

REGULAR TOWN BOARD MEETING
May 15, 2024

A Regular Meeting of the Lansing Town Board was held at the Town Hall Board Room, 29 Auburn Road, Lansing, NY, and streamed live on YouTube on the above date at 6:30 p.m. The meeting was called to order by Ruth Groff, Supervisor, and opened with the Pledge of Allegiance to the flag. Roll call by Deborah K. Munson, Town Clerk, showed the following to be

PRESENT:

Judy Drake, Councilperson
Joseph Wetmore, Councilperson

Laurie Hemmings, Councilperson
Ruth Groff, Supervisor

ABSENT: Christine Montague, Councilperson

ALSO PRESENT: Mike Moseley, Highway Superintendent, Patrick Tyrrell, Director of Parks and Recreation, Mary Ellen Albrecht, Bookkeeper, Guy Krogh, Town Counsel, Mike Sigler, Tompkins County Legislature, Grascen Shidemantle, Executive Director Community Science Institute, Christopher Skawski and Siobhan Hull, Cornell Cooperative Extension, Dennis Griffin, Jen Lyons, Jesse Young and a few other attendees

COMMUNITY SCIENCE INSTITUTE - GRASCEN SHIDEMANTLE,
EXECUTIVE DIRECTOR

Grascen Shidemantle, Executive Director of the Community Science Institute (CSI), presented their work to the Town Board. Shidemantle explained CSI's mission to foster and support environmental monitoring with community-based volunteer groups for the long-term sustainability and protection of natural resources. They outlined CSI's volunteer water monitoring programs, fee-for-service water testing, and educational outreach efforts. Questions were asked about how the Town can support CSI's educational programs, and it was recommended that information be included in the Town's newsletter.

The following slides were reviewed.



CSI Community Science Institute

CSI is a 501(c)3 non-profit and NYSDOH-ELAP certified water testing lab

CSI offers three types of programming:

Volunteer
Water
Monitoring
Partnerships

Fee-for-
Service Water
Testing

Outreach and
Education

CSI's Mission

To foster and support environmental monitoring in partnership with community-based volunteer groups in order to better understand our shared natural resources and how to manage them for long-term sustainability and protection.

CSI Volunteer Monitoring Partnerships

Four Monitoring Partnerships

1. Synoptic Stream and Lake Monitoring
2. Harmful Algal Bloom (HAB) Monitoring
3. Biomonitoring
4. Red Flag Monitoring

CSI recruits, trains, and coordinates over **250** volunteers

CSI Volunteer Monitoring Partnerships

Synoptic Stream & Lake Monitoring

Test samples for:

- Nutrients (Phosphorus and Nitrogen)
- Pathogenic Bacteria (E. coli)
- Total Suspended Solids
- Temperature
- Turbidity
- pH
- Conductivity
- Chloride
- Total Hardness

Thank you to the Town of Lansing for supporting this program on Salmon Creek, Milliken Creek, and the east shore of Cayuga Lake!

Biomonitoring (Benthic Macroinvertebrate Monitoring)

Identify samples of benthic macroinvertebrates (BMI) to calculate:

- Total Family Richness
- EPT Richness
 - Ephemeroptera - mayflies, Plecoptera - stoneflies, Trichoptera - caddisflies
- Family Biotic Index
- Percent Model Affinity
- Biological Assessment Profile

Harmful Algal Bloom (HAB) Monitoring

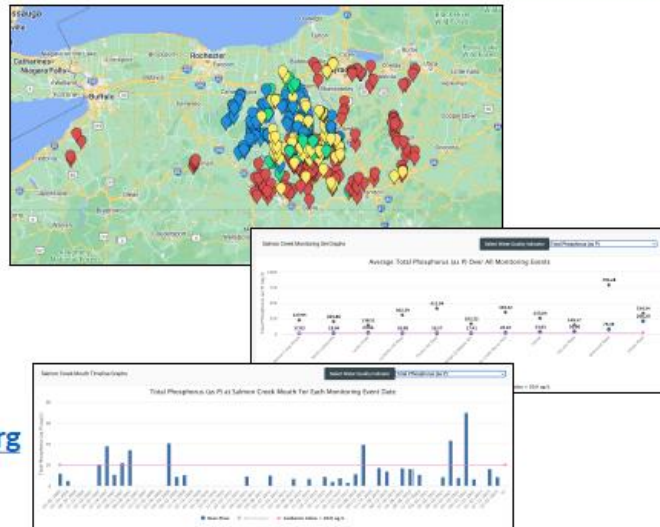
Test HABs samples to:

- Identify cyanobacteria genera
- Measure chlorophyll a
- Measure cyanotoxins (e.g., microcystin)

In collaboration with:

CSI's Public Database – Streams and Lakes Chemistry

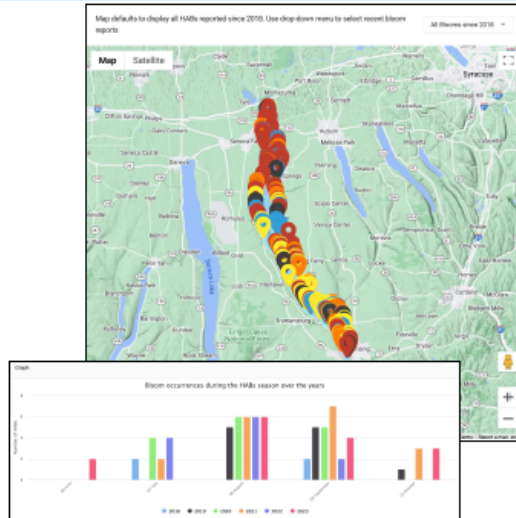
Our database houses over 85,000 regulatory-quality measurements of water quality!



www.database.communityscience.org

CSI's Public Cayuga Lake HAB Database

Our Cayuga Lake HAB database contains data from HABs reported to CSI from 2018-present



<http://database.communityscience.org/hab>

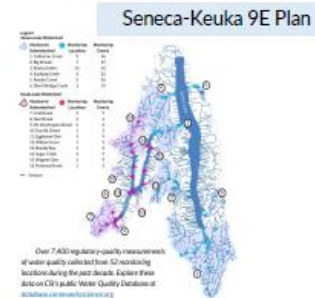
CSI data make a difference locally



Removal of the southern end of Cayuga Lake from the 303(d) list for pathogenic bacteria



Trumansburg Wastewater Plant upgrades



Over 7,450 regulatory-quality measurements of water quality collected from 52 monitoring locations during the past decade. Explore these data on CSI's public Water Quality Database at database.communityscience.org



Validate the Cayuga Lake Modeling Project's model of Fall Creek phosphorus loading

Peer-reviewed research

Harmful algal blooms in Cayuga Lake, NY: From microbiome analysis to eDNA monitoring
 Wang, M., Mark, N., Lunan, N., Hirtler, A., Weston, C., Chekic, L., Fachinski, C., Luongo, L., Xia, L., Pyrek, D., Porevinski, S., Richardson, R. (2024) Harmful algal blooms in Cayuga Lake, NY: From microbiome analysis to eDNA monitoring. *Journal of Environmental Management* 2024, 254, 120128. <https://doi.org/10.1016/j.jenvman.2024.120128>

Using Citizen-Based Science to Provide Insights on Toxic Cyanobacteria Blooms in a New York Lake
 Howarth, R., Swamin, D., Smith, C., Marlow, R., Fagerlin, A., & Porevinski, S. (2023). Using Citizen-Based Science to Provide Insights on Toxic Cyanobacteria Blooms in a New York Lake. *Abstract of presentation at the meeting of the Association of the Sciences of Limnology and Oceanography 2023 "Resilience and Recovery in Aquatic Ecosystems"*, Milwaukee, Wisconsin, June 4-8, 2023.

Community-Based Risk Assessment of Water Contamination from High-Volcanic Horizontal Hydraulic Fracturing
 Porevinski, S. M., Yarnow, M. M., Fagerlin, A. K., Bowers, R. J., & Delgado, S. (2013). Community-Based Risk Assessment of Water Contamination from High-Volcanic Horizontal Hydraulic Fracturing. *NEW YORK UNIVERSITY JOURNAL OF ENVIRONMENTAL AND OCCUPATIONAL HEALTH*, 20(2), 1-12. <http://www.jsoeh.nyu.edu/vol20/iss2/1/>

CSI Fee-for-Service Water Testing

We test water from private wells, municipal water systems, swimming beaches, effluents, and more!

We serve:

- Residents**
- Home sales
 - Routine testing
 - Health/taste/quality concerns

- Government Agencies**
- Tompkins County Health Dept.
 - NY State Parks
 - NYSDEC

- Local Businesses**
- Farms
 - Restaurants
 - Breweries
 - Wineries
 - Mobile Home Parks
 - Apartment Buildings

In 2023, CSI's lab tested more than 2,500 drinking water samples!

NYSDOH-ELAP #11790

CSI Outreach and Education



Journey of Water Summer Youth Education Program



Annual Water Bulletin Newsletter

CHLORIDE Community Science Institute

WHAT IS CHLORIDE?
Chloride is a naturally occurring ion formed when chlorine gains an electron. It most frequently occurs in salt compounds like sodium chloride.

In small amounts, chloride is essential for our cells to function.

WHY DO WE MEASURE CHLORIDE?
Brackish or marine ecosystems naturally have a much higher concentration of chloride than freshwater. We test chloride concentrations in streams and lakes to see if they fall within the normal range for these ecosystems.

Typical chloride concentrations:
Freshwater: <50 mg/L
Brackish water: ~300 mg/L
Seawater: ~20,000 mg/L

Chloride is often the active ingredient in road salts. It can also be introduced to waterways via irrigation runoff or salt mines.

In the environment, chloride can trigger the mobilization of heavy metals like lead and mercury from soil particles into water. Within an organism, excess chloride is normal or even beneficial. However, in large amounts, chloride can interfere with healthy cell function. The following organisms start to see subtle effects at:

 Daphnia (Daphnia magna) 372 mg/L chloride	 Rainbow trout 922 mg/L chloride	 Fathead minnow 4231 mg/L chloride
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Free Learning Materials

CSI Questions?

Join our email list for monthly updates



Follow us on social media



@communityscienceinstitute

Stay in touch and learn more

info@communityscience.org
(607) 257-6606
www.communityscience.org



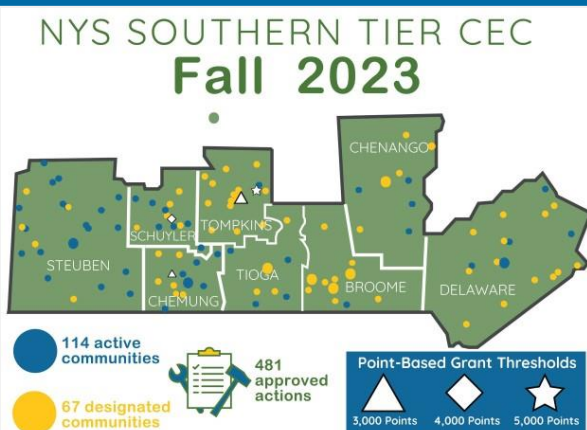
CORNELL COOPERATIVE EXTENSION - CHRIS SKAWSKI, CLEAN ENERGY COMMUNITIES COORDINATOR AND SIOBHAN HULL

Chris Skawski from the Cornell Cooperative Extension presented on the Clean Energy Communities Program, funded by NYSERDA. The program helps municipalities with grants and energy advising work, including HVAC improvements for the Town Hall. Skawski identified potential funds and stressed the importance of timing due to incentive reductions post-October 1. Additionally, incentives specific to Lansing from the Non-Pipes Alternative Program were highlighted by Siobhan Hull, indicating substantial financial benefits for the community. They offered assistance in outreach for these programs through the Town newsletter.

The following slides were reviewed.

What is Clean Energy Communities (NYSERDA PON 3982)?

- As part of a statewide effort, CCE Tompkins administers technical assistance contracts for the 8-county Southern Tier.
- Local, dedicated, and knowledgeable Coordinators work with municipalities on local decarbonization and energy efficiency projects such as:
 - Building energy upgrades
 - Streetlight LED conversions
 - EV Charging installation
 - And more!
- Over \$1,000,000 in grant dollars for local projects



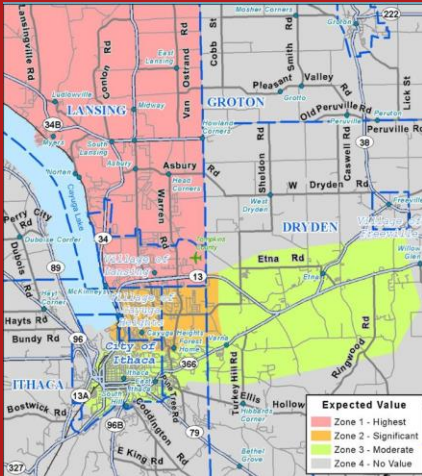
More online: <https://southern-tier-cec.org/>

CEC Program Grants

- Lansing Eligible for Points/Grants for Past Actions
 - Between \$20,000-\$85,000
- Important Dates:
 - October 1, 2024 – Grant amounts reduced
 - December 31, 2025 – Last Day to Submit for CEC Points/Grants

Designation Level	Number of Points	Funding for Small and Medium Communities (Under 40,000 People)	Funding for Large Communities (Over 40,000 People)
CEC Designation	Any 4 Actions	\$5,000	\$5,000
1-Star Designation ★	1,000	\$10,000	\$10,000
2-Star Designation ★★	3,000	\$50,000	\$125,000
3-Star Designation ★★★	5,000	\$100,000	\$200,000
4-Star Designation ★★★★	7,000	\$175,000	\$275,000
5-Star Designation ★★★★★	9,000	\$250,000	\$350,000

NPA Incentives



- Suite of 6 projects to reduce gas reliability issues in Lansing over 3 years
- Must register with Earth Sensitive Solutions to receive NPA incentives
- For residential projects, 100,000 Btu reduction is about \$15,000 in NPA incentives
- Estimate would be different for a municipal project

Replacing an 80,000 Btu Natural Gas Furnace and a 40,000 Natural Gas Hot Water Heater with a 4 Ton Geothermal Heat Pump	\$48,000
NYSEG Gas Incentive	-18,000
NYSEG Clean Heat Rebate	-\$6,550
Cost Before Tax Credits	\$23,450
Federal Tax Credit 30%	-\$7,035
State Tax Credit 25%- Capped at \$5,000	-\$5,000
HOMEOWNER COST	\$11,415
Monthly Payments as Low as	\$81.55/mo

Community Energy Advisors

- Trained **Community Energy Advisors** help homeowners and renters navigate energy efficiency, clean heating and cooling, solar power, and more.
- For free—this is what we get paid to do!
- www.smartenergychoices.org
- 607-366-0833 x1



PRIVILEGE OF THE FLOOR – COMMENTS

A Lansing resident spoke about naming the redone bridge on Route 34B. He is aware the Town Board voted to ask the State to name it after Peter Wheeler and stated he would be a fine person to name the bridge after. However, he has previously been honored in Lansing and other places. He suggested naming the Route 34B bridge after the late Douglas Dake. The resident emphasized Dake’s contributions to the Lansing community, his coaching, and his family’s impact on the Town.

LANSING COMMUNITY LIBRARY REPORT – CHRISTINE EISENHUT

Submitted the following report to the Town Board and it was included in the meeting packet which was available on Town of Lansing website and as a handout.

TOWN BOARD UPDATES FROM THE LANSING COMMUNITY LIBRARY May 2024

1. Congratulations to the newly elected trustees Annie Johnson and Susan Mehringer and re-elected trustee Steven Patrician.
2. Congratulations to Addie M. who submitted the winning entry for the 2024 Summer Reading Logo Contest. The theme is “Adventure Begins at Your Library”.
3. Thank you to the Friends of the Library, Dave Hatfield and the community for the success of the chicken BBQ.

4. Caregiver and Child Yoga classes are offered throughout May on Wednesdays at 1pm.
5. On alternate Mondays the library will host the Tompkins County Community Resource Hub from 12-2pm. It will be held at the Ithaca Mall on “off” weeks.
6. On display during the beginning of month of May: Acrylic and Watercolor Paintings by Aloma McElwee. All of the submissions to the Logo Contest will be on display by the end of the month and featured through the summer.
7. Spring Story Time is on Thursdays at 10:30 am. Children are welcome to join in reading, games and spring themed, fun activities. No registration is required.
8. Chair Yoga for Adults is on Mondays from 10:00-11:00am.
9. The library will be closed on Monday, May 27th in observance of Memorial Day.
10. Instructor John Burger hosts T'ai Chi classes at the Community Center on Fridays from 10:30-11:30am.
11. Learn to play American Mah Jongg every Tuesday at 10:15am and play American Mah Jongg every Wednesday from 1:00-3:00pm.
12. The library continues to provide free delivery to Woodsedge. The library also has a mobile wireless hotspot available for check out. The Wi-Fi is not password protected. The community is welcome to park in the lot to access the Internet.
13. The library continues to distribute free self-test COVID-19 kits, antibacterial wipes and N95 masks to Lansing households.

LANSING YOUTH SERVICES REPORT – RICK ALVORD

Submitted the following report to the Town Board and it was included in the meeting packet which was available on Town of Lansing website and as a handout.

Lansing Youth Services Town Board Report May 2024

Party Planners: Party Planners has been working hard at learning what planning goes into hosting a celebration or public event. The group has learned kitchen safety and sanitary practices that are in place for cooking for a large group of people. The group prepared all the baked ziti for the Lansing Youth Services Family Dinner which took place on May 3rd. Participants also made posters to highlight programs they have been involved in, which were hung around the dinner venue. On the day of the dinner, participants finished their preparations by making salad and garlic bread. They also set up and decorated the venue, and as the event began they served their families the dinner they made! 11 youth served. Special thank you to the Lansing United Methodist Church for the amazing venue, the Lansing Youth Commission for the support, the youth for all of their hard work and all of their families for joining us at this wonderful event.

Outdoor Adventure: Outdoor Adventure has finally returned to their beloved Salmon Creek! The group has gotten a good understanding and practice in making a teepee style fire, where they cooked lots of S'mores, hot dogs with all the toppings and other yummy foods. This group got very interested in panning for semi-precious stones in the gravel behind large boulders. Using a gold pan that was 3-D printed by our youth employee as well as a sluice box that was built and printed by him. The group was also able to rescue two White Sucker fish that were stranded in small pools as the water level dropped. 12 youth served.

Fun With Food II: Fun With Food participants recently made veggie villages, rock candy, and art using skittles and other candy. The veggie villages were quite different

this round and many of the villages included more people/characters in their scenes. It took on a live action theme as students explained their projects to their peers. The rock candy turned out great with lots of crystals and beautiful formations. When making art with skittles, the group was amazed when watching their plates come alive and change into all kinds of patterns and shapes. Although there were some new candies that were added to test out, skittles seemed to reign and the best for vivid colors and creating patterns. 10 youth served.

Science Explorers: This program was busy! A trip to the Museum of the Earth started the program off strong and sparked lots of interest in fossils, which resulted in a lot of fossil searching during future trips. The trip to Bell Station Preserve was a huge hit, and it was apparent that this beautiful place is not well known, as only one student had been there or heard of it. After the first visit, it was requested to head back to the preserve on another day. The group got to skip lots of rocks, see a vast number of Trout Lilies and walk through a field of Trillium. It was early in the season, so only a few flowers were blooming. The first gorge and waterfall were a hot spot for these plants, and some prime fossil hunting along the stream. SPIF (Spacecraft and Planetary Imaging Facility), visited for a presentation where Lansing Youth Services youth combined with the Lansing Middle School Science Club. It was an amazing presentation on visible and non-visible light and how it is used to analyze a planet's elements from a faraway distance. Youth even got to make comets using dry ice! 9 youth served.

Spring break Montezuma trip: This trip went surprisingly well as there was mostly rain for the day. The group stopped at Salt Point and saw just a handful of birds. Mostly small songbirds, but there was also a Kingfisher, Hooded Merganser and of course, Osprey. A stop at the Bald Eagle Nest in Aurora was a hit where the Bald Eagle seemed to be posing for pictures and she lay on her eggs, looking directly at the group for the majority of the time. At Montezuma, there were lots of ducks, some too far away to identify, but there were Ring Necked Ducks, a flock of Sandhill Cranes that landed right in front of the visitor's center, a couple of juvenile and adult Bald Eagles, and the amazing site of a Great Blue Heron Rookery! 9 youth served.

Youth Employment: With continued schedule changes for spring sports and other extracurricular activities, Lansing Youth Services Program Assistants are still going strong with the after-school programs. Of the three assistants, one has been going above and beyond, bringing in projects of their own hobbies and passions. Our Lansing Public Library employees have been doing fantastic. They have a new employee which just finished their training. We also have a new position at the Lansing High School Library and the youth placement is just about to start. Two youth assisted at the Lansing Youth Services Family Dinner, gaining experience in event planning and management. 12 youth served.

TOMPKINS COUNTY LEGISLATOR REPORT – MIKE SIGLER

Submitted the following report to the Town Board and it was included in the meeting packet which was available on Town of Lansing website and as a handout.

**Tompkins County Legislator
Michael Sigler
May 2024**

Hello and thank you for having me again. I want to thank Dominick Recckio for his County reports that I draw liberally from.

I sat in on a report on our parks grant program at the County. Congratulations to the Village of Lansing on being awarded money for its parks. There's still \$22,000 left out of \$50,000 so I'm hoping the Town of Lansing puts in an application.

There were surveyors out for the Silverline Industrial solar project last week. This is the one that stretches from Van Ostrand Road to Auburn Road and North past Buck Road, about 1200 acres. It would abut the CS Power projects that's 800 acres of just panels and goes from Van Ostrand East into Groton. Silverline owned by NextEra, a subsidiary of Florida Power and Light, has not put in an application yet into NYSERDA which just renegotiated all their solar contracts to boost the state subsidies.

The Ithaca Downtown Conference Center is almost finished. They are taking bookings starting in July and expect it to open next month. I'll be taking a tour of the facility on May 28th. It will prioritize hosting mid-week conferences to attract visitors to the community, encouraging increased business at hotels, restaurants, and other downtown establishments.

The Downtown Conference Center is funded in part through the collection of hotel room tax in the County and is the first fossil fuel free conference center in the country.

A resolution passed 9-4 (Legislators Sigler, Brooks, Black, and Dawson opposed; Legislator Koreman excused) removing 465 acres and adding over 1,200 acres of agricultural land located on the west side of Cayuga Lake to Agricultural District 2, as recommended by the Tompkins County Agriculture and Farmland Protection Board.

An amendment to the resolution that included an exception of a 62-acre parcel located within the Town of Ulysses' Conservation Zone failed 5-7 (Legislators Sigler, Brooks, Black, Dawson, and Champion in favor; Legislator Koreman excused). The Conservation Zone was created to protect natural resources including Taughannock Falls State Park, and other properties adjacent to Cayuga Lake.

We talked about the Legislature's recent budget retreat at the end of April at our last meeting. The tax cap calculation stands at 5.09% and a maintenance of effort budget would require a 5.9% increase, the sense of the Legislature was for Administrator Holmes to produce a budget with only a 2% tax levy increase, requiring approximately \$2 million in cuts.

Right now, everyone is talking about the rise in assessments. I've been to three homeowner/resident meetings. Some folks in Lansing have seen dramatic increases, over \$100,000 and it's left some wondering how they will afford increase. We've set the County on a path for cuts, but other entities like the Ithaca School District have not so the vote on their budget should give a good sense of where the community is on tax increases which will lead to escrow and rent increases.

Thank you.

HIGHWAY REPORT – MICHAEL MOSELEY

Submitted the following report to the Town Board and it was included in the meeting packet which was available on Town of Lansing website and as a handout.



HIGHWAY REPORT

May 15, 2024

Snow & Ice Removal:

- Crews have removed plow/wings and have kicked off our spring and summer work for 2024.

Tree & Brush Maintenance:

- Crews worked to complete brush pick up in the Village and Town. Mulching takes place the week of May 13th.

Water/Sewer Maintenance:

- Continuing to work with Angel at Tompkins County Soil and Water on a few ditch projects for this summer.
- Jenna and Mike have worked closely with Cameron from Xylem to install our new modem for our sewer monitoring system at the Farrell Road and Oakwood lift stations. We had a faulty modem causing a delay at Oakwood but hope to have that installed very soon.
- Crews worked to repair a water service break at 9 Sharon Drive Friday, May 3rd. Great teamwork!

Road Maintenance:

- Crews worked to patch potholes throughout the Town.
- Inspected culvert pipes.

- Crews continued doing some ditching.
- We're beginning our prep work for maintenance throughout the Town.

Garage Work:

- Thank you to TCH (Tompkins County Highway Department) for the use of their gradall during our brush pick-up as ours was being fixed.
- Dan and Andy worked to keep our equipment up and running during brush pickup with several obstacles. Thank you, Andy, and Dan.

Office:

- Mike attended the Bolton Point Commissions meeting.
- Mike attended the Engineering & Operations meeting at Bolton Point.
- Mike attended the Project Review Committee meeting.
- Mike and Jenna attended the Highway Barn meeting.
- Mike attended the Personnel Management Committee meeting.
- Mike and Jenna are attending a meeting with Maranda Roth from NYSDOT regarding CHIPS on May 16th.

Community:

- Meeting with taxpayers

Cross-Departmental Collaborations:

- Parks and Highway have worked together to begin spring work.

New Highway Barn:

- Test boring took place the week of May 9th around Highway campus.
- Working closely with LeChase on schematic designs and how to best maximize space for our new facility.
- Hoping to go look at a salt barn to help determine what we'd like at our new facility, precast vs poured walls.

Intermunicipal Work:

- Helped Tompkins County Stone/Oil Brickyard Road and Jerry Smith Road
- Helped Dryden pave
- Milling in Groton

Additional Points:

- F550 sold on Auctions International for \$28,200. We are working to purchase a Ram 5500 from Maguire Auto.
- Summer hours for the Highway have begun – 6am to 4pm Monday through Thursday.

PARKS AND RECREATION REPORT – PATRICK TYRRELL

Submitted the following report to the Town Board and it was included in the meeting packet which was available on Town of Lansing website and as a handout.



May
Town Board Report

RECREATION:

- Current youth programs include baseball, softball, t-ball, horseback riding, swimming, and girls' open gym.
- Current adult programs include cardio step, strength and stretch and yoga chi.
- Installation of the new batting cage has begun.
- Summer programs continue to fill, we will likely expand on several programs for 2025.
- Our basketball courts are being resurfaced this week.
- We are currently mowing 5 days a week and struggling to keep up.

PARKS:

- At Salt Point we have planted around fifteen new native species trees.
- We planted several new trees in Myers Park and Ludlowville.
- The Salt Point osprey camera is working well, we have updated to a new YouTube Channel. See our website for details.
- We passed our Tompkins County Health Department inspection and camping is now open at Myers Park.
- Ludlowville Park now has a new swing bench overlooking the falls.
- We have completed drainage projects in Ludlowville and Myers parks.
- Myers Park will begin charging admission and boat launch fees on May 24th for the season.
- We will be starting a major drainage project on the trail as soon as the weather cooperates.
- We are still in need of lifeguards for Myers Park this summer, if anyone knows of someone, please have them apply.
- The DEC has donated several bags of seedling trees for us to plant at Salt Point.

BUILDINGS:

- The air handler that pushes AC throughout the west side of the Town Hall has been fixed, cheaper than expected. It was around \$600 for parts and labor. The AC is now working properly.
- The new chairlift has been installed in the Community Center.
- Red Cross Blood Drive in the Town Hall on 5/24

Pat also reported:

- HVAC – still some issues and heat will be a problem

DIRECTOR OF PLANNING REPORT – JOHN ZEPKO

Submitted the following report to the Town Board and it was included in the meeting packet which was available on Town of Lansing website and as a handout.

Planning & Code Enforcement

John Zepko, Director, CPESC, CFM
Reporting Period April 2024

CORE PLANNING FUNCTIONS

- **General Admin**
 - Conducted four weekly staff meetings to discuss projects, deliverables, obstacles, etc
 - 4/2 – met w/ Town Supervisor to discuss Sewer District #1
 - 4/2 - met Personnel Management Committee
 - 4/3 – met w/ Town staff and project developer to discuss construction of Sewer District #1
 - 4/9 – attended webinar “Advancing Sustainable Design in Recreational Trails”
 - 4/10 – met w/ Town Supervisor for monthly check-in
 - 4/11 – met w/ Town Board member Judy Drake
 - 4/17 – met w/ development team of Genie Solar to discuss construction requirements for approved 5MW solar installation
 - 4/22 – preconstruction meeting w/ development team for East Shore Circle subdivision
- **Planner conducting classification and review of development applications**
 - 4/5 met w/ developer to discuss potential community solar project in the vicinity of Triphammer Rd
 - 4/15 met w/ developer to discuss requirements to subdivide property and extend water in the vicinity of Teeter Rd
- **Hazard Mitigation Planning**

- 4/10 – met w/ TC Hazard Mitigation Partners to discuss Hazard Mitigation plan
- **Floodplain Management**
 - Reviewing Flood Dev Permit for 32 Ladoga Park Rd
- **Stormwater Management**
 - 4/17– attended TC Stormwater Coalition Meeting

LAND USE WORK PROGRAM/PROJECT MANAGEMENT

- **CRC/ Zoning Amendments**
 - 4/24 meeting – discussed administrative approval of lot line adjustments over 1 acre in size, flag lots standards, corner lot standards, increasing the number of chickens permitted with a zoning permit from five (5) to (6)
- **Safe Streets and Roads 4 All (SS4A)**
 - SS4A grant project consists of 11 municipalities in an effort to collect data and implement the highway projects that would make the most impact on improving safety for all who use Tompkins County's roads.
 - 4/2 – individual community representative meeting to discuss local concerns in SS4A plan
 - 4/9 & 4/23 – attended SS4A check in meeting w/ planning team and consultants
- **Planning/Zoning Gap Analysis**
 - 4/11 met w/ Consultant team to discuss progression of Gap Analysis

COMMITTEE MANAGEMENT

- **Agricultural and Farmland Protection Committee staff support**
- **Conservation Advisory Committee Council**
 - 4/10 – met w/ CAC Chair Ed Dubovi to discuss Climate Smart Communities program and possible CAC work plans
- **Project Review Committee**
 - No meeting
- **Water & Sewer Working Group**
 - No meeting
- **Capital Improvement Committee**
 - No meeting

PLANNING BOARD

- 4/22 meeting – the Planning Board heard the following:
 - 390 Peruville Road – site plan application to construct 30x56 pole barn; project approved 4/22
 - 35 Town Barn Road – site plan application to construct 200’x32’ pole barn; project approved 4/22
 - 118 Ross Road – 4 lot, minor subdivision; project approved 4/22
- 4/11 – conducted Planning Board interview

ZONING BOARD OF APPEALS

- No meeting in April 2024
- 4/3 – conducted ZBA member interview

Building & Code

April 2024	
Fees Collected	\$22,377.80
Estimated Project Cost	\$554,444.00
Certificate of Occupancy/Compliance	14

Building Permits	24
One- & Two-Family Residences	0
New Businesses	1
Multi-Family Residences (3 or more units)	0
TOTAL 2024 Misc. Fee Collected to date	\$9,075.00
	Jan 1, 2024 to April 30, 2024
Fees Collected	\$42,924.80
Estimated Project Cost	\$6,503,097.00
Certificate of Occupancy/Compliance	114
Building Permits	68
One- & Two-Family Residences	2
New Businesses	1
Multi-Family Residences (3 or more units)	0

ENGINEER’S REPORT – DAVE HERRICK

No report.

TOWN CLERK REPORT – DEBBIE MUNSON

Submitted the following report to the Town Board and it was included in the meeting packet which was available on Town of Lansing website and as a handout.

**TOWN CLERK
MAY 2024**

Professional Municipal Clerk’s Week – May 5, 2024 – May 11, 2024

Water and Sewer Payments

May is very busy collecting water and sewer payments. Total bills: 1861 of which 375 were emailed. Payments are due by May 28th.

Dog Enumeration

We are approximately halfway through the enumeration process. Since March 1, 2024, our office has licensed over 200 new dogs. There are still many more dogs that need to be licensed. Our office is mailing follow up reminders to those who were left a brochure at their residence but have not yet come in to license their dog(s).

Ethics Disclosure Statements

Our office emailed all positions who are required to complete an annual ethics disclosure statement on April 29th. They are required to be returned to our office by May 28th. The Ethics Board plans to review them at their meeting on June 13, 2024.

CONSENT AGENDA

- a. **MOTION AUTHORIZING TOWN OF LANSING SUPERVISOR TO SIGN UNITED STATES DEPARTMENT OF AGRICULTURE PROPERTY ACCESS REQUEST**

MOTION M24-14

**MOTION AUTHORIZING TOWN OF LANSING SUPERVISOR TO SIGN
UNITED STATES DEPARTMENT OF AGRICULTURE PROPERTY
ACCESS REQUEST**

Motion authorizing Town of Lansing Supervisor to sign United States Department of Agriculture (USDA) Property Access Request for permission to trap for an invasive pest, the Box Tree Moth and/or the European Cherry Fruit Fly on the Town of Lansing’s property.

b. MOTION TO AMEND AND ADOPT THE UPDDATED TOWN COVID-19 LEAVE TIME AND GENERAL POLICIES

MOTION M24-15

MOTION TO AMEND AND ADOPT THE UPDATED TOWN COVID-19 LEAVE TIME AND GENERAL POLICIES

Motion to update, amend and adopt the Town of Lansing COVID-19 leave time and general policies, said Policy dated May 15, 2024, as updated, supersedes and replaces the prior policy effective immediately.

c. RESOLUTIONS APPROVING STORMWATER COVENANTS FOR DRAINAGE DISTRICTS #11 AND #12, ACCESS EASEMENT FOR DRAINAGE DISTRICT #12, AND RELEASE OF PRIOR STORMWATER AGREEMENT (SOMRA) FOR DRAINAGE DISTRICT #11, FURTHER AUTHORIZING THE EXECUTION AND FILING OF EACH THEREOF

RESOLUTION 24-106

RESOLUTIONS APPROVING STORMWATER COVENANTS FOR DRAINAGE DISTRICTS #11 AND #12, ACCESS EASEMENT FOR DRAINAGE DISTRICT #12, AND RELEASE OF PRIOR STORMWATER AGREEMENT (SOMRA) FOR DRAINAGE DISTRICT #11, FURTHER AUTHORIZING THE EXECUTION AND FILING OF EACH THEREOF

The following Resolutions were duly presented for consideration by the Town Board:

WHEREAS, John Young, *et al.* (the “Developer”) is and was the principal owner and applicant of the East Shore Circle Major and Minor Subdivisions and the Asbury-Collins Major Subdivision, and each such subdivision (the “Subdivisions”) had stormwater requirements and obligations that were required by law and under the town’s codes, and all such Subdivisions have been incorporated into, respectively, Drainage District #11 and #12 (the “Drainage Districts”), which Drainage Districts were formed by Final Orders of formation issued by this Town Board upon February 28, 2024 (Resolutions 24-76 and 24-77, respectively); and

WHEREAS, in furtherance of finalizing the covenants, conditions, rights, and conveyances respecting the Drainage Districts, certain additional instruments have been drafted and approved by the Developer, the landowners in the Drainage Districts, and the Town’s SMO, engineer, and attorney, each and all as required by the Town Code and the Town Planning Board’s conditions of approval and requirements for such Subdivisions; and

WHEREAS, after a review of the documents submitted to the meeting, and upon and after due deliberation thereupon, be it now:

RESOLVED, that the form of the stormwater covenants for the Drainage Districts be and hereby are approved, and the Town Supervisor may execute the same (and any related instruments needed for filing) by and for the Town of Lansing and cause the same to be filed of record in the Tompkins County Clerk’s Office; and it is further

RESOLVED, that the form of the stormwater access and maintenance easement for Drainage District #12 be and hereby is approved, and the Town Supervisor may, if required, execute the same (and any related instruments needed for filing) by and for the Town of Lansing and cause the same to be filed of record in the Tompkins County Clerk’s Office; and it is further

RESOLVED, that the form of the release, surrender and discharge of the Stormwater Operation, Management, and Reporting Agreement, previously filed on June 20, 2018 in the Tompkins County Clerk’s Office as Instrument Number 2018-06738, respecting a portion of Drainage District #11 (relating more specifically to the lands of the minor subdivision therein) be and hereby is approved, and the Town Supervisor may execute the same (and any related instruments needed for filing) by and for the Town of Lansing and cause the same to be filed of record in the Tompkins County Clerk’s Office.

d. RESOLUTION AMENDING 2024 ORGANIZATIONAL RESOLUTIONS 24-53 AND 24-55

RESOLUTION 24-107

RESOLUTION AMENDING 2024 ORGANIZATIONAL RESOLUTIONS 24-53 AND 24-55

The following Resolution was duly presented for consideration by the Town Board:

WHEREAS, on January 17, 2024, the Town passed Organizational Resolution 24-53 and 24-55 appointing liaisons and committee members for 2024; and

WHEREAS, the Supervisor wishes to make the following amendment to Resolution 24-53 which appointed members to the Water and Sewer Working Group;

- 1. Committee Member Ruth Groff be removed as a voting member as she was appointed as the Town Board Liaison (non-voting) to the Water and Sewer Working Group; and

WHEREAS, the Supervisor also wishes to make the following amendment to Resolution 24-55 which appointed members to the Lansing Parks, Recreation and Trails Working Group;

- 1. Committee Member Ruth Groff be replaced by Councilperson Joseph Wetmore; and

WHEREAS, upon due consideration and deliberation upon the foregoing, the Town Board of the Town of Lansing has hereby

RESOLVED that 2024 Organizational Resolutions 24-53 and 24-55 be and are hereby amended as follows:

Resolution 24-53:

- 1. Committee Member Ruth Groff be removed as a voting member.

Resolution 24-55:

- 1. Committee Member Ruth Groff be replaced by Councilperson Joseph Wetmore.

e. RESOLUTION APPROVING AUDIT AND BUDGET MODIFICATIONS AND SUPERVISOR’S REPORT

RESOLUTION 24-108

RESOLUTION APPROVING AUDIT AND BUDGET MODIFICATIONS AND SUPERVISOR’S REPORT

The Supervisor submitted her monthly report for the month of March 2024, to all Board Members and to the Town Clerk. The Supervisor’s Report was reviewed by Councilperson Joseph Wetmore. The bills were reviewed by Councilperson Joseph Wetmore and Councilperson Laurie Hemmings. The Supervisor’s Report be approved as submitted and the Bookkeeper is hereby authorized to pay the following bills and to make the following budget modifications.

CONSOLIDATED ABSTRACT # 005

DATED 05/15/2024

AUDITED VOUCHER #'s 374 – 456

AUDITED T&A VOUCHER #'s 22 – 31

TOWN OF LANSING

Abstract # 005
Summary by Fund

05/13/2024
09:26:34

Code	Fund	Prepays	Unpays	Totals
A	GENERAL FUND TOWNWIDE	5,963.70	203,767.73	209,731.43
B	GENERAL FUND OUTSIDE VILLAGE	1,408.72	6,479.07	7,887.79
DA	HIGHWAY FUND TOWNWIDE	4,030.31	9,421.00	13,451.31
DB	HIGHWAY FUND OUTSIDE VILLAGE	3.54	13,197.40	13,200.94
SL1-	LUDLOWVILLE LIGHTING DISTRICT	109.58		109.58
SL2-	WARREN ROAD LIGHTING DISTRICT	629.68		629.68
SL3-	LAKEWATCH LIGHTING DISTRICT	1,037.94		1,037.94
SS1-	WARREN RD SEWER	113.42	590.99	704.41
SS3-	CHERRY ROAD SEWER DISTRICT	1.07	49.87	50.94
SW	LANSING WATER DISTRICTS	875.15	8,826.00	9,701.15
TA	TRUST & AGENCY	5,154.68	101,270.80	106,425.48
Total:		19,327.79	343,602.86	362,930.65

GENERAL FUND A

May 15,2024

<u>FROM</u>	<u>TO</u>	<u>FOR</u>	<u>AMOUNT</u>	
A7140.200	A7110.200	Wrong expenditure code was used to pay for the remainder of the Kubota from Empire Tractor last month	\$ 3,631.14	General Journal Entry
A5132.410	A5132.400	To correct coding on Voucher #347, Abstract 004	\$ 575.95	General Journal Entry

GENERAL FUND B

May 15,2024

<u>FROM</u>	<u>TO</u>	<u>FOR</u>	<u>AMOUNT</u>	
B8010.402	B8010.400	To move legal services costs from contractual line to legal services line. Voucher # 181 & 270	\$ 918.00	General Journal Entry
B8020.402	B8020.400	To move legal services costs from contractual line to legal services line. Voucher # 181 & 270	\$ 1,134.00	General Journal Entry

CHERRY RD SEWER SS3-

May 15,2024

<u>FROM</u>	<u>TO</u>	<u>FOR</u>	<u>AMOUNT</u>
SS3-599	SS3-9050.800	ADDED ACCOUNT FOR UNEMPLOYMENT INSURANCE	\$ 10.00

CONSENT AGENDA MOTIONS M24-14 – M24-15 AND RESOLUTIONS 24-106 – 24-108

RESOLUTION 24-108

**CONSENT AGENDA MOTIONS M24-14 – M24-15
AND RESOLUTIONS 24-106 – 24-108**

WHEREAS, upon due deliberation thereupon, the Town Board of the Town of Lansing has hereby

RESOLVED, that the Consent Agenda Motions **M24-14 – M24-15** and Resolutions **24-106 – 24-108**, are hereby approved as presented and amended, and

The question of the adoption of such proposed Consent Agenda Motions and Resolutions were duly motioned by Councilperson Joseph Wetmore, duly seconded by Councilperson Judy Drake, and put to a roll call vote with the following results:

Councilperson Judy Drake – Aye Councilperson Laurie Hemmings – Aye
Councilperson Joseph Wetmore – Aye Supervisor Ruth Groff – Aye

Accordingly, the foregoing Resolutions were approved, carried, and duly adopted on May 15, 2024.

RESOLUTION APPROVING THE STANDARD WORKDAY AND REPORTING FOR ELECTED AND APPOINTED OFFICIALS

RESOLUTION 24-110

RESOLUTION APPROVING THE STANDARD WORKDAY AND REPORTING FOR ELECTED AND APPOINTED OFFICIALS

The following Resolution was duly presented for consideration by the Town Board:

WHEREAS, the Town Board of the Town of Lansing needs to establish and report the standard work day for elected and appointed officials; and

WHEREAS, effective August 12, 2009, each elected or appointed official who is enrolled in the NYS Retirement System, must prepare a record of work-related activities for three consecutive months within 150 days of the start of a new term or appointment; and

WHEREAS, the log must contain a daily detail of hours worked and duties performed that are directly related to the elected or appointed position, including official duties performed outside normal business hours; and

WHEREAS, by certifying that a previously submitted three-month log is still representative of time worked, officials elected or appointed to new terms will not have to keep a new log for up to eight years. If an official who believes their initial three-month log is not representative of the average number of hours worked, he or she may submit a new record of activities for an alternative three-month period; and

WHEREAS, the Legislative Clerk must retain each record of activities for a period of at least thirty years and provide full and complete copies to the Office of the State Comptroller upon request; and

WHEREAS, the Resolution must be adopted at the first regular meeting held after the first 180 days of a new term, or whenever a new elected or appointed office is established; and

WHEREAS, upon due deliberation thereupon by the Town Board, the Town Board of Lansing has duly

RESOLVED, that the Town Board of the Town of Lansing hereby adopts the New York State Comptroller Form RS 2417-A as the Official Form Approving Standard Workday and Reporting Resolution for Elected and Appointed Officials:

Office of the New York State Comptroller
NYSLSRS
 New York State and Local Retirement System
 110 State Street, Albany, New York 12244-0001
 Please type or print clearly in blue or black ink

Received Date

Standard Work Day and Reporting Resolution for Elected and Appointed Officials

Employer Location Code: **3 0 2 2 4** SEE INSTRUCTIONS FOR COMPLETING FORM ON REVERSE SIDE **RS 2417-A** (Rev.11/19)

BE IT RESOLVED, that the Town of Lansing / 30224 hereby established the following standard work days for these titles and will report the officials to the New York State and Local Retirement based on their record of activities:

Name	Social Security Number	NYSLSRS ID	Title	Current Term Begin & End Dates	Standard Work Day	Record of Activities Result	Not Submitted	Pay Frequency	Tier 1
Elected Officials:									
Ruth Groff			Supervisor	1/1/24-12/31/27	6	24.67	<input type="checkbox"/>	Bi-weekly	<input type="checkbox"/>
Laurie Hemmings			Councilperson	1/1/24-12/31/27	6	1.61	<input type="checkbox"/>	Bi-weekly	<input type="checkbox"/>
John Howell			Town Justice	1/1/24-12/31/27	6	5.83	<input type="checkbox"/>	Bi-weekly	<input type="checkbox"/>
Appointed Officials:									
Judy Drake			Councilperson	1/17/24-12/31/24	6	4.67	<input type="checkbox"/>	Bi-weekly	<input type="checkbox"/>
							<input type="checkbox"/>		<input type="checkbox"/>
							<input type="checkbox"/>		<input type="checkbox"/>

I, Deborah K. Munson, secretary/clerk of the governing board of the Town of Lansing, of the State of New York, do hereby certify that I have compared the foregoing with the original resolution passed by such board at a legally convened meeting held on the day of , 20 on file as part of the minutes of such meeting, and that same is a true copy thereof and the whole of such original.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Town of Lansing on this day of , 20 .

Affidavit of Posting: I, being duly sworn, deposes and says that the posting of the Resolution began on and continued for at least 30 days. That the Resolution was available to the public on the:

Employer's website at:

Official sign board at:

Main entrance Secretary or Clerk's office at:

Page 1 of 2 (for additional rows, attach a RS 2417-B form.)

Office of the New York State Comptroller
NYSLSRS
 New York State and Local Retirement System
 110 State Street, Albany, New York 12244-0001
 Please type or print clearly in blue or black ink

Received Date

Standard Work Day and Reporting Resolution for Elected and Appointed Officials Continuation Form

Employer Location Code: **3 0 2 2 4** **RS 2417-B** (Rev.04/20)

Name	Social Security Number	NYSLSRS ID	Title	Current Term Begin & End Dates	Standard Work Day	Record of Activities Result	Not Submitted	Pay Frequency	Tier 1
Elected Officials:									
Michael Moseley			Highway Superintendent	1/1/24-12/31/27	8	24.93	<input type="checkbox"/>	Bi-weekly	<input type="checkbox"/>
Deborah K. Munson			Town Clerk	1/1/24-12/31/27	8	22.17	<input type="checkbox"/>	Bi-weekly	<input type="checkbox"/>
							<input type="checkbox"/>		<input type="checkbox"/>
							<input type="checkbox"/>		<input type="checkbox"/>
							<input type="checkbox"/>		<input type="checkbox"/>
							<input type="checkbox"/>		<input type="checkbox"/>
							<input type="checkbox"/>		<input type="checkbox"/>
							<input type="checkbox"/>		<input type="checkbox"/>
							<input type="checkbox"/>		<input type="checkbox"/>
							<input type="checkbox"/>		<input type="checkbox"/>
Appointed Officials:									
							<input type="checkbox"/>		<input type="checkbox"/>
							<input type="checkbox"/>		<input type="checkbox"/>
							<input type="checkbox"/>		<input type="checkbox"/>
							<input type="checkbox"/>		<input type="checkbox"/>
							<input type="checkbox"/>		<input type="checkbox"/>
							<input type="checkbox"/>		<input type="checkbox"/>
							<input type="checkbox"/>		<input type="checkbox"/>
							<input type="checkbox"/>		<input type="checkbox"/>

Employer: Town of Lansing Location Code: 30224 Page 2 of 2 (use with form RS 2417-A)

BE IT FURTHER RESOLVED, that the Town Clerk post the New York State Comptroller Form (RS 2417-A) for a minimum of 30 days on Employer's Public Website; and

BE IT FURTHER RESOLVED, that the Town Bookkeeper file a Certified Copy of the Standard Work Day and Reporting Resolution (RS2417-A) and an Affidavit of Posting with the New York State Comptroller's Office within 15 days after the posting period has ended.

The question of the adoption of such proposed Resolution was duly motioned by Councilperson Joseph Wetmore, duly seconded by Councilperson Laurie Hemmings, and put to a roll call vote with the following results:

Councilperson Judy Drake – Aye Councilperson Laurie Hemmings – Aye
Councilperson Joseph Wetmore – Aye Supervisor Ruth Groff – Aye

Accordingly, the foregoing Resolution was approved, carried, and duly adopted on May 15, 2024.

RESOLUTION APPROVING PURCHASE OF ONE 2024 DODGE RAM 5500 ONE-TON MEDIUM DUTY DUMP TRUCK FOR USE IN THE HIGHWAY DEPARTMENT

RESOLUTION 24-111

RESOLUTION APPROVING PURCHASE OF ONE 2024 DODGE RAM 5500 ONE-TON MEDIUM DUTY DUMP TRUCK FOR USE IN THE HIGHWAY DEPARTMENT

The following Resolution was duly presented for consideration by the Town Board:

WHEREAS, the Town of Lansing has long had capital management and equipment plans; and

WHEREAS, Resolution 24-92 stated “2016 Ford F550 One Ton Dump Truck VIN# 1FDUF5HT0GED15031 be and hereby is declared as excess property and that the Highway Superintendent, or his designee, sell the same “as is,” document the sale thereof to verify fair value, and deliver the proceeds of sale thereof to the Town Budget Officer. The proceeds from the sale will be combined with already appropriated funds to purchase a replacement one ton dump truck”; and

WHEREAS, the 2016 Ford F550 One Ton Dump Truck VIN# 1FDUF5HT0GED15031 sold for \$28,200; and

WHEREAS, \$51,000 was budgeted to fund the purchase of a new truck; and

WHEREAS, the Highway Department has now confirmed and identified its need for one new 2024 Dodge Ram 5500 one-ton medium duty dump truck; and

WHEREAS, the Town Board has fully reviewed such need and the options for the same, and the Highway Superintendent now wishes to use funds from SW8340.200 \$23,327.71, DB5110.200 \$23,327.72 and \$28,200 from the sale of the 2016 Ford F550 one-ton dump truck, and seeks verification from the Town Board to make such purchase; and

WHEREAS, upon and after due deliberation upon this matter, the Town Board of the Town of Lansing has determined as follows, and now be it therefore

RESOLVED, that the Town Board affirms that \$23,327.71 from SW8340.200 and \$23,327.72 from DB5110.200, and \$28,200 from the sale of the 2016 Ford F550 one ton dump truck will be used to purchase a new truck; and it is further

RESOLVED, that the Highway Superintendent or his designee be and hereby are authorized to affect the following purchase per NY SOGS Contract #PC68973SSB: One new 2024 Dodge Ram 5500 one-ton medium duty dump Truck, not to exceed \$74,855.43 from Maguire Auto.

The question of the adoption of such proposed Resolution was duly motioned by Councilperson Joseph Wetmore, duly seconded by Councilperson Judy Drake, and put to a roll call vote with the following results:

Councilperson Judy Drake – Aye Councilperson Laurie Hemmings – Aye
Councilperson Joseph Wetmore – Aye Supervisor Ruth Groff – Aye

Accordingly, the foregoing Resolution was approved, carried, and duly adopted on May 15, 2024.

RESOLUTION MAKING A NEGATIVE DETERMINATION OF ENVIRONMENTAL SIGNIFICANCE UNDER THE STATE ENVIRONMENTAL QUALITY REVIEW ACT AND ADOPTING THE TOWN OF LANSING OPEN SPACE AND CONSERVATION PLAN

Town Counsel Guy Krogh reviewed Full Environmental Assessment Form Part 2 prior to the Town Board vote.

RESOLUTION 24-112

RESOLUTION MAKING A NEGATIVE DETERMINATION OF ENVIRONMENTAL SIGNIFICANCE UNDER THE STATE ENVIRONMENTAL QUALITY REVIEW ACT AND ADOPTING THE TOWN OF LANSING OPEN SPACE AND CONSERVATION PLAN

The following Resolution was duly presented for consideration by the Town Board:

WHEREAS, the Conservation Advisory Council, authorized by Resolution 19-49 on January 16, 2019, is directed to “keep a required inventory and map, as defined in section 239-y of the General Municipal Law, of all open areas within the Town, with the plan of obtaining information pertinent to proper utilization of such open lands, including lands owned by the state, any other municipality within the state, or by the Town of Lansing itself”; and

WHEREAS, on January 19, 2022, the Town Board of the Town of Lansing passed Motion 22-01 authorizing Town of Lansing Supervisor to execute Agreement for Grant #21-597 between the Park Foundation and the Town of Lansing for Open space index and Conservation Plan; and

WHEREAS, on January 19, 2022, the Town Board of the Town of Lansing passed Motion M22-04 Authorizing the Issuance of Open Space Index and Conservation Plan Request for Qualifications (RFQ) subject to changes in consultant selection timeline and proposal submission deadline at the discretion of the Director of Planning; and

WHEREAS, on May 18, 2022, the Town Board of the Town of Lansing passed Resolution 22-89 authorizing the Town Supervisor to execute Standard Agreement for Professional Services with Bergmann Associates Architects, Engineers, Landscape Architects and Surveyors, D.P.C. for the Town of Lansing Open Space Index and Conservation Plan; and

WHEREAS, the Town Board, being the local agency which has primary responsibility for approving and carrying out the action, did on April 17, 2024 find that the adoption of the Town of Lansing Open Space and Conservation Plan is a Type I Action under the State Environmental Quality Review Act §617.4(b)(1), and declared intent to establish itself as the Lead Agency for environmental review via Resolution 24-104; and

WHEREAS, this Board, acting as Lead Agency in environmental review, has on May 15, 2024, reviewed the criteria and determined the significance of the project including the proposed action, its location, its purpose, and its potential impacts on the environment, and reviewed and accepted as adequate a Full Environmental Assessment Form, Parts 1, 2, 3, and the attached Statement of Findings, prepared by Lead Agency and Town Planning staff; and

WHEREAS, Project plans, and related information, were duly delivered to the Tompkins County Planning and Sustainability Department per General Municipal Law § 239; et seq., and such Department responded in a letter dated April 9, 2024, from Katherine Borgella, Tompkins County Commissioner of Planning, pursuant to §239 -l, -m, and -n of the New York State General Municipal Law determined the proposed action will have no significant county-wide or inter-community impact: and

WHEREAS, the Tompkins County Department of Planning and Sustainability, NYS

Department of Agriculture and Markets, the Town of Lansing Agricultural Committee, and the Town of Lansing Planning Board were given the opportunity to comment on the proposed action; and

WHEREAS, a duly noticed Public Hearing was held at the Lansing Town Hall, 29 Auburn Road, Lansing, New York, being in the Town of Lansing, on the 20th day of March 2024, at 6:30 pm, to consider public input and comments upon such proposed plan, and to hear all persons interested in the subject thereof, and to take such action thereon as is required or permitted by law; and

WHEREAS, upon deliberation there upon, the Town Board of the Town of Lansing has hereby

RESOLVED, that the proposal will result in no significant impact on the environment and that a Negative Declaration for purposes of Article 8 of the Environmental Conservation Law be filed in accordance with the provisions of Part 617 of the State Environmental Quality Review Act; and it is further

RESOLVED, that the Town Supervisor is hereby authorized and directed to endorse the said Negative Declaration on Part 3 of the FEAF attached hereto; and it is further

RESOLVED, that the Town Board of the Town of Lansing hereby approves and adopts the Town of Lansing Open Space Conservation Plan dated March 2024, as created and recommended by the Town’s Conservation Advisory Council in its advisory capacity, as a collected and organized inventory of data identifying important natural, visual, and community resources within the Town of Lansing; and be it further

RESOLVED, that the acceptance and approval of the Open Space Conservation Plan, and any recommendations regarding municipal actions which may be taken as provided therein, shall in no way be deemed binding upon the Town or its various boards or agencies with regard to present or future actions; By adopting the Natural Resources Inventory and the Scenic Resources Inventory Open Space Conservation Plan, it is the intent of the Town Board that this valuable and comprehensive inventory of the Town’s natural and visual resources be regularly consulted and utilized by the Town, its various boards, departments, and the public to assist in the development, management and protection of these resources.

The question of the adoption of such proposed Resolution was duly motioned by Councilperson Joseph Wetmore, duly seconded by Councilperson Judy Drake, and put to a roll call vote with the following results:

Councilperson Judy Drake – Aye Councilperson Laurie Hemmings – Aye
Councilperson Joseph Wetmore – Aye Supervisor Ruth Groff – Aye

Accordingly, the foregoing Resolution was approved, carried, and duly adopted on May 15, 2024.

BOARD MEMBER REPORTS

Judy Drake

Submitted the following report to the Town Board and it was included in the meeting packet which was available on Town of Lansing website and as a handout.

**Judy Drake
Town Board Report
May 2024**

Meetings attended:

April 22, 2024: Watched YouTube Lansing Planning Board meeting

- **2 preliminary site plans reviews discussed in March were approved and 1 Minor Subdivision**
- **Sketch Plan Review on 1950 East Shore Drive discussed**

April 25, 2024:

- Met with Ruth and Mary Ellen regarding prep for Personnel Committee Meeting
- Ludlowville Road presentation

April 29, 2024: Tompkins County Youth Services Board

- Presentation by Harmony Ayers-Friedlander, Whole Health, on Trends in Youth Mental Health
- Update on By-Laws review, Key Performance Indicators and 2025 Budget work.

May 1, 2024: Lansing Personnel & Management Committee w/ Ruth & department heads

- Discussed: setting priorities, cell phone allowance, clothing allowance, vacation schedule, and received red lined Personnel Policy with past approved policies included.

May 7, 2024: Lansing Fire Commissioners

- 87 Calls in April making total to date 417 calls
- No open burns until May 14th

May 8, 2024: Lansing Zoning Board of Appeals

Laurie Hemmings

Submitted the following report to the Town Board and it was included in the meeting packet which was available on Town of Lansing website and as a handout.

**Laurie Hemmings
Town Board Member
May 2024**

Participated in the Community Vision for Health virtual event hosted by Tompkins County Whole Health to discuss ideas for community health improvement including increasing healthcare access for all community members and improving the quality of healthcare for everyone.

Joseph Wetmore

Submitted the following report to the Town Board and it was included in the meeting packet which was available on Town of Lansing website and as a handout.

**Joseph Wetmore
Town Board Member Report
May 2024**

Planning for Ludlowville meeting Thursday, April 18-12:00 – 1:00pm

Met with Mike Moseley, Ruth Groff, David Herrick and Donald M. Harner, (Dondi) to discuss the presentation on the closed section of Ludlowville Road.

Planning Board Meeting Monday, April 22-6:30 – 8:00pm (via YouTube)

Mechanical new storage barn, Location: 390 Peruville Road, Tax Parcel Number 30.-1-28.213. Public Hearing, final approval.

MPK-Wildlife Resolutions new storage barn, Location: 35 Town Barn Road, Tax Parcel Number 30.-1-23. Public Hearing, SEQR determination, final approval.

118 Ross Road, Tax Parcel Number 23.-1-20. The applicants propose a subdivision of 118 Ross Road into three (3) smaller, approximately 1.2-1.5 acre, labeled “Parcel A”, “Parcel B” and “Parcel C”. This property is in both L1 186 and RA zoning. Board approved.

1950 East Shore Drive, Tax Parcel Number 37.1-1-9.2

Project Description: The applicant wishes to receive some feedback regarding the development of 1950 East Shore Drive. The applicant proposes to create a 12-cottage

rental community including community center to host “farmers market and catered events”. Community pickleball courts are also being proposed. This project is located in B2 zoning with a small portion (S.W. corner of parcel) in R2 zoning. Preliminary presentation/discussion.

The Planning Board discussed Planning & Zoning training being held May 13, 2024.

Code Revision Committee Monthly Meeting

Wednesday, April 24·10:00am – 12:00pm

Discussed the following items:

- 270-28 Keeping of Chickens
- 270-3 Corner Lots (Lot, Corner)
- 270-3, 235 -5 Flag Lots
- 235-3 (def) Lot Line Adjustment
- Discussion of maximum principal dwellings per lot
- Discussion of new Town Board directives
- Correct Omission of Illustration of Ag Zoning Update - Discussion of Buffer Chart (270-40.4 (3))
- Update and Finalize Cannabis Law
- Update Zoning on Storage Containers
- Local Planning and Zoning Gap Analysis

Ludlowville Road Meeting

Thursday, April 25·6:00 – 8:00pm

Open house and presentation to share information from engineers regarding the closed portion of Ludlowville Road. About 30 members in the public were in attendance.

Trail Committee

Tuesday, April 30·11:30am – 12:30pm

The committee discussed the Board’s request for the committee to draft an amendment to the Parks, Recreation and Trails Master Plan to describe the next stages of Trail planning and for Jonas Falls.

Meeting with ORES

Wednesday, May 1·11:00am – 1:00pm

Lansing and Groton officials met with Chuck Voss and Nathan Stone, from Office of Renewable Energy Siting (ORES), to help us understand the process of the Yellow Barn solar project.

Lansing Gap Analysis

Wednesday, May 1·4:00 – 5:30pm

The Town has entered into an agreement with Colliers Engineering & Design to perform a Gap Analysis of the Town's Comprehensive Plan and Zoning Codes, to help better position Town in pursuing grant funding for the update of the same. We met with John Steinmetz of Colliers for a meeting of a few town officials who are very familiar with the history of planning/zoning of in the Town.

Community Science Institute tour

Friday, May 3·1:00 – 3:00pm

Ruth and I visited the Community Science Institute for an overview of their programming and a tour of their lab facilities, presentation of their programming and look at some benthic macroinvertebrates and cyanobacteria under the microscope.

Walk through potential Property Purchase

Monday, May 13·3:00 – 4:00pm

Ruth Groff

Submitted the following report to the Town Board and it was included in the meeting packet which was available on Town of Lansing website and as a handout.

**Ruth Groff
Supervisor Report
May 2024**

- **Lansing Community Library:** April 22, 7:00 PM
 - I spoke briefly to the Lansing Community Library Board of Trustees about what the goals of the current town board are for the near future.
- **Press Conference:** April 23, 2:00 PM
 - I attended the press conference for Lea Webb as she announced an additional \$300,000 for the Rapid Medical Response program.
- **Code Revision Committee:** April 24, 10:00 AM
 - Several minor code revision updates (keeping of chickens, corner lots, flag lots, lot line adjustments) were discussed. New town board directives were identified and reviewed for future discussion – cannabis law, zoning on storage containers, and the local planning and zoning gap analysis.
- **Open House/Special Meeting Regarding Ludlowville Road:** April 25, 6:00 PM
 - Included in the panel were Dave Herrick, Dondi Harner, Mike Moseley, Joe Wetmore, and me. There was a large turnout of residents from Ludlowville who listened to the presentation by Mike Moseley, Dondi Harner, and Dave Herrick, followed by a question-and-answer period with responses from the entire panel.
- **Food System Forum:** April 29, 4:45 PM
 - The program was sponsored by Tompkins Food Future, Cornell Cooperative Extension of Tompkins County
 - The program included conversations about collaborative partnerships, cross cultural communication, and changing learned cultural attitudes. The topics and exercises included:
 - Purpose Inquiry Exercise
 - Sparking Justice: Putting the Love and Belonging into Community-Building Collaborative Partnerships
 - Focused Table Conversations: Igniting and Advancing our Commitments
- **Personnel Management Committee:** May, 1, 8:00 AM
 - Discussions included several policies that needed to be updated with consensus from all department heads. Steps going forward are to review the employee handbook, section by section, to bring up to current standards.
- **Meeting with Representatives from New York Office of Renewable Energy Siting (ORES):** May 1, 11:00 AM
 - Participating were John Zepko, Scott Russell, Joe Wetmore, Mary Ellen Albrecht, Jenn Schenck, Don Scheffler (Supervisor of the Town of Groton), and me. The representatives from ORES were Charles (Chuck) Voss and Nathan (Nate) Stone. Chuck and Nate provided an overview of their oversight of the solar farm process, discussing specifically CS Energy (Yellow Barn). Most of the meeting was a Q&A session with ORES fielding questions from our team.
- **Elected Officials:** May 2, 8:30 AM
 - Tompkins County needs at least a 5% tax increase to maintain the current level of services. They are projecting a decrease in sales tax revenue for 2025.
 - Ithaca Neighborhood Housing Services (INHS) has funds available for low- and moderate-income homeowners to build Accessory Dwelling Units (ADU) or to upgrade existing ones.
- **Tompkins County Health Consortium Open House:** May 2, 11:00 AM
 - There was an open house of the new facility for the consortium, followed by a regular meeting. Representatives from Excellus gave a presentation on the statistics behind the types of claims they are seeing, and a scorecard of the consortium’s performance.

- **Tour of the lab at Community Science Institute (CSI):** May 3, 1:00 PM
 - Joe Wetmore and I were given a tour of the CSI lab on Brown Road. An explanation of how and where their samples are taken, to what purpose, and their general oversight of water quality in the Finger Lakes region. We viewed under a microscope, samples from Salmon Creek. They explained the types of things they test for and their responsibility in regard to their findings. Lansing is an appreciable benefactor of their work.
- **Southern Cayuga Lake Intermunicipal Water Commission:** May 9
 - 3:30 PM – Budget meeting
 - 4:00 PM – Regular meeting
- **Group of 6:** May 9, 10:00 AM
 - **Group of 6** is a group of the six municipalities that participate in wastewater transportation and treatment, utilizing the Cayuga Heights and the Ithaca facilities.
 - A presentation was given by Linda Woodard, Mayor of Cayuga Heights, about average monthly flow at the Cayuga Heights wastewater treatment facility, and at what levels they need to divert to Ithaca’s plant, pointing to how inflow and infiltration (I&I) can affect those numbers. She also shared that they are considering installing solar panels to power the facility, since it is a major drain on electricity.
- **Tour of Wastewater Treatment Plant in Cayuga Heights:** May 10, 11:30 AM
 - Linda Woodard, Mayor of Cayuga Heights, gave me a tour of the facility and explained the entire process for my benefit as a member of the group of six municipalities that are part of the intermunicipal agreement for wastewater transportation and treatment.
- **Town Supervisors:** May 13, 10:00 AM
- **Planning Training:** May 13, 6 PM
 - Site Plan Review and Area Variances training

WORK SESSION

HVAC System in Town Hall

Discussions focused on the various options available for replacing the Town Hall's HVAC system. The Board members debated the alternatives from replacing just the air conditioning to installing a complete geothermal system. Key concerns included cost, expected life of installations, potential savings, and the complexities involved. It was agreed to invite the consultant Tatum Engineering to the next meeting for further insights.

For grants, the Town needs resolution to state what the Town plan is.

Ludlowville Road

The Town continues to assess the best solution for Ludlowville Road’s issues. Opinions leaned towards a robust and lasting fix rather than temporary solutions. It was noted that considerable funding would be needed, and discussions pursued ways to leverage potential grants or climate change-related funds for the drainage issues.

Office of Renewable Energy Sitings Disbursements

The discussion addressed the need for a coherent process regarding the timing and approval of expenses under the Office of Renewable Energy Sitings (ORES) funds. The Town reviewed past spending and underscored the importance of reissuing regulations to involve Board oversight in future expenditures.

The Town Board decides how the money is spent. There is no guarantee for additional funds from ORES. The Town Consultant is at the solar meetings, which costs money. New York State is the reviewing authority, so maybe the Town should stop reviewing until the application is moving forward.

MOTION TO ENTER EXECUTIVE SESSION

Supervisor Ruth Groff moved to **ENTER EXECUTIVE SESSION TO DISCUSS THE PROPOSED ACQUISITION/SALE/LEASE OF REAL PROPERTY WHEN PUBLICITY MIGHT AFFECT VALUE AT 8:26 PM.**

Councilperson Joseph Wetmore seconded the motion.

All in Favor – 4 Opposed – 0

MOTION TO EXIT EXECUTIVE SESSION

Councilperson Judy Drake moved to **EXIT EXECUTIVE SESSION AT 8:56 PM.**

Councilperson Joseph Wetmore seconded the motion.

All in Favor – 4 Opposed – 0

MOTION TO ADJOURN MEETING

Councilperson Joseph Wetmore moved to **ADJOURN THE MEETING AT 8:57 PM.**

Councilperson Laurie Hemmings seconded the motion.

All in Favor – 4 Opposed – 0

Minutes taken and executed by the Town Clerk. Minutes beginning with Executive Session were taken by Guy Krogh, Town Counsel and executed by the Town Clerk.

Respectfully submitted,

Deborah K. Munson, RMC
Town Clerk