according to the mowing plan.
- We built a beautiful porta-john enclosure at Myers Park.
- The Annual Christmas Tree Lighting ceremony went well, and the weather cooperated. Thank you to all the sponsors.

DIRECTOR OF PLANNING REPORT – C.J. RANDALL

No Report.

C.J. stated she is working on a document for all projects, etc. She thanked the Town Board for working with her for almost four (4) years.

The Town Board and Town Counsel thanked C.J. Randall for her work with the Town.

TOWN CLERK REPORT – DEBBIE MUNSON

Submitted the following report to the Town Board and it was included in the meeting packet which was available on Town of Lansing website and as a handout.

**TOWN CLERK
DECEMBER 21, 2022**

Tax Season

We have been busy preparing for the upcoming tax collection season.

Cayuga Lake National Bank

Our office, along with the Supervisor's Office, met with Cayuga Lake National Bank to discuss switching some Town accounts to their bank (located on North Tripphammer Road). It was a productive meeting and we have started the process of opening accounts there.

Tompkins County Health Department Rabies Clinics

The Health Department has scheduled a clinic on January 18, 2023 at the Tompkins County SPCA. Preregistration is recommended. Visit this link to sign up for an appointment - <https://tompkinscountyny.gov/health/eh/rabies#clinics>

Accessible Letter

Permanent accessible hang tags expire every five years. Our office mails a letter to residents whose tag is going to expire within 30 days, reminding them to obtain a new one. We have updated the letter with additional instructions.

Town Support

We continue to support other Town departments when requested with proof reading and administrative support.

ENGINEER’S REPORT – DAVE HERRICK

No Report.

WORK SESSION

Chairs, Liaisons and Committees

Supervisor Ed LaVigne stated:

- The Town will be down one planner after January 13, 2023
- The Director of Planning (temp under 90 days), John Zepko, will not be committing staff to committees.
- Where are we going with the committees?

Councilperson Bronwyn Losey suggested sending this to codes committee for review.

Town Counsel Guy Krogh stated:

- Working group
 - Works on behalf (at pleasure) of Town Board
 - Supports work of Town Board
 - They do not need defined terms of appointment
- Advisory committee
 - More independent – often statutory
 - Gives advice to Town Board
 - Public official of Town should not be official member
 - Town Board, Planning Board or Zoning Board of Appeals (statutory boards)
 - They may attend meetings
 - If have government power to make decisions – subject to Open Meetings Law
 - Conservation Advisory Council (CAC)
 - Statutory
 - Subject to Open Meetings Law
 - Members are not public officers, but Town Board members should not be members
- Liaisons
 - Do not participate in meetings
 - Town is not required to have liaisons

Supervisor Ed LaVigne questioned if the Town liaisons are necessary. He stated the Chair of each Board could give a report to the Town Board.

Councilperson Joseph Wetmore recommended codifying the following committees:

- Water Sewer Advisory Board (WSAB)
- Capital Committee
- Codes Committee

Town Counsel Guy Krogh stated he sees the Codes Committee as performing tasks at the direction of Town Board and other Boards.

Town Counsel Guy Krogh stated codification is one solution, but if the Town wants to make a change it is a longer process because it is a law and will need to be amended.

- Amend resolution by resolution is quicker.

CONSENT AGENDA

- a. **MOTION AUTHORIZING TOWN OF LANSING SUPERVISOR TO SIGN AGREEMENT BETWEEN THE TOWN OF LANSING AND FOODNET MEALS ON WHEELS**

MOTION M22-40

MOTION AUTHORIZING TOWN OF LANSING SUPERVISOR TO SIGN AGREEMENT BETWEEN THE TOWN OF LANSING AND FOODNET MEALS ON WHEELS

Motion to authorize Town of Lansing Supervisor to sign agreement between the Town of Lansing (Town) and Foodnet Meals on Wheels (Contractor), agreement is for January 1, 2023 to December 31, 2023, Town will pay Contractor \$4,750 for 2023 services.

- b. **MOTION APPROVING DRAFT LOCAL LAW RESPECTING TAX LIMIT EXEMPTION INCREASE TO IMPLEMENT NYS REAL PROPERTY TAX LAW EXEMPTIONS, AND SCHEDULING PUBLIC HEARING FOR SAME**

MOTION M22-41

MOTION APPROVING DRAFT LOCAL LAW RESPECTING TAX LIMIT EXEMPTION INCREASE TO IMPLEMENT NYS REAL PROPERTY TAX LAW EXEMPTIONS, AND SCHEDULING PUBLIC HEARING FOR SAME

Motion to approve draft local law amending Town Code Chapter 240 to increase real property tax limit exemptions, and scheduling public hearing thereupon for 6:31 pm on January 18, 2023.

- c. **MOTION ADOPTING UPDATED TOWN INFORMATION TECHNOLOGY POLICIES, AND AMENDMENT TO § 511 OF EMPLOYEE HANDBOOK REGARDING INFORMATION TECHNOLOGY AND RELATED USER POLICIES**

MOTION M22-42

MOTION ADOPTING UPDATED TOWN INFORMATION TECHNOLOGY POLICIES, AND AMENDMENT TO § 511 OF EMPLOYEE HANDBOOK REGARDING INFORMATION TECHNOLOGY AND RELATED USER POLICIES

Motion to approve updated 2022 IT Policy as presented to the meeting, and to further approve changes to § 511 of Employee Handbook respecting such subject matter, as also presented to this meeting.

- d. **MOTION AUTHORIZING TOWN OF LANSING SUPERVISOR TO SIGN RENEWAL OF INTERMUNICIPAL AGREEMENT BETWEEN THE TOWN OF LANSING AND THE LANSING COMMUNITY LIBRARY**

MOTION M22-43

MOTION AUTHORIZING TOWN OF LANSING SUPERVISOR TO SIGN RENEWAL OF INTERMUNICIPAL AGREEMENT BETWEEN THE TOWN OF LANSING AND THE LANSING COMMUNITY LIBRARY

Motion to authorize Town of Lansing Supervisor to sign renewal of intermunicipal agreement between the Town of Lansing (Town) and Lansing Community Library supporting summer reading program and library programming in the sum of \$5,000 per year.

- e. **MOTION APPROVING CARRYING FORWARD VACATION TIME EXCEEDING FORTY (40) HOURS**

MOTION M22-44

MOTION APPROVING CARRYING FORWARD VACATION TIME EXCEEDING FORTY (40) HOURS

Motion that, due to 2022 being in and of itself an extraordinary circumstance relative to employee leave time and scheduling, the Town Board hereby approves exceeding the 40-hour vacation leave time carry-forward rule for Mary Ellen Albrecht, Melody Lombardo, and Patrick Tyrrell as set forth in Employee Handbook § 802, with such time in excess of 40 hours to be, in each case approved, scheduled, and used in the first three months of 2023 in accordance with the directives of each employee's respective Department Head; For all subsequent years § 802 shall apply as written and Department Heads shall continue to refer excess employee carry-forward recommendations to the Town Board for review prior to the deadlines set for scheduling matters for the regular December Town Board meeting, or sooner as circumstances may allow.

f. RESOLUTION APPROVING DOG CONTROL & SHELTER AGREEMENT WITH COUNTRY ACRES PET SERVICES

RESOLUTION 22-134

RESOLUTION APPROVING DOG CONTROL & SHELTER AGREEMENT WITH COUNTRY ACRES PET SERVICES

RESOLVED, as follows:

1. Country Acres Pet Services is the Dog Control Officer for the Town of Lansing; and
2. The shelter maintained by Country Acres Pet Services is the Town of Lansing Dog Shelter; and
3. The 2023 Dog Control and Shelter Agreement between the Town of Lansing and Country Acres Pet Services is for a term commencing January 1, 2023 and ending December 31, 2023; and
4. The Town Supervisor of the Town of Lansing is hereby authorized to sign said agreement.

g. RESOLUTION APPROVING TOWN OF LANSING CONSERVATION ADVISORY COUNCIL 2022 ANNUAL REPORT

RESOLUTION 22-135

RESOLUTION APPROVING THE TOWN OF LANSING CONSERVATION ADVISORY COUNCIL 2022 ANNUAL REPORT

The following Resolution was duly presented for consideration by the Town Board:

WHEREAS, per Town Board Resolution 19-49 the Conservation Advisory Council was authorized to perform certain functions for the Town and to act in an advisory capacity under General Municipal Law § 239-x; and

WHEREAS, the aforementioned Resolution and General Municipal Law 239-x(f) require the Conservation Advisory Council to file required annual reports with the Town Board on or before the thirty-first day of December of each and every year, and once approved by the Town Board, to send a copy thereof to the New York State Commissioner of Environmental Conservation; and

Membership

Members of the Conservation Advisory Council (hereafter "CAC") are appointed by the Lansing Town Board each December via resolution. The following members served in 2022:

- Andra Benson, liaison to Town Board
- Robyn Bailey
- Tom Butler, informal liaison to Planning Board
- Edward Dubovi

Karen Edelstein
John Fleming
Carrie Koplinka-Loehr
Evan Ogata
Todd Walter
David Wolfe

Carrie Koplinka-Loehr and Tom Butler agreed to continue to co-chair the CAC in 2022.

Cayuga Lake Scenic Byway Overlay District

The CAC created maps and proposed language for an overlay district that would guide planning along NY Route 34B and East Shore Drive, from the northern to the southern boundaries of the town. The goal of the district is to maintain lake and pastoral views and encourage any commercial development in specific areas. On January 10, 2022 the CAC presented the overlay district to the Planning Board, which requested additional maps. The CAC created those maps and added photographs of scenic views, then presented the overlay district to the Planning Board in May, 2022.

Conservation Easements

Members began working on conservation easement criteria list in 2021 and furthered this work in 2022. We now have a document that is one tool for rating the suitability of parcels for potential conservation easements in the town.

In September, 2022, the CAC reviewed maps and background information about a parcel of land off NYS Route 34B along Salmon Creek below the new bridge construction. We discussed the benefits and drawbacks for the town and then recommended purchase of the parcel to the Town Board.

Climate Act Draft Scoping Plan

In April 2022 a subset of the CAC joined with members of Lansing's Committee on a Power Plant Future to review and comment on the Climate Act Draft Scoping Plan. We submitted our assessment to Lansing's Director of Planning in April.

Lansing Parks, Recreation, and Trails Master Plan

The CAC reviewed Lansing's Parks, Recreation and Trails Master Plan in the spring of 2022. We submitted comments to the Director of Parks and Recreation focused on promoting low-carbon transportation, rethinking rest rooms, and funding for green spaces.

Environmental Management Council

The CAC recommended to the Town Board that CAC member David Wolfe be appointed as liaison to the Tompkins County Environmental Management Council and David began serving in this role in 2022.

Open Space Index

In the winter of 2022 the Town was awarded a grant from the Park Foundation to create an Open Space Index. The Town Board appropriated \$5,000 toward this effort in 2021 (and again in 2023) and released a Request for Qualifications for an Open Space Index and Conservation Plan on January 20, 2022.

We received six responses from prominent environmental consulting firms in New York State, which our Conservation Advisory Council (CAC) reviewed and ranked. Each contained a scope of work and cost estimate. The CAC interviewed four firms on April 7, 2022 and recommended to the Town Board that Bergmann Associates, Architects, Engineers, Landscape Architects & Surveyors, D.P.C. be selected for the project because of their solid experience with open space indices, upstate communities, and conservation councils.

After a professional services agreement was signed, we began meeting with two professionals from Bergmann Associates to refine a Scope of Work, deliverables, and target completion dates. Lansing's Director of Planning provided Bergmann Associates with the Town's Natural Resources Inventory and Scenic Resource Appendix, the Tompkins County Conservation Strategy, maps, the list of Unique Natural Areas, and other materials to help them identify significant natural resource areas for open space

preservation within the Town. The intersection of these significant resource areas is a starting point for identifying areas of preservation to be illustrated on an Open Space Preservation map.

In September 2022, Bergmann Associates, with input from the Conservation Advisory Council, designed a survey intended to draw out opinions on open space in Lansing. It is available on paper and online (<https://tinyurl.com/LansingOSISurvey>). The online version includes an interactive map that allows respondents to identify specific areas of the Town that are worthy of conservation. The deadline for public feedback was 11-30-22.

To engage the public in the Open Space process, the CAC has, in conjunction with Bergmann Associates:

- Hosted a booth at the Lansing Carnival on September 24, 2022, where 30 visitors identified areas on a map that they felt were worthy of conservation (see photo attached);
- Printed a color vinyl outdoor banner identifying the Conservation Advisory Council (attached);
- Printed flyers describing the open space survey (attached) and distributed these at the carnival;
- Interviewed a farmer, community leader, business owner, and environmentalist to obtain their views on open space preservation;
- Printed 7,900 postcards announcing the survey and a public meeting, and mailed these to 6,188 residents in Lansing using voter registration lists. The remaining postcards were distributed to more than two dozen locations in the Town, including places of worship, apartments, schools, the library, YMCA, restaurants, gas stations, businesses, and town and village offices;
- Painted and erected a billboard on Route 34 near the entrance to the Town that advertises the survey;
- Sent press releases about the project, the survey, and the public meeting to news outlets in Tompkins County (e.g., Ithaca Journal, Tompkins Weekly) and also to local listservs (e.g., Lansing Discussion; Dart Drive; Lansing Central School District, Parent-Teacher-Staff Organization).
- Hosted a public meeting on November 15, 2022, to explain this project and gather additional input from Lansing residents.
- Hosted “office hours with Lansing’s Director of Planning” on November 16, 2022, to explain this project via Zoom and answer questions.

So far, the Town has received 439 survey responses. Public comments will be summarized and presented to the Town Board to prioritize the issues that will be addressed in the Open Space Index.

Comments provided on drafts and plans

At the request of the Director of Planning for the Town, the CAC reviewed and commented on draft text and map of an Agriculture Zoning District in June 2022.

The CAC was also asked to comment on the initial plan for the proposed Dandy Mart (at Rte 34 and 34B) and we sent our comments to Lansing’s Planning Board in June 2022.

Presentations by the CAC

January 10, 2022, presentation to the Lansing Planning Board via Zoom on the CAC’s Cayuga Lake Scenic Byway Overlay District (Todd Walter).

May 2022, presentation to the Lansing Planning Board on revisions and improvements to the Cayuga Lake Scenic Byway Overlay District (Todd Walter).

November 15, 2022, presentation with environmental consultant Bergmann Associates, to the public about the CAC, Open Space Index, and (preliminary) survey results. Twenty-one people attended.

Presentations to the CAC

Pat Tyrrell, Director of Parks and Recreation, explained the Lansing Parks, Recreation and Trails Master Plan at our May 5, 2022 meeting.

Andrew Zepp, director of the Finger Lakes Land Trust, gave CAC members a walking tour of Bell Station on June 14, 2022.

Pat Tyrrell, Director of Parks and Recreation, explained the possible value to the Town of the parcel below the NYS Route 34B bridge over Salmon Creek at our September 3, 2022 meeting.

Town of Lansing Support

C.J. Randall, Director of Planning for the Town of Lansing, continues to advise the CAC and Heather Dries provides administrative support. This assistance is critical as CAC members develop and implement activities.

Trainings

CAC members are poised to complete their annual training in a) recognizing sexual harassment and b) reducing workplace violence.

Work Plan

The CAC continued to update its work plan. The co-chairs and members use this document to guide future actions and gauge progress.

WHEREAS, upon due deliberation thereupon, the Town Board of the Town of Lansing has hereby:

RESOLVED, the Town Board of the Town of Lansing has received and accepted the Town of Lansing Conservation Advisory Council 2022 Annual Report.

h. RESOLUTION APPOINTING DAVID WOLFE AS TOWN OF LANSING LIAISON TO THE TOMPKINS COUNTY ENVIRONMENTAL MANAGEMENT COUNCIL

RESOLUTION 22-136

RESOLUTION APPOINTING DAVID WOLFE AS TOWN OF LANSING LIAISON TO THE TOMPKINS COUNTY ENVIRONMENTAL MANAGEMENT COUNCIL

WHEREAS, David Wolfe has applied to serve as Town of Lansing liaison to the Tompkins County Environmental Management Council (“EMC”); and

WHEREAS, upon due deliberation thereupon, the Town Board of the Town of Lansing hereby

RESOLVED, that Conservation Advisory Council member David Wolfe be and is hereby approved and appointed as the sole liaison for the Town to the EMC for 2023, and for so long thereafter until he be reappointed or his successor qualifies and is approved and appointed.

i. RESOLUTION DECLARING STIHL CHAINSAWS, POLES AW AND DEMOLITION SAW AS EXCESS PROPERTY AND AUTHORIZING DISPOSAL OR SALE

RESOLUTION 22-137

RESOLUTION DECLARING STIHL CHAINSAWS, POLES AW AND DEMOLITION SAW AS EXCESS PROPERTY AND AUTHORIZING DISPOSAL OR SALE

The following Resolution was duly presented for consideration by the Town Board:

WHEREAS, the Town’s budget has planned the retirement and replacement of four chainsaws, one polesaw and one demolition saw operated and used by the Town Highway Department, and the same have been replaced; and

WHEREAS, the equipment named above are thus declared excess property and directed to be sold in a manner as produces fair value, whether at auction or private sale; and

WHEREAS, upon due deliberation being had thereupon, the Town Board of the Town of Lansing has hereby

RESOLVED, that the following 2005 Stihl Polesaw HT101(SN: 262283664), 2014 MS261CS Stihl chainsaw (SN: 297339037), 2009 MS260 Stihl chainsaw (SN: 278418118), 2010 MS290 Stihl Chainsaw (SN:282349172), 2004 MS361 Stihl Chainsaw (SN: 263298478), and 2010 TS Stihl demo saw (SN:170955470) be and hereby are declared as excess property of the Town for which no current or future use is anticipated, including due to be replaced through scheduled equipment rotation cycles, and that the Highway Department sell the same “as is,” document the sale thereof to verify fair value, and deliver the proceeds of sale thereof to the Town Budget Officer. The Highway Superintendent, or his designee, be and each is hereby authorized to sign such bills of sale or other documents as are or may be necessary to give effect to this Resolution by and for the Town of Lansing.

j. RESOLUTION AMENDING RESOLUTION #21-108 AUTHORIZING HIGHWAY SUPERINTENDENT TO PURCHASE DIFFERENT MODEL PLOW FOR ORIGINAL DUMP TRUCK PURCHASE

RESOLUTION 22-138

RESOLUTION AMENDING RESOLUTION #21-108 AUTHORIZING HIGHWAY SUPERINTENDENT TO PURCHASE DIFFERENT MODEL PLOW FOR ORIGINAL DUMP TRUCK PURCHASE

The following Resolution was duly presented for consideration by the Town Board:

WHEREAS, the Town of Lansing had adopted Resolution 21-108 (August 17, 2022) to allocate funds for the Highway Superintendent to purchase in 2022 and pay for and receive in 2024: a 2024 International HX620 tandem axle dump truck with plow package and muni body (county contract #8996); but only as long as the amount to be expended does not cumulatively exceed the sum of \$284,139.39 for such vehicle and equipment; and

WHEREAS, the Highway Department now wishes to purchase a different model plow (bi-directional plow instead of a one way plow) to said dump truck: and

WHEREAS, the stated equipment will cost an additional \$3,385.82; and

WHEREAS, the Town Board has fully reviewed such need and the options for the same, including the purchase of the same from the budget balances, and the Highway Department now wishes to use such funds and seeks verification from the Town Board that this budget line item is indeed to be used as cash to purchase this equipment; and

WHEREAS, upon and after due deliberation upon this matter, the Town Board of the Town of Lansing has determined as follows, and now be it therefore

RESOLVED, that the Town Board affirms the additional funds to pay for same in 2024 are \$1,128.60 in DB5110.200 and \$1,128.61 in SW8430.200 and \$1,128.61 in DA5142.200 are intended to be used for equipment; and it is further

RESOLVED, that the Highway Superintendent be and hereby is authorized to affect the following purchase: Bi-directional plow from Viking Cives (county contract #8996); but only as long as the amount to be expended does not cumulatively exceed the sum of \$3,385.82 for such equipment; and it is further

RESOLVED, that should the sum proposed to be expended exceed such amount of \$3,385.82, it is requested that the Highway Superintendent notify the Town Board and work with the Town Board to decide whether to spend such additional funds.

k. RESOLUTION AUTHORIZING TOWN SUPERVISOR TO EXECUTE INDEPENDENT CONTRACTOR AGREEMENT WITH CHARMAGNE RUMGAY FOR ADMINISTRATIVE SERVICES FOR THE SUPERVISOR'S OFFICE

RESOLUTION 22-139

RESOLUTION AUTHORIZING TOWN SUPERVISOR TO EXECUTE INDEPENDENT CONTRACTOR AGREEMENT WITH CHARMAGNE RUMGAY FOR ADMINISTRATIVE SERVICES FOR THE SUPERVISOR'S OFFICE

The following Resolution was duly presented for consideration by the Town Board:

WHEREAS, retired Bookkeeper Charmagne Rumgay has offered to assist the Supervisor's Office with the transition to a new Bookkeeper until December 31, 2023 under an Independent Contractor Agreement to continue to assist, which will commence on January 1, 2023; and

WHEREAS, Charmagne Rumgay is a single-source provider with detailed knowledge of the administrative duties of the position and department and is to be paid at a rate of \$45.00 per hour; and

WHEREAS, such agreement has been reviewed by and is generally acceptable to the Town Board, and upon consideration and deliberation upon the foregoing, the Town Board of the Town of Lansing has hereby

RESOLVED, that the Independent Contractor Agreement be and hereby is approved, and that the Town Supervisor may sign and execute the same by, for, on behalf of, and in the name of the Town of Lansing.

l. RESOLUTION SCHEDULING PUBLIC HEARING FOR ADOPTION OF A LOCAL LAW OF THE TOWN OF LANSING TO AMEND THE CODE OF THE TOWN OF LANSING CHAPTER 270: ZONING AND REFERRAL TO PLANNING BOARD UNDER CHAPTER 270-57

RESOLUTION 22-140

RESOLUTION SCHEDULING PUBLIC HEARING FOR ADOPTION OF A LOCAL LAW OF THE TOWN OF LANSING TO AMEND THE CODE OF THE TOWN OF LANSING CHAPTER 270: ZONING AND REFERRAL TO PLANNING BOARD UNDER CHAPTER 270-57

The following Resolution was duly presented for consideration by the Town Board:

WHEREAS, the Town Board of the Town of Lansing is authorized to adopt zoning provisions and local laws that advance and protect the health, safety and welfare of the community; and

WHEREAS, adoption of a Local Law of the Town of Lansing to Amend the Code of the Town of Lansing Chapter 270: Zoning (Rural Agricultural Zoning District; Site Plan Review; and General Provisions) is a Type I Action under the State Environmental Quality Review Act §617.4(b)(2); and

WHEREAS, Chapter 270-57 requires referral to the Town Planning Board "for review and recommendation thereon before the public hearing hereinafter provided for"; and

WHEREAS, the Town Board of the Town of Lansing did declare itself Lead Agency on February 16, 2022; and

WHEREAS, upon deliberation there upon, the Town Board of the Town of Lansing has hereby

RESOLVED, that a Public Hearing will be held at the Lansing Town Hall, 29 Auburn Road, Lansing, New York, being in the Town of Lansing, on the 18th day of January 2023, at 6:32 pm, to consider public input and comments upon such proposed Local Law, and to hear all persons interested in the subject thereof, and to take such action thereon as is required or permitted by law; and it is further

RESOLVED, that the Town Clerk of the Town of Lansing, Tompkins County, New York, is hereby authorized and directed to cause a Notice of Public Hearing to be published in the official newspaper of the Town of Lansing, and also to post a copy thereof on the Town signboard maintained by the Town Clerk, in accord with the law, and refer the Local Law to the Town Planning Board.

- m. **RESOLUTION APPROVING AND AUTHORIZING TOWN SUPERVISOR TO EXECUTE 2023 COUNSEL ENGAGEMENT LETTER WITH GUY K. KROGH, AND HIS FIRM, THALER AND THALER, P.C.**

RESOLUTION 22-141

RESOLUTION APPROVING AND AUTHORIZING TOWN SUPERVISOR TO EXECUTE 2023 COUNSEL ENGAGEMENT LETTER WITH GUY K. KROGH, AND HIS FIRM, THALER AND THALER, P.C.

RESOLVED, that the Attorney for the Town is Guy K. Krogh, and that he, and his firm, Thaler and Thaler, P.C. be consulted on an as needed basis and that the Town Supervisor be authorized to execute the 2023 counsel engagement letter.

- n. **RESOLUTION UPDATING EMPLOYEE LESLIE COLBERT'S POSITION AND JOB CLASSIFICATIONS TO SECRETARY TO THE HIGHWAY SUPERINTENDENT**

RESOLUTION 22-142

RESOLUTION UPDATING EMPLOYEE LESLIE COLBERT'S POSITION AND JOB CLASSIFICATION TO SECRETARY TO THE HIGHWAY SUPERINTENDENT

The following Resolution was duly presented for consideration by the Town Board:

WHEREAS, Leslie Colbert (Cross) was hired as an Information Aide in the Highway Department meets the qualifications for Secretary to the Highway Superintendent; and

WHEREAS, upon due deliberation thereupon, the Town Board of the Town of Lansing has thus

RESOLVED, that effective January 1, 2023, Leslie Colbert be classified as Secretary to the Highway Superintendent, with an hourly wage to be set at \$23.28 per hour.

RESOLVED, that the appropriate Town officer be and hereby is authorized to make such changes to the Towns' employment and civil service rosters, to file the required Civil Service forms to effect such changes per this Resolution, and to file Form 428s, if required.

CONSENT AGENDA MOTIONS M22-40 – M22-44 AND RESOLUTIONS 22-134 – 22-142

RESOLUTION 22-143

WHEREAS, upon due deliberation thereupon, the Town Board of the Town of Lansing has hereby

RESOLVED, that the Consent Agenda Motions **M22-40 – M22-44** and Resolutions **22-134 – 22-142**, are hereby approved as presented and amended, and

The question of the adoption of such proposed Consent Agenda Motions and Resolutions were duly motioned by Councilperson Joseph Wetmore, duly seconded by Councilperson Ruth Groff, and put to a roll call vote with the following results:

Councilperson Andra Benson – Aye	Councilperson Ruth Groff – Aye
Councilperson Bronwyn Losey – Aye	Councilperson Joseph Wetmore – Aye
Supervisor Edward LaVigne – Aye	

Accordingly, the foregoing Motions and Resolutions were approved, carried, and duly adopted on December 21, 2022.

RESOLUTION APPROVING AUDIT AND BUDGET MODIFICATIONS AND SUPERVISOR’S REPORT

Town Board discussed Lakewatch Lighting District which has a negative balance of \$4,500 this year. Bookkeeper Mary Ellen Albrecht called the New York State Comptroller’s office for options.

Supervisor Ed LaVigne suggested to continue with ongoing debt and tracking. Project how it looks in August 2023 and correct with 2024 and future budgets.

Town Board decision to have a resolution in January regarding the re-payment plan.

Cherry Road sewer district estimated Town electric bill incorrectly, so overpaid \$6.05 to NYSEG. This has already been corrected by Bookkeeper Mary Ellen Albrecht.

RESOLUTION 22-144

RESOLUTION APPROVING AUDIT AND BUDGET MODIFICATIONS AND SUPERVISOR’S REPORT

The Supervisor submitted his monthly report for the month of November 2022, to all Board Members and to the Town Clerk. The Supervisor’s Report was reviewed by Councilperson Joseph Wetmore. The bills were reviewed by Councilperson Joseph Wetmore and Councilperson Bronwyn Losey. The Supervisor’s Report be approved as submitted and the Bookkeeper is hereby authorized to pay the following bills and to make the following budget modifications.

CONSOLIDATED ABSTRACT # 012

DATED	<u>12/21/2022</u>
AUDITED VOUCHER #'s	<u>1100 – 1209</u>
PREPAY VOUCHER #'s	<u>1100 – 1106</u>
AUDITED T & A VOUCHER #'s	<u>78 – 84</u>
PREPAY T & A VOUCHER #'s	<u>78 – 80</u>

<u>FUND</u>	<u>TOTAL APPROPRIATIONS</u>
GENERAL FUND (A&B)	<u>\$ 74,791.31</u>
HIGHWAY FUND (DA&DB)	<u>\$ 29,899.61</u>
LANSING LIGHTING (SL1, 2 &3)	<u>\$ 1,546.66</u>
LANSING WATER DISTRICTS (SW)	<u>\$ 7,805.59</u>
TRUST & AGENCY (TA)	<u>\$ 60,714.02</u>

WARREN RD & CHERRY RD SEWER DISTRICT (SS1, SS3) \$ 50,332.96

**BUDGET MODIFICATIONS
DECEMBER 21, 2022 MEETING**

**GENERAL FUND A
December 21, 2022**

<u>FROM</u>	<u>TO</u>	<u>FOR</u>	<u>AMOUNT</u>
A599	A1420.400	From FB to Attorney -Townwide Contractual Addtl needed	\$ 20,000.00
A599	A1610.400	From FB to Technology Contractual Addtl needed	\$ 1,000.00
A599	A1620.404	From FB to Buildings telephone Addtl needed	\$ 1,500.00
A599	A1640.403	From FB to Town Barn Rd Storage electric Addtl needed	\$ 200.00
A599	A3120.100	From FB to Police personal services parks Addtl needed	\$ 10.00
A1440.406	A1440.403	From Eng Water Ext to Eng-Transportation Addtl needed	\$ 3,000.00
A8810.110	A3310.100	From Cemeteries labor to Traffic control personal svc Addtl needed	\$ 1,895.16
A5010.400	A5132.404	From Supintendent of Hwy - Contractual to Garage telephone Addtl needed	\$ 400.00
A5132.110	A5132.410	From Garage Labor to Garage - Contractual Addtl needed	\$ 5,335.00
A7510.100	A7510.400	From Historian personal svcs to Historian contractual Addtl needed	\$ 500.00
A7110.200	A7310.400	From Parks equipment to Youth Program contractual Addtl needed	\$ 1,000.00
A599	A9060.800	From FB to Hospital Medical insurance Addtl needed	\$ 10,000.00

**GENERAL FUND B
December 21, 2022**

<u>FROM</u>	<u>TO</u>	<u>FOR</u>	<u>AMOUNT</u>
B599	B3620.110	From FB to Safety Inspector Addtl needed	\$ 500.00

**HIGHWAY FUND DA
December 21, 2022**

<u>FROM</u>	<u>TO</u>	<u>FOR</u>	<u>AMOUNT</u>
DA599	DA9060.800	From FB to Hospital Medical Insurance Addtl needed	\$ 15,000.00
DA5140.400	DA5130.400	From Brush/Weeds contractual to Machinery contractual Addtl needed	\$ 9,454.40

DA5140.100	DA5142.100	From Brush/Weeds personal svcs to Snow Removal personal svcs Addtl needed	\$ 13,402.00
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HIGHWAY FUND DB
December 21, 2022

<u>FROM</u>	<u>TO</u>	<u>FOR</u>	<u>AMOUNT</u>
DB5110.100	DB5112.100	From Street Maintenance personal svcs to Improvements personal svcs Addtl needed	\$ 21,948.65

WATER FUND SW
December 21, 2022

SW599	SW8310.400	From FB to Water admin - contractual Addtl needed	\$ 100.00
SW599	SW8310.402	From FB to Water admin - legal Addtl needed	\$ 5,000.00
SW599	SW8320.401	From FB to Source of supply Lansing station Addtl needed	\$ 3,000.00
SW599	SW8320.402	From FB to Source of supply - Drake Rd Addtl needed	\$ 200.00
SW599	SW8320.403	From FB to Source of supply - CWD4 Addtl needed	\$ 300.00
SW599	SW8320.404	From FB to Source of supply - CWD5 Addtl needed	\$ 300.00
SW 8340.100	SW8320.400	From Transmission & Distribution Hwy Pers Svc to Source supply/Pump/Bolton Pt Addtl needed	\$ 110,000.00

INTERFUND TRANSFER / LOAN

A599	A9901.900	From Fund Balance (A) to Transfer to Other Funds (SL3-)	\$ 4,500.00
SL3-5031	SL3-599	From Interfund Transfer to Fund Balance	\$ 4,500.00
SL3-599	SL3- 5132.400	From Fund Balance to Lakewatch lighting contractual SL3- Addtl needed - Electric expenses	\$ 4,500.00

The question of the adoption of such proposed Resolution was duly motioned by Councilperson Andra Benson, duly seconded by Councilperson Joseph Wetmore, and put to a roll call vote with the following results:

Councilperson Andra Benson – Aye	Councilperson Ruth Groff – Aye
Councilperson Bronwyn Losey – Aye	Councilperson Joseph Wetmore – Aye
Supervisor Edward LaVigne – Aye	

Accordingly, the foregoing Resolution was approved, carried, and duly adopted on December 21, 2022.

RESOLUTION MAKING NEGATIVE DECLARATION OF ENVIRONMENTAL SIGNIFICANCE PURSUANT TO STATE ENVIRONMENTAL QUALITY REVIEW 6 NYCRR PART 617.7 FOR THE CONSTRUCTION AND FINANCING OF A NEW HIGHWAY DEPARTMENT FACILITY ON A TOWN-OWNED PARCEL OF LAND IN LANSING, NEW YORK, IN AND FOR THE TOWN OF LANSING, TOMPKINS COUNTY, NEW YORK, AT A MAXIMUM ESTIMATED COST OF \$15,000,000

RESOLUTION 22-145

RESOLUTION MAKING NEGATIVE DECLARATION OF ENVIRONMENTAL SIGNIFICANCE PURSUANT TO STATE ENVIRONMENTAL QUALITY REVIEW 6 NYCRR PART 617.7 FOR THE CONSTRUCTION AND FINANCING OF A NEW HIGHWAY DEPARTMENT FACILITY ON A TOWN-OWNED PARCEL OF LAND IN LANSING, NEW YORK, IN AND FOR THE TOWN OF LANSING, TOMPKINS COUNTY, NEW YORK, AT A MAXIMUM ESTIMATED COST OF \$15,000,000

The following Resolution was duly presented for consideration by the Town Board:

WHEREAS, the Town of Lansing is a municipal corporation duly organized and existing pursuant to the laws of the State of New York and having such powers and responsibilities pursuant to the provisions of the New York State Town Law and the Highway Law in conjunction with the Town's Highway Superintendent to provide for the care and maintenance of the Town's highways and bridges and to provide suitable places for the housing and storing of vehicles, machinery, tools and equipment owned by the Town for the effectuation of such purposes; and

WHEREAS, this capital project is construction of a New Highway Department Facility on a Town-owned Parcel of Land in Lansing, New York, in and for the Town of Lansing, Tompkins County, New York, at 10 Town Barn Road (Tax Parcel Numbers 30.-1-16.12 and 30.-1-16.11) including original furnishings, equipment, machinery, apparatus, appurtenances, site improvements, and other incidental improvements and expenses in connection therewith, is hereby authorized at a maximum estimated cost of \$15,000,000; and

WHEREAS, the Town of Lansing is the owner of a parcel of real property (Tax Parcel Nos. 30.-1-16.12 and 30.-1-16.11), located on Town Barn Road, constituting approximately 17 acres of land that has been previously acquired and utilized by the Town and designated for municipal purposes ("subject premises"); and

WHEREAS, the existing Town of Lansing Highway Department Building was constructed in 1968 and is in need of an adequate repair, storage, and administrative, salt/sand storage, and fuel storage facility in order to meet the needs of maintaining the public roadways of the Town of Lansing; and

WHEREAS, the Town of Lansing, after an extensive multi-year process of selecting a qualified consultant and examining site selection options for constructing a new Town Highway facility, recently affirmed the existing location at 10 Town Barn Road as the subject parcel for the purposes of constructing a Highway Department Building Replacement and Campus Renovation Project for the storage and operations needed by the Town of Lansing Highway Department; and

WHEREAS, the Town has, in accordance with the 2020 request for proposals process, selected Bergmann Architects, Engineers, and Planners, P.C. ("Bergmann") to prepare the required plans for a Highway Department Building Replacement and Campus Renovation Project to be constructed on the subject property; and

WHEREAS, Bergmann has prepared preliminary plans for said facility which will be constructed in three phases, with Phase 1 consisting of construction of a 46,515 sf facility including, but not necessarily limited to, administrative offices, break room, vehicle storage, maintenance, and parts storage; and Phase 2 consisting of Staff/Equipment

Relocation; and Phase 3 consisting of the existing building partial demolition and conversion to unheated storage for trailers and other equipment; and

WHEREAS, 6 NYCRR Part 617 of the State Environmental Quality Review Act (SEQRA) requires that a Lead Agency be established for conducting environmental review of projects in accordance with local and state environmental law; and

WHEREAS, the project hereinafter described is classified as a Type I Action under the State Environmental Quality Review Act §617.4(b)(6)(i) defined as “activities, other than the construction of residential facilities, which meet or exceed any of the following thresholds; or the expansion of existing nonresidential facilities by more than 50% of any of the following thresholds: (i) a project or action that involves the physical alteration of 10 acres,” which requires environmental review; and

WHEREAS, the Town Board, by Resolution 22-127, dated November 16, 2022, declared itself lead agency for the project, declared this to be a Type I Action pursuant to State Environmental Quality Review Act (“SEQRA”) regulations, and accepted a Part 1 of a Full Environmental Assessment Form as prepared by the Town’s Director of Planning; and

WHEREAS, the subject property is located in the Town's Industrial/Research (IR) zoning district in which such a highway facility is not a permitted, or specially permitted, use and it further, appears that some of the required construction for the facility on the site will not be in accordance with certain setback requirements for structures and improvements within the IR zoning district ("Bulk Regulations"), as set forth in the Town of Lansing Zoning Code; and

WHEREAS, the Town of Lansing Zoning Board of Appeals did find and declare on December 13, 2022, that the proposed Town Highway Department Building Replacement and Campus Renovation Project: shall be exempt from the use and bulk requirements and restrictions of the Town of Lansing Zoning Code; shall be deemed to be a use permitted, constructed and maintained on the subject property, subject to the approval of the Lansing Town Board; and that the Town of Lansing Schedule I and Schedule II Regulations for the IR Zoning District to the extent that they may restrict or prohibit the proposed facility shall not apply to this project; and

WHEREAS, the Town Board scheduled a public hearing on November 16, 2022 for purposes of receiving comments and input from the general public with regard to the potential impacts of this project; and

WHEREAS, the Town Board opened the public hearing on November 16, 2022 and received no comments whatsoever from the public concerning any potential environmental impacts of this project; and

WHEREAS, the Town Board determined that the project may require review and approval of the New York State Department of Transportation with regard to the driveway access; the Army Corps of Engineers for nationwide permit for stream disturbance; the Tompkins County Department of Health approval for the on-site wastewater treatment system; and the development of a Stormwater Pollution Prevention Plan (“SWPPP”) by the Town’s engineers and Stormwater Management Officer; and

WHEREAS, the project will be designed in accordance with all applicable codes, rules and regulations for such facilities and the facility will be operated in a manner that will have the least amount of disturbance to the community; and

WHEREAS, the facility is located close to Auburn Road (NYS-34) and North Triphammer Road (CR-122), which are both major arteries for the Town of Lansing, which can easily accommodate any traffic flow to be generated by this facility and its construction; and

WHEREAS, the Town Board has determined that the current Town highway garage and salt storage facilities are badly outdated and in need of replacement; and

WHEREAS, the Town Board has determined that the location of this highway facility in its existing location at a previously disturbed site is a perfect location for such a facility, which will have the least impact on community character; and

WHEREAS, the Town Board has determined that the site does not contain any threatened or endangered species, and that the Town would comply with any requirement for an archeological study should any materials be uncovered during excavation for the construction of this facility and operation of the same; and

WHEREAS, the Town Board has determined that any impacts from the construction of the facility will be short-term and minimized pursuant to the phasing plan for the same; and

WHEREAS, the Town Board, at its December 21, 2022 meeting, carefully reviewed and considered the Part 2 and Part 3 of the Full Environmental Assessment Form with the assistance of its Director of Planning and Attorney to the Town; and

WHEREAS, the Town Board has determined that any impacts which could result from this project will be positive rather than negative impacts to the environment; and therefore be it

RESOLVED, that the Town Board hereby accepts the Part 2 Full Environmental Assessment Form conducted by the Town Board at its public hearing which indicates that no, or only small, impacts may occur as a result of this project; and be it further

RESOLVED, that the Town Board determines that, based upon the information and analysis as set forth above, and in the Town’s review of the Environmental Assessment Form and all supporting documentation and information for the proposed facility, that the action will not result in any significant adverse impacts and that a Draft Environmental Impact Statement need not be prepared for this project; and be it further

RESOLVED, that the Town Supervisor is hereby authorized to sign the Part 3 of the Full Environmental Assessment Form constituting the Town’s SEQRA Negative Declaration.

The question of the adoption of such proposed Resolution was duly motioned by Councilperson Joseph Wetmore, duly seconded by Councilperson Bronwyn Losey, and put to a roll call vote with the following results:

Councilperson Andra Benson – Aye	Councilperson Ruth Groff – Aye
Councilperson Bronwyn Losey – Aye	Councilperson Joseph Wetmore – Aye
Supervisor Edward LaVigne – Aye	

Accordingly, the foregoing Resolution was approved, carried, and duly adopted on December 21, 2022.

RESOLUTION APPROVING AND AUTHORIZING EXECUTION OF TOWN CENTER LEASE TO KERSAT LANDSCAPING, INC., SUBJECT TO PERMISSIVE REFERENDUM

RESOLUTION 22-146

RESOLUTION APPROVING AND AUTHORIZING EXECUTION OF TOWN CENTER LEASE TO KERSAT LANDSCAPING, INC., SUBJECT TO PERMISSIVE REFERENDUM

The following Resolution was duly presented for consideration by the Town Board:

WHEREAS, the Town acquired title to 104 Auburn Road upon August 15, 2019, such land being part of the Town Center area; and

WHEREAS, the Town acquired such land subject to two leases, one of which is Kersat Landscaping, Inc. (the other being “Scoops”). Kersat Landscaping, Inc. requested a one-

year extension of its lease and an expansion of leasehold occupancy rights to assume in tenancy the entirety of the main building located upon such parcel; said lease expired on November 30, 2022; and Kersat Landscaping, Inc. has requested an additional one-year extension of its lease; and

WHEREAS, a form of lease has been drafted and approved and, upon due deliberation thereupon, the Town Board of the Town of Lansing has hereby

RESOLVED that the 1-year lease to Kersat Landscaping, Inc. be and hereby is approved in substantially the form as presented and, subject to negotiation and approval of the final form thereof by the Town Supervisor, undertaken upon the advice and consent of the Town Attorney, and as so amended in their negotiated final form, the Town Supervisor be and hereby is authorized to execute the same by, for, on behalf of, and in the name of the Town of Lansing; and it is further

RESOLVED, that this Resolution be and hereby is subject to permissive referendum as required by Town Law § 64 and Town Law Article 7, and the Town Clerk is directed to publish a compliant notice of permissive referendum within 10 days of the adoption hereof.

The question of the adoption of such proposed Resolution was duly motioned by Councilperson Andra Benson, duly seconded by Councilperson Ruth Groff, and put to a roll call vote with the following results:

Councilperson Andra Benson – Aye	Councilperson Ruth Groff – Aye
Councilperson Bronwyn Losey – Aye	Councilperson Joseph Wetmore – Aye
Supervisor Edward LaVigne – Aye	

Accordingly, the foregoing Resolution was approved, carried, and duly adopted on December 21, 2022.

RESOLUTION AFFIRMING CHARGING DUTIES TO THE AGRICULTURE AND FARMLAND PROTECTION ADVISORY COMMITTEE, AND APPOINTING MEMBERS TO SUCH COMMITTEE

RESOLUTION 22-147

RESOLUTION AFFIRMING CHARGING DUTIES TO THE AGRICULTURE AND FARMLAND PROTECTION ADVISORY COMMITTEE, AND APPOINTING MEMBERS TO SUCH COMMITTEE

The following Resolution was duly presented for consideration by the Town Board:

WHEREAS, the Town of Lansing Agriculture and Farmland Protection Plan was adopted via Resolution 15-101, on September 16, 2015, whereupon it was incorporated into the Town's comprehensive plan, and such plan calls for a permanent committee to follow-up on the goals, updates, and other agricultural plans set forth therein; and

WHEREAS, the Agriculture and Farmland Protection Committee (the "Committee") was initially created to develop a farmland protection plan pursuant to grant money awarded by NYSDAM and such committee had an informal existence until Resolution 17-46, adopted January 18, 2017; and

WHEREAS, the Agriculture and Farmland Protection Advisory Committee is officially re-formed and will have 11 members (one of which is the Chairperson, and one of which is the Vice Chair), appointed for coincident 3-year terms; and

WHEREAS, the Town Board of the Town of Lansing has hereby RESOLVED as follows:

1. The Town hereby formally reaffirms the Agriculture and Farmland Protection Advisory Committee the "Committee"), as a perpetual, standing, citizens' advisory

committee comprised of one Chairperson, one Vice Chair, and 9 other members, each and all as appointed by the Town Board (including vacancies), with each position being at the will of the Town Board. Membership upon the Committee is by appointment by the Town Board for 3-year terms running concurrently and commencing January 1, 2023, ending December 31, 2025. Any vacancy shall be filled for the remainder of the term by appointment by the Town Board. At least 4 members of the Committee shall be owners or substantially involved in the operation of a commercial farming enterprise located in the Town of Lansing that engages in the production, preparation, or marketing of fruits, vegetables, field crops, nursery stock, flowers, livestock or livestock products, including commercial horse boarding and breeding operations, Christmas tree farming, timber processing, the production of compost, mulch, or other biomass crops, woodland farm products, beekeeping or honey production. Members of the Committee may be removed at any time, with or without cause and for any or no reason, by resolution of the Town Board. Members of the Committee may resign or withdraw at any time, with or without cause, and for any or no reason, and an oral or written resignation shall be irrevocable once communicated to the Chairperson of the Committee, the Town Clerk, or the Town Supervisor.

2. The following persons be and hereby are appointed to the Committee for three-year terms expiring on December 31, 2025:

Connie Wilcox, Chairperson
 John Fleming, Vice Chairperson
 Adam Buck
 Todd Eldred
 James Hatfield
 Christine Hass
 Jeannine Kirby
 Peter Larson III
 Larry Moore
 Steve Nedrow
 Ken Patchen

The Chairperson of the Committee shall be appointed from time- to-time by the Town Board. In the absence of the Chairperson, the Vice shall conduct meetings and other actions by and for the Committee.

3. The Committee shall pursue agricultural and farmland promotion and protection goals as outlined in NYS Agriculture and Markets Law Article 25-AAA, in the General Municipal and Town Laws, and as more specifically defined and proposed in the 2015 Town of Lansing Agriculture and Farmland Protection Plan, as adopted in September, 2016. The Committee shall thus and also pursue the following purposes, goals, reviews, operations, recommendations, etc.:

- a. To advise the Town of Lansing regarding agricultural policy in the Town; to provide educational resources for sharing information among farmers and agriculturally-based businesses; and to educate Town residents and officials about farming and farmland issues.
- b. To provide regular input, comment, and analyses upon zoning, site planning, taxation, and other regulatory and mapping issues pertaining to agriculture, agricultural sales, and the development, transportation and marketing of agricultural and woodland goods and products in commerce in and through the Town; to serve as a clearinghouse for relations between farm operations and the Town Board, Planning Board, Zoning Board of Appeals, Planning Department, Code Enforcement Officers, and other officers and agencies of Town Government, including to provide a forum for concerns about Town policy, Town operations, or other matters relating to farming in the Town, including the making of referrals upon farm related subjects that may result in policy reviews, changes, or recommendations; to develop, promote, and encourage appropriate conservation strategies, best-practices, and sustainable agricultural practices and activities; and to review and advise upon private and public development and redevelopment projects, including the environmental reviews thereof, whenever requested by the Town Board or other agencies engaged in such reviews, with a

specific focus and eye towards advising concerning the impact or potential future impacts upon agriculture, agricultural enterprises, and future agricultural opportunities and developmental plans within the Town of Lansing and surrounding areas and regions.

- c. To provide input for annual additions to the County Agricultural Districts and input upon the eight-year review of County Agricultural Districts; and to encourage and assist applications to farmland preservation programs and, when such applications are submitted, provide input into the review thereof.
- d. To examine and monitor trends in agriculture and local farming activity; to determine obstacles and fiscal issues and obstacles facing agricultural enterprises; to identify pressures upon agricultural lands and soils; to recommend reasonable and desirable plans and solutions to the Town to overcome or assist with the mitigation of such obstacles so as to preserve such lands and agricultural enterprises; to identify and promote direct marketing and commodity marketing opportunities for local farmers, expand value-added agricultural operations in the Town, and identify and promote methods whereby existing farmers can be encouraged to continue in active agricultural operation; and to assist in the connection between those interested in agricultural businesses and production and the location of available opportunities and lands within the Town of Lansing to fulfill such goals.
- e. To review, suggest updates to, and take the lead in developing recommendations relating to the Town's Agricultural and Farmland Protection Plan; to recommend reasonable and desirable changes to this listing of responsibilities; to undertake other appropriate tasks requested by the Town Board; and to examine any other matters reasonably and directly related to the above tasks and goals.

4. The Committee shall meet at least twice annually at such times and locations as shall be set by the Chairperson. The Committee may meet more often or at regularly scheduled times and intervals as the Committee may decide. The Committee shall also hold at least one meeting a year to which the general public and members of the local farming community are invited to attend as guests.

5. The Committee shall be a citizens' advisory committee and not a capital or other planning committee. The Committee shall keep required accurate records of its meetings and actions and file required annual reports with the Town Board on or before the Town's organizational meeting, yearly.

6. The Town Board, Planning Board, ZBA, and town staff and employees shall reasonably cooperate to provide data, information, and support to the Committee to assist it in the pursuit of the goals and purposes herein described. The Committee may request technical assistance and specialized advice from any resource it may deem appropriate, including but not limited to other local residents, the Tompkins County Departments of Planning or Assessment, the Tompkins County Soil and Water Conservation Counsel, the Tompkins County Agriculture and Farmland Protection Board, the Finger Lakes Land Trust, the American Farmland Trust, the Land Trust Alliance, the New York Agricultural Land Trust, the New York Planning Federation, the Cayuga Lake Watershed Intermunicipal Organization, and the NYS Department of Agriculture and Markets.

7. The Town Board may adopt other rules of procedures for the Committee which, once adopted, shall be controlling. In the absence of the same the Committee may itself adopt such operational rules and procedures as it deems prudent for its operations. However, in limitation thereof and as a citizens' advisory committee, the Committee may not authorize any expenditure of Town funds or enter into any contract arrangements for payment of services. Funds necessary for proper committee operation or technical assistance may be requested by the Committee from the Town Board and, in accordance with customary procedures, the Town Board may authorize such funds, approve the expenditure thereof, and execute contracts in support of approved expenditures. The Town Board may also, consistent with budgetary requirements and rules, provide budgetary funding for the Committee's use for paper, mailing, and like and related miscellaneous expenses relating to the work of the Committee.

The question of adoption of such proposed Resolution was duly motioned by Councilperson Joseph Wetmore, duly seconded by Councilperson Andra Benson, and put to a roll call vote with the following results:

Councilperson Andra Benson – Aye	Councilperson Ruth Groff – Aye
Councilperson Bronwyn Losey – Aye	Councilperson Joseph Wetmore – Aye
Supervisor Edward LaVigne – Aye	

Accordingly, the foregoing Resolution was approved, carried, and duly adopted on December 21, 2022.

RESOLUTION AMENDING RESOLUTION # 19-160, REGARDING MEMBERSHIP IN, AND PURPOSE OF THE TOWN OF LANSING PARKS, RECREATION, AND TRAILS COMMITTEE

ABOVE PROPOSED RESOLUTION WAS TABLED

Decision to have resolution in January to change name to working group.

RESOLUTION APPOINTING MEMBERS TO THE TOWN OF LANSING PARKS, RECREATION, AND TRAILS COMMITTEE

ABOVE PROPOSED RESOLUTION WAS TABLED

RESOLUTION RENAMING THE BROADBAND COMMITTEE AND REAPPOINTING MEMBERS

ABOVE PROPOSED RESOLUTION WAS TABLED

RESOLUTION REAPPOINTING MEMBERS AND APPOINTING NEW MEMBERS TO THE TOWN OF LANSING CONSERVATION ADVISORY COUNCIL

RESOLUTION 22-148

RESOLUTION REAPPOINTING MEMBERS AND APPOINTING NEW MEMBERS TO THE TOWN OF LANSING CONSERVATION ADVISORY COUNCIL

The following Resolution was duly presented for consideration by the Town Board:

WHEREAS, in November of 2017, and as is set forth in the updated 2018 Comprehensive Plan, the Town approved creating a Conservation Advisory Council to perform certain functions for the Town and to act in an advisory capacity under General Municipal Law § 239-x; and

WHEREAS, on January 16, 2019, the Town Board of the Town of Lansing adopted Resolution 19-49 creating the Conservation Advisory Council (hereinafter termed “Council” or “CAC”) under authority granted to the Town by General Municipal Law Section 239-x; and

WHEREAS, on December 15, 2021, the Town Board of the Town of Lansing adopted Resolution 21-167 expanding the CAC membership to a maximum of nine (9) members under authority granted to the Town by General Municipal Law Section 239-x; and

WHEREAS, on December 1, 2022, as per the Town of Lansing Appointed Board Application Process, the CAC unanimously passed a Motion recommending that two members whose terms are expiring continue to serve on the CAC; and

WHEREAS, upon due consideration and deliberation by the Town of Lansing Town Board, the following candidates, in the judgment of the Town Board, are qualified to serve on the CAC and now therefore be it

RESOLVED as follows:

1. Adam Buck is hereby appointed as a Member to the Town of Lansing Conservation Advisory Council effective January 1, 2023 through December 31, 2024.
2. Gabrielle Desnoes is hereby appointed as a Member to the Town of Lansing Conservation Advisory Council effective January 1, 2023 through December 31, 2024.
3. Robyn Bailey is reappointed to the Town of Lansing Conservation Advisory Council with a term to expire December 31, 2024.
4. Karen Edelstein is reappointed to the Town of Lansing Conservation Advisory Council with a term to expire December 31, 2024; and it is further

RESOLVED, Members Carrie Koplinka-Loehr and Edward Dubovi will serve as Co-Chairs effective January 1, 2023 through December 31, 2023.

The question of the adoption of such proposed Resolution was duly motioned by Councilperson Bronwyn Losey, duly seconded by Councilperson Andra Benson, and put to a roll call vote with the following results:

Councilperson Andra Benson – Aye	Councilperson Ruth Groff – Aye
Councilperson Bronwyn Losey – Aye	Councilperson Joseph Wetmore – Recused
Supervisor Edward LaVigne – Aye	

Accordingly, the foregoing Resolution was approved, carried, and duly adopted on December 21, 2022.

RESOLUTION REAPPOINTING NORMAN ‘LIN’ DAVIDSON AS A TOWN OF LANSING PLANNING BOARD MEMBER FOR A SEVEN (7) YEAR TERM AND REAPPOINTING ERIN WORSELL AS ALTERNATE MEMBER AND APPOINTING CHRISTINE HASS AS ALTERNATE MEMBER

ABOVE PROPOSED RESOLUTION WAS TABLED

Town Board discussed interviewing applicants for Planning Board (PB) and Zoning Board of Appeals (ZBA).

Town Counsel Guy Krogh stated the Planning Board (PB) and Zoning Board of Appeals (ZBA) terms will carry forward for a reasonable period of time until successors are elected and qualified. If it carries over into the new term, successors are appointed to fulfill the remainder of the term (not new seven (7) or five (5) year terms).

Councilperson Joseph Wetmore will arrange interviews for a Town Board special meeting in February, during daytime normal business hours.

Supervisor Ed LaVigne stated he is not in favor of interviewing applicants because they have already been interviewed by the Boards, but he will do it.

Town Clerk Debbie Munson stated the Town is not following policy Motion M20-05 adopted March 18, 2020, regarding PB, ZBA and CAC applicants. New York State Comptroller’s office looks at policies and procedures when they do audits. Supervisor Ed LaVigne recommended fixing the policy first before doing interviews.

Town Counsel Guy Krogh stated the current procedure / policy could be amended or rescinded by resolution.

Town Board decision – In January, the Code Revision Committee (CRC) will look at the applicant procedure for PB, ZBA and CAC.

RESOLUTION APPOINTING SUSAN TABRIZI TO THE TOWN OF LANSING ZONING BOARD OF APPEALS FOR A FIVE (5) YEAR TERM

ABOVE PROPOSED RESOLUTION WAS TABLED

RESOLUTION ACCEPTING CARRIE J. RANDALL’S RESIGNATION LETTER AS THE TOWN OF LANSING DIRECTOR OF PLANNING AND AUTHORIZING JOHN ZEPKO TO SERVE AS THE DIRECTOR OF PLANNING (TEMP UNDER 90 DAYS)

RESOLUTION 22-149

RESOLUTION ACCEPTING CARRIE J. RANDALL’S RESIGNATION LETTER AS THE TOWN OF LANSING DIRECTOR OF PLANNING AND AUTHORIZING JOHN ZEPKO TO SERVE AS THE DIRECTOR OF PLANNING (TEMP UNDER 90 DAYS)

The following Resolution was duly presented for consideration by the Town Board:

WHEREAS, the Lansing Town Clerk has received a resignation letter from Carrie J. Randall, as of January 13, 2023, as the Town of Lansing Director of Planning, which leaves a vacancy in the Planning & Code Department; and

WHEREAS, the Town of Lansing Supervisor has recommended that John Zepko, Planner, be appointed as Director of Planning (Temp under 90 days); and

WHEREAS, acceptable and qualified candidates will be located, and is therefore proposed to be hired to fulfill such job requirements; and

WHEREAS, upon due consideration and deliberation by the Town of Lansing Town Board, now therefore be it RESOLVED as follows:

1. Carrie J. Randall’s resignation from the Town of Lansing as of January 13, 2023 is accepted.
2. John Zepko will serve as Director of Planning (Temp under 90 days) in the Planning & Code Department, at the same rate of pay as the existing Director of Planning, subject to all Town perquisites and benefits as are available to such position.
3. The Town Personnel Officer be and hereby is authorized to make such changes to the Towns’ employment and civil service rosters and file required Civil Service forms to effect such changes and these Resolutions, including by the filing of form MSD 428, if required.

The question of the adoption of such proposed Resolution was duly motioned by Councilperson Andra Benson, duly seconded by Councilperson Ruth Groff, and put to a roll call vote with the following results:

Councilperson Andra Benson – Aye	Councilperson Ruth Groff – Aye
Councilperson Bronwyn Losey – Aye	Councilperson Joseph Wetmore – Aye
Supervisor Edward LaVigne – Aye	

Accordingly, the foregoing Resolution was approved, carried and duly adopted on December 21, 2022.

BOARD MEMBER REPORTS

Andra Benson – reported the following:

Lansing Library – written report above

Lansing Youth Services – written report above

Ruth Groff – reported the following:

ITCTC Joint Meeting

- Appointed officers
- \$500 million available to reduce carbon emissions
 - Some areas of the Town qualify
- “Complete streets” for County
 - Keep in mind when planning street projects
 - Bicycles, pedestrians, motor vehicles

Municipal Town Historians Meeting

- Fannie Welch attended also

Bronwyn Losey – committee meetings were cancelled

Joseph Wetmore

Submitted the following report to the Town Board.

**Joseph Wetmore
Town Board Member Report
December 2022**

Planning Board

Monday, November 28·6:30 – 8:30pm

Minor Subdivision – 87 Armstrong Rd reviewed proposal to subdivide a ~9.92 acre lot (TPN 38.-1-14.1), in the R1 and R3 Zones, into two lots: Parcel B – 4.52 acres; Parcel C – 5.2acres, and a lot line adjustment, Parcel A of .21 acres

Sketch Plan Major Subdivision – Phase I East Shore Circle. Reviewed proposal to subdivide a ~23 acre lot (TPN 37.1-7-12.2), in the R2 Zone, into 6 lots.

Site Plan – Dandy Mini Mart – Convenience (Mini) Mart. Reviewed SEQRA--Full Environmental Assessment Form Part II and Part III

Tompkins County Council of Governments (TCCOG)

Thursday, December 1·3:00 – 5:00pm

Report from County Administration. Reviewed new COVID updates.

1. Presentation: The County Highway Superintendent gave an overview of the County Highway Department's collaborative work across municipal boundaries.
2. Report/Discussion: Building Code Administration Study Status Update (ID #11265)
3. The County is not going to have local advisory board to hear complaints of property tax assessments for 2023. The County is looking to streamline the process for 2024.
4. Subcommittee, Liaison, and Other Reports
 - a. Broadband. Tompkins County Broadband Survey is continuing until the end of December. Lansing currently has 69 responses out of 5,182 households.
 - b. Emergency Planning and Preparedness. The County has funded an emergency Planner Position.
 - c. Transportation. TCAT is having budgetary and staffing issues.
5. TCCOG is going to change the dates of its meetings. The first meeting of the year will be in January and every other month after that.

**Planning Board
Monday, December 12-6:30 – 9:30pm**

Executive Session—to consider recommendation of appointment / reappointment of members to Planning Board. The Planning Board interviewed candidates. The Chair of the Planning Board told two Town Board members, including the Town Board liaison to the Planning Board, that we would be excluded from listening to the interviews.

**Lansing Agricultural & Farmland Protection Committee
Thursday, December 15-8:00 – 9:30am**

Reviewed draft Agriculture (AG) and Rural Agricultural (RA) Zoning Districts. A long discussion which focused on property owners being able to decide what the zoning is on their property. Recommended that the RA zone include all properties that adjoin Ridge Road.

**Planning Board
Monday, December 19-6:30 – 7:30pm**

Dandy Mini Mart–Convenience (Mini) Mart. The Board redeclared itself lead agency given that the ZBA is now an involved agency (Dandy Mini Mart is asking for a sign variance).

Minor Subdivision: 87 Armstrong Rd, Tax Parcel Number 38.-1-14.1. The Board approved the application to subdivide a ~9.92 acre lot (TPN 38.-1-14.1), in the R1 and R3 Zones, into two lots.

Site Plan modification, Village Solar Phase VII. The Board approved the proposal to modify the conditions of site plan approval to remove a requirement part of the project which is now a separate property and has a different owner.

Edward LaVigne – no report

MOTION TO ADJOURN MEETING

Councilperson Andra Benson moved to **ADJOURN THE MEETING AT 9:36 PM.**

Councilperson Joseph Wetmore seconded the motion.

All in Favor – 5 Opposed – 0

Minutes taken and executed by the Town Clerk.

Respectfully submitted,

Deborah K. Munson, RMC
Town Clerk