

**REGULAR TOWN BOARD MEETING**  
**June 26, 2024**

A Regular Meeting of the Lansing Town Board was held at the Town Hall Board Room, 29 Auburn Road, Lansing, NY, and streamed live on YouTube on the above date at 6:30 p.m. The meeting was called to order by Ruth Groff, Supervisor, and opened with the Pledge of Allegiance to the flag. Roll call by Deborah K. Munson, Town Clerk, showed the following to be

**PRESENT:**

Laurie Hemmings, Councilperson      Christine Montague, Councilperson  
Ruth Groff, Supervisor

**ABSENT:** Judy Drake, Councilperson      Joseph Wetmore, Councilperson

**ALSO PRESENT:** Mike Moseley, Highway Superintendent, Patrick Tyrrell, Director of Parks and Recreation, Mary Ellen Albrecht, Bookkeeper, Guy Krogh, Town Counsel, Dave Herrick, Town Engineer, Steve Lauzun, Scott Bova, Geographic Discipline Leader at Colliers Engineering & Design, Eric Stender, Project Manager at Colliers Engineering & Design, Lee Stepp, Senior Project Manager at LeChase Construction, Laird Updyke, Regional Operations Manager at LeChase Construction, Eric Trotter, Kathleen Caryl, Thomas Jones, Tom Parker, James Hranek, Jack Young, Bruce Barber, Aaron Godert, Ruth Hopkins, Drew Minson, Beth Lay, Carolyn Greenwald, Eileen Stout, Isabella Babson, Nathan Cook, Siobhan Hull, Tom Butler, and a few other attendees

**PRESENTATION – PARKS, RECREATION AND TRAILS WORKING GROUP,**  
**STEVE LAUZUN, CHAIRPERSON**

Steve Lauzun, Chair of the Parks, Recreation, and Trails Working Group, provided a detailed presentation on the history, benefits, types, and future plans for trails in Lansing. Highlights included past surveys indicating strong community support for trails, the benefits of trails including promoting physical activity, enhancing safety, environmental and social benefits, and detailed plans regarding trails' design, construction funding through grants, and connection points within the Town. The trails will be for multi-use, but no motorized vehicles (no e-bikes) will be allowed.

The following slides were reviewed.



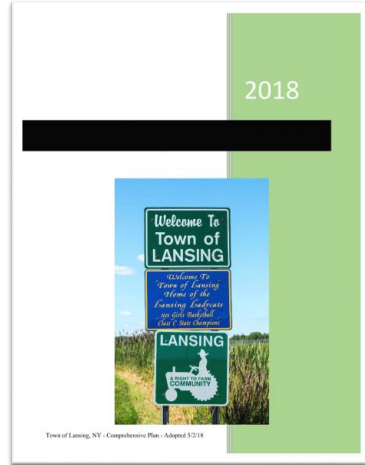
**TOWN RESIDENTS CALL FOR TRAILS**

Since the Year 2000 Parks & Recreation Master Plan, trails have consistently ranked as one of the most requested additions to Lansing’s parks and recreation programs.

**2022 Parks, Recreation, and Trails Master Plan**  
walking and biking trails were ranked as the most important recreational facility for their household.



**2018 Comprehensive Master Plan**  
88% of respondents say the town should consider expanding trails, with 74% supporting using tax dollars to develop trails.



Lansing Greenway

Family Friendly Connected Community



2

**PURPOSE OF THE GREENWAY**

To strengthen the Town of Lansing’s commitment to being a Family Friendly Connected Community

The benefits of trails are many:

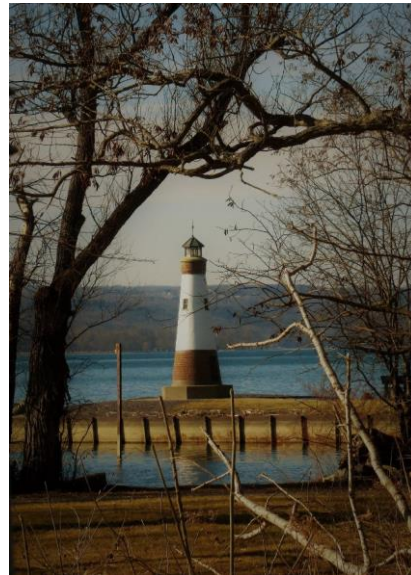
**Health** - trails promote physical activity and improve public health.

**Safety** - walking or biking along busy roadways exposes all people, especially children, to increased risk.

**Environmental** - trails encourage fewer trips by car, reducing congestion and air pollution.

**Social** - trails help connect neighborhoods and communities, fostering social connections and a sense of community.

**Access to the Outdoors** - Trails can promote equitable access to the outdoors for people of all ages and abilities.



Myers Point Lighthouse by: Rick Potter

Lansing Greenway

Family Friendly Connected Community



3

**TYPES OF TRAILS**

**Nature Trails**



**Lansing Greenway Trail Type**

The Lansing Greenway will, to the largest extent possible, be a multi-use trail located away from major roadways to provide families with the safest and most enjoyable experience while walking or biking in the Town of Lansing.

Where off-road routes are not possible, the Greenway might include bike lanes, sidewalks or designated paved shoulders.

**Bike Lanes & Pedestrian Sidewalks**



**Multi-Use Trail**



**Lansing Greenway**

**Family Friendly Connected Community**



4

**TRAIL DESIGN**

While all final designs will be created by a licensed professional engineer or landscape architect, some of the design guidelines currently favored by the Trails Working Group include:

**Types of Uses Allowed on the Trail**

The Lansing Greenway is for everyone: Bikers, runners, walkers, cross-country skiers, dog walkers (with a leash) etc. All non-motorized uses are welcome.

**Trail Design**

The trail tread will likely be 10 feet wide with 2-foot-wide shoulders on each side. The final choice of trail surface will be made in consultation with engineers; however, stone dust is the most likely material due to its cost effectiveness and natural look. As per federal requirements, the trail will comply with the **Americans with Disabilities Act**.

**Road Crossings**

The trail will most likely cross Route 34B in several locations as well as town and county roads. A variety of safety measures including traffic lights, signage and raised crossings could be used. Most importantly, all crossings will be designed by a licensed engineer and approved by the State or County.



Empire State Trails by: Wally Elton

**Lansing Greenway**

**Family Friendly Connected Community**



5

**FUNDING**

Many state and federal grants are currently available to fund trail design and construction. These typically cover between 50% and 80% of the cost. Some grants allow other grants to be used as the local match. Although ultimately, some Town funds will be needed to construct the trail along with in-kind services from Town personnel.

**Potential Grants Include:**

- Tompkins County Tourism Capital Grant
- Tompkins County Tourism Planning Grant
- NYS Recreational Trails Program (RTP)
- NYS Parks and Trails Partnership Grants
- NYS Environmental Protection Fund (EPF)
- Community Development Block Grant (CDBG)
- Land and Water Conservation Fund (LWCF)
- NPS Rivers, Trails and Conservation Assistance (RTCA)
- Transportation Alternative Program (TAP)
- Safe Routes to Schools (SRTS)
- The Trust for Public Land Grant Program (TPL)
- Rails-to-Trails Conservancy (RTC)
- People for Bikes Community Grant Program
- The Conservation Alliance Grant Program
- NYS Assembly & Senate Grants



Lansing Greenway

Family Friendly Connected Community



6

**TRAIL EASEMENTS & MAINTENANCE**

**Working with Landowners**

The trail will most likely be on both public and private land. Public property such as the Town Ball Fields Park and the LCSD campus will host the trail. The town will also collaborate with private landowners who volunteer a portion of their land for a trail easement. The town already has trail easements in place with several property owners.

**Trail Maintenance**

The trail will be maintained by the Town Parks & Recreation Department, just like any other town facility or park.



Ludlowville Falls by: Steve Lauzun

Lansing Greenway

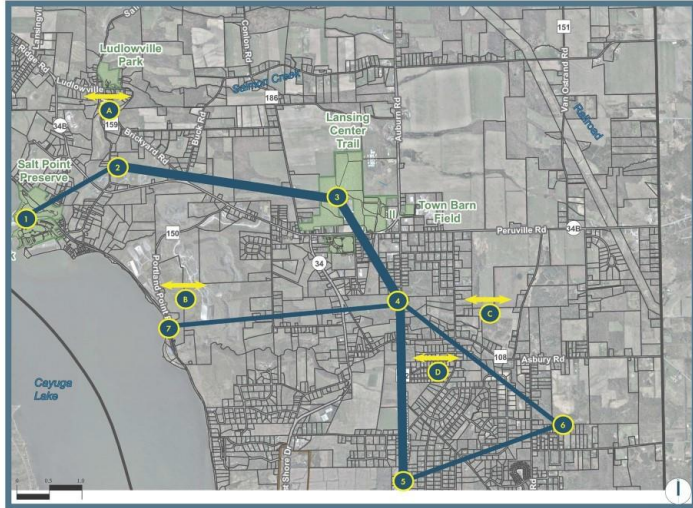
Family Friendly Connected Community



7

**TRAIL LOCATION**

The map of major nodes to be connected by the Lansing Greenway remains essentially unchanged from the 2022 Recreation Master Plan.



The trail will connect families to parks, schools and other centers of community life in Lansing.

**Lansing Greenway Major Nodes**

- Town Center
- Lansing Schools Campus
- Myers Park / Salt Point
- The Rink / Jonas Falls
- Village of Lansing / YMCA

**Neighborhood Connections**

With the main trail sections in place, spurs can be created to connect Lansing's neighborhoods to the Greenway.

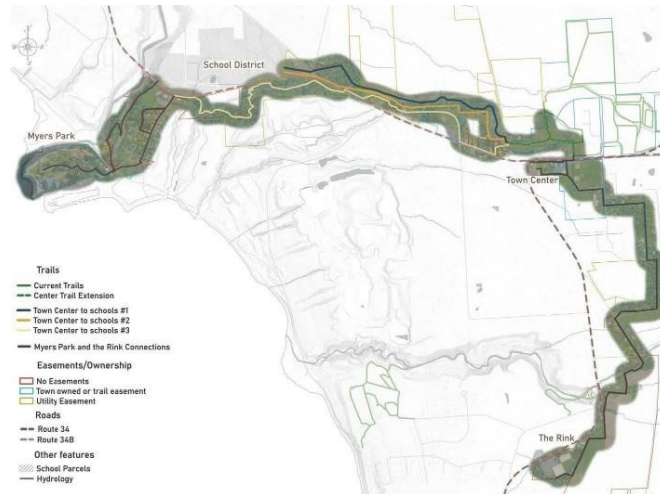
Lansing Greenway

Family Friendly Connected Community



**TRAIL ROUTES**

As planning for sections of the Lansing Greenway progress, maps with alternate trail routes will be developed, as shown below from a project created by Cornell Design Connect students.



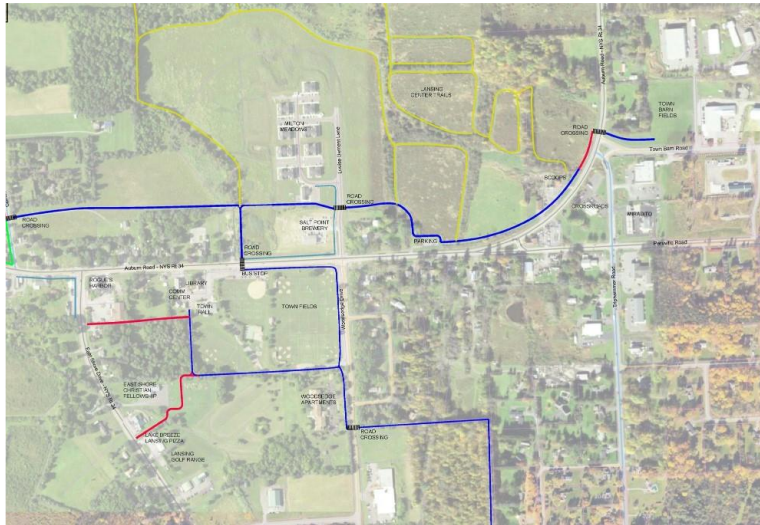
Lansing Greenway

Family Friendly Connected Community



**INITIAL PHASE OF THE GREENWAY**

The first phase of the Lansing Greenway could be in the town center as most of the land is owned by the Town and two easements needed are already in place,



The Town Center Greenway will connect to:

- Town Barn Fields
- Town Center Trails
- Milton Meadows
- Lansing Library
- Community Center
- Town Hall
- Town Ballfields
- Woodsedge Apartments

Spurs could be created to connect to nearby businesses, restaurants and churches.

Lansing Greenway

Family Friendly Connected Community



**INITIAL PHASE OF THE GREENWAY**

A walking trail around the Town Ball Fields is part of the 2022 Parks, Recreation, and Trails Master Plan



**Town Ball Fields**

**Legend**

- Adult Softball Field
- Sports Fields (little league, soccer, football)
- Bathrooms
- Existing Pavilion
- Concession Stand
- Basketball Court
- Play Structures
- New Pedestrian Connections
- Perimeter Path
- BBQ Station
- Bike Racks

Town of Lansing Parks, Recreation, & Trails Master Plan

Lansing Greenway

Family Friendly Connected Community



**NEXT STEPS**

**Outreach** – talk to groups and residents about the Greenway and improve the plan based on feedback.

**Brochure & Video** – create an informational brochure and drone video of the phase-1 Greenway.

**Funding Plan** – do detailed research on the various grants and create a Greenway funding plan.

**Route Planning** – continue researching possible trail routes.

**Phase -1 – Town Center Greenway**

- ✓ Aligned with Recreation Master Plan
- ✓ Ownership or Easement Agreements in Place
- ☐ Feasibility Study / Cost Estimate

Then - Apply for Construction Grant

**For Future Phases - Comprehensive Trail Plan** – apply for a grant to engage a consultant to create a trail plan that becomes part of the overall Town Comp Plan.

**Need Town Board approval to apply for a zero-match feasibility study grant through Tompkins County Tourism Council.**



Lansing Greenway

Family Friendly Connected Community



12

**CREDITS**

**2024 Parks, Recreation, and Trails Working Group**

- Steve Lauzun, Chair
- Bruce Barber
- Jack Young
- Carolyn Greenwald
- Ruth Hopkins
- Laura Morse
- Kristin Hopkins
- Chris Pettograsso
- Pat Tyrell, Parks & Recreation Director
- Joe Wetmore, Town Board Liaison
- Ruth Goff, Town Supervisor



*Parks & Trails New York*

Lansing Greenway

Family Friendly Connected Community



13

**MOTION AUTHORIZING TOWN OF LANSING SUPERVISOR TO SIGN GRANT APPLICATION FOR FEASIBILITY STUDY FOR TRAILS**

**MOTION M24-16**

**MOTION AUTHORIZING TOWN OF LANSING SUPERVISOR TO SIGN GRANT APPLICATION FOR FEASIBILITY STUDY FOR TRAILS**

Councilperson Laura Hemmings, moved to authorize Town of Lansing Supervisor to sign a grant application to the Tompkins County Tourism Program, for the purpose of funding a feasibility study for the first phase of a greenway near and adjacent to the Lansing Town Hall.

Supervisor Ruth Groff seconded the motion.

All in Favor – 3

Opposed – 0

**TOWN HALL HVAC, TAITEM ENGINEERING, GEORGE AIKEN**

George Aiken from Taitem Engineering discussed options for updating the HVAC system in the Town Hall. Various systems were considered, including air source heat pumps and ground source heat pumps. The Board questioned the costs, lifespan, and advantages of each system. The presentation concluded with a focus on economically viable and efficient solutions.

Mr. Aiken reviewed some of the Tompkins County Energy Options which were provided only to the Town Board prior to the meeting.

<u>Energy Conservation Measures</u>	<u>Costs</u>
Replace Control System	\$ unknown
Replace AC & Boiler with ASHP*	\$76,000
Replace/Repair ERV** System	\$ 9,000
Install Heat Pump Water Heater	\$ 6,400
Replace Lighting with LED	\$ 6,600

\*air source heat pump

\*\*energy recovery

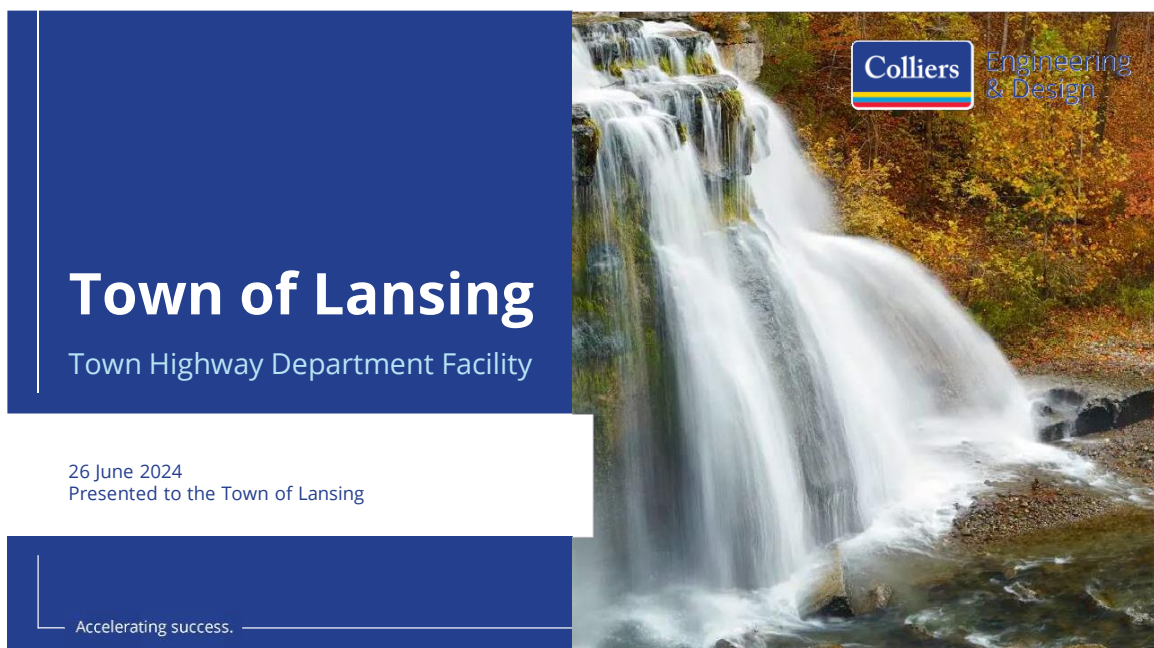
Taitum Engineering recommends ac and heat with heat pump.

**HIGHWAY BARN DISCUSSION, COLLIERS ENGINEERING, SCOTT BOVA AND ERIC STENDER AND LECHASE CONSTRUCTION, LEE STEPP AND LAIRD UPDYKE**

Scott Bova and his team from Colliers Engineering and Laird Updyke and his team from LeChase Construction provided an update on the Highway Barn project. They highlighted significant cost increases due to market conditions, discussed current budget overruns, and presented potential areas for cost-saving measures, including revising site scope and materials. The Board expressed concern over the increased budget and discussed next steps for finding a budget-compliant solution.

Mr. Updyke stated from 2021-2024 materials and labor have increased about 40%-new building now costs over 25 million. One Town Board member stated, on behalf of the Town residents, this proposal is disappointing – it is 10 million over budget.

The following slides were reviewed.







# Table of Contents

1	Introductions
2	Project Background
3	Scope of the Project
4	Market Analysis
5	Cost Summary/Value Engineering

# Your Team



**SCOTT BOVA**

Colliers Engineering and Design  
Geographic Discipline Leader



**ERIC STENDER**

Colliers Engineering & Design  
Project Manager



**LEE STEPP**

LeChase Construction  
Senior Project Manager



**LAIRD UPDYKE**

LeChase Construction  
Regional Operations Manager

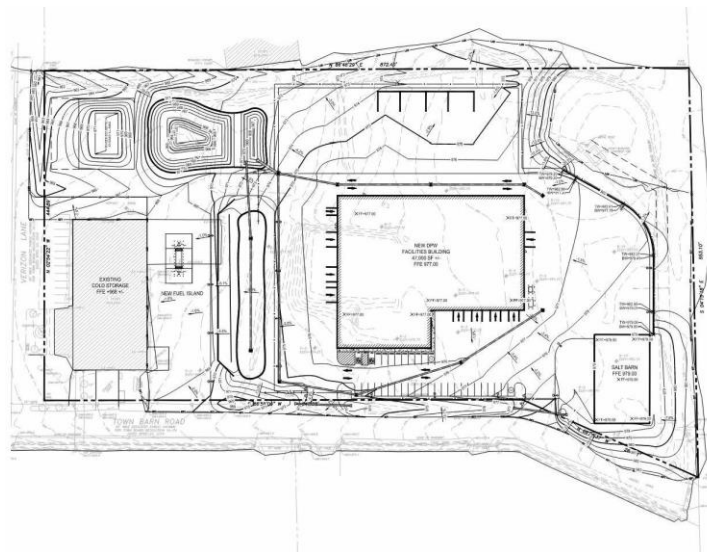




## Project Background Conceptual Site Plan



# Project Background Schematic Site Plan

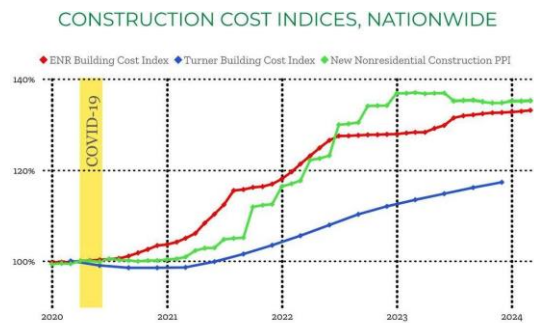
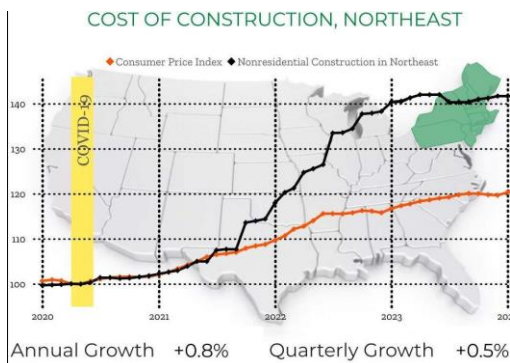


# Project Background Pre-referendum Estimate

PROJECT NAME - Town of Lansing Highway Garage

Work Description	Scenario 1			Scenario 2			Scenario 3		
	Qty	Unit	Unit Cost	Qty	Unit	Unit Cost	Qty	Unit	Unit Cost
<b>Foundation</b>									
Remove Old Building	1,560	SF	\$9.53	1,530	SF	\$9.57	1,500	SF	\$9.57
Remove Pave Area	4,000	SF	\$3.57	4,000	SF	\$3.57	4,000	SF	\$3.57
Remove Existing Fire Wall	2,400	SF	\$9.79						
Remove Asphalt Paving	101,470	SF	\$2.99	101,410	SF	\$2.99	101,410	SF	\$2.99
<b>Gravel Materials</b>									
Install 2 1/2" Base	2,400	SF	\$2.29	2,400	SF	\$2.29	2,400	SF	\$2.29
Install 1 1/2" Base	10	MS	\$477.57	10	MS	\$477.57	10	MS	\$477.57
Install Stone Compaction	40,000	MS	\$0.21	40	MS	\$0.21	40	MS	\$0.21
Gravel Maintenance	20	MS	\$1,706.59	20	MS	\$1,706.59	20	MS	\$1,706.59
<b>Site Grading</b>									
Site Grading	100	MS	\$1.11	100	MS	\$1.11	100	MS	\$1.11
Mass Grading	12,840	MS	\$2.17	12,780	MS	\$2.17	12,600	MS	\$2.17
Gravel Pad	10,000	SF	\$1.74	10,000	SF	\$1.74	10,000	SF	\$1.74
Stone Gravel	100,000	SF	\$0.35	111,400	SF	\$0.35	104,000	SF	\$0.35
Stone Gravel Material	11,840	MS	\$0.35	10,780	MS	\$0.35	10,000	MS	\$0.35
Gravel Stone for Grading Pad	1,000	MS	\$11.00	2,000	MS	\$11.00	2,000	MS	\$11.00
<b>New Utilities</b>									
Water Service	1	LN	\$15,000.00	1	LN	\$40,000.00	1	LN	\$45,000.00
Storm Sewer Pad at Front	35,000	MS	\$1.07	35	MS	\$1.07	35	MS	\$1.07
Gravel Service Pad	1	LN	\$15,000.00	1	LN	\$15,000.00	1	LN	\$15,000.00
New Fire Water Pad	1	LN	\$15,000.00	1	LN	\$24,000.00	1	LN	\$15,000.00
<b>Site Paving</b>									
Asphalt Paving 1 1/2" (6 1/2")	30,000	MS	\$49.19	14,410	MS	\$49.19	10,000	MS	\$49.19
Asphalt Paving 2" (6 1/2")	400	MS	\$48.17	400	MS	\$48.17	400	MS	\$48.17
Concrete Curb	800	SF	\$21.50	800	SF	\$21.50	800	SF	\$21.50
Reinforcement Bars	1	LN	\$15,000.00	1	LN	\$15,000.00	1	LN	\$15,000.00
<b>Site Concrete</b>									
Concrete Retaining Wall	1,200	SF	\$91.11	1,200	SF	\$91.11	1,200	SF	\$91.11
Concrete Retaining Wall	2,710	SF	\$175.00	1,540	SF	\$175.00	1,700	SF	\$175.00
Site Decking	1,710	SF	\$21.00	1,400	SF	\$21.00	1,410	SF	\$21.00
<b>Site Gravel</b>									
Gravel for Gravel Pad	100	MS	\$11.00	100	MS	\$11.00	100	MS	\$11.00
Gravel Pad	1	LN	\$15,000.00	1	LN	\$15,000.00	1	LN	\$15,000.00
<b>New Fuel System (200 gal above 8 Gal Tanks &amp; Assemblies)</b>									
Removal of Existing Fuel System	1	LN	\$274,000.00	1	LN	\$274,000.00	1	LN	\$274,000.00
Installation of Existing Fuel System	1	LN	\$15,000.00	1	LN	\$15,000.00	1	LN	\$15,000.00
<b>Building Construction</b>									
Remove Existing Maintenance Garage	20,000	SF	\$22.09	20,000	SF	\$22.09	20,000	SF	\$22.09
Build New Office Area	1,500	SF	\$190.00	1,500	SF	\$190.00	1,500	SF	\$190.00
Build New Maintenance Area	10,000	SF	\$140.00	10,000	SF	\$140.00	10,000	SF	\$140.00
Storage Maintenance	10,000	SF	\$40.00	10,000	SF	\$40.00	10,000	SF	\$40.00
Warehouse (Data)	100	SF	\$11,000.00	100	SF	\$11,000.00	100	SF	\$11,000.00
New Cold Storage Building (Walk-In Cooler)	10,000	SF	\$40.00	10,000	SF	\$40.00	10,000	SF	\$40.00
Warehouse Truck Bay on Cold Storage	100	SF	\$20.00	100	SF	\$20.00	100	SF	\$20.00
<b>Other Construction</b>									
Change in Ownership Contingency	1	LN	\$15,000.00	1	LN	\$15,000.00	1	LN	\$15,000.00
Construction Contingency	1	LN	\$15,000.00	1	LN	\$15,000.00	1	LN	\$15,000.00
<b>Subtotal of Direct Costs</b>			\$7,411,458			\$11,712,218			\$10,994,618
<b>Indirect Costs</b>									
General Contractors & Staff	4.00%		\$296,478	4.00%		\$468,489	4.00%		\$439,785
General Requirements	1.75%		\$130,701	1.75%		\$205,064	1.75%		\$191,709
Owner's Staff Costs	0.00%		\$0	0.00%		\$0	0.00%		\$0
Permits & Fees	0.15%		\$11,167	0.15%		\$17,568	0.15%		\$16,486
Insurance			\$0			\$0			\$0
Retention Risk Fee	0.00%		\$0	0.00%		\$0	0.00%		\$0
General Liability Fee	0.00%		\$0	0.00%		\$0	0.00%		\$0
Construction Fee	0.00%		\$0	0.00%		\$0	0.00%		\$0
<b>TOTAL ESTIMATED COST</b>			\$7,707,936			\$12,177,287			\$11,430,813

# Market Analysis Construction Costs



## Cost Summary / Value Engineering Schematic Design Estimate

Description	Amount	Totals	Rate	Cost per Unit
<b>Construction Trade Cost</b>	<b>16,298,209</b>			<b>346.770 /sf</b>
		16,298,209		346.770 /sf
<b>Trade Soft Cost</b>				
Prime Contractor Gen. Conditions	1,466,839		9.00 %	31.209 /sf
	1,466,839	17,765,048		377.980 /sf
<b>Design &amp; Estimating Contingency</b>				
Design / Estimating Contingency	1,776,505		10.00 %	37.798 /sf
	1,776,505	19,541,553		415.778 /sf
<b>Labor &amp; Material Escalation</b>				
Escalation Contingency	977,078		5.00 %	20.789 /sf
	977,078	20,518,631		436.567 /sf
Construction Contingency	2,051,863		10.00 %	43.657 /sf
	2,051,863	22,570,494		480.223 /sf
<b>Owners Soft Cost</b>				
CMA Fee / Supervision / GLI	643,778			13.697 /sf
Design / Engineering / Inspections	1,091,500			23.223 /sf
FF&E / Technology	150,000			3.191 /sf
Utility Connection Allowance	100,000			2.128 /sf
Incidental Costs / Miscellaneous / Other	500,000			10.638 /sf
Finance / Admin / Legal / Move Allowance	61,597			1.311 /sf
	2,546,875			534.412 /sf
<b>Total</b>		<b>25,117,369</b>		<b>534.412 /sf</b>



## Cost Summary / Value Engineering Value Engineering

#1 (Pending) Reduce Generator to 150kw	-\$473,000	tbd
#2 (Pending) Eliminate PV array @ roof	-\$459,000	tbd
#3 (Pending) Delete L3 EV Charger	-\$104,000	tbd
#4 (Pending) Reduce Salt Barn Scope	-\$335,000	tbd
#5 (Pending) Site Lighting Quantity Reduction	-\$60,000	tbd
#6 (Pending) Eliminate Fuel Island Scope	-\$1,039,000	tbd
#7 (Pending) Revised site scope	\$0	tbd
#8 (Accepted) Delete Vortec Storm Chamber	-\$74,000	tbd
#9 (Accepted) PEMB Contractor Adjustment	-\$224,000	tbd
#10 (Pending) Eliminate Removal of Existing Admin	-\$211,000	tbd
#11 (Pending) Delete Clerestory Windows & PEMB Overrun	-\$100,000	tbd
#12 (Pending) Hybrid Building MEP Potential Savings	-\$138,000	tbd
#13 (Pending) Reduce Fencing Scope by 50%	-\$194,000	tbd



### PRIVILEGE OF THE FLOOR – COMMENTS

#### Sun Path

One person spoke about Sun Path and a plan which was approved in 2014. It involves putting a road from Sun Path to East Lake Road. He previously asked the Planning Board if roads are planned for this area.

#### Clean Energy

One person spoke about the financial incentives which are available. Cooperative Extension is aware of ground source and air source pump opportunities.

### LANSING COMMUNITY LIBRARY REPORT – ANNIE JOHNSON

Submitted the following report to the Town Board and it was included in the meeting packet which was available on Town of Lansing website and as a handout.

### TOWN BOARD UPDATES FROM THE LANSING COMMUNITY LIBRARY June 2024

1. The library hosted a lecture on Food Safety given by Amalia Gonzalez Beary on June 12th.

2. The Book Club for Adults meets every Tuesday of the month in the community room.
3. Due to a staffing shortage, the library has adjusted the hours of operation. Mon/Tues 10-6, Wed/Thur 10-7, Fri/Sat 10-2. The library will be closed for Juneteenth.
4. T'ai Chi has been canceled for a few weeks - please consult the calendar for updates.
5. Caregiver and Child Movement and Martial Arts will be offered on Wednesdays in June at 1:00, no registration required. This is an introduction to Kali Filipino martial arts for toddlers and preschoolers.
6. Summer Reading Kickoff begins on June 22nd with a performance by Circus Culture. Registration for summer reading starts at 10:30, with the performance at 11:00.
7. The Summer Reading program is in full swing! The theme is "Adventure Begins at the Library". There are many events planned throughout June, July and August. Please check the website or the library for a full calendar.
8. Don't forget that if the library is closed, you still have access to Libby, Hoopla, and Kanopy!
9. The library continues to provide free delivery to Woodsedge. The library also has a mobile wireless hotspot available for check out. The Wi-Fi is not password protected. The community is welcome to park in the lot to access the Internet.
10. Learn to play American Mah Jongg every Tuesday at 10:15.
11. The library has an Empire Pass and passes to the Museum of the Earth and the Cayuga Nature Center available for check out. Board games, puzzles, story time kits, and STEAM kits are also available.
12. The library now offers free period products using an Aunt Flow dispenser.
13. Chair Yoga is offered every Monday at 10:00.

#### **LANSING YOUTH SERVICES REPORT – RICK ALVORD**

Submitted the following report to the Town Board and it was included in the meeting packet which was available on Town of Lansing website and as a handout.

#### **Lansing Youth Services Town Board Report June 2024**

**Games in the Grass:** Games in the Grass is a new program that is designed to get students outdoors to play all kinds of games. Field games have been popular, board games are also available to play when youth need a calmer time activity. Students have enjoyed court and field games like basketball, Jackpot, and Kan Jam. Blockus, Chess, Checkers, Simon, and Mastermind have been the most popular board games. 9 youth served.

**Outdoor Adventure-Fishing Edition:** Students had been expressing a large interest in fishing, so during this round of Outdoor Adventure fishing has been the focus. Traditional rods and reels will be used towards the end of the program, as the program began with simple ways of fishing, just a stick, line, hook and some weights. The group has also been catching crayfish, figuring out the best locations for a baitfish trap, and testing their skills at finding bait along the edge of the creek. Students made miniature fish weir's and are excited to make primitive fish funnels. 11 youth served.

**Unusual Art:** This program is all about making art in non-traditional ways outside, allowing for projects that can get messy, and are a whole lot of fun. The first day was rainy, so the group drew pictures that their partners were drawing on their backs, did a

group draw using one marker and lots of duct tape, and finally were able to gather some sticks to make a Truffula forest. Students have made their own “chia pets”, by carving dry foam used for artificial plants into the general shape of the body, then using spaghetti to create the finer details. Large scale portraits using natural materials is up next, as well and paint spinning and splatter painting. 10 youth served.

**Outdoor Cooking:** Cooking over the campfire has been the most popular method of cooking so far, with the group learning about what makes good cooking for the meal at hand. Banana boats, spider dogs and various kinds of S’mores have been enjoyed by all. The group is excited to make solar cookers and be able to take home their very own solar oven! 10 youth served.

**Youth Employment:** Youth employees have been working hard in their positions, while juggling year-end testing and studying. Lansing Youth Services has one assistant helping with programs, while the Lansing Public Library team is staying busy with all their various roles. One of the Lansing Youth Services assistants has been offered another job, which is always great to see them grow and progress to new opportunities! The youth employees who assisted with the Family Dinner did an amazing job and were great at receiving directions and responding quickly. 12 youth served.

**Lansing Youth Services Annual Fishing Derby:** This annual event will be back this year on June 15<sup>th</sup>, and the excitement is buzzing. The entire Elementary School and Middle School Families have been notified about this friendly fishing and casting competition and should see a lot of friends and families together for a great morning of fishing and fun!

**TOMPKINS COUNTY LEGISLATOR REPORT – MIKE SIGLER**

No Report.

**HIGHWAY REPORT – MICHAEL MOSELEY**

Submitted the following report to the Town Board and it was included in the meeting packet which was available on Town of Lansing website and as a handout.



**HIGHWAY REPORT**

**June 26, 2024**

**Tree & Brush Maintenance:**

- Crews worked to improve line of sight issues throughout the Town.
- Mulching of the brush pile was completed.
- We are working diligently to mow roadsides throughout the Town.
- Working to expand the mulching/spoils location.
- Crews worked to clear remains of down trees from storms.

**Water/Sewer Maintenance:**

- Crews worked to repair water service breaks between 113-119 Ridge Road on Tuesday May 21<sup>st</sup> and near 170 Auburn Road Wednesday, May 29<sup>th</sup>. Great teamwork!
- We have started to locate/review potential lead pipe services on East Shore Drive.
- Crews are working to identify water valves in need of repair.
- Working with NYSEG to figure out power issue at Farrell Road pump station.

**Road Maintenance:**

- Crews have worked diligently to replace several cross-culvert pipes on Lansing Station Road and repair driveway culverts in preparation for paving.
- Worked to repair drainage on Beach Road.
- We have begun ditching throughout the Town and hydroseeding our ditching with Tompkins County Soil & Water.
- Crew worked to repair road cross pipe on Waterwagon in preparation for paving.
- Paving hoping to take place week of June 17<sup>th</sup> and June 24<sup>th</sup>. Micro-paving takes place week of 17<sup>th</sup> as well.

**Garage Work:**

- Thank you to the State Highway Mechanic, Zach for coming to help us identify the issue with our gradall.
- Dan and Andy worked to make repairs/get truck, roller, and paver up and running ready for paving.

**Office:**

- Mike attended the Bolton Point Commissioners meeting.
- Mike attended the PRC committee meeting.
- Mike and Jenna attended the Highway Barn meetings.
- Mike and Jamar attended the Cornell Local Road program (Highway School) at Ithaca College. Attended leadership, finance, and road maintenance workshops.
- Jenna attended a WQIP grant application webinar. It was very helpful.
- Jenna and Mike attended a demo for asset management with OpenGov.

**Community:**

- Meeting with taxpayers regarding issues.

**Cross-Departmental Collaborations: None**

**New Highway Barn:**

- Working with LeChase and Bergman to review Schematic Design.

**Intermunicipal Work:**

- Worked with Tompkins County cold milling Comfort Road.

**Additional Points:**

- Oakwood sewer pump station: replacement of pump, budget mod to move money.

Mike also reported on the Highway Barn:

The presentation was to bring the Town Board up to speed. About one million can be saved by moving the salt barn to another location-where the brush pile is.

Councilperson Laurie Hemmings asked about getting the project down to the original budget.

Mike and Dave Herrick, Town Engineer, both think there is still more opportunity for cost reduction.

**PARKS AND RECREATION REPORT – PATRICK TYRRELL**

Submitted the following report to the Town Board and it was included in the meeting packet which was available on Town of Lansing website and as a handout.



**JUNE  
Town Board Report**

**RECREATION:**

- Current youth programs include baseball, softball, t-ball, horseback riding, swimming, and girls' open gym.
- Current adult programs include cardio step, strength and stretch and yoga chi.
- The new batting cage has been completed.
- Summer programs start next week.
- Our annual 10U and 12U baseball tournament will be held July 6<sup>th</sup> and 7<sup>th</sup>.
- The Town Barn field is currently rented by soccer and lacrosse groups.

**PARKS:**

- Our cheerleading group held a phenomenally successful car show at Myers Park on June 2<sup>nd</sup>.
- Guarded swimming at Myers Park will open for the season on July 1<sup>st</sup>.
- Our basketball courts at Myers and at the ballfields have been resurfaced.
- Ludlowville Park hosted a Juneteenth Celebration.
- We have repaired some drainage issues at Ludlowville Park.
- Myers Park is now open; we are charging admission and boat launch fees.
- Lansing Center Trail has two new bridges installed.
- We are working on a large drainage project at Lansing Center Trail as well as planting several new trees.
- The park restrooms continue to be a maintenance issue, we have repaired several leaks.
- We have already started to monitor Salt Point and Myers Park for HAB's.

**BUILDINGS:**

- The Community Center roof is in need of replacement, the roof is leaking.
- There are several holes in the roof of the schoolhouse, it is leaking.
- Red Cross Blood Drive in the Town Hall on July 26<sup>th</sup>.

**DIRECTOR OF PLANNING REPORT – JOHN ZEPKO**

No Report.

**ENGINEER'S REPORT – DAVE HERRICK**

No Report.

**TOWN CLERK REPORT – DEBBIE MUNSON**

Submitted the following report to the Town Board and it was included in the meeting packet which was available on Town of Lansing website and as a handout.

**TOWN CLERK  
JUNE 2024**

**Cayuga Lake National Bank (CLNB)**

Debbie and Jessie attended a very nice breakfast which was specifically for CLNB municipalities.

**New York Association of Local Government Records Officers (NYALGRO)  
Conference – Alexandria Bay, NY, June 9-11, 2024**

Debbie attended this conference which is for local government officers responsible for records upkeep and information management. The topics covered this year included: How to Start a Records Management Inventory, Developing a Policy and Procedure Manual, How to Setup a Simple Records Center, Round Table Discussions, Grant



Applications, Public Officers Law / Open Meetings Law, and Freedom of Information Law (FOIL). This conference always has great information.

**Flags**

The Town Clerk’s Office continues to monitor the flags. The Pride flag will be flown all month, and the POW flag was flown on May 27<sup>th</sup>.

**Ethics Disclosure Statements**

We received 99% of the completed Ethics Disclosure Statements back and they were given to the Board of Ethics for review.

**Dog Enumeration**

We are making progress on the dog enumeration. The enumerator has completed their census of dogs in the Town and Village. Since the enumeration started, we have licensed 344 new dogs. Our office is working to get the remaining dogs licensed.

**NYS DEC Transition from Valeron to Plain Paper Licenses**

The DEC will change the type of paper used for sporting licenses and tags from special license stock (Valeron) to plain paper. Our office will need to reconfigure to accommodate this change. This will start approximately August 1, 2024. Lifetime licenses will also be printed on plain paper and mailed to be received no later than September 1, 2024.

**CONSENT AGENDA**

- a. **RESOLUTION SCHEDULING PUBLIC HEARING FOR LOCAL LAW NUMBER \_\_\_ OF 2024 – OVERRIDE TAX LEVY LIMIT ESTABLISHED IN GENERAL MUNICIPAL LAW § 3-C**

**RESOLUTION 24-113**

**RESOLUTION SCHEDULING PUBLIC HEARING FOR PROPOSED LOCAL LAW NUMBER \_\_ OF 2024 A LOCAL LAW TO OVERRIDE THE TAX LEVY LIMIT ESTABLISHED IN GENERAL MUNICIPAL LAW § 3-C**

The following Resolution was duly presented for consideration by the Town Board:

WHEREAS, the Town Board of the Town of Lansing is hereby authorized to adopt a budget for the fiscal year 2025; and

WHEREAS, said proposed Local Law proposes: (1) to override the limit on the amount of real property taxes that may be levied by the Town of Lansing, County of Tompkins pursuant to General Municipal Law § 3-C (2) pursuant to Town Law Article 12-C, governed by the Town Board for the fiscal year beginning January 1, 2025 and ending December 31, 2025 that requires a real property tax levy in excess of the “tax levy limit” as defined by General Municipal Law § 3-C; and

WHEREAS, this proposed Local Law if adopted pursuant to subdivision 5 of General Municipal Law § 3-C which expressly authorizes the Town Board to override the Tax Levy Limit by the adoption of a Local Law approved by a vote of at least sixty percent (60%) of the Town Board; and

WHEREAS, upon deliberation there upon, the Town Board of the Town of Lansing has hereby

RESOLVED, that a Public Hearing will be held on the 17<sup>th</sup> day of July, 2024, at 6:31 pm, to consider public input and comments upon such proposed Local Law, and to hear all

persons, at 29 Auburn Road, Lansing, NY, interested in the subject thereof, and to take such action thereon as is required or permitted by law; and it is further

RESOLVED, that the Town Clerk of the Town of Lansing, Tompkins County, New York, is hereby authorized and directed to cause a Notice of Public Hearing to be published in the official newspaper of the Town of Lansing, and also to post a copy thereof on the Town signboard maintained by the Town Clerk, in accord with the law.

**b. RESOLUTION APPROVING AIA C132-2019 CONSTRUCTION MANAGER ADVISER SERVICES AGREEMENT WITH LECHASE CONSTRUCTION SERVICE, LLC**

**RESOLUTION 24-114**

**RESOLUTION APPROVING AIA C132-2019 CONSTRUCTION MANAGER ADVISER SERVICES AGREEMENT WITH LECHASE CONSTRUCTION SERVICE, LLC**

The following Resolution was duly presented for consideration by the Town Board:

**WHEREAS**, the town has been working with LeChase Construction Service, LLC (Syracuse, NY) (“LeChase”) as an adviser and construction manager to oversee and assist the town with, and review and advise upon, the design, cost, and construction services for the proposed new highway building; and

**WHEREAS**, the town is entering the phase where final budgeting and design will lead to project bidding and construction, where construction management services will be critical to the project and, towards such end, the town and LeChase have now agreed upon the final terms of the proposed AIA agreement for such construction manager services; and

**WHEREAS**, a negative declaration was previously issued under SEQRA for this project, and an examination of the FEA and findings thereunder reveal that nothing in these contracts or the design they are intended to implement has changed or been affected by the passage of time such that a new or supplemental review is indicated or required, such that the existing negative declaration is therefore continued; and

**WHEREAS**, upon a review and deliberation upon the foregoing, and the AIA agreement and the terms therein as are presented to this meeting, the Town Board has hereby:

**RESOLVED**, that the AIA C132-2019 (Standard Form of Agreement Between Owner and Construction Manager as Adviser) between the Town and LeChase be and hereby is approved, and Town Supervisor may make final adjustments and updates thereto, as well as execute the same by, for, in the name of, and on behalf of the Town of Lansing.

**c. RESOLUTION BY THE TOWN OF LANSING TO JOIN THE OWASCO LAKE WATERSHED MANAGEMENT COUNCIL**

**RESOLUTION 24-115**

**RESOLUTION BY THE TOWN OF LANSING TO JOIN THE OWASCO LAKE WATERSHED MANAGEMENT COUNCIL**

The following Resolution was duly presented for consideration by the Town Board:

**WHEREAS**, pursuant to Section 1411 of the Not-for-Profit Corporation Law (“N-PCL”, and hereinafter referred to as the “Act”), and a Certificate of Incorporation (the “Certificate”) filed with the New York Secretary of State on the 23<sup>rd</sup> day of February, 2011, the Owasco Lake Watershed Management Council, Inc. (the “Corporation”) has been established as a not-for-profit, local development corporation to lessen the burdens of government and act in the public interest in a number of ways, including undertaking programs and activities in furtherance of managing, monitoring and protecting the water resources of Owasco Lake and within its watershed for the well-being and benefit of the

residents who use these water resources and the residents who live within the watershed; and

WHEREAS, the By-Laws of the Corporation allow for the addition of Directors to the Corporation by majority vote of the current Directors; and

WHEREAS, participation of the municipalities located within the Owasco Lake Watershed as Directors of the Corporation will provide all of the Directors a greater understanding of the issues affecting Owasco Lake from a watershed-wide perspective and enhance the Corporation’s ability to obtain grant funding for the implementation of watershed protection projects; and

NOW, THEREFORE, BE IT RESOLVED, that the Town of Lansing hereby declares its intent to join the Corporation through directorship and thereby authorizes and appoints Councilperson Joseph Wetmore to become a Director of the Owasco Lake Watershed Management Council and to represent the Town of Lansing on the Corporation’s Board of Directors.

**d. RESOLUTION APPROVING AND AUTHORIZING EXECUTION OF TOWN CENTER LICENSE AGREEMENT TO KERSAT LANDSCAPING, INC., SUBJECT TO PERMISSIVE REFERENDUM**

**RESOLUTION 24-116**

**RESOLUTION APPROVING AND AUTHORIZING EXECUTION OF TOWN CENTER LICENSE AGREEMENT TO KERSAT LANDSCAPING, INC., SUBJECT TO PERMISSIVE REFERENDUM**

The following Resolution was duly presented for consideration by the Town Board:

WHEREAS, the Town acquired title to 104 Auburn Road upon August 15, 2019, such land being part of the Town Center area; and

WHEREAS, the Town acquired such land subject to two leases, one of which is Kersat Landscaping, Inc. (the other being “Scoops”). Kersat Landscaping, Inc. requested an extension of its lease and an expansion of leasehold occupancy rights to assume in tenancy the entirety of the main building located upon such parcel; said lease expired on November 30, 2023; and said lease has been extended upon a month-to-month basis, which lease is hereby terminated and replaced with a license agreement, effective from the 1st day of January, 2024 through the 31st day of December, 2024; and

WHEREAS, the Town approved Resolution 24-78 on February 28, 2024, authorizing execution of Town Center multi-year license agreement to Kersat Landscaping, Inc. for a term ending on the 28<sup>th</sup> day of February, 2026; and

WHEREAS, a form of license has been drafted and approved and, upon due deliberation thereupon, the Town Board of the Town of Lansing has hereby

RESOLVED, that Resolution 24-78 shall be replaced with this Resolution, and it is further

RESOLVED, that the one-year license to Kersat Landscaping, Inc. be and hereby is approved in substantially the form as presented and, subject to negotiation and approval of the final form thereof by the Town Supervisor, undertaken upon the advice and consent of the Town Attorney, and as so amended in their negotiated final form, the Town Supervisor be and hereby is authorized to execute the same by, for, on behalf of, and in the name of the Town of Lansing; and it is further

RESOLVED, that this Resolution be and hereby is subject to permissive referendum as required by Town Law § 64 and Town Law Article 7, and the Town Clerk is directed to publish a compliant notice of permissive referendum within 10 days of the adoption hereof.

**e. RESOLUTION UPDATING AGREEMENT FOR THE EXPENDITURE OF HIGHWAY MONEYS**

**RESOLUTION 24-117**

**RESOLUTION UPDATING AGREEMENT FOR THE EXPENDITURE OF HIGHWAY MONEYS**

The following Resolution was duly presented for consideration by the Town Board:

WHEREAS, Resolution 24-42, approved the 2024 Agreement for the Expenditure of Highway Moneys on January 17, 2024; and

WHEREAS, said agreement stated roads, distance on roads, and money for each road; and

WHEREAS, the Town of Lansing Highway Superintendent has additional road work to be completed; and

WHEREAS, the total is now \$702,980.18; and

WHEREAS, the 2024 Agreement for the Expenditure of Highway Moneys has been updated to accurately state each road, distance on roads, and money for each road; so therefore be it

RESOLVED, that the 2024 Agreement for the Expenditure of Highway Moneys be updated, approved and signed by the Town Board, Town Supervisor, and Town Highway Superintendent.

**f. RESOLUTION APPOINTING EDWARD DUBOVI AS TOWN OF LANSING LIAISON TO THE TOMPKINS COUNTY ENVIRONMENTAL MANAGEMENT COUNCIL**

**RESOLUTION 24-118**

**RESOLUTION APPOINTING EDWARD DUBOVI AS TOWN OF LANSING LIAISON TO THE TOMPKINS COUNTY ENVIRONMENTAL MANAGEMENT COUNCIL**

The following Resolution was duly presented for consideration by the Town Board:

WHEREAS, Edward Dubovi has applied to serve as Town of Lansing liaison to the Tompkins County Environmental Management Council (“EMC”); and

WHEREAS, upon due deliberation thereupon, the Town Board of the Town of Lansing has hereby

RESOLVED, that Conservation Advisory Council Chairperson Edward Dubovi be and is hereby approved and appointed as the sole liaison for the Town to the EMC for a term of June 27, 2024 to December 31, 2025 or his successor qualifies and is approved and appointed.

**g. RESOLUTION APPROVING AUDIT AND BUDGET MODIFICATIONS**

**RESOLUTION 24-119**

**RESOLUTION APPROVING AUDIT AND BUDGET MODIFICATIONS**

The following Resolution was duly presented for consideration by the Town Board:

The bills were reviewed by Councilperson Judy Drake and Councilperson Christine Montague. The Bookkeeper is hereby authorized to pay the following bills and to make the following budget modifications.

**CONSOLIDATED ABSTRACT # 006**

**TOWN OF LANSING**

**Abstract # 006  
Summary by Fund**

06/25/2024  
14:52:48

Code	Fund	Prepays	Unpays	Totals
A	GENERAL FUND TOWNWIDE	3,177.63	242,474.32	245,651.95
B	GENERAL FUND OUTSIDE VILLAGE	246.74	16,153.74	16,400.48
DA	HIGHWAY FUND TOWNWIDE		81,727.58	81,727.58
DB	HIGHWAY FUND OUTSIDE VILLAGE	222.53	64,009.64	64,232.17
SL1-	LUDLOWVILLE LIGHTING DISTRICT	25.56		25.56
SL2-	WARREN ROAD LIGHTING DISTRICT	27.31		27.31
SL3-	LAKEWATCH LIGHTING DISTRICT	135.88		135.88
SS1-	WARREN RD SEWER	266.50	45,388.89	45,655.39
SS3-	CHERRY ROAD SEWER DISTRICT		9,363.45	9,363.45
SW	LANSING WATER DISTRICTS	2,359.73	244,187.95	246,547.68
TA	TRUST & AGENCY	7,702.25	77,901.64	85,603.89
<b>Total:</b>		<b>14,164.13</b>	<b>781,207.21</b>	<b>795,371.34</b>

**GENERAL FUND A**

June 26th, 2024

<u>FROM</u>	<u>TO</u>	<u>FOR</u>	<u>AMOUNT</u>
A909 (Fund Balance)	A3650.400	To cover additional costs associated with 2 Auburn Rd. demo.	\$ 8,885.00
A909 (Fund Balance)	A1910.400	To cover unanticipated increased costs of insurance renewals.	\$ 9,225.98
A909 (Fund Balance)	A1380.400	To cover additional costs associated with Bond Counsel - Highway Barn Project	\$ 512.00

**GENERAL FUND B**

June 26th, 2024

<u>FROM</u>	<u>TO</u>	<u>FOR</u>	<u>AMOUNT</u>
B1990.400 (Contingent Account)	B8010.400	To reimburse Zoning-Contractual account for voucher #539 - Colliers/Bergman - Code Gap	\$ 2,430.00
			Per J. Zepko request

**WARREN RD. SEWER**

**SS1**

June 26th, 2024

<u>FROM</u>	<u>TO</u>	<u>FOR</u>	<u>AMOUNT</u>
SS1-909 (Fund Balance)	SS1-8020.400	5-Band Amplifier & Cable for Oakwood & Farrell Rd. pump stations	\$14,564.34
			Per M. Moseley request

**WATER DISTRICTS SW**

June 26th, 2024

<u>FROM</u>	<u>TO</u>	<u>FOR</u>	<u>AMOUNT</u>	
SW1420.400	SW8310.402	TO CORRECT CODING ON VOUCHER # 181	\$ 378.00	General Journal Entry, does not affect budget bottom line

**CONSENT AGENDA RESOLUTIONS 24-113 – 24-119**

**RESOLUTION 24-120**

**CONSENT AGENDA RESOLUTIONS 24-113 – 24-119**

WHEREAS, upon due deliberation thereupon, the Town Board of the Town of Lansing has hereby

RESOLVED, that the Consent Agenda Resolutions **24-113 – 24-119**, are hereby approved as presented and amended, and

The question of the adoption of such proposed Consent Agenda Resolutions were duly motioned by Councilperson Laurie Hemmings, duly seconded by Councilperson Christine Montague, and put to a roll call vote with the following results:

Councilperson Laurie Hemmings – Aye      Councilperson Christine Montague – Aye  
 Supervisor Ruth Groff – Aye

Accordingly, the foregoing Resolutions were approved, carried, and duly adopted on June 26, 2024.

**BOARD MEMBER REPORTS**

**Judy Drake** – no report

**Laurie Hemmings** – no report

**Christine Montague** – no report

**Joseph Wetmore**

Submitted the following report to the Town Board and it was included in the meeting packet which was available on Town of Lansing website and as a handout.

**Joseph Wetmore  
 Town Board Member Report  
 June 2024**

**Code Revision Committee Monthly Meeting  
 Wednesday, May 22·10:00am – 12:00pm**

We discussed:

- 270-3 Corner Lots (Lot, Corner)
- 270-3, 235 -5 Flag Lots
- 235-3 (def) Lot Line Adjustment
- Discussion of maximum principal dwellings per lot
- Update and Finalize Cannabis Law
- Update Zoning on Storage Containers
- Local Planning and Zoning Gap Analysis

**Met with John Zepko  
 Thursday, May 30·12:00 – 1:00pm**

Discussed presentation to the Town Board on how the committee recommends to proceed with trails in the town.

**Trail committee**

**Tuesday, June 4·11:30am – 12:30pm**

Discussed presentation to the Town Board on how the committee recommends to proceed with trails in the town.

Discussed designs for banners.

**Ribbon cutting at the Finger Lakes Land Trust’s new Sims Jennings Preserve at the Cayuga Cliffs**

**Wednesday, June 5·3:00 – 4:00pm**



Ribbon cutting at the Finger Lakes Land Trust’s new Sims Jennings Preserve at the Cayuga Cliffs. Located just north of Myers Point, this 230-acre nature preserve features several miles of hiking trails traversing meadows and woodlands that provide scenic views of rugged gorges and Cayuga Lake. The establishment of this preserve involved a collective effort with financial support from the Finger Lakes Land Trust, private donors, Tompkins County, and New York State, as well as the countless hours of volunteers and staff to provide for public access.

**2nd Annual Historic Ludlowville Juneteenth Celebration  
Ludlowville Park**

**Wednesday, June 19·11:00am – 1:00pm**



Assembly Member, Dr. Anna Kelles  
Leanora Mims, M.B.A. certified with honors, Tulane University  
Honorable, Senator Lea Webb  
Celebrating the lives of Peter Wheeler and Opal Lee

**Trail committee**  
**Tuesday, June 18·11:30am – 12:30pm**

Met with Edward Dubovi to discuss potential decommission of rail tracks along Cayuga Lake. The group agreed that if the tracks are decommissioned, that they would like to see a public trail. There are no plans at the moment to decommission any tracks.

Discussed presentation to the Town Board on how the committee recommends to proceed with trails in the town.

Discussed designs for banners.

**Ruth Groff**

Submitted the following report to the Town Board.

**Ruth Groff**  
**Supervisor Report**  
**June 2024**

- **Code Revision Committee:** May 22, 10:00 a.m.
  - Discussions about flag lots, corner lots, and lake lots with clarifications of side lot and back lot setbacks.
- **Tompkins County Council of Governments:** May 23, 4:00 p.m.
  - There was a presentation by Don Barber about the Food System in Tompkins County. A motion was carried to support the Food Systems Plan and their initiatives.
  - Update on the Rapid Medical Response indicated an average response time of seven minutes. There were 84 calls in April.
- **Capital Improvement Committee:** May 28, 10:00 a.m.
  - Updated expected dates for certain projects and determined that we need to talk to the justices to discern what upgrades will be required for the courtroom, based on new state legislation that is anticipated.
- **Employee Appreciation Day:** May 29, 1:00-4:00 p.m.
  - The event included lunch, lawn games, a raffle, and certificates of appreciation for years of service. Sandwiches, side dishes, and drinks were provided by the Town Board and brownies were donated by Crossroads. Each employee was given five raffle tickets to bid on a choice of eleven items donated by the following local businesses: Ace Hardware, Applebee's, Cayuga Landscape, Dottie's Cakes, Michaleen's, Pizza & Bones, Salt Point Brewing, Squeaky Clean, and Thaler & Thaler.
- **Monthly meeting with Superintendent of Lansing School District:** May 31, 10:00 a.m.
- **Personnel Management Committee:** June 5, 8:00 a.m.
  - Discussions included several policies that needed to be updated with consensus from all department heads.
  - Reviewed Sections 1 through 4, with minor changes recommended.
- **Ribbon cutting at Sims-Jennings Preserve:** June 5, 3:00 p.m.
  - The ceremony was officiated by Andy Zepp from Finger Lakes Land Trust, followed by all those in attendance walking the trail to the gorge and lake.





- **Elected Officials: June 6, 8:30 a.m.**
  - There was an unveiling of a mural at the History Center on June 9 at 1:30 p.m.
  - There are five new Resource Hubs in the county, including one in Lansing at the Community Library.
  - Many municipalities are experiencing problems with people living in RVs year-round, which pose safety issues, tax issues, and zoning issues.
- **Town of Lansing Highway Building meeting: June 6 & 18, 10 a.m.**
  - Continued discussions on updates of plans and estimate of costs
- **Southern Cayuga Lake Intermunicipal Water Commission: June 6**
  - 3:30 p.m. – Budget meeting
  - 4:00 p.m. – Regular meeting
- **Tour of Bolton Point: June 7, 1:00 p.m.**
- **Town Supervisors: June 10, 10:00 a.m.**
  - Marty Stallone, CEO of Cayuga Health System, gave a presentation about the system, its programs, and involvement in the community.
- **Ithaca Tompkins County Transportation Council (ITCTC) – Joint Committees: June 18, 1:00 p.m.**
  - New bike maps are available (Lansing has 300 to be distributed).
  - NYSEG granted easements for the South Hill Trail extension, going to the Cayuga County line.
  - The long-term capital plan is still evolving.
- **200<sup>th</sup> Birthday Celebration for Daniel Tompkins: June 18, 4:00 p.m.**
  - Mike Lane hosted a birthday party for Daniel D. Tompkins, the man for whom the county was named, at the County Legislature chambers.

## **WORK SESSION**

### **Consolidated Water District Ext. 3 (CWDX3) Dissolution**

Supervisor Ruth Groff read a letter which Supervisor Ed LaVigne mailed to property owners notifying them that CWDX3 will be dissolved.

Town Counsel Guy Krogh stated there are steps to go through to let the NYS Comptroller know that it will never exist. If a re-design of the district is done, the CWDX3 must be dissolved first. The next step will be to have a resolution to dissolve CWDX3, if this is the desire of the Town Board.

### **Year-Round RV Parking (Living in RVs)**

Supervisor Ruth Groff stated other municipalities are having issues with this-safety, zoning and taxing.

Councilperson Laurie Hemmings stated this is an affordable housing concern. Is this an issue in the Town of Lansing? The Town needs to be careful of taking housing from people.

**Assign a Team for Lansing Highway Association Negotiations**

After a brief discussion the team will consist of:  
Supervisor Ruth Groff  
Councilperson Judy Drake (Ruth will check with her)  
Highway Superintendent Mike Moseley  
Town Counsel Guy Krogh

**Review of Spectrum Franchise Agreement**

Supervisor Ruth Groff read an email from Councilperson Joe Wetmore updating the Town Board on the Spectrum Franchise Agreement. The agreement expired ten (10) to fifteen (15) years ago. This topic was tabled for further discussion until the full Board is present.

**MOTION TO ENTER EXECUTIVE SESSION**

Supervisor Ruth Groff moved to **ENTER EXECUTIVE SESSION TO DISCUSS MEDICAL, FINANCIAL, CREDIT OR EMPLOYMENT HISTORY OF A PARTICULAR PERSON/CORP, OR MATTERS LEADING TO SAID DISMISSAL, REMOVAL, PROMOTION, APPOINTMENT, EMPLOYMENT, DISCIPLINE, DEMOTION, OR SUSPENSION AT 9:07 PM.**

Councilperson Laurie Hemmings seconded the motion.

All in Favor – 3                      Opposed – 0

**MOTION TO EXIT EXECUTIVE SESSION**

Supervisor Ruth Groff moved to **EXIT EXECUTIVE SESSION AT 9:43 PM.**

Councilperson Laurie Hemmings seconded the motion.

All in Favor – 3                      Opposed – 0

**MOTION TO ADJOURN MEETING**

Councilperson Laurie Hemmings moved to **ADJOURN THE MEETING AT 9:44 PM.**

Councilperson Christine Montague seconded the motion.

All in Favor – 3                      Opposed – 0

Minutes taken and executed by the Town Clerk. Minutes beginning with Executive Session were taken by Guy Krogh, Town Counsel and executed by the Town Clerk.

Respectfully submitted,

Deborah K. Munson, RMC  
Town Clerk