

**REGULAR TOWN BOARD MEETING**  
**January 18, 2023**

A Regular Meeting of the Lansing Town Board was held at the Town Hall Board Room, 29 Auburn Road, Lansing, NY, and streamed live on YouTube on the above date at 6:32 p.m. The meeting was called to order by Edward LaVigne, Supervisor, and opened with the Pledge of Allegiance to the flag. Roll call by Deborah K. Munson, Town Clerk, showed the following to be

**PRESENT:**

Andra Benson, Councilperson                      Ruth Groff, Councilperson  
Bronwyn Losey, Councilperson                  Joseph Wetmore, Councilperson  
Edward LaVigne, Supervisor

**ABSENT:** No one absent

**ALSO PRESENT:** Mike Moseley, Highway Superintendent, John Zepko, Director of Planning (temp under 90 days), Mary Ellen Albrecht, Bookkeeper, Guy Krogh, Town Counsel, Gary Bush, SPEC Consulting, Dianna Smith, Alina Kim, John Howell, Lin Davidson, Arnold Dates, Steve Nedrow, Rick Page, Dorothy Lovelace, John Hughes, Zackary Moon, Travis Brooks, Dennis Griffin, Charles Guard, Sharon Gombas, Katie Everhart, Christine Hass, Jeannine Kirby, Marianne Stebbins, and a few other attendees

**MOTION TO OPEN THE PUBLIC HEARING ON PROPOSED LOCAL LAW #1 OF 2023 – A LOCAL LAW TO AMEND THE CODE OF THE TOWN OF LANSING CHAPTER 240: TAXATION, TO INCREASE CERTAIN SENIOR AND DISABLED CITIZENS’ TAX EXEMPTIONS PER NYS REAL PROPERTY TAX LAW § 467 AND 459-c**

Councilperson Andra Benson, moved to **OPEN THE PUBLIC HEARING ON PROPOSED LOCAL LAW #1 of 2023 - A LOCAL LAW OF THE TOWN OF LANSING TO AMEND THE CODE OF THE TOWN OF LANSING CHAPTER 240: TAXATION, TO INCREASE CERTAIN SENIOR AND DISABLED CITIZEN TAX EXEMPTIONS PER NYS REAL PROPERTY TAX LAW § 467 AND 459-c** at 6:34 pm.

Councilperson Joseph Wetmore seconded the motion.  
All in Favor – 5                                      Opposed – 0

No one addressed the Town Board.

**MOTION TO CLOSE THE PUBLIC HEARING**

All persons desiring to be heard, having been heard, Councilperson Joseph Wetmore, moved to **CLOSE THE PUBLIC HEARING ON PROPOSED LOCAL LAW #1 OF 2023** at 6:35 pm.

Councilperson Ruth Groff seconded the motion.  
All in Favor – 5                                      Opposed – 0

**RESOLUTION ADOPTING LOCAL LAW #1 OF 2023 TO AMEND AND UPDATE TOWN CODE CHAPTER 240, TAXATION**

**RESOLUTION 23-01**

**RESOLUTION ADOPTING LOCAL LAW #1 OF 2023 TO AMEND AND UPDATE TOWN CODE CHAPTER 240, TAXATION**

The following Resolution was duly presented for consideration by the Town Board:

WHEREAS, NYS has amended and increased certain real property tax exemptions for senior citizens and low-income households, and the town’s code is therefore to be amended to match the rates set forth by NYS in Real Property Tax Law §§ 467 and 459-c; and

WHEREAS, this action is a Type II SEQRA Action such that no environmental review is mandated or required; and

WHEREAS, a public hearing was duly noticed and duly held at the Lansing Town Hall on the 18<sup>th</sup> day of January, 2023, whereat all persons interested in the subject matter of this local law were duly heard and, upon deliberation thereupon, the Town Board of the Town of Lansing has hereby resolved as follows:

1. Local Law Number 1 of 2023 be and hereby is approved and adopted in the form as presented to this meeting, and in such form “be it so enacted.”
2. In accord with the Municipal Home Rule Law the final adopted version of this local law shall be filed with the Town Clerk and the New York Secretary as required by the Municipal Home Rule Law.
3. This local law shall be forwarded to the municipal code service the Town has contracted with for immediate inclusion in the Town Code.

The question of the adoption of such proposed Resolution was duly motioned by Councilperson Joseph Wetmore, duly seconded by Councilperson Ruth Groff, and put to a roll call vote with the following results:

Councilperson Andra Benson – Aye	Councilperson Ruth Groff – Aye
Councilperson Bronwyn Losey – Aye	Councilperson Joseph Wetmore – Aye
Supervisor Edward LaVigne – Aye	

Accordingly, the foregoing Resolution was approved, carried, and duly adopted on January 18, 2023.

**LOCAL LAW NUMBER #1 OF 2023**

**A LOCAL LAW OF THE TOWN OF LANSING TO AMEND THE CODE OF THE TOWN OF LANSING CHAPTER 240: TAXATION, TO INCREASE CERTAIN SENIOR AND DISABLED CITIZEN TAX EXEMPTIONS PER NYS REAL PROPERTY TAX LAW § 467 AND 459-c**

This Local Law hereby amends § 240-3(A) of the Town Code to increase the real property tax exemptions levels to the amounts allowed under the New York State Real Property Tax Law. Accordingly, the Town Board of The Town of Lansing, New York, pursuant to Resolution dated January 18, 2023, does hereby adopt and pass this Local Law Number #1 of 2023, and therefore, be it so enacted as follows:

**SECTION 1 - AUTHORITY & PURPOSE:** This Local Law is adopted pursuant to the powers granted by NYS Real Property Tax Law, including §§ 467 and 459-c therein, as well as Municipal Home Rule Law § 10, which authorize the Town of Lansing to adopt zoning provisions and local laws that advance and protect the health, safety and welfare of the community. The purpose of this Local Law is to reduce the real property tax burdens imposed under state tax laws upon the most vulnerable citizens and have town exemptions match the state exemption levels.

**SECTION 2 - AMENDMENTS TO TOWN OF LANSING CODE:** Section 240-3(A) of the Town Code of the Town of Lansing is amended to remove and replace the existing exemption charts and instead substitute the following updated exemptions:

Annual or Combined Annual Income of Owners	Percentage Assessed Valuation Exempt
Up to \$35,000.00	50%
\$35,000.00 to \$36,000.00	45%
\$36,000.01 to \$37,000.00	40%
\$37,000.01 to \$38,000.00	35%
\$38,000.01 to \$38,900.00	30%
\$38,900.01 to \$39,800.00	25%
\$39,800.01 to \$40,700.00	20%
\$40,700.01 to \$41,600.00	15%
\$41,600.01 to \$42,500.00	10%
\$42,500.01 to \$43,400.00	5%

**SECTION 3 - CODIFICATION:** These amendments and regulations shall be incorporated into the Town Code, and the incorporator may designate such new section and numerical headings, or other indexed references, as make for a coherent Town Code, sequentially numbered or marked. Nothing in this local law is intended to disrupt or affect the existing Town Code, except to the extent any existing code provision is herein expressly superseded or repealed. All other provisions of the Town Code are hereby reaffirmed and continued in force and effect, and the codification of these amendments shall follow the proceed for amending the code as set forth in the code or the Town’s local laws, including but not limited to Local Law #2 of 2020.

**SECTION 4 - SEVERABILITY:** The invalidity or unenforceability of any section, subsection, paragraph, sentence, clause, provision, or phrase of the aforementioned sections as declared by the valid judgment of any court of competent jurisdiction to be unconstitutional must not affect the validity or enforceability of any other section, subsection, paragraph, sentence, clause, provision, or phrase, which must remain in full force and effect.

**SECTION 5 - EFFECTIVE DATE:** This Local Law shall take effect immediately.

**MOTION TO OPEN THE PUBLIC HEARING ON PROPOSED LOCAL LAW #2 OF 2023 – A LOCAL LAW OF THE TOWN OF LANSING TO AMEND CERTAIN SECTIONS OF THE CODE OF THE TOWN OF LANSING CHAPTER 270: ZONING**

Councilperson Andra Benson, moved to **OPEN THE PUBLIC HEARING ON PROPOSED LOCAL LAW#2 OF 2023 – A LOCAL LAW OF THE TOWN OF LANSING TO AMEND CERTAIN SECTIONS OF THE CODE OF THE TOWN OF LANSING CHAPTER 270: ZONING** at 6:37 pm.

Councilperson Joseph Wetmore seconded the motion.

All in Favor – 5

Opposed – 0

Four (4) residents spoke at the public hearing and stated the following:

- In favor of the local law
  - Owns 70 acres of farmland
  - Recently saw new map
    - Map has their land in RA District
      - Wants their land in AG District
- Ag committee recommendations not being followed
  - Map should reflect Ag Committee and landowners wishes

- 2015 vision was on eastern boundary parcels fronting on Route 34B
- No one saw that particular map – where did it come from
- Map did not follow recommendations
- Wants to be in RA District
  - More opportunity on main road
- Planning typically has same usage on both sides of road
- Should follow Planning Board, Agricultural Committee, and Farm Bureau recommendations
  
- Opposed to local law
  - Landowners should be able to do what they want with their property
  - No change is needed – leave it the way it is

**MOTION TO CLOSE THE PUBLIC HEARING**

All persons desiring to be heard, having been heard, Councilperson Joseph Wetmore, moved to **CLOSE THE PUBLIC HEARING ON PROPOSED LOCAL LAW #2 OF 2023** at 6:49 pm.

Councilperson Ruth Groff seconded the motion.

All in Favor – 5

Opposed – 0

**RESOLUTION MAKING A NEGATIVE DETERMINATION OF ENVIRONMENTAL SIGNIFICANCE UNDER THE STATE ENVIRONMENTAL QUALITY REVIEW ACT AND ADOPTING LOCAL LAW #2 OF 2023 OF THE TOWN OF LANSING TO AMEND THE CODE OF THE TOWN OF LANSING CHAPTER 270: ZONING**

Town Counsel Guy Krogh reviewed Full Environmental Assessment Form (FEAF) Part 2.

Resolution Discussion

A few residents stated:

- Agricultural Committee did not know this local law was going to be voted on at this meeting
- Too soon to vote on this
- There are questions that have not been answered
- Agricultural Committee meeting tomorrow morning

Town Board has recommendations from:

- Agricultural Committee
- Farm Bureau
- Planning Board

**A SHORT BREAK WAS TAKEN AT 7:05 PM**

Information and comments were given to residents at meeting and emailed to Agricultural Committee.

**ABOVE PROPOSED RESOLUTION WAS TABLED**

**EAST SHORE WATER MAIN EXTENSION – GARY BUSH OF SPEC CONSULTING**

Gary stated:

- Five (5) properties on East Shore Drive would like the existing water line to be extended about 1700 feet to the south
- Their engineers and contractors will do the design and installation
- Five (5) property owners will pay for this project

Supervisor Ed LaVigne stated the Town will have oversight on the design.

Town Board agreed to refer this to Water and Sewer Advisory Board for review.

**PRIVILEGE OF THE FLOOR – GUIDELINES**

Available on Town of Lansing website and as a handout.

The public shall be allowed to speak only during the Public Comment / Privilege of the Floor period of the meeting, or during public hearings, or when they have reserved and been granted time upon the agenda.

Speakers must be recognized by the presiding officer (or his or her designee) and step to the front of the room.

Speakers must give their name and state whether they are speaking as a resident, a member of the public, or for any other person or organization.

Speakers must limit their remarks to 3 minutes, and comments unrelated to the subject matter of the public hearing are not allowed.

Speakers may not yield any remaining time they may have to another speaker.

With the permission of the presiding officer a Board or committee member may interrupt a speaker for the purpose of clarification or information (and not for any other reason or to debate or disagree). Such time shall not be counted against the speaker's 3-minute limit.

All remarks shall be addressed to the Board or committee as a body and not to any member thereof, nor to any member of the public whether present at such public hearing or not.

Speakers shall observe the commonly accepted rules of courtesy, decorum, dignity and good taste.

Interested parties or their representatives may address the Board by written communications. Written documents and evidence may be submitted as part of the record of the public hearing.

Persons who exceed 3 minutes, violate rules of courtesy, decorum, dignity or good taste, or deliberately or by their behavior interfere with other person's right to comment or participate in the public hearing, or who deliberately or by their behavior interfere with governmental administration will be cut off, removed, or have non-recognized comments removed from the record, or any combination of the above. Before a comments or statements will be excised from the record, the speaker will be verbally warned that they are in violation of the rules for this public hearing.

**PRIVILEGE OF THE FLOOR – COMMENTS**

One resident stated:

- Radon and mold (at toxic level) in their home
  - Six (6) year old child living with this their whole life
- Speaking for the following reasons:
  - Community awareness concerning radon
    - Free tests and safety inspections are available
  - Town of Lansing improve radon and modular home inspection procedures
  - Like information on how radon and mold could have happened to their home
    - Information on modular plumbing inspections

Resident gave radon information to Supervisor Ed LaVigne

A resident spoke in support of above resident:

- Is there a limit on the number of years a company must be responsible for problems?

Supervisor Ed LaVigne stated if there are New York State health concerns, contact New York State Senators and Assembly people.

**LANSING COMMUNITY LIBRARY REPORT – CHRISTINE EISENHUT**

Submitted the following report to the Town Board and it was included in the meeting packet which was available on Town of Lansing website and as a handout.

**TOWN BOARD UPDATES  
FROM THE LANSING COMMUNITY LIBRARY  
January 2023**

1. From Memory to Memoir Writing Workshop will take place on Saturday, January 21<sup>st</sup> at 11:00 am. Please register with the library.
2. During January and February the library will be displaying the show “Photosynthesis” photographs by Lansing High School students.
3. Storytime is in-person on Thursdays at 10:30 am with Ms. Shelley. There are several winter themed events on the schedule for the coming months.
4. Take and Make crafts with winter themes are available. Supplies are limited.
5. Instructor John Burger hosts T’ai Chi classes at the Community Center on Fridays from 10:30-11:30 am.
6. Learn to play American Mah Jongg every Tuesday at 10:15 am.
7. Play American Mah Jongg every Wednesday from 1:00-3:00 pm.
8. The library continues to provide free delivery to Woodsedge.
9. The library has an Empire Pass and passes to the Museum of the Earth and the Cayuga Nature Center available for check out. Board games, puzzles, story time kits, and STEAM kits are also available.
10. The library is continuing to distribute free self-test COVID-19 kits, antibacterial wipes and N95 masks to Lansing households.
11. The LCL’s Wi-Fi is not password protected. The community is welcome to park in the lot to access the Internet.

**LANSING YOUTH SERVICES REPORT – RICK ALVORD**

Submitted the following report to the Town Board and it was included in the meeting packet which was available on Town of Lansing website and as a handout.

**Lansing Youth Services  
Town Board Report  
January 2023**

**Legos!** Participants in Legos closed out the year with the requested “drop test” day which included a lot of rebuilding of their drop vessels, many prizes and fun. After free building, students drew what they had made to document their creations before retiring the Legos for the time being. **16 youth served.**

Up next is Foodies and Fun, where participants will do food experiments and complete cooking challenges!

**Outdoor Adventure:** Outdoor Adventure participants got very lucky with the weather for the final few program days, with lots of sunshine and warmth it allowed for playing various woodland games such as camouflage and fire building. Youth also enjoyed



games of “real life among us”, which was organized, written, and led by our Youth Employee. **15 youth served.**

Students in the next round of outdoor Adventure are excited for snow and what possibilities and opportunities it will bring for creative programming.

**Art and Soul:** Art and Soul youth had a wonderful time making crafts for the Lansing Artisan Fair and then selling their art to members of the public who attended the two-day event. Participants also had the wonderful opportunity to shop for gifts for the Salvation Army’s Adopt a Family program, and this year, make the final delivery. Making the final delivery was a new experience this year and as they were able to see, first-hand, all of the other donated gifts and families represented, they were very inspired and awed by what an amazing operation they are a part of. **15 youth served.**

Coming up next is Mini Olympics, a program based entirely around friendly competition, “Minute to Win It” like challenges, and teambuilding.

**Fun and Field Games:** Participants in Fun and Field Games did a wonderful job adapting their games and equipment for indoor use as the fall sunset times minimized the time spent outside. With the shift to the Adaptive PE Room, there was room and an appropriate space to be able to try all of the outdoor games, indoors. Kan-jam worked well, utilizing opposite corners of the room, and the group spent a lot of time playing “Snakes in the Grass” and “Ghosts in the Graveyard”. **10 youth served.**

Coming up next is Dungeons and Dragons, a very popular role-playing game led by our youth employee.

**Youth Employment:** Youth Employees are starting the new year strong in their Lansing Public Library positions as well as assisting with Lansing Youth Services Programs and assisting teachers at the Lansing High School. We also have three teens that will assist with the Town Recreation Department’s Ice-Skating Program for January and February! **18 youth served.**

**TOMPKINS COUNTY LEGISLATOR REPORT – MIKE SIGLER**

No Report.

**HIGHWAY REPORT – MICHAEL MOSELEY**

Submitted the following report to the Town Board and it was included in the meeting packet which was available on Town of Lansing website and as a handout.

**HIGHWAY REPORT  
January 2023**

**Winter Maintenance**

- Crew worked on maintaining trucks and plows for winter snow and ice removal
- Maintained roads snow and ice events

**Spring and Summer Maintenance Preparation**

- Crew began maintenance work on spring/summer equipment

**Tree and Brush Maintenance**

- Tree and brush maintenance along roadside to aid line of sight
- Right of way tree maintenance

**Miscellaneous**

- No new updates from Stopen Engineering regarding Ludlowville Rd. (Crooked Hill)

- Construction of NYSEG monopole has begun on highway campus. Highway Department assisting as needed.

Supervisor Ed LaVigne stated about \$22,000 in expenses for 2022. Payroll is split between 2022 and 2023, so there is enough money to pay 2022 expenses.

### **PARKS AND RECREATION REPORT – PATRICK TYRRELL**

Submitted the following report to the Town Board and it was included in the meeting packet which was available on Town of Lansing website and as a handout.

#### **Parks & Recreation January 2023 Town Board Meeting**

### **RECREATION**

- Our skating program has been extremely successful.
- The Lansing Water Cats swim group has started back up, with a competition scheduled soon.
- Our youth wrestling program is also very successful with over 40 participants.
- Travel basketball has started with several games scheduled and played already.
- Gym Space has been limited and difficult to squeeze our programs in. We are fielding many questions as to where we are at with acquiring the Girls Residential Gym.
- The Ski Club is very popular this year with over 100 participants, hopefully we can provide busing next year.
- 2<sup>nd</sup> and 3<sup>rd</sup> grade basketball has started.
- We are offering a softball clinic on Sundays at the Field with Varsity Coach Pete Walker.
- We are already in the process of putting together our summer programming.

### **PARKS**

- We have been doing repairs on our boat launch. We will need concrete replacement next year.
- We are working on our new software, Campspot, for our camping and pavilion reservations to begin on January 23<sup>rd</sup>.
- Very few spots remain on our BBQ calendar for this summer.
- We have made several improvements on the Lansing Center Trail to steps and drainage.
- We have removed several old benches at Myers Park that were in disrepair (not donated benches).
- Myers Park has over 30 tables that need repairs, we've moved those up to our shop so we can replace the boards and hardware.
- The flower bed at Myers Park needed some block repair, that has been done along with planting of 150 bulbs for this spring.
- We'll be replacing the roof on the launch building later this month, weather permitting.
- The dock behind the launch building as well as the wall cap needs to be replaced, we hope to accomplish soon.

### **DIRECTOR OF PLANNING (TEMP) REPORT – JOHN ZEPKO**

John reported the following for 2022.

- Building Permits
  - 215 new
  - 69 renewed
  - 191 closed
  - 15 miscellaneous
- 5 site plan reviews
- 6 minor subdivisions



- 1 major subdivision – still reviewing
- Planning Board and Zoning Board of Appeals reviewing Dandy Mini Mart
- 40 out of 75 fire inspections completed – 81 due in 2023 (plus 35 from 2022)
- Employee in code enforcement training – work with code enforcement officer for hands-on training
- Back log of administrative work
  
- Will reduce window service hours starting January 30, 2023 – allow department staff to focus on their work. Try for set period of time and see how this works.
  - 7:30 – 12:30 walk up service hours and to make appointments
  - 12:30 – 4:00 appointments only

Town Counsel Guy Krogh stated John can change the department’s window service hours; a Town Board resolution is not necessary.

**TOWN CLERK REPORT – DEBBIE MUNSON**

Debbie thanked her Deputy Jessica Hall, for all the hard work she always does. She has worked many extra hours getting ready for this meeting and doing tax collection. Tax collection this year has been an extra challenge because some Town and County Tax Bills have relieved school tax on them (in error); the resident previously paid their school tax on time. This has created a lot of additional work for the Town Clerk’s Office.

**ENGINEER’S REPORT – DAVE HERRICK**

No Report.

**CONSENT AGENDA**

**a. RESOLUTION DECLARING TWO TORO MOWERS AND A KUBOTA RTV AS EXCESS PROPERTY AND AUTHORIZING DISPOSAL OR SALE**

**RESOLUTION 23-02**

**RESOLUTION DECLARING TWO TORO MOWERS AND A KUBOTA RTV AS EXCESS PROPERTY AND AUTHORIZING DISPOSAL OR SALE**

The following Resolution was duly presented for consideration by the Town Board:

WHEREAS, the Town’s budget has planned the retirement and replacement of two zero turn mowers and a Kubota RTV operated and used by the Town Parks & Recreation Department, and the same will be replaced; and

WHEREAS, the equipment named above are thus declared excess property and directed to be sold in a manner as produces fair value, whether at auction or private sale; and

WHEREAS, upon due deliberation being had thereupon, the Town Board of the Town of Lansing has hereby

RESOLVED, that the two (2) Toro zero turn mowers (SNs: 408863573 & 408863572) and one (1) Kubota RTV (SN: 31966) be and hereby are declared as excess property of the Town for which no current or future use is anticipated, including due to be replaced through scheduled equipment rotation cycles, and that the Parks & Recreation Department sell the same “as is,” document the sale thereof to verify fair value, and deliver the proceeds of sale thereof to the Town Budget Officer. The Parks & Recreation Supervisor, or his designee, be and each is hereby authorized to sign such bills of sale or other documents as are or may be necessary to give effect to this Resolution by and for the Town of Lansing.

**b. RESOLUTION SCHEDULING PUBLIC HEARING FOR ADOPTION OF A LOCAL LAW OF THE TOWN OF LANSING TO AMEND THE CODE OF THE TOWN OF LANSING CHAPTER 108: BUILDING CODES**

**RESOLUTION 23-03**

**RESOLUTION SCHEDULING PUBLIC HEARING FOR ADOPTION OF A LOCAL LAW OF THE TOWN OF LANSING TO AMEND THE CODE OF THE TOWN OF LANSING CHAPTER 108: BUILDING CODES**

The following Resolution was duly presented for consideration by the Town Board:

WHEREAS, the Town Board of the Town of Lansing is authorized to adopt provisions and local laws that advance and protect the health, safety and welfare of the community; and

WHEREAS, the Town Board of the Town of Lansing authorized and directed the Code Revision Committee to prepare Preliminary Draft Code Enforcement Local Law in accordance with the Code Revision Committee Preliminary Report dated November 3, 2022 via Motion 22-39 on November 16, 2022; and

WHEREAS, the Preliminary Draft (Final Draft as Working Product of the Code Revision Committee) Prepare Preliminary Draft Code Enforcement Local Law was unanimously recommended by the Code Revision Committee on January 5, 2023; and

WHEREAS, adoption of a Local Law of the Town of Lansing to Amend the Code of the Town Of Lansing Chapter 108: Building Codes is classified as a Type II Action under 6 NYCRR Part 617.5 (c)(17) (such that no further environmental review is required) and this matter also does not require a GML Section 239 review; and

WHEREAS, upon deliberation there upon, the Town Board of the Town of Lansing has hereby

RESOLVED, that a Public Hearing will be held at the Lansing Town Hall, 29 Auburn Road, Lansing, New York, being in the Town of Lansing, on the 15<sup>th</sup> day of February 2023, at 6:31 pm, to consider public input and comments upon such proposed Local Law, and to hear all persons interested in the subject thereof, and to take such action thereon as is required or permitted by law; and it is further

RESOLVED, that the Town Clerk of the Town of Lansing, Tompkins County, New York, is hereby authorized and directed to cause a Notice of Public Hearing to be published in the official newspaper of the Town of Lansing, and also to post a copy thereof on the Town signboard maintained by the Town Clerk, in accord with the law, and refer the Local Law to the Town Planning Board.

**c. RESOLUTION REAPPOINTING MEMBERS TO THE LANSING HOUSING AUTHORITY**

**RESOLUTION 23-04**

**RESOLUTION REAPPOINTING MEMBERS TO THE LANSING HOUSING AUTHORITY**

The following Resolution was duly presented for consideration by the Town Board:

WHEREAS, the Lansing Housing Authority (LHA) has three members terms that expired on December 31, 2022; and

WHEREAS, after a search for eligible and qualified candidates, David Stoyell, Charla Hayes and Rick Hayes, all current members of the LHA Board, are deemed duly qualified and have agreed to the reappointment; and

WHEREAS, upon due consideration and deliberation by the Town of Lansing Town Board, now therefore be it RESOLVED as follows:

1. David Stoyell is hereby reappointed to the Lansing Housing Authority for a 5-year term, with such term effective January 1, 2023 through December 31, 2027; and

- 2. Charla Hayes is hereby reappointed to the Lansing Housing Authority for a 5-year term, with such term effective January 1, 2023 through December 31, 2027; and
- 3. Rick Hayes is hereby reappointed to the Lansing Housing Authority for a 5-year term, with such term effective January 1, 2023 through December 31, 2027; and
- 4. The Town Clerk shall administer the oath of office for such reappointments.

**d. RESOLUTION APPROVING HIGHWAY DEPARTMENT PURCHASE OF EQUIPMENT IN ACCORD WITH CAPITAL REPLACEMENT PLANS**

**RESOLUTION 23-05**

**RESOLUTION APPROVING HIGHWAY DEPARTMENT PURCHASE OF EQUIPMENT IN ACCORD WITH CAPITAL REPLACEMENT PLANS**

The following Resolution was duly presented for consideration by the Town Board:

WHEREAS, the Town of Lansing has long had capital management and equipment plans for the Highway Department consisting of a balance of reserve funds and budgeted cash, and in 2023 certain capital needs of the Highway Department were discussed, including how to fund the purchase of the same in 2023 without incurring debt; and

WHEREAS, the Highway Department has now confirmed and identified its need for a new Cam Superline Tilt Trailer, and has utilized the Town of Lansing procurement policy for pricing such equipment; and

WHEREAS, the Town Board has fully reviewed such need and the options for the same, and the Highway Department now wishes to use funds from accounts SW8340.200 in the amount of \$2,011.66, SS18120.200 in the amount of \$2,011.66, and the remaining \$2,011.68 from ARPA and seeks verification from the Town Board that this budget line item is indeed to be used as cash to make such purchase; and

WHEREAS, upon and after due deliberation upon this matter, the Town Board of the Town of Lansing has determined as follows, and now be it therefore

RESOLVED, that the Town Board affirms that funds from SW8340.200, SS18120.200, and ARPA are intended to be used for equipment and vehicle purchases; and it is further

RESOLVED, that the Highway Superintendent or his designee be and hereby are authorized to effect the following purchase per the Town of Lansing procurement policy: one new 2023 Cam Superline Tilt Trailer from Northland Trailers for a total not to exceed \$6,035.00.

**CONSENT AGENDA RESOLUTIONS 23-02 – 23-05**

**RESOLUTION 23-06**

WHEREAS, upon due deliberation thereupon, the Town Board of the Town of Lansing has hereby

RESOLVED, that the Consent Agenda Resolutions **23-02 – 23-05**, are hereby approved as presented and amended, and

The question of the adoption of such proposed Consent Agenda Resolutions were duly motioned by Councilperson Joseph Wetmore, duly seconded by Councilperson Ruth Groff, and put to a roll call vote with the following results:

- |                                   |                                    |
|-----------------------------------|------------------------------------|
| Councilperson Andra Benson – Aye  | Councilperson Ruth Groff – Aye     |
| Councilperson Bronwyn Losey – Aye | Councilperson Joseph Wetmore – Aye |
| Supervisor Edward LaVigne – Aye   |                                    |

Accordingly, the foregoing Resolutions were approved, carried, and duly adopted on January 18, 2023.

**2023 TOWN BOARD ORGANIZATIONAL RESOLUTIONS**

The following Resolutions were duly presented for consideration by the Town Board:

**RESOLUTION 23-07**

**RESOLVED**, that the Supervisor is authorized and directed to have all Town financial records and Justice Court records and dockets audited in accord with law; and it is further

**RESOLVED**, that the Supervisor make a report thereof to the Town Board, file his findings and reports with the Town Clerk, and file an official certified report in accord with law, all as referenced or required by or under General Municipal Law § 30 and Town Law §§ 29 and 123; and it is further

**RESOLVED**, that the Supervisor be authorized and permitted, in lieu of preparing his financial report under Town Law Section 29(10), to submit to the Town Clerk, by March 31, 2023 a copy of the report to the State Comptroller required by Section 30 of the General Municipal Law.

**RESOLUTION 23-08**

**RESOLVED**, that the Municipal Crime Policy be obtained and underwritten by NYMIR and be approved as to the following amounts for the following public officers: (i) \$55,000.00 for Court Clerks; (ii) \$55,000.00 for the Town Bookkeeper and assistants, and part time tax collector, if any; and (iii) \$1,190,000.00 for the Lansing Receiver of Taxes and Deputy Receiver of Taxes.

**RESOLUTION 23-09**

**RESOLVED**, that the Supervisor appoints the Fire Chief and Company Captains of the Town as Superintendent of Fires, and Alternate Superintendent of Fires.

**RESOLUTION 23-10**

**RESOLVED**, that Harris Beach LLP be approved as Bond Counsel for the Town, and that they be consulted on an as needed basis.

**RESOLUTION 23-11**

**RESOLVED**, that the Tompkins Community Bank, HSBC, M&T Bank, JPMorgan Chase Bank, and Cayuga Lake National Bank be designated as the depositories for the Town of Lansing.

**RESOLUTION 23-12**

**RESOLUTION ACKNOWLEDGING APPOINTMENT OF  
ANDRA BENSON AS DEPUTY SUPERVISOR AND  
FIXING 2023 SALARY THEREFOR**

**WHEREAS**, a Deputy Supervisor is needed in case the Supervisor is ill or unable to act in his position exists, having been created in the past by the Town Board; and

**WHEREAS**, the position of Deputy Supervisor needs to be filled for the year 2023 and Supervisor Edward LaVigne has appointed Andra Benson as Deputy Supervisor, and Town Law § 42 requires the Town Board to fix the compensation therefor; and

**WHEREAS**, currently there is no salary incident to the appointment; and

**WHEREAS**, upon due deliberation thereupon, the Town Board of the Town of Lansing has hereby

**RESOLVED**, that Andra Benson is acknowledged as Deputy Supervisor to serve at the pleasure of the Town Supervisor, such being initially intended as an annual appointment, to act on behalf of the Supervisor if he is ill or unable to act in his position, and the sum of \$-0- be and hereby is approved as compensation incident to such office.

**RESOLVED**, that The Town Clerk shall administer the oath of office for such position.

### **RESOLUTION 23-13**

**RESOLVED**, that the Supervisor, and Councilperson Andra Benson, are authorized to sign checks drawn on all accounts except the Justice Accounts, Town Clerk's, and the Lansing Receiver of Taxes. The Town Clerk and Supervisor, be authorized to sign checks on the Town Clerk's checking account and the Lansing Receiver of Taxes checking account. The Town Justices, be authorized to sign checks on the Town Justice accounts at the Tompkins Community Bank; and it is further

**RESOLVED**, that the Town Clerk, Deputy Town Clerk and Supervisor, be authorized to sign checks on the Town Clerk's checking account and the Lansing Receiver of Taxes checking account at Cayuga Lake National Bank; and it is further

**RESOLVED**, that the Supervisor, Co-Budget Officer/Bookkeeper, and Information Aide in Supervisor's Office be authorized to make transfers on all Town accounts and wire transfers that are necessary throughout the year except the Lansing Receiver of Taxes checking account, the Town Clerk's checking account and the Town Justice accounts at the Tompkins Community Bank; and it is further

**RESOLVED**, that the Supervisor, Co-Budget Officer/Bookkeeper, and Information Aide in Supervisor's Office, are hereby authorized to use the services provided by the Tompkins Community Bank entitled "Treasury Management" on all Town accounts except the Town Clerk's checking account, Lansing Receiver of Taxes checking account and Town Justice accounts; and it is further

**RESOLVED**, that the Town Clerk, Deputy Town Clerk and Information Aide in the Clerk's Office, are hereby authorized to use the services provided by the Tompkins Community Bank entitled "Treasury Management" on the Town Clerk's checking account, Lansing Receiver of Taxes checking account, and the Lansing Water and Sewer District account; and it is further

**RESOLVED**, that the Town Clerk, Deputy Town Clerk and Information Aide in the Clerk's Office, are hereby authorized to use internet banking services provided by Cayuga Lake National Bank on the Town Clerk's checking account and Lansing Receiver of Taxes checking account; and it is further

**RESOLVED**, that the Town Clerk and Deputy Town Clerk are authorized to make inquiries on the Lansing Water and Sewer District accounts and the Court Clerks are authorized to make inquiries on the Town Justice accounts.

### **RESOLUTION 23-14**

**RESOLVED**, that the Robert's Rules of Order (for deliberative assemblies, 11<sup>th</sup> Edition) are followed, however: (i) voting be in alphabetical order (by last name) with the Supervisor voting last; and (ii) the technical formalities of the parliamentary process may be dispensed of unless formal request is made for formal procedure by a majority of the Town Board.



**RESOLUTION 23-15**

**RESOLVED**, that the Lansing Town Board will hold the Regular Town Board Meetings on the third Wednesday of each month at 6:30 PM. Meetings will be held at the Town Hall Board Room, 29 Auburn Road, Lansing, New York. Two additional budget meetings will be held on Wednesday, September 27<sup>th</sup> and November 8<sup>th</sup>, 6:30 PM. Special Meetings will be held as needed.

**RESOLUTION 23-16**

**RESOLVED**, the public will be given the opportunity to address the Town Board (up to three minutes per person) on any issue of concern, near the beginning of every regular Town Board meeting. Immediately after the public comment period, each Town Board member will be given two minutes to respond to public comment(s). The post public-comment discussion will be limited to the members of the Town Board, unless the Town Board waives this rule by majority vote.

**RESOLUTION 23-17**

**RESOLVED**, that the Town Officers, Authorized Personnel, and Highway Superintendent are hereby allowed the allowable rate by the IRS for the use of their private personal automobiles in the performance of their official duties.

**RESOLUTION 23-18**

**RESOLVED**, that the Highway Superintendent be authorized to purchase equipment, tools and implements not to exceed the amount of \$5,000.00 per purchase without prior notice or approval.

**RESOLUTION 23-19**

**RESOLVED**, that the vouchers for claims for the General Fund, Highway Fund, Capital Projects, Drainage Districts, Lighting Districts, Sewer Districts, Water Districts, and Trust and Agency be presented and audited in accordance with the Town Law Article 8, and any related provisions, rules or regulations of the State Comptroller, said presentation and audit to take place by the Town Board at each Regular Town Board meeting.

**BE IT FURTHER RESOLVED**, that in accord with the certification and other requirements of Town Law §118, the Supervisor be and hereby is authorized to make payment upon utility bills and postage prior to the audit of vouchers conducted pursuant to Town Law §118 (2).

**RESOLUTION 23-20**

**RESOLVED**, that the Supervisor be named Budget Officer and that the Bookkeeper be named Co-Budget Officer for the year 2023 to serve at the pleasure of the Town Board.

**RESOLUTION 23-21**

**RESOLVED**, that the annual salaries for Town Officers as compiled in the General Town Budget for 2023 be as follows:

Supervisor	Edward LaVigne	\$30,306.00
Councilperson	Andra Benson	\$ 9,741.00
Councilperson	Ruth Groff	\$ 9,741.00
Councilperson	Bronwyn Losey	\$ 9,741.00
Councilperson	Joseph Wetmore	\$ 9,741.00
Highway Superintendent	Michael Moseley	\$85,765.00
Town Justice	John Howell	\$21,393.00
Town Justice	Maura Kennedy-Smith	\$21,393.00



Town Clerk Deborah K. Munson \$54,080.00

and it is further

**RESOLVED**, that the Supervisor be authorized to pay the above salaries.

**RESOLUTION 23-22**

**RESOLVED**, that the Town Board hereby establishes the following standard hours per month, as required for determination of retirement benefits for

Town Officials:

7.3 hours/day 36.5 hours/week  
Court Clerk, Senior Court Clerk, Deputy Town Clerk, Information Aides in Supervisor's, Code and Recreation Office

8 hours/day 40 hours/week  
Bookkeeper, Town Clerk, Parks & Recreation Supervisor, Zoning, Code, Fire Enforcement Officer, Director of Planning, Town Planner, Highway Superintendent, Deputy Highway Superintendent, Secretary to the Highway Superintendent, Motor Equipment Operator, Mechanic, and Laborer

Town Justice	*based on a 6 hr/day	33 hrs/month
Councilperson	*based on a 6 hr/day	41.04 hrs/month
Supervisor	*based on a 6 hr/day	80 hrs/month

\* Part-Time & Seasonal Employees are based on a 6-hour workday as established by the Town Board Resolution dated August 1, 1990.

**RESOLUTION 23-23**

**RESOLUTION HIRING PART TIME SEASONAL EMPLOYEES FOR PARKS & RECREATION AND CAMPGROUND MANAGER FOR THE TOWN OF LANSING**

The following Resolution was duly presented for consideration by the Town Board:

WHEREAS, there is a need for twelve (12) Part Time Seasonal Laborers; twelve (12) Part Time Lifeguard positions, and twelve (12) Part Time Recreation Assistant positions at the Town of Lansing, and

WHEREAS, acceptable and qualified candidates will be identified and selected by the Parks and Recreation Supervisor, and are therefore proposed to be hired to fulfill such job requirements; and

WHEREAS, there is a need for a Part Time Seasonal Worker position for Myers Park Campground Manager at the Town of Lansing; and

WHEREAS, an acceptable and qualified candidate will be identified and selected by the Parks and Recreation Supervisor to fill the Myers Park Campground Manager position, and are therefore proposed to be hired to fulfill such job requirements; and

WHEREAS, said positions have been classified and deemed as Civil Service Seasonal Worker positions by the Tompkins County Department of Personnel; and

WHEREAS, the Town of Lansing Supervisor has recommended that the above positions be filled at the Town of Lansing; and

WHEREAS, upon a review and discussion of the matter, the Town Board of the Town of Lansing has hereby:

RESOLVED, that the Parks and Recreation Supervisor is hereby approved to hire seasonal Laborers, Lifeguards and Recreation Assistants employees, in the Parks and Recreation Department, at a pay grade not to exceed \$25.00/hour; and

RESOLVED, that a Myers Park Campground Manager hereby is approved to be employed as a Part Time Seasonal Campground Manager Worker at a rate of \$300.00 per week effective May 1, 2023; and it is further

RESOLVED, that the appropriate Town officer be and hereby is authorized to make such changes to the Towns’ employment and civil service rosters, to file the required Civil Service forms to effect such changes per this Resolution, and to file Form 428s, if required.

**RESOLUTION 23-24**

RESOLVED, that the Supervisor, with Town Board input, may direct the investment of general funds, special district funds, and highway money not obligated or required for immediate expenditure or distribution, in United States Treasury Bills, savings accounts, time deposit or time certificates of deposit through the Town’s official depository banks, with said deposits or investments to be payable or redeemable at the option of the Supervisor within such times as the proceeds may be needed to meet expenditures for which the moneys were provided, all pursuant to the provisions of the Investment Policy of the Town.

**RESOLUTION 23-25**

RESOLVED, that the Town Clerk, Deputy Town Clerk and Information Aide in the Clerk’s Office are authorized to issue Accessible Parking Permits.

**RESOLUTION 23-26**

RESOLVED, that the Ithaca Journal be designated as the official newspaper for the Town of Lansing.

**RESOLUTION 23-27**

RESOLVED, that the following appointments made by the Supervisor be accepted:

**2023 TOWN LIAISONS\* & APPOINTMENTS**

\*Liaison (not committee member)

Agricultural & Farmland Protection Committee	Andra Benson Joseph Wetmore (Alternate) Monika Roth Larry Sharpsteen Judy Drake	Town Board Town Board Cornell Coop. Ext. Planning Board ZBA
Bolton Point (Commissioners)	Ed LaVigne Joseph Wetmore	Town Board Town Board
Cayuga Lake Watershed Management Plan Intermunicipal Organization	Tom Vawter Bronwyn Losey (Alternate)	Town Resident Town Board
Cayuga Medical Center	Andra Benson	Town Board
Conservation Advisory Council	Ruth Groff*	Town Board
Friends of Salt Point	Patrick Tyrrell	Parks & Recreation Department

Fire Department	VACANCY	
Ithaca – Tompkins County Transportation Council (ITCTC)	Ruth Groff John Zepko (Alternate)	Town Board Planning Department
Lansing Housing Authority (LHA)	VACANCY	Town Board
Lansing Community Library	Andra Benson	Town Board
Lansing Parks, Recreation & Trails Committee	Ruth Groff Jenna Hoellerer	Town Board Parks & Rec Dept.
Lansing Youth Services	Andra Benson	Town Board
Planning Board	Joseph Wetmore*	Town Board
Tompkins County Environmental Management Council (EMC)	David Wolfe	CAC Member
Tompkins County Council of Governments (TCCOG)	Joseph Wetmore Ed LaVigne (Alternate)	Town Board Town Board
Tompkins County Youth Board	Patrick Tyrrell (Liaison Representative)	Parks & Recreation Department
Tompkins County Youth Services	VACANCY	Town Resident
Water & Sewer Working Group	Ed LaVigne	Town Board
Zoning Board of Appeals (ZBA)	Bronwyn Losey*	Town Board

**RESOLUTION 23-28**

**RESOLVED**, that Bookkeeper/Co-Budget Officer be appointed voting member for the Greater Tompkins County Municipal Health Insurance Consortium’s Board of Directors, and Town Supervisor be appointed as alternate, while Bookkeeper/Co-Budget Officer shall serve as delegate to the Joint Committee on Plan Structure and Design for the year 2023.

**RESOLUTION 23-29**

**RESOLVED**, that the Town Board appoints, the Highway Superintendent, Parks & Recreation Supervisor, Bookkeeper or Information Aide for Supervisors Office, Town Clerk, Senior Court Clerk, Director of Planning, One Town Board Member selected from among the Town Board, and Town Supervisor to the Workplace Violence Threat Assessment Team and direct them to complete the annually required workplace audit by October 1, 2023.

**RESOLUTION 23-30**

**RESOLVED**, that the Town Board of the Town of Lansing does hereby appoint Insero & Co. as the Town Accountant(s) for the year 2023, upon further review, with the Town to obtain services on an as needed and upon request basis.

(Discussion -2021 audit has not been completed yet. Town Board members may look for another company for the 2022 audit. Per Town Counsel Guy Krogh, public bidding is not necessary for this.)

**RESOLUTION 23-31**

**RESOLVED**, that the Town Engineer for the Town of Lansing be David A. Herrick, P.E., of T.G. Miller, P.C., and he and his firm be consulted on an as needed basis.

**RESOLUTION 23-32**

**WHEREAS**, the Town of Lansing will be attending the New York State Association of Towns Conference and Training Session in February and the Annual Meeting scheduled for February 19-22, 2023; and

**WHEREAS**, the Town needs to designate voting and alternate delegates to vote for and on behalf of the Town of Lansing for any matter that comes to vote before the Association of Towns; therefore it is hereby

**RESOLVED**, that the Town Board of the Town of Lansing hereby appoints Councilperson Ruth Groff as voting delegate, and Councilperson Joseph Wetmore as its alternate voting delegate.

**RESOLUTION 23-33**

**AUTHORIZATION TO PARTICIPATE IN COOPERATIVE PURCHASING OF HIGHWAY SERVICES WITH TOMPKINS COUNTY**

**WHEREAS**, the Office of the State Comptroller has ruled that counties may no longer extend their bids for public work (services) to political subdivisions, and

**WHEREAS**, General Municipal Law Section 119 provides that municipalities may enter into cooperative purchasing agreements to jointly bid needed services, and

**WHEREAS**, General Municipal Law Article 5-G, Section 119 states that “any agreement entered into hereunder shall be approved by each participating Municipal Corporation or district by a majority vote of its governing body”.

**NOW THEREFORE, BE IT RESOLVED**, that the Town of Lansing is hereby authorized to participate in the County bid for purchasing highway materials and services as required for the operation of the Town Highway Department.

**BE IT FURTHER RESOLVED**, that the Town reserves the right to participate in the State bid if the State bid is lower.

**RESOLUTION 23-34**

**RESOLVED**, that the 2023 Agreement for the Expenditure of Highway Moneys be approved and signed by the Town Board, Town Supervisor, and Town Highway Superintendent.

**RESOLUTION 23-35**

**RESOLVED**, that the Town Clerk’s Office be the official depositories for all Town Accounts except the Town Justice Accounts.

**RESOLUTION 23-36**

**RESOLVED**, as follows:

1. The Town Clerk’s Office will accept payments by cash, check, or credit card for all services in the Town Clerk’s Office. Payments for water/sewer and taxes may be made by credit card or e-check on the Town of Lansing’s website.
2. The Parks and Recreation Department accepts payments by cash, check, or credit card. Payments for recreation programs, camping, and pavilions may be made by credit card on the Town of Lansing’s Recreation Department website.

3. The Highway and Planning Department accepts payments by cash, check or credit card. Payments for permits and fees may be made by credit card on the Town of Lansing's OpenGov website.
4. The Lansing Court accepts payments by cash, credit card, certified bank check, or money order.
5. The Town Clerk's Office, Court, Planning, Highway and Parks & Recreation Department have a separate processing fee for paying by credit card or e-check which said fee is paid by the person using the credit card or e-check.
6. The banking agreement is approved and each year the service cost will be examined to determine whether the service should be bid or shopped.
7. The deposits may be made remotely by using digital check scanners from Tompkins Community Bank or Cayuga Lake National Bank.

**RESOLUTION 23-37**

**RESOLVED**, that the charge for a check to the Town, returned from the bank unpaid, is \$20.00.

**RESOLUTION 23-38**

**RESOLVED**, that the Town Clerk/Receiver of Taxes is appointed the keeper and auditor of the three (3) Petty Cash Funds in the Town Clerk Office, one (1) for Water and Sewer (\$75.00), one (1) for Town Clerk (\$200.00) and one (1) for Receiver of Taxes (\$200.00).

**RESOLVED**, that the Parks and Recreation Supervisor is appointed the keeper and auditor of the Petty Cash Fund in the Parks and Recreation Department (\$400.00).

**RESOLVED**, that the Bookkeeper is appointed the keeper and auditor of the Petty Cash Fund in the Supervisor's Office (\$250.00).

**RESOLVED**, that the Senior Court Clerk is appointed the keeper and auditor of the Petty Cash Fund in the Court Office (\$50.00).

**RESOLUTION 23-39**

**RESOLVED**, that the salaries for the public officers that are a member of the Town of Lansing Planning Board will be paid \$800 with the December vouchers. The Lansing Planning Board Chairperson will be paid \$1,550 with the December vouchers. If a member is appointed after January 1<sup>st</sup> or resigns prior to December 31<sup>st</sup>, their pay will be prorated based on the number of full months of service. They will be paid with the December vouchers.

**RESOLUTION 23-40**

**RESOLVED**, that the salaries for the public officers that are a member of the Town of Lansing Zoning Board of Appeals will be paid \$450 with the December vouchers. The Lansing Zoning Board of Appeals Chairperson will be paid \$850 with the December vouchers. If a member is appointed after January 1<sup>st</sup> or resigns prior to December 31<sup>st</sup>, their pay will be prorated based on the number of full months of service. They will be paid with the December vouchers.

**RESOLUTION 23-41**

**RESOLVED**, that, subject to training requirements and formal resolutions for reappointment, the following residents are members of the Town of Lansing

Planning Board and the Chairperson is Al Fiorille and the Vice Chairperson is Sandra Dennis Conlon.

Larry Sharpsteen (12/31/24), Sandra Dennis Conlon (12/31/27), Al Fiorille (12/31/25), Deborah Trumbull (12/31/23), Dean Shea (12/31/26), and Thomas Butler (12/31/28)

**RESOLUTION 23-42**

**RESOLVED**, that, subject to training requirements and formal resolutions for reappointment, the following residents are members of the Town of Lansing Zoning Board of Appeals and the Chairperson is Judith Drake.

Judith Drake (12/31/23), Mary Stoe (12/31/24), Richard Hayes (12/31/25) and John (Jack) Young (12/31/26)

**RESOLUTION 23-43**

**RESOLVED**, that the following residents are members of the Town of Lansing Housing Authority with the following dates for terms expiring.

David Stoyell (12/31/27), Richard Hayes (12/31/27), Connie Wilcox (12/31/25), George Gesselein (12/31/24), Charla Hayes (12/31/27), Sharon Jaenson (12/31/23) and Dennis Mogil (12/31/23)

**RESOLUTION 23-44**

**RESOLVED**, that the following people are members of the Town of Lansing Water and Sewer Working Group.

Mike Moseley, Mark Tyrrell, Guy Krogh, David Herrick, Scott Russell, John Zepko, Edward LaVigne, Gregg Weatherby, Steve Riddle, and John Gutenberger

**RESOLUTION 23-45**

**RESOLVED**, that the following people are members of the Town of Lansing Project Review Committee.

Al Fiorille, Donald Harner, David Herrick, Guy Krogh, Mike Moseley, Scott Russell, and John Zepko

**RESOLUTION 23-46**

**RESOLVED**, that the following persons are appointed as members of the Town of Lansing Parks, Recreation, and Trails Committee formed pursuant to the Comprehensive Plan of the Town of Lansing and memorialized in Resolution #19-160, with each appointee to serve for a concurrent two-year term expiring upon December 31, 2023.

Patrick Tyrrell (Chairperson), Ronny Hardaway, Deborah Trumbull, and Jack Young

**RESOLUTION 23-47**

**RESOLVED**, that the following persons remain as members of the Agricultural and Farmland Protection Committee, formed pursuant to the Agricultural and Comprehensive Plans of the Town of Lansing with each appointee to serve for a concurrent three-year term expiring upon December 31, 2025:

Connie Wilcox (Chairperson), John Fleming (Vice Chairperson), Adam Buck, Todd Eldred, James Hatfield, Christine Haas, Jeannine Kirby, Peter Larson III, Larry Moore, Steve Nedrow, and Ken Patchen



**RESOLUTION 23-48**

**RESOLVED**, that the following persons remain as members of the Conservation Advisory Council and the co-chairs are Edward Dubovi and Carrie Koplinka-Loehr.

Robyn Bailey (12/31/24), Edward Dubovi (12/31/23), Karen Edelstein (12/31/24), John Fleming (12/31/23), Carrie Koplinka-Loehr (12/31/23), Todd Walter (12/31/23), David Wolfe (12/31/23), Adam Buck (12/31/24), and Gabrielle Desnoes (12/31/24)

**RESOLUTION 23-49**

**RESOLVED**, there is hereby created the Town of Lansing Capital Improvement Working Group. The working group shall consist of not less than five nor more than nine members, each to be appointed by the Town Board annually, to serve one-year terms based upon a calendar year, with no restriction upon the number of terms, consecutive or otherwise, a member may serve. The chair (and any vice-chair) of the working group is (are) to be recommended and proposed by the group annually to the Town in December, and the Town Board shall review and approve or appoint such chair (and vice-chair, if applicable) annually at its organizational meeting. Absent a recommendation being received on or before January 1, annually, the Town Board may select such officers as it elects irrespective of the working group's recommendations or lack thereof. The following persons are members of the Capital Improvement Working Group, and the Chair is Ed LaVigne (Town Supervisor). All members terms expire December 31, 2023.

Ed LaVigne (Town Supervisor), Ruth Groff (Councilperson), Guy Krogh (Town Counsel), David Herrick (Town Engineer), John Zepko (Director of Planning), Al Fiorille (Planning Board Chairperson), Mary Ellen Albrecht (Bookkeeper), Mike Moseley (Highway Superintendent) and Patrick Tyrrell (Parks & Recreation Supervisor).

**RESOLUTION 23-50**

**RESOLVED**, there is hereby created the Town of Lansing Code Revision Working Group. The working group shall consist of not less than five nor more than nine members, each to be appointed by the Town Board annually, to serve one-year terms based upon a calendar year, with no restriction upon the number of terms, consecutive or otherwise, a member may serve. The chair (and any vice-chair) of the working group is (are) to be recommended and proposed by the working group annually to the Town in December, and the Town Board shall review and approve or appoint such chair (and vice-chair, if applicable) annually at its organizational meeting. Absent a recommendation being received on or before January 1, annually, the Town Board may select such officers as it elects irrespective of the working group's recommendations or lack thereof. The following persons are members of the Code Revision Working Group, and the chair is Ed LaVigne (Town Supervisor). All members terms expire December 31, 2023.

Judith Drake (Zoning Board of Appeals Chair), Al Fiorille (Planning Board Chair), Guy Krogh (Town Counsel), Ed LaVigne (Town Supervisor), John Zepko (Director of Planning), Scott Russell (Code Enforcement Officer), and Joseph Wetmore (Town Board Member)

**RESOLUTION 23-51**

**RESOLVED**, that in reference to the Town's Procurement Policy, Department Heads will adhere to Town of Lansing's Procurement Policy.

**RESOLUTION 23-52**

**RESOLVED**, that Town Board, Planning Board, and Zoning Board of Appeals Members will attend a mandatory training session on handling conflict / facilitating heated meetings.

**RESOLUTION 23-53**

**RESOLUTION AUTHORIZING EXECUTION OF AGREEMENT WITH TOMPKINS COUNTY SOIL AND WATER CONSERVATION DISTRICT FOR STORMWATER TECHNICAL SERVICES**

**WHEREAS**, the Town of Lansing is in need of alternate stormwater review services and the Tompkins County Soil and Water Conservation District works cooperatively with MS4 members of the Tompkins County Stormwater Coalition and assists them in complying with the EPA Phase II Stormwater regulations; and

**WHEREAS**, the Agreement with Tompkins County Soil and Water Conservation District furthers the goals of the Town of Lansing Stormwater Management and Erosion Control Local Law #6 of 2009; and

**WHEREAS**, the Tompkins County Soil and Water Conservation District Agreement for Services stipulates an hourly rate of \$50 for Stormwater Inspection and Technical Services; and

**WHEREAS**, the duties of the “Stormwater Technical Advisor” will adhere to all New York State, Federal laws, and the Certified Professional in Erosion and Sediment Control (CPESC) Code of Ethics and Professional Conduct;

The Town of Board of the Town of Lansing is hereby:

**RESOLVED**, that the Town Board of the Town of Lansing authorizes the Town Supervisor to execute the Agreement for Services with Tompkins County Soil and Water Conservation District which shall commence January 1, 2023 and terminate on December 31, 2023.

**RESOLUTION 23-54**

**RESOLVED**, that, in addition to any enforcement (or similar) officers identified in the Town Code of the Town of Lansing (the “Town Code”), the following officers and employees are confirmed and appointed as enforcement officers for the following Chapters of the Town Code for all interpretations, applications, enforcement, permitting, and other matters contained in each Chapter therein:

**Town Code Chapter 60, Smoking:** Town Code Enforcement Officer, Town Building Inspector, Town Constable (whether an employee or contractor) and any police officer (employee and contractor Constables and police officers hereinafter collectively a “Town Constable”).

**Town Code Chapter 108, Building Codes (Code Enforcement):** Town Code Enforcement Officer and Town Building Inspector.

**Town Code Chapter 103, Bingo and Games of Chance:** Town Clerk and any Deputy Town Clerk.

**Town Code Chapter 112, Unsafe Buildings:** Town Code Enforcement Officer and Town Building Inspector.

**Town Code Chapter 119, Communications Towers:** Town Code Enforcement Officer, Town Building Inspector, Town Planner (such term to hereinafter include all planning consultants, unless otherwise stated), and any Zoning Officer.

**Town Code Chapter 125, Dogs:** Town Clerk, any Deputy Town Clerk, and any Animal Control Officer or Dog Control Officer (including any Dog Warden).

**Town Code Chapter 137, Fire Prevention (Lock Boxes):** Town Code Enforcement Officer, Town Building Inspector, any Fire Inspector, Fire Captain, or Fire Marshal of the Town or any Fire District (or similar geographic district or area) affecting or located within the Town.

**Town Code Chapter 142, Flood Damage Prevention:** Director of Planning as Local Administrator.

**Town Code Chapter 158, Junkyards and Outdoor Storage:** Town Code Enforcement Officer, Town Building Inspector, Town Planner, and Zoning Officer.

**Town Code Chapter 170, Mobile Home Parks:** Town Code Enforcement Officer, Town Building Inspector, Town Planner, and Zoning Officer.

**Town Code Chapter 174, Motorcades, Parades, and Assemblies (Mass Gatherings):** Town Code Enforcement Officer, Town Building Inspector, Town Constable, and Recreation Supervisor (or other officer or employee functioning as the Department Head of the Town of Lansing Department of Parks and Recreation, hereinafter collectively the “Recreation Supervisor”).

**Town Code Chapter 190, Parks and Recreation Areas:** Recreation Supervisor, or his or her designees, and Town Constable.

**Town Code Chapter 206, Sewers:** Town Code Enforcement Officer, Town Building Inspector, Town Highway Superintendent and Deputy Highway Superintendent, or their designees, and Town Constable.

**Town Code Chapter 210, Signs:** Town Code Enforcement Officer, Town Building Inspector, Town Planner, and Zoning Officer.

**Town Code Chapter 225, Stormwater Management (Stormwater and Illicit Discharges):** Stormwater Management Officer (“SMO”). The Town's Planner be and hereby is appointed and designated as the Town’s SMO.

**Town Code Chapter 230, Streets and Sidewalks:** Town Highway Superintendent and Deputy Highway Superintendent, or their designees, Town Code Enforcement Officer, and Town Constable.

**Town Code Chapter 235, Subdivision of Land:** Town Planner.

**Town Code Chapter 270, Zoning:** Town Code Enforcement Officer is hereby appointed as Zoning Officer of the Town.

Under town code Chapters 108 (code enforcement), 112 (unsafe buildings), 158 (junkyards), 210 (signs) and 270 (zoning), an enforcement officer shall also be, and such term shall include, any NYS code enforcement officer engaged by the town for code enforcement or building inspection services.

## **RESOLUTION 23-55**

**RESOLVED**, that the Town Board of the Town of Lansing does hereby approve the following Town Clerk’s 2022 Annual Report, Water and Sewer Collection Report, and Receiver of Taxes Report, as set forth below.

**TOWN CLERK'S 2022 ANNUAL REPORT**

**RECEIPTS**

Marriage Transcripts	\$ 252.00
Marriage Licenses	\$ 1,320.00
Decals	\$ 12,680.00
Photocopies	\$ 7.75
Dog Licenses	<u>\$ 22,770.00</u>

**TOTAL RECEIPTS \$ 37,209.70**

**DISBURSEMENTS**

Paid to Supervisor for General Fund	\$ 22,578.46
Paid to NYS DEC for DECALS	\$ 12,214.79
Paid to Ag & Markets for Animal Population Control	\$ 1,674.00
Paid to NYS Health Dept. for Marriage Licenses	<u>\$ 742.50</u>

**TOTAL DISBURSEMENTS \$ 37,209.70**

Dog Tickets Issued – 73  
 Accessible Parking Permits Issued/Renewed – 206  
 Notary Signatures – 1324

**2022 TOWN OF LANSING**  
**WATER AND SEWER COLLECTION**

MONTH	WATER	PENALTY	TOTAL
January	\$1,779.22	\$145.69	\$1,924.91
February	\$199,295.88	\$697.65	\$199,993.53
March	\$12,371.47	\$961.18	\$13,332.65
April	\$1,777.31	\$127.65	\$1,904.96
May	\$205,267.70	\$525.24	\$205,792.94
June	\$10,965.41	\$913.13	\$11,878.54
July	\$1,724.24	\$130.98	\$1,855.22
August	\$230,826.46	\$790.45	\$231,616.91
September	\$27,751.28	\$2,255.35	\$30,006.63
October	\$16,004.03	\$1,605.01	\$17,609.04
November	\$219,605.05	\$3.35	\$219,608.40
December	\$12,014.77	\$743.97	\$12,758.74
<b>TOTAL</b>	<b>\$939,382.82</b>	<b>\$8,899.65</b>	<b>\$948,282.47</b>

**CHERRY ROAD SEWER COLLECTION**

MONTH	SEWER	PENALTY	TOTAL
January	\$68.75	\$6.88	\$75.63
February	\$6,839.27	\$6.88	\$6,846.15
March	\$263.94	\$16.14	\$280.08
April	\$73.75	\$7.38	\$81.13
May	\$6,626.45	\$0.00	\$6,626.45
June	\$98.33	\$7.38	\$105.71
July	\$133.75	\$7.38	\$141.13
August	\$6,464.19	\$0.00	\$6,464.19
September	\$737.50	\$73.80	\$811.30
October	\$850.00	\$67.30	\$917.30
November	\$6,569.90	\$0.00	\$6,569.90
December	\$221.25	\$22.14	\$243.39
<b>TOTAL</b>	<b>\$28,947.08</b>	<b>\$215.28</b>	<b>\$29,162.36</b>

**WARREN ROAD SEWER COLLECTION**

MONTH	SEWER	PENALTY	TOTAL
January	\$0.00	\$0.00	\$0.00
February	\$34,969.24	\$1.72	\$34,970.96
March	\$336.49	\$23.95	\$360.44
April	\$516.25	\$22.13	\$538.38
May	\$35,466.94	\$27.66	\$35,494.60
June	\$167.73	\$16.78	\$184.51
July	\$73.75	\$7.38	\$81.13
August	\$37,094.14	\$22.14	\$37,116.28
September	\$122.92	\$12.30	\$135.22
October	\$147.50	\$14.76	\$162.26
November	\$37,719.88	\$0.00	\$37,719.88
December	\$92.19	\$7.38	\$99.57
TOTAL	\$146,707.03	\$156.20	\$146,863.23
	WATER/SEWER	PENALTY	TOTAL
<b>GRAND TOTALS</b>	\$1,115,036.93	\$9,271.13	\$1,124,308.06

**2022 Return of Taxes - Town of Lansing**

ORIGINAL WARRANT	\$15,008,161.36		
DUE TO SUPERVISOR	\$4,366,071.92	DUE TO COUNTY	\$10,642,089.44
Adjustments			\$335.79
Adjustments 3-18-22	\$479.96		\$1,219.26
Adjustments 7-28-22	\$648.65		
ADJUSTED DUE SUPERVISOR	\$4,364,943.31	ADJUSTED DUE COUNTY	\$10,640,534.39
TOTAL ADJUSTED WARRANT	\$15,005,477.70		
COLLECTED			
1st Installments	\$402,473.83		
Service Charge (for 1st installments)	\$20,123.73		
Full Payments	\$13,888,498.24		
Penalties	\$7,768.32		
Late Notice Fees	\$82.00		
Bad Check Fees	\$20.00		
TOTAL COLLECTED	\$14,318,966.12		
Bank Interest	\$254.81		
TOTAL COLLECTED PLUS INTEREST	\$14,319,220.93		
PAYMENTS TO SUPERVISOR		RECONCILE WITH COUNTY	
1/28/2022 ck #851	\$4,366,071.92	Franchise Tax	\$341,714.18
		2nd Install Due	\$402,472.84
		paid ck #853	\$7,500,000.00
		paid ck #854	\$1,500,000.00
		paid ck#856	\$584,314.58
		Unpaid Taxes Returned to County	\$312,032.79
		Sub Total	\$10,640,534.39
		TOTAL FOR RECONCILE	\$10,640,534.39
TOTAL PAID SUPERVISOR	\$4,366,071.92	(Subtract from Adjusted County Warrant)	
BALANCE DUE TOWN	-\$1,128.61	BALANCE DUE TO COUNTY	\$0.00

OTHER PAYMENTS TO TOWN		OTHER PAYMENTS TO COUNTY	
Penalties	\$7,768.32	Service Charge (for 1st install) paid ck#852	\$20,123.73
Late Notice Fees	\$82.00		
Bad Check Fees	\$20.00		
<b>SUB TOTAL</b>	<b>\$7,870.32</b>		
Interest in checking account	\$254.81		
overpd warrant (late adj-corrected w/int pymt)	-479.96		
overpd warrant (late adj-Town ref #35519)	-648.65		
<b>Total Other to Town</b>	<b>\$6,996.52</b>		
Paid to Supervisor-4-13-22 ck#855	\$7,638.91		
Paid to Supervisor-5-2-22 ck#857	\$6.26		
Supervisor pd to Dairy One ck#35519 7/20/22	-\$648.65		
<b>Balance due to Supervisor (other payments)</b>	<b>\$0.00</b>		
<b>BEGINNING TOTAL IN CHECKING</b>	<b>\$0.00</b>		
Total Collected plus interest	\$14,319,220.93		
Warrant Paid to Town	\$4,366,071.92		
Other Payments to Town	\$6,996.52		
Warrant Paid to County	\$9,584,314.58		
Franchises	\$341,714.18		
Other Payments to County	\$20,123.73		
<b>ENDING TOTAL IN CHECKING</b>	<b>\$0.00</b>		
Full Payment Bills Collected	4,389	New Apportioned Bills	25
First Installments Collected	222	Total In Lieu of Taxes	\$25,997.90
Unpaid Bills	100		

**RESOLUTION 23-56**

**RESOLVED**, that the Town Board of the Town of Lansing does hereby approve the following 2023 Town of Lansing Parks and Recreation Department Fees and Code Office Subdivision and Building Permit Fees.

**BE IT FURTHER RESOLVED**, that these 2023 Lansing Parks and Recreation Department Fees and Code Office Subdivision and Building Permit Fees be and remain subject to amendment throughout the year by the Town Board.

2023-2025 Myers Park Marina Fee Schedule				
Resident Rate: \$74/FT			Non-Resident Rate: \$84/FT	
Boat Length Per FT	If paid in full by February 8th	Installment: 1st Payment: Feb. 8, 2023 2nd Payment March 8, 2023	If paid in full by February 8th	Installment: 1st Payment: Feb. 8, 2023 2nd Payment March 8, 2023
Min. 20'	\$ 1,480.00	1st: \$740 2nd: \$740	\$ 1,680.00	1st: \$840 2nd: \$840
21'	\$ 1,554.00	1st: \$777 2nd: \$777	\$ 1,764.00	1st: \$882 2nd: \$882
22'	\$ 1,628.00	1st: \$814 2nd: \$814	\$ 1,848.00	1st: \$924 2nd: \$924
23'	\$ 1,702.00	1st: \$851 2nd: \$851	\$ 1,932.00	1st: \$966 2nd: \$966



24'	\$ 1,776.00	1st: \$888 2nd: \$888	\$ 2,016.00	1st: \$1008 2nd: \$1008
25'	\$ 1,850.00	1st: \$925 2nd: \$925	\$ 2,100.00	1st: \$1050 2nd: \$1050
26'	\$ 1,924.00	1st: \$962 2nd: \$962	\$ 2,184.00	1st: \$1092 2nd: \$1092
27'	\$ 1,998.00	1st: \$999 2nd: \$999	\$ 2,268.00	1st: \$1134 2nd: \$1134
28'	\$ 2,072.00	1st: \$1036 2nd: \$1036	\$ 2,352.00	1st: \$1176 2nd: \$1176
29'	\$ 2,146.00	1st: \$1073 2nd: \$1073	\$ 2,436.00	1st: \$1218 2nd: \$1218
30'	\$ 2,220.00	1st: \$1110 2nd: \$1110	\$ 2,520.00	1st: \$1260 2nd: \$1260
31'	\$ 2,294.00	1st: \$1147 2nd: \$1147	\$ 2,604.00	1st: \$1302 2nd: \$1302
32'	\$ 2,368.00	1st: \$1184 2nd: \$1184	\$ 2,688.00	1st: \$1344 2nd: \$1344
<b>Boat Slips with Electric add \$200</b>				

## Town of Lansing Parks & Recreation

### 2023 PAVILION INFORMATION

PAVILION	SIZE	CAPACITY	RES.FEE	NON-RES FEE
<b>A</b>	<b>40' X 30'</b>	<b>150</b>	<b>\$55.00</b>	<b>\$60.00</b>
<b>B</b>	<b>50' X 30'</b>	<b>200</b>	<b>\$75.00</b>	<b>\$80.00</b>
<b>C</b>	<b>40' X 34'</b>	<b>150</b>	<b>\$55.00</b>	<b>\$60.00</b>
<b>D</b>	<b>48' X 36'</b>	<b>200</b>	<b>\$75.00</b>	<b>\$80.00</b>
<b>E</b>	<b>36' X 28'</b>	<b>100</b>	<b>\$55.00</b>	<b>\$60.00</b>
<b>F</b>	<b>36' X 28'</b>	<b>100</b>	<b>\$55.00</b>	<b>\$60.00</b>
<b>G</b>	<b>36' X 28'</b>	<b>100</b>	<b>\$55.00</b>	<b>\$60.00</b>
<b>BALLFIELD</b>		<b>150</b>	<b>\$55.00</b>	<b>\$60.00</b>
<b>LUDLOWVILLE</b>		<b>75</b>	<b>\$30.00</b>	<b>\$35.00</b>

### 2023 PARK AND MARINA FEE SCHEDULE

	RESIDENTS	NON-RESIDENTS
<b>PARK ADMISSION (per car)</b> -Admission will be charged daily	FREE with Myers Park resident sticker	\$7.00
-Non-Resident Season Admission Pass		\$40.00
-Non-Resident Season Admission Pass Sr. Citizen		\$25.00
<b>LAUNCHING</b>		
- per launch	\$6.00	\$8.00
- season permit	\$50.00	\$70.00
- Sr. Citizen season permit	\$40.00	\$60.00
<b>DRY DOCK</b>		
Seasonal – April 1 <sup>st</sup> – Nov. 1 <sup>st</sup>	\$400.00	\$500.00

<b>KAYAK</b> Seasonal – April 1 <sup>st</sup> – Nov. 1 <sup>st</sup>	\$100.00	\$125.00
<b>TRANSIENT DOCKING</b> Must dock in designated area only!	\$5 (4 hr Max)	
<b>CAMPING</b> (per night) Water, Electric & WIFI included on every site.	\$42.00	\$46.00
- Weekly Rate (7 Nights)	\$275.00	\$295.00
- Monthly Rate (30 OR 31 Nights)	\$1,000	\$1,000
<b>BOATS</b>	\$74/FT	\$84/FT

**Extra Season Launch sticker** – Customers with multiple boats may purchase an extra season launch sticker for an additional \$5.00. Registration for the additional boat must be shown at the time of purchase along with the additional trailer license plate number.

Senior Citizen prices are for anyone 62 & older. There is no discount rate for camping, dry dock, kayak racks or pavilions.

**LANSING PARKS AND RECREATION**

**Rules and Regulations for Use of Lansing Community Center**

**RULES:**

- 1. To reserve** the Community Center, contact the Parks and Recreation Office at 607-533-7388, or stop by the office at 29 Auburn Road, Monday – Thursday 7:30am to 4:00pm, Friday 7:30am to Noon.
- FEE:** for rental of the building is **\$75**. A deposit of \$25 will be needed to hold the space. There is no charge for non-profit organizations.
- All organizations must provide a Certificate of Insurance in the amount of \$500,000 combined single limit and the Town of Lansing named additionally insured.
- Renting party must remain on designated floor only.** Other areas of the building may be rented simultaneously.
- NOTICE:** Play area equipment and toys are property of the *Lansing Drop-In* and are **off limits to all users** other than the participants of the Lansing Drop-In.

**KEYS:**

- Weekly and bi-weekly users will be assigned one key to the leader of the organization at the beginning of the assigned use date. The key must be signed out in person at the Parks and Recreation Office. At the end of the scheduled season, you must return the key to the Parks and Recreation Office.
- All other users must sign out a key in person** at the Parks and Recreation Office and return the key in the *Parks & Recreation Drop Box*, **immediately after use**, located in the Town Hall Foyer.

**KITCHEN USE:**

- There will be a fee of **\$25** for kitchen use. Must do a “walk-through” of kitchen prior to usage.  
Kitchen use includes the use of the stove, griddle, and/or the dishwasher.  
Usage shall be limited to once per month, **not to exceed a total of 3 uses per calendar year**.

**CLEAN UP:**

- Return tables and chairs to their original spots. Do not drag tables and chairs across the floor. If the kitchen facilities were used, please wipe down and clean all surfaces. If extensive clean-up is required after your use of the Community Center, you will be charged a clean-up fee of \$50 per hour.

- 10. Turn off lights for the BATHROOMS, THE 2<sup>ND</sup> FLOOR, AND THE FOYER ONLY. All other lights are on sensors and turn off automatically.
- 11. Be sure all doors are locked when you leave.
- 12. If there is any abuse to the building, you will lose your privilege to use the building.
- 13. Youth groups must have an adult supervisor.
- 14. NO ALCOHOLIC BEVERAGES ARE ALLOWED.
- 15. If you experience problems during the use of the Community Center with the water, heat, plumbing, or appliances, please call one of the following immediately:

Patrick Tyrrell  
315-246-3575

Owen Davis  
607-793-4212

Parks & Recreation Department  
607-533-7388

Thank You!  
Lansing Parks and Recreation Office

### Town of Lansing Building Permit Fees (Effective January 19, 2023)

**The fees set forth shall be doubled if work is commenced prior to the issuance of a Permit.**

Residential (One- & Two-Family Residences, Modulares, Mobile Homes on private lots, Additions, Finished basements, plumbing)	\$.50 per sq ft \$.20 per sq ft for an attached garage *Basement is not included in sq ft if it is not finished
Mobile Homes on Rental Lots	\$250
Garages, Storage Buildings, Workshops, & Pole Barns	\$.30 per sq ft \$100 minimum
Commercial- New, Remodel, Multi-Res	\$5.60 per thousand of estimated construction cost (\$100 min)
Residential Remodel	\$5.60 per thousand of estimated construction cost when sq ft rule does not apply (\$100 min)
Pools *90 day permit issued for portable/storable pools *180 day permits issued for above & inground pools. Pools shall be completed within 12 months.	\$100 - Portable/ Storable pool \$150 - Above Ground Pool \$200 - Inground Pool
Prefabricated sheds	\$100 <b>Plans required for review</b>
Deck	\$125
Roof	\$125
Solar (residential- ground and roof mounted)	\$200
Solar (commercial)	Up to 5 acres- \$750 Over 5 acres- \$750 + \$100 per acre
Reinspection	\$75
Demolition	\$50
Signs	\$100
Fireworks Display	\$300 per event
Mass Gathering	\$250 per event
Solid Fuel Burning Appliance- wood, pellet, coal	\$100
Code Compliance Letter	\$100
Zoning Compliance Letter	\$100

Fire & Safety Inspections- Public Assembly, Multi-Residence & Businesses	\$50 with no violations \$100 with violations \$100 Multi-Residence with 5 or more units with no violations \$150 with violations
Inspections outside normal business hours	\$150 per hour (2 hr minimum)
Zoning Permit	\$100

\*Note: 1 Except for projects noted here, there will be a minimum Fee of \$100.

\*Note: 2 Building Permit life span. Building Permits are good for 1 year (unless otherwise noted in Local Law). Permits may be extended for 12 months at a time for a total of 3 years from issued date (unless otherwise noted in Local Law). If the permit is renewed prior to expiring, the fee is the same as the original fee. If permit expired and is within 30 days, there will be a \$50 fee added to the original fee. If the expired permit is past due between 31 days and 60 days an additional \$50 fee will be added to the previous month. If the expired permit is past due between 61 and 90 days an additional \$100 will be added to the previous month. An appearance ticket will be issued for any expired permit past due 91 days and a \$100 per month penalty for every month after 91 days.

**Town Of Lansing Planning Fee Schedule**

**(Effective January 19, 2023)**

**SITE PLAN REVIEW**

<b><u>Estimated Project Cost</u></b>	<b><u>Review Fee</u></b>	<b><u>Each Public Hearing</u></b>
\$1 - \$10,000.99	\$100.00	\$100.00
\$10,001 - \$100,000.99	\$250.00	\$100.00
\$100,001 - \$500,000.99	\$500.00	\$100.00
\$500,001 - \$1,000,000.99	\$750.00	\$100.00
\$1,000,001 - \$2,500,000.99	\$1,000.00	\$100.00
\$2,500,001 - \$5,000,000.99	\$1,500.00	\$100.00
\$5,000,001 and up	\$250 escalation per 500,000 EPC	\$100.00

**For Modification of a previously approved Site Plan § 270-27G, if there are no significant changes and no Project Review is deemed necessary, the fee is \$250. Legal, engineering, and technical review fees to be paid via initial escrow or Developer’s Agreement in an amount set by the Director of Planning.**

**STORMWATER**

**Notice of Ground Disturbance Permit** – No charge

**Stormwater & Erosion Control Application** – \$550.00 (Additional costs for legal and/or engineering review per Local Law #9 of 2009, Section 7)

**SUBDIVISION**

**Exempt Subdivision** – \$125.00

**Lot Line Adjustment** – \$125.00

**Minor Subdivisions** – Preliminary Plat Application – \$175.00 (Includes Notification for one Public Hearing) \$150.00 for each new lot created paid after Final Plat Approval.

**Major Subdivisions** – Preliminary Plat Application \$225.00 (Includes Notification for Public Hearing) \$250.00 for each new lot created paid after Final Plat Approval. **Initial escrow or developer’s agreement determined per Local Law #3 of 2016, Section 7(A).**

**ZONING & REZONING**

**Appeal to Zoning Board of Appeals** – \$175.00 (Includes Notification for one Public Hearing)

**Planned Development Area (PDA) amendment or establishment** – Initial fee \$575.00 (Includes Notification for one Public Hearing) plus initial escrow or developer’s agreement of \$2,500 plus any associated Site Plan and/or Subdivision fees. Filing of

approved Final development plan per § 270-32H – \$775 (Includes Notification for one Public Hearing).

**GENERAL**

**Cell Tower Application Fee** – \$1,500.00 (Additional costs for technical consultant review per Local Law #7 of 2015, Article VIII); cell tower co-location (on existing tower) \$750.00

**Floodplain Development Permit** – \$250.00 (Additional costs for legal and/or engineering review per Local Law #9 of 2016)

**Junkyard Permit or Renewal** – \$100.00 (Additional costs for legal and/or engineering review per Local Law #3 of 2014)

**Outdoor Storage Exemption Certificate** – \$100.00

**Public Hearing Notification** – \$100.00

**Special Permit** – \$375.00 (Includes Notification for one Public Hearing)

**Utility Availability Letter** – \$150.00

**Parks and Recreation Fees for New Development** – \$1,250 per Dwelling Unit

**RESOLUTION ADOPTING 2023 ORGANIZATIONAL RESOLUTIONS  
23-07 – 23-56**

**RESOLUTION 23-57**

**RESOLUTION ADOPTING 2023 ORGANIZATIONAL  
RESOLUTIONS 23-07 – 23-56**

WHEREAS, upon due deliberation thereupon, the Town Board of the Town of Lansing has hereby

RESOLVED, that the Organizational Resolutions **23-07 – 23-56** are hereby approved as presented and amended, and

BE IT FURTHER RESOLVED, that these Organizational Resolutions be and remain subject to amendment throughout the year by the Town Board.

The question of the adoption of such proposed Organizational Resolutions were duly motioned by Councilperson Joseph Wetmore, duly seconded by Councilperson Ruth Groff, and put to a roll call vote with the following results:

Councilperson Andra Benson – Aye	Councilperson Ruth Groff – Aye
Councilperson Bronwyn Losey – Aye	Councilperson Joseph Wetmore – Aye
Supervisor Edward LaVigne – Aye	

Accordingly, the foregoing Resolutions were approved, carried, and duly adopted on January 18, 2023.

**2022 TOWN HISTORIAN’S REPORT – FANNIE WELCH**

Submitted the following report to the Town Board and it was included in the meeting packet which was available on Town of Lansing website and as a handout.

Lansing Town Historian  
Fannie M. Welch  
2022 Annual Report

6/22 - I stopped by to see Louise Bement who was then bedridden. I asked if she wanted me to contact the school for the \$500 Haring scholarship, we award each year. Her son-in-law was there and thought it would make her feel better if she did it. That was okay with me. Later when I asked him who got the award he said, ‘it was the only person who was interested in history.’ No Name.

In early July I called the Guidance Counselor and asked who the recipient was. She gave me the name of the girl.....

July - After Louise passed her son-in-law Bill Martin had access to her computer. He copied her history files and gave the disc to me so I have mailing and membership lists along with lots of other information. Because there was the Lansing Historian link to her computer there were still inquiries being made. Sometimes Bill could answer and when he did, he sent me the info he had given them. If he didn't know then he just forwarded it on to me.

10/7/22 - Scott Brink asked for info on the Ithaca Speedway. Bill Martin was able to answer that.

12/22 - Michael McElwee asked for info on E Roof Supplier. Neither Bill nor I had ever heard of it.

Bill took care of Louise with tender care.

7/25 - I researched and responded to a request from the daughter of a girl who graduated from Lansing High School in 1947. It turned out I knew the graduate, Catherine Harvey and was happy to make copies of her picture, class will and class prophecy. I mailed those along with a personal note to her daughter in Edmond, Oklahoma.

8/1 - Bob Parker called. He took pictures of Route 34B bridge construction every day. He transferred over 50 pictures to my computer. Would he do a public presentation for our Association? (Now scheduled for April)

8/9 - Had a phone call from Christine Woods-Heslin from Cicero, NY regarding Darrell and Beth Bacorn's property. Both of the Bacorns are now in a long-term care facility and the house has been sold. Christine will be doing the clean out and is sure there will be items of historical significance.....would we like them?

8/12 - Bob Parker and brother Jim (from Texas) spent 2 ½ hours at the Archives researching WWII veterans from the Ithaca/Lansing area.

8/15 - Benjamin Lawrence just purchased a house on the Jerry Smith Road and asked when it was built - 1873. He knew about the tragedy that took place there as the Realtor had to disclose.

8/16 - Susan Bodenschatz from Racine, WI came with her husband and two daughters. She is from the Brown family and had done quite a bit of research and they had already been by the Brown cemetery which is on Cornell property on Brown Road. I spent from 9:30-noon with them. They then left to see if they could find someone who would unlock the gate so that they could go into the cemetery. (pictures of the monuments are on the internet)

9/17 - Attended open house at the Highway Barn.

9/19 - Erik Lake called and asked if we had any information on Gilead. Yes, I can meet you at the Archives in 15 minutes. I hung up the phone just as the doorbell rang. There standing on my porch were two women. I said I'll bet you're Jehovah's Witnesses, they were. One gave me a card with the website address on and I gave that to Erik. We have several newspaper clippings re Gilead which is the training school for Jehovah Witnesses, and I made copies for him. He is a 'documentary producer'.

10/17 - Met with Mike Moseley and Mark Tyrell to discuss renovations to the archive building. We also talked about the North Cabin and making Plexiglas windows so that the shutters could stay open and folks could 'look in' when the door was locked. We will have some more furnishings for July 4.

Over the next two weeks they removed several large signs, and buckets of spackle and paint and the plywood shelving that was on the east and west sides of the main room. There were many items that had to be moved and I went everyday sorting, filing and moving boxes (some heavy). The men replaced the three tables with new ones, brought in a set of new sturdy metal shelves in the back room and replaced ten chairs with folding



ones. They also removed a rusty file cabinet. In the meantime, they emptied the garbage as I sorted, etc. Over the two weeks, I went four or five hours every day. They moved five file cabinets and remodeled one of the plywood shelves to be used as workspace.

The crew that did the work were a great group. Mike and Mark were very patient with me.

I had two three-foot square tables at my house and when I asked if they could sand and finish them, they sent a crew to pick them up. Recently, Mike told me they were looking very nice. They will be in the cabin for July 4.

10/20 - I went to Myers to meet with Joan Holden who had asked if I knew when her grandmother Harriett Howland had an ice cream parlor in South Lansing. I was able to solve that question and when I did, we discussed other things that happened in South Lansing.

10/27 - Sue Carter was researching to write a children's book and she thought a salt mine would be a good setting. She and her husband had been to the History Center in Ithaca where Ben Sandberg had talked with them. He told them that if they came to Lansing they should ask about the water and the boat in the mine. I assured her that those were not truths. I also told her that Louise's fourth grade had produced a book on 'Cayuga Rock Salt'. She purchased a copy and was happy to see how salt is mined.

11/9 - Met with Kathy LaLonde. Looked at Membership and Mailing Lists.....what a mess!

11/11 - I met with Susan Pike and her family from the Cleveland, OH area. Susan was interested in the Ludlows. She had done a bit of geneology and found that her relationship was through Hannah Ludlow. She was also related to the Congers. Fortunately, they had gone to the cemetery and Ludlowville Falls on Thursday when it wasn't raining. I met them at the Archives at 10am on Friday and did a little more research although, she had done a great deal on her own. They left around 11:30 after purchasing some maps and a book. They also left a \$50 donation.

Week of Nov 7-10 - I called the members of the Lansing Historical Association Board to schedule a meeting on Nov 15 to discuss whether they wanted to continue with the Association. Also, at Ed Lavigne's request I asked some younger folks, Johanna Baker, Lauren Conlon, Kathy Moseley to join us.

11/15 - Lansing Historical Association met at 3 pm. Since Louise Bement had been the president (although rules say that isn't legal) there was no one to be President. As Historian, I can't be president and since the Vice President was now the treasurer, I asked John Howell if he would be the President pro-tem. John has now scheduled a meeting for Jan 10. I gave all those present at the last meeting copies of the Constitution and By Laws and asked them to look them over before the January meeting.

11/19 - Opened Archives from 10:30 to noon....Ruth Groff was only visitor.

11/26 - Opened Archives from 10:30 to noon. Ruth Groff and Eve Snyder from the History Center were the only visitors

12/8 - Carol Kammen, County Historian asked Ruth Groff and me for coffee at 10am in the Triphammer Mall. She thought she should meet me before she introduced me at the County Historian meeting on Dec. 10.

12/10 - Attended the County Historian meeting at 10am at the Public Library. There I met several of the other Town Historians. We shared our current focuses in our part of Tompkins County. Meeting adjourned at 11am.

#### **2022 TOMPKINS COUNTY YOUTH SERVICES REPORT – LISA CAMPBELL**

Submitted the following report to the Town Board and it was included in the meeting packet which was available on Town of Lansing website and as a handout.

Tompkins County Youth Board  
Lisa Campbell  
2022 Report

Background from Resource Allocation Committee:

Of great significance, the U.S. Surgeon General issued an advisory in December 2021, requesting a swift and coordinated response to the mental health crisis plaguing our youth. Noting that the COVID-19 Pandemic has altered a youth's experience at home, school, and in the community, the Surgeon General highlighted the impacts to normative childhood events such as in-person schooling, in-person social opportunities, access to health and social services, food access, adequate housing, and the health of their caregivers.

Furthermore, a recent article published by CNN estimates that one in four adolescents are experiencing clinically elevated levels of depression symptoms, while one in five youth are experiencing clinically elevated anxiety systems. Tompkins County's 2021 CLYDE survey supports this finding, with the most recent survey in 2021 reporting that 44% of high school students feel sad or depressed most days, with this being an increase over the 36% reported in 2018 (CLYDE Survey, 2021).

As we continue to live in a world where new COVID-19 variants impact our ability to sustain any semblance of normalcy, we also know the impacts on educational achievement for our youth are significant. For example, one study shows a 5 to 10 percent drop in median percentile rank for students in grades 3-8 in math from the fall of 2019 to the fall of 2020 (Kuhfeld, et al., 2020). Another factor that will have lasting consequences for our education systems, is the mass exodus of tenured teachers from the work force. Leaving our schools short staffed, and under resourced during a time when the full impact of COVID-19 cannot yet be fully measured.

**Mission:** The Tompkins County Youth Services Department invests time, resources and funding in communities to enable all youth to thrive in school, work and life.

**Vision:** Tompkins County is a community where all youth are given opportunities which allow them to thrive from childhood to adulthood.

TCYSD Board Goals

Goal 1: Educate and strengthen knowledge of processes and funded programs to better inform decision making.

In 2022, the Board continued the practice of bringing funded agency representatives in to present and update Board members.

In March 2022, scheduled monitoring with all funded agencies.

Annually, approximately 8,000 youth receive services through Youth Services funded programs.

Goal 2: Enhance connections between TCYSD's Board and Local Municipal Elected Boards/Youth Commissions/Community

2022 Online template created for Municipal Youth Services Community Council/Youth Commission to streamline and create consistency in the information that is collected in

- Community Needs Assessments.
- Each municipality will have the option to add additional questions to the Needs Assessment
- Each Needs Assessment will be using Photo Voice to gather youth input through the medium

Board members suggested staff standardize a sheet that board members could take at the monthly MYSS Commission/Council meetings, and thus they would feel more comfortable reporting back. Board requested that members of the MYSS Commissions/Councils be invited to come in and talk to the Youth Advisory Board.

Staff created a Facebook group to help the Commissions/Councils connect.

Goal 3: Revamp the TCYSD's Board's vision for and efforts around recruitment, on-boarding, and advocacy

Recruiting Board members has been a challenge. I've reached out to multiple communities during my tenure in an attempt to recruit. It is likely that the pandemic has exasperated these issues. There are consistently open seats. Additionally, Board meeting attendance has been poor with most meetings lacking a quorum. This leaves action items and minutes in limbo until voted on at subsequent meetings. I've heard that other county advisory boards face similar challenges. It seems that this goal has not achieved its desired outcome.

#### 2022 Tompkins County Youth Services Department Highlights

Trainings continue to be available to the public online at Tompkins County Youth Services Department website.

Notable trainings in 2022

United in Kindness-Bullying Prevention

Bullying Prevention Task Force and The Sophie Fund worked with the Lansing School District to provide a program for youth to help address some of the issues that are going on there, especially in the Middle school.

Inclusion in Youth Programming featuring Lansing native Jeff Boles

Childcare - Outreach to the Child Development Council (CDC) to help them standardize and improve upon their current parent survey they push out in Tompkins and Cortland Counties. In addition, we have started a larger conversation with CDC and DSS to discuss how we can make some impact on equity and access in the childcare/summer camp registration process.

Advocacy for Free Ryde - TCAT implemented May 29th - Teens 14 and older need a Free Ryde pass (free of charge) from schools or youth organizations.

TC Youth Department have been advocating for 211 to create a place online that will allow parents/caregivers the ability to search for what resources are available to them.

Significant staffing changes within the Youth Services Department in 2022

Long time program assistant has taken on the Deputy Director role. She has a strong comprehensive understanding of Youth Department operations and has been key in navigating staff losses while maintaining quality in department operations.

Budget Presentation was done in September to the County Legislature - Adopted

**BOND RESOLUTION OF THE TOWN BOARD OF THE TOWN OF LANSING, TOMPKINS COUNTY, NEW YORK (THE "TOWN"), AUTHORIZING THE CONSTRUCTION AND RECONSTRUCTION OF A NEW TOWN HIGHWAY DEPARTMENT FACILITY; STATING THE MAXIMUM ESTIMATED COST THEREOF IS \$15,000,000; APPROPRIATING SAID AMOUNT THEREFOR; AND AUTHORIZING THE ISSUANCE OF UP TO \$15,000,000 IN SERIAL BONDS OF THE TOWN TO FINANCE SAID APPROPRIATION**

Town Board Discussion

Town residents have thirty (30) days to do a petition to bring this to a vote.

Town Counsel Guy Krogh stated the Town Board’s main roll will be fiscal and oversight.

Supervisor Ed LaVigne stated per Municipal Solutions, the \$15 million will cost the taxpayers about \$.57/thousand dollars of the property’s assessed value.

**RESOLUTION 23-58**

**BOND RESOLUTION OF THE TOWN BOARD OF THE TOWN OF LANSING, TOMPKINS COUNTY, NEW YORK (THE “TOWN”), AUTHORIZING THE CONSTRUCTION AND RECONSTRUCTION OF A NEW TOWN HIGHWAY DEPARTMENT FACILITY; STATING THE MAXIMUM ESTIMATED COST THEREOF IS \$15,000,000; APPROPRIATING SAID AMOUNT THEREFOR; AND AUTHORIZING THE ISSUANCE OF UP TO \$15,000,000 IN SERIAL BONDS OF THE TOWN TO FINANCE SAID APPROPRIATION**

WHEREAS, the Town Board (the “Board”) the Town of Lansing, Tompkins County, New York (the “Town”) proposes to authorize the issuance of \$15,000,000 in serial bonds of the Town to finance the construction and reconstruction of a new Town Highway Department facility on a Town-owned parcel of land in Lansing, New York, in and for the Town of Lansing, Tompkins County, New York, at 10 Town Barn Road (Tax Parcel Numbers 30.-1-16.12 and 30.-1-16.11) (the “Project”), at an estimated maximum cost of \$15,000,000; and

WHEREAS, by resolution dated December 21, 2022, at a regular meeting of the Board held on such date, the Board determined pursuant to the State Environmental Quality Review Act and the regulations of the Department of Environmental Conservation promulgated thereunder (6 NYCRR Part 617.5(c)) (collectively, “SEQRA”), that said public improvement and purpose constitutes a “Type I” action under the New York State Environmental Quality Review Act and the regulations promulgated thereunder (6 NYCRR Part 617.5(c)) (collectively, “SEQRA”) and based on its coordinated review determined that the Project will not cause a significant impact on the environment and adopted a “Negative Declaration” pursuant to SEQRA with respect thereto; and

WHEREAS, the Board now wishes to appropriate funds for the Project and to authorize the issuance of the Town’s serial bonds and bond anticipation notes to be issued to finance the aforementioned specific object or purpose.

NOW, THEREFORE, BE IT RESOLVED, by the Town Board (the “Town Board”) of the Town of Lansing, Tompkins County, New York (the “Issuer” or the “Town”) (by the favorable vote of not less than two-thirds of all the members of such body), as follows:

SECTION 1. The Town is hereby authorized to undertake the construction and reconstruction of a new Town Highway Department facility on a Town-owned parcel of land in Lansing, New York, in and for the Town of Lansing, Tompkins County, New York, at 10 Town Barn Road (Tax Parcel Numbers 30.-1-16.12 and 30.-1-16.11), including original furnishings, equipment, machinery, apparatus, appurtenances, site improvements, and other incidental improvements and expenses in connection therewith. It is hereby determined that the maximum estimated cost of the aforementioned class of object or purpose is \$15,000,000, said amount is hereby appropriated therefor and the plan for the financing thereof shall consist of (i) the issuance of the \$15,000,000 in serial bonds of the Town authorized to be issued pursuant to this resolution or bond anticipation notes issued in anticipation of such bonds, and (ii) unless paid from other sources, the levy and collection of taxes on all taxable real property of the Town to pay the principal of such bonds or notes and the interest thereon as the same become due and payable.

SECTION 2. Serial bonds of the Town in the principal amount of \$15,000,000 are hereby authorized to be issued pursuant to provisions of Local Finance Law, constituting Chapter 33-a of the Consolidated Laws of the State of New York (the "Law") to finance the aforementioned class of object or purpose.

SECTION 3. It is hereby determined that the period of probable usefulness of the aforementioned class of object or purpose is thirty (30) years, pursuant to subdivision 11(a)(1). of paragraph a. of Section 11.00 of the Law.

SECTION 4. The temporary use of available funds of the Town, not immediately required for the purpose or purposes for which the same were borrowed, raised or otherwise created, is hereby authorized pursuant to Section 165.10 of the Law, for the capital purposes described in this resolution. The Town shall reimburse such expenditures with the proceeds of the bonds or bond anticipation notes authorized by this resolution. This resolution shall constitute a declaration of official intent to reimburse the expenditures authorized herein with the proceeds of the bonds and bond anticipation notes authorized herein, as required by United States Treasury Regulations Section 1.150-2.

SECTION 5. The final maturity of the bonds herein authorized to be issued shall be in excess of five (5) years measured from the date of issuance of the first serial bond or bond anticipation note issued pursuant to this resolution.

SECTION 6. Each of the serial bonds authorized by this resolution and any bond anticipation notes issued in anticipation of said bonds shall contain the recital of validity prescribed by Section 52.00 of the Law and said serial bonds and any bond anticipation notes issued in anticipation of said bonds shall be general obligations of the Town, payable as to both principal and interest by a general tax upon all the real property within the Town subject to applicable statutory limits, if any. The faith and credit of the Town are hereby irrevocably pledged to the punctual payment of the principal and interest on said serial bonds and bond anticipation notes and provisions shall be made annually in the budget of the Town by appropriation for (a) the amortization and redemption of the bonds and bond anticipation notes to mature in such year and (b) the payment of interest to be due and payable in such year.

SECTION 7. Subject to the provisions of this resolution and of the Law, pursuant to the provisions of Section 30.00 relative to the authorization of the issuance of serial bonds and bond anticipation notes or the renewals of said obligations and of Sections 21.00, 50.00, 54.90, 56.00 through 60.00, 62.10 and 63.00 of the Law, the powers and duties of the Town Board relative to authorizing serial bonds and bond anticipation notes and prescribing terms, form and contents as to the sale and issuance of bonds herein authorized, including without limitation the determination of whether to issue bonds having substantially level or declining debt service and all matters related thereto, and of any bond anticipation notes issued in anticipation of said bonds, and the renewals of said bond anticipation notes, are hereby delegated to the Town Supervisor, as the chief fiscal officer of the Town (the "Town Supervisor"). Such notes shall be of such terms, form and contents as may be prescribed by said Town Supervisor consistent with the provisions of Local Finance Law. Further, pursuant to paragraph b. of Section 11.00 of the Law, in the event that bonds to be issued for the class of object or purpose authorized by this resolution are combined for sale, pursuant to paragraph c. of Section 57.00 of the Law, with bonds to be issued for one or more object or purpose authorized by other resolutions of the Board, then the power of the Board to determine the "weighted average period of probable usefulness" (within the meaning of paragraph a. of Section 11.00 of the Law) for such combined objects or purposes is hereby delegated to the Town Supervisor, as the chief fiscal officer of the Town.

SECTION 8. The Town Supervisor is hereby further authorized to take such actions and execute such documents as may be necessary to ensure the continued status of the interest on the bonds authorized by this resolution and any notes issued in anticipation thereof, as excludable from gross income for federal income tax purposes pursuant to Section 103 of the Internal Revenue Code of 1986, as amended (the "Code") and to designate the bonds authorized by this resolution and any notes issued in

anticipation thereof, if applicable, as “qualified tax-exempt bonds” in accordance with Section 265(b)(3)(B)(i) of the Code.

SECTION 9. The Town Supervisor is further authorized to enter into a continuing disclosure undertaking with or for the benefit of the initial purchasers of the bonds or notes authorized by this resolution in compliance with the provisions of Rule 15c2-12, promulgated by the Securities and Exchange Commission pursuant to the Securities Exchange Act of 1934.

SECTION 10. The intent of this resolution is to give the Town Supervisor sufficient authority to execute those applications, agreements and instruments, or to do any similar acts necessary to affect the issuance of the aforesaid serial bonds or bond anticipation notes without resorting to further action of the Board.

SECTION 11. Pursuant to subdivision b. of Section 35.00 of the Law, this resolution is subject to a permissive referendum in the manner prescribed by Article 7 of the Town Law of the State of New York (the “Town Law”). The Town Clerk is hereby authorized and directed, within ten (10) days after the date of adoption of this resolution, to publish and post a notice satisfying the requirements of Section 90 of the Town Law, which shall set forth the date of adoption of this resolution, shall contain an abstract hereof, and shall specify that this resolution was adopted subject to a permissive referendum. Such notice shall be published in the official newspaper of the Town for such purpose.

SECTION 12. This resolution shall take effect thirty (30) days after the date of its adoption or, if within such thirty (30) day period there is filed with the Town Clerk a petition subscribed and acknowledged by the number of qualified electors of the Town required by Section 91 of the Town Law and in the manner specified in such Section, until approved by the affirmative vote of a majority of such qualified electors voting on a proposition for its approval.

SECTION 13. The validity of the bonds authorized by this resolution and of any bond anticipation notes issued in anticipation of said bonds may be contested only if:

- (a) such obligations are authorized for an object or purpose for which the Town is not authorized to expend money; or
- (b) the provisions of law which should be complied with at the date of the publication of such resolution are not substantially complied with,

and an action, suit or proceeding contesting such validity is commenced within twenty (20) days after the date of such publication; or

- (c) such obligations are authorized in violation of the provisions of the constitution.

SECTION 14. Upon this resolution becoming effective, the Town Clerk is hereby authorized and directed to cause a copy of this resolution, or a summary thereof, to be published, together with a notice attached in substantially the form as prescribed in Section 81.00 of the Law, in the official newspaper(s) of the Town for such purpose, together with a notice of the Town Clerk substantially the form provided in Section 81.00 of the Law.

The question of the adoption of the foregoing resolution was duly motioned by Councilperson Andra Benson, duly seconded by Supervisor Edward LaVigne, and put to a vote on roll call, which resulted as follows:

	<u>AYE</u>	<u>NAY</u>
Councilperson Andra Benson	X	
Councilperson Bronwyn Losey	X	
Councilperson Ruth Groff	X	
Councilperson Joseph Wetmore	X	



Supervisor Edward LaVigne

X

The resolution was thereupon declared duly adopted by a vote of five ayes and zero nays.

Date: January 18, 2023

**RESOLUTION ADOPTING AMENDED FINDINGS STATEMENT AND AFFIRMING SEQRA NEGATIVE DECLARATION OF ENVIRONMENTAL SIGNIFICANCE PURSUANT TO STATE ENVIRONMENTAL QUALITY REVIEW 6 NYCRR PART 617.7 FOR MYERS PARK PROJECT**

Town Counsel Guy Krogh reviewed Full Environmental Assessment Form (FEAF) Part 2. Changes were made prior to the roll call vote.

**RESOLUTION 23-59**

**RESOLUTION ADOPTING AMENDED FINDINGS STATEMENT AND AFFIRMING SEQRA NEGATIVE DECLARATION OF ENVIRONMENTAL SIGNIFICANCE PURSUANT TO STATE ENVIRONMENTAL QUALITY REVIEW 6 NYCRR PART 617.7 FOR MYERS PARK PROJECT**

The following Resolution was duly presented for consideration by the Town Board:

WHEREAS, consistent with the Cayuga Lake Watershed Restoration and Protection Plan and the Cayuga Lake Blueway Trail Plan (approved under the NYSDOS Local Waterfront Revitalization Plan), and to help protect the Cayuga Lake watershed and enhance access to its water resources, the Town has been examining needed updates to local waterfront plans and facilities; and

WHEREAS, on May 20, 2020, the Town Board of the Town of Lansing passed Motion M20-15 Authorizing the Issuance of Parks, Recreation, Trails Master Plan Request for Proposal (RFP); and

WHEREAS, the Town of Lansing Parks and Recreation and Trails Advisory Committee along with consultants M.J. Engineering and Land Surveying, P.C. with PLACE Alliance conducted broad community engagement efforts on February 25, 2021; June 5, 2021; and June 22, 2021 to gather community feedback on concept plans for Town parks, including Myers Park; and

WHEREAS, proposed improvements consist of several projects at Myers Park for revitalization of recreational facilities adjacent to Cayuga Lake, including upgrading the restroom facilities and pavilions for ADA accessibility and as private unisex facilities; expanding opportunities for walkable public spaces for recreation and fitness; restoration of the natural communities where land meets Cayuga Lake; and implementation of Cayuga Lake Blueway Plan with ADA-accessible improvements to the kayak launch to allow people who use non-motorized paddle craft (kayaks, canoes, standup paddleboards) to access local business, recreation areas and to enjoy the beauty of the Finger Lakes region by providing enhanced access for launching and docking paddle craft; and

WHEREAS, 6 NYCRR Part 617 of the State Environmental Quality Review Act (SEQRA) requires that a Lead Agency be established for conducting environmental review of projects in accordance with local and state environmental law; and

WHEREAS, State Law specifies that for actions governed by local environmental review, the Lead Agency shall be that local agency which has primary responsibility for approving and carrying out the action; and

WHEREAS, the Action is subject to review and approvals from other involved agencies that include the New York State Office of Parks, Recreation, and Historic Preservation (OPRHP); and

WHEREAS, the Town Board, by Resolution 21-112, dated July 21, 2021, declared itself lead agency for the project, pursuant to State Environmental Quality Review Act (“SEQRA”) regulations, and accepted a Part 1 of a Short Environmental Assessment Form as prepared by the Town’s Director of Planning; and

WHEREAS, in connection therewith and in consideration of the adoption and approval of such Park Master Plan, as updated, the Town undertook a coordinated SEQRA review and deemed the matter an Unlisted Action, as the Town Board recognizes that SEQRA encourages an early look at environmental issues and thus a look at the lakefront impacts was deemed appropriate; and

WHEREAS, during the course of the Town Board’s review, it was noted that the physical disturbance associated with the proposed project exceeds the Type I Action threshold under the SEQRA §617.4(b)(6)(i) defined as “activities, other than the construction of residential facilities, which meet or exceed any of the following thresholds; or the expansion of existing nonresidential facilities by more than 50% of any of the following thresholds: (i) a project or action that involves the physical alteration of 10 acres”; and

WHEREAS, the statement of Previous Ground Disturbance indicated “all of the below-grade improvements proposed would take place on previously disturbed areas,” as included with the Town’s 2021 New York State Consolidated Funding Application (CFA) for funding from New York State Office of Parks, Recreation and Historic Preservation (“OPRHP”) under the Title 9 of the Environmental Protection Act of 1993, for the purpose of funding and implementing the Town of Lansing Parks, Recreation, and Trails Master Plan improvements for Myers Park; and

WHEREAS, the Town of Lansing applied for financial assistance from OPRHP under the Title 9 of the Environmental Protection Act of 1993, for the purpose of funding and implementing the Myers Park Project; and

WHEREAS, the Town of Lansing authorized and accepted these grant funds in an amount not to exceed \$750,000 for the project described in the grant application and agreed to the terms and conditions of the Master Contract with OPRHP for such development of the Myers Park Project (Grant #219659) via Resolution 22-72 on February 16, 2022; and

WHEREAS, the town then undertook a coordinated Type I review and duly declared its intent to act as lead agency, serving a notice of intent on all involved agencies, and either more than 30 days has passed since service of such notice or each involved agency has replied and concurred in the lead agency designation or otherwise not objected to the same; and

WHEREAS, the Town Board, at its January 18, 2023 meeting, carefully reviewed and considered Part 1, 2, and 3 of the Full Environmental Assessment Form with the assistance of the Attorney to the Town; and

WHEREAS, the Town Board has determined that any impacts which could result from this project will be positive rather than negative impacts to the environment; and therefore be it

RESOLVED, that the Town Board hereby accepts the Part 2 Full Environmental Assessment Form which indicates that no, or only small, impacts may occur as a result of this project; and be it further

RESOLVED, that the Town Board finds that the Previous Ground Disturbance will not result in any new potential significant adverse impacts to the environment that were not previously studied during the prior SEQRA reviews of the Myers Park Project; and be it further

RESOLVED, that the Town Board finds that no additional or supplemental environmental review is required under SEQRA for the Myers Park Project pursuant to SEQRA §617.9(a)(7); and be it further

RESOLVED, that the Town Board adopts the annexed amended Findings Statement with the statement of Previous Ground Disturbance for the Myers Park Project as the Town Board’s official written findings statement pursuant to SEQRA §617.11; and be it further

RESOLVED, that the Town Board, as Lead Agency for the SEQRA review of the Proposed Action, hereby determines that all procedural steps of SEQRA and its implementing regulations have been fully satisfied in connection with the Myers Park Project; and after consideration of potential environmental impacts per ECL Article 8 and 6 NYCRR § 617.7(c), the Lead Agency has found and determined that: (i) this declaration is made in accord with SEQRA, based upon a thorough review of the EAF as completed on the record, its supporting documents and maps, and a thorough review of relevant areas of environmental concern; (ii) the Project will have no moderate or significant negative environmental consequences or impacts, a negative determination is hereby issued, and an environmental impact statement is therefore not required; and (iii) a responsible officer of the Town is hereby authorized to complete and sign the determination of significance confirming the foregoing Negative Declaration, which fully completed and signed EAF is incorporated herein by reference; and it is further

RESOLVED, that the Town Clerk is directed to file the amended Findings Statement with the Town Supervisor and all Involved Agencies pursuant to SEQRA §617.12(b); and be it further

RESOLVED, that except as superseded by this Resolution, all other terms, provisions, requirements, conditions, and mitigation measures set forth in the Town Board’s SEQRA Findings Statement issued by Resolution 22-101, dated June 15, 2022, are incorporated herein by reference and shall remain in full force and effect; and be it further

RESOLVED, that the Town Supervisor is hereby authorized to sign the Part 3 of the Full Environmental Assessment Form constituting the Town’s SEQRA Negative Declaration.

The question of the adoption of such proposed Resolution was duly motioned by Supervisor Edward LaVigne, duly seconded by Councilperson Joseph Wetmore, and put to a roll call vote with the following results:

Councilperson Andra Benson – Aye                      Councilperson Ruth Groff – Aye  
Councilperson Bronwyn Losey – Aye                Councilperson Joseph Wetmore – Aye  
Supervisor Edward LaVigne – Aye

Accordingly, the foregoing Resolution was approved, carried, and duly adopted on January 18, 2023.

**RESOLUTION APPROVING AUDIT AND BUDGET MODIFICATIONS AND SUPERVISOR’S REPORT**

**RESOLUTION 23-60**

**RESOLUTION APPROVING AUDIT AND BUDGET MODIFICATIONS AND SUPERVISOR’S REPORT**

The Supervisor submitted his monthly report for the month of December 2022, to all Board Members and to the Town Clerk. The Supervisor’s Report was reviewed by Councilperson Joseph Wetmore. The bills were reviewed by Councilperson Joseph Wetmore and Councilperson Andra Benson. The Supervisor’s Report be approved as submitted and the Bookkeeper is hereby authorized to pay the following bills and to make the following budget modifications.

**CONSOLIDATED ABSTRACT # 013**

DATED                      01/18/2023

AUDITED VOUCHER #'s                                      1210 – 1212

PREPAY VOUCHER #'s	<u>1210 – 1212</u>
AUDITED T & A VOUCHER #'s	<u>85 – 86</u>
PREPAY T & A VOUCHER #'s	<u>85 – 86</u>

<u>FUND</u>	<u>TOTAL APPROPRIATIONS</u>
GENERAL FUND (A)	<u>\$ 3,913.75</u>
HIGHWAY FUND (DA)	<u>\$ 126.86</u>
LANSING LIGHTING (SL1, 2 &3)	<u>\$ 1,464.38</u>
WARREN RD SEWER DISTRICT (SS1)	<u>\$ 51.14</u>
LANSING WATER DISTRICTS (SW)	<u>\$ 499.78</u>
TRUST & AGENCY (TA)	<u>\$ 715.54</u>

**CONSOLIDATED ABSTRACT # 014**

DATED 01/18/2023

AUDITED VOUCHER #'s	<u>1213 – 1263</u>
PREPAY VOUCHER #'s	<u>N/A</u>
AUDITED T & A VOUCHER #'s	<u>N/A</u>
PREPAY T & A VOUCHER #'s	<u>N/A</u>

<u>FUND</u>	<u>TOTAL APPROPRIATIONS</u>
GENERAL FUND (A)	<u>\$ 29,958.99</u>
HIGHWAY FUND (DA, DB)	<u>\$ 62,016.14</u>
WARREN RD SEWER DISTRICT (SS1)	<u>\$ 584.00</u>
LANSING WATER DISTRICTS (SW)	<u>\$ 1,691.20</u>

**CONSOLIDATED ABSTRACT # 001**

DATED 01/18/2023

AUDITED VOUCHER #'s	<u>1 – 42</u>
PREPAY VOUCHER #'s	<u>1 – 2</u>
AUDITED T & A VOUCHER #'s	<u>1 – 2</u>
PREPAY T & A VOUCHER #'s	<u>N/A</u>

<u>FUND</u>	<u>TOTAL APPROPRIATIONS</u>
GENERAL FUND (A, B)	<u>\$ 21,493.43</u>
HIGHWAY FUND (DA, DB)	<u>\$ 25,351.69</u>
ARPA (HF)	<u>\$ 15,000.00</u>
LANSING LIGHTING (SL1, 2 &3)	<u>\$ 89.43</u>
WARREN RD SEWER DISTRICT (SS1)	<u>\$ 105.45</u>
LANSING WATER DISTRICTS (SW)	<u>\$ 349.83</u>
TRUST & AGENCY (TA)	<u>\$ 72,990.07</u>

**BUDGET MODIFICATIONS  
JANUARY 18, 2023 MEETING**

**GENERAL FUND A  
January 18, 2023**

<b><u>FROM</u></b>	<b><u>TO</u></b>	<b><u>FOR</u></b>	<b><u>AMOUNT</u></b>
A599	A1110.120	From FB to Court Clerk - Personal Addtl needed	\$ 2,300.00
A599	A1110.130	From FB to Court Clerk - Personal Addtl needed	\$ 300.00
A599	A3310.110	From FB to Traffic Control - Crossing Guard Addtl needed	\$ 580.00
A599	A7020.110	From FB to Parks/Rec Admin - Pers Svc Addtl needed	\$ 3,200.00
A599	A7110.110	From FB to Parks - Personal Svs Addtl needed	\$ 5,000.00
A599	A7110.110	From FB to Playground/Rec Fields - Personal Svs Addtl needed	\$ 3,300.00
A7510.100	A7510.400	From Historian personal svs to Historian contractual Addtl needed	\$ 600.00

**GENERAL FUND B  
January 18, 2023**

<b><u>FROM</u></b>	<b><u>TO</u></b>	<b><u>FOR</u></b>	<b><u>AMOUNT</u></b>
B599	B3620.110	From FB to Clerk - Codes Addtl needed	\$ 3,700.00

**HIGHWAY FUND DB  
January 18, 2023**

<b><u>FROM</u></b>	<b><u>TO</u></b>	<b><u>FOR</u></b>	<b><u>AMOUNT</u></b>
DB599	DB5110.100	From FB to Street Maintenance- Personal Svs Addtl needed	\$ 1,500.00
DB599	DB5112.100	From FB to Improvements-Personal Svs Addtl needed	\$ 9,500.00
DB599	DB9030.800	From FB to Social Security Addtl needed	\$ 1,300.00
DB599	DB9060.800	From FB to Health Insurance Addtl needed	\$ 8,100.00
DB599	DB9089.800	From FB to Medicare Addtl needed	\$ 300.00

The question of the adoption of such proposed Resolution was duly motioned by Councilperson Andra Benson, duly seconded by Councilperson Bronwyn Losey, and put to a roll call vote with the following results:

Councilperson Andra Benson – Aye	Councilperson Ruth Groff – Aye
Councilperson Bronwyn Losey – Aye	Councilperson Joseph Wetmore – Aye
Supervisor Edward LaVigne – Aye	

Accordingly, the foregoing Resolution was approved, carried, and duly adopted on January 18, 2023.

**BOARD MEMBER REPORTS**

**Andra Benson** – reported the following:

Lansing Library – written report above

Lansing Youth Services – written report above

**Ruth Groff** – reported the following:

Parks, Recreation and Trails Committee

- Working with Cornell University Design Connect
  - Gave them maps, etc.

**Bronwyn Losey** – reported the following:

Zoning Board of Appeals

Public hearing for Dandy Mini-Mart signs scheduled for February 14, 2023 at 6:30 pm.

**Joseph Wetmore**

Submitted the following report to the Town Board.

**Joseph Wetmore  
Town Board Member Report  
January 2023**

**Code Revision Committee**

**Thursday, January 5, 2023·10:00 – 12:00**

1. Final Review of proposed final draft Agriculture (AG) Zoning District and proposed final draft Rural Agriculture (RA) Zoning District. Recommended Town Board approval.
2. Reviewed structure and policy for committees, liaisons, and appointments as referred by the Town Board. Referred back to Town Board as not appropriate for this committee.
3. Asked John Zepko to put together a prioritized list of needed zoning changes.
4. Reviewed Draft revisions to the Code Enforcement Local Law. Recommended Town Board approval.

**Bolton Point meeting**

**Thursday, January 5, 2023·4:00 – 5:00pm**

1. Management Staff Report
2. Appointment of Officers and Committees
3. Committee Reports
  - A. Budget and Finance Committee
    1. November 30, 2022 Financial Report
    2. Review and Approval of Procurement Policy
    3. Review and Approval of Investment Policy
    4. Resolution Authorizing Prepayment of Unaudited Claims
    5. Designation of Depository/Check Signing Authority
    6. Approval of the January 5, 2023 Warrants
  - B. Engineering and Operations Committee
    1. December 5, 2022 Meeting Notes
  - C. Personnel and Organization Committee
    1. Resolution for Creation of Senior Water Treatment Plant Operator Position



Discussion on Planning Board and Zoning Board of Appeals Interviews

- Interviews will be February 15, 2023, 2:30-4:30, in person at the Town Hall

**Edward LaVigne** – reported the following:

Committee / Board Interviews

- Formation of future interview committee
  - Instead of Planning Board, Zoning Board of Appeals and Town Board doing interviews
  - The following people would be the future interview committee
    - Town Supervisor
    - Second Town Board Member/liaison of committee
    - Chair of committee with vacancy
    - Staff person of committee with vacancy
  - Recommendation from future interview committee would be brought to the Town Board
    - Town Board does not have to follow their recommendation

**MOTION TO ENTER EXECUTIVE SESSION**

Councilperson Bronwyn Losey moved to **ENTER EXECUTIVE SESSION TO DISCUSS PROPOSED, PENDING OR CURRENT LITIGATION AT 10:06 PM.**

Councilperson Joseph Wetmore seconded the motion.

All in Favor – 5                      Opposed – 0

**MOTION TO EXIT EXECUTIVE SESSION**

Councilperson Bronwyn Losey moved to **EXIT EXECUTIVE SESSION AT 10:19 PM.** Councilperson Joseph Wetmore seconded the motion.

All in Favor – 5                      Opposed – 0

**MOTION TO ADJOURN MEETING**

Councilperson Joseph Wetmore moved to **ADJOURN THE MEETING AT 10:20 PM.**

Councilperson Andra Benson seconded the motion.

All in Favor – 5                      Opposed – 0

Minutes taken and executed by the Town Clerk.

Respectfully submitted,

Deborah K. Munson, RMC  
Town Clerk